

For meeting on:

23 September 2021

Agenda **2021**

East Dunbartonshire Council



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East Dunbartonshire Council

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A meeting of East Dunbartonshire Council will be held on **Thursday, 23 September 2021 at 5.00 pm via Cisco Webex** to consider the undernoted business.

(Sgd) Ann Davie

Depute Chief Executive - Education, People & Business

12 Strathkelvin Place
 KIRKINTILLOCH
 Glasgow
 G66 1XT

Tel: 0141 578 8021

Date: 16 September 2021

Agenda

1a Sederunt and Apologies

1b **Declarations of Interest** - Members are requested to intimate any declarations of interest in respect of any business to be considered.

1c **Determination of Exempt Business** – Members are requested to determine that the exempt business be considered with the press and public excluded.

1d Provost's Remarks.

1e Any other business which the Provost decides is urgent.

2a List of Deeds – 10 June to 15 September 2021. (Copy list is available for members' information).

2b List of Tenders – 10 June to 15 September 2021. (Copy list is available for members' information).

Item No.	Extn No.	Description	Page Nos.
MINUTES FOR APPROVAL			
3a.	8021	Minute of Council Meeting, 17 June 2021. (Copy herewith).	1 - 18
3b.	8021	Minute of Special Council Meeting, 29 June 2021. (Copy herewith).	19 - 24
3c.	8021	Minute of Special Council Meeting, 26 August 2021. (Copy herewith).	25 - 28
3d.	8021	Minute of Special Council Meeting, 6 September 2021. (Copy herewith).	29 - 32
MINUTES FOR NOTING			
4.	8026	Minute of Meeting of the Place, Neighbourhood and Corporate Assets of 27 May 2021. (Copy herewith).	33 - 44
5.	8076	Minute of Meeting of the Education Committee of 1 June 2021. (Copy herewith). P.T.O.	45 - 50

Item No.	Extn No.	Description	Page Nos.
6.	8021	Minute of the Policy and Resources Committee of 12 November 2020. (Copy herewith).	51 - 56
7.	8021	Minute of the Audit and Risk Management Committee of 10 December 2020. (Copy herewith).	57 - 62
8.	8251	Minutes of Meetings of the Health & Social Care Partnership of 25 March and 24 June 2021. (Copies herewith).	63 - 76
REPORTS			
9.	8015	Outstanding Business Statement - Report by Depute Chief Executive - Education, People & Business. (Copy herewith).	77 - 108
10.	8015	Shared Services Joint Committee - Report by Depute Chief Executive - Education, People & Business. (Copy herewith).	109 - 112
11.	8015	Local Review Body Inspections - Report by Depute Chief Executive - Education, People & Business. (Copy herewith).	113 - 116
12.	304 7435	Chief Social Work Officer – Annual Report 2020 – 2021 - Report by Chief Executive. (Copy herewith).	117 - 162
13.	0300 123 4510	East Dunbartonshire Equalities Mainstreaming and Outcome Report 2017-21, and Equality Outcomes 2021-25 - Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy Report herewith/Impact Assessments under separate cover).	163 - 204
14.	0300 123 4510	East Dunbartonshire Draft Plan for Community Learning and Development (2021-24) - Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy Report herewith/Impact Assessments under separate cover).	205 - 224
15.	0300 123 4510	Update and Proposed Participation in the Afghan Resettlement Programme – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy herewith).	225 - 230
16.	07917 650688	Glasgow City Region & City Deal Infrastructure Project Update - Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy herewith).	231 - 272
17.	8624	Proposal to Progress Three Major School Investment Projects - Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy herewith).	273 - 286
P.T.O.			

Item No.	Extn No.	Description	Page Nos.
18.	8639/8029	Proposed Extension to Current Moratorium in Relation to Garden Ground Sales - Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy herewith).	287 - 292
MOTIONS			
19.	<p>MOTION – Education Data and Performance</p> <p>Moved: Councillor Moody Seconded: Councillor Polson</p> <p>The school system in Scotland is data poor – some describe it as being a ‘data desert’.</p> <p>The SQA awards data has been generated in two different ways over the last two school sessions and neither of these is directly comparable with previous years. The last data published in relation to the attainments of young people in primary school or the early stages of secondary school was for school session 2018/19. In short, we do not have currently any reliable idea of how well our young people are doing because we do not have the data we need to do that.</p> <p>Some such data comes to us through the OECD’s (Organisation for Economic Cooperation and Development) PISA (Programme for International Student Assessment) study, but</p> <p>In 2015 Scotland left two International surveys; these were the 'Trends in International Mathematics and Science Study' (TIMMS) and the 'Progress in International Reading and Literacy Study' (PIRLS).</p> <p>In 2017 the Scottish government chose to abandon the Scottish Survey of Literacy and Numeracy (SSLN) which was both well respected and independent.</p> <p>In the OECD report, published on 21st June, which was titled Scotland's Curriculum for Excellence: Into the Future it called for the re-introduction of the SSLN in all but name - a position it reiterated at the most recent meeting of the Scottish Parliament's Education Committee.</p> <p>This Council believes that we should strive to make the Scottish Education system the best; feedback, including data about young people’s attainments, is need to help drive the realisation of that desire.</p> <p>Council calls on the Scottish Government to</p> <p>1) Rejoin both the TIMMS and PIRLS surveys, and recognise and act on the feedback they give us. 2) Reintroduce the well respected SSLN, and recognise and act on what we learn from it.</p> <p>P.T.O.</p>		

Item No.	Extn No.	Description	Page Nos.
20.		<p>MOTION – Scottish Government Consultation on Adult Social Care</p> <p>Moved: Councillor Polson Seconded: Councillor Moody</p> <p>Council notes that the Scottish Government Consultation on Adult Social Care now includes a range of Council services, including Children's Services, alcohol and drug services, Criminal Justice and Social Work, including some areas of mental health services, which goes way beyond the recommendations of the Independent Review of Adult Services. Most worryingly, these services were included at the last minute without any prior discussions with local government.</p> <p>Additionally, there is no clarity on what this would cost, how it would be funded and what the impacts will be on local people who desperately need and use these services.</p> <p>Council sees this as another example of the Scottish Government's centralisation of control agenda rather than local empowerment and calls on the Scottish Government to explain the rationale for the inclusion of these services and further explain why it was felt acceptable to expand the Consultation to include these services without any prior discussion with local government.</p>	
<p style="text-align: center;">EXCLUSION OF THE PUBLIC</p> <p>It is recommended that the Council pass the following Resolution:- “That under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act”.</p>			
21.	8014	Conversion of Shared Equity Homes to Social Rented Tenure – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets. (Copy herewith).	293 - 298

EAST DUNBARTONSHIRE COUNCIL

TECHNICAL NOTES

A list of Technical Notes has been appended to the Agenda. (Appendix 1)

East Dunbartonshire Council Meeting:

Technical Notes List: from 10th June 2021

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-061-21	11/06/21	Education, People & Business/PNCA	Covid-19: Weekly Schools & Early Years Update (11 June 2021)	x			N
TN-062-21	15/06/21	Education, Drummond Stewart	Early Careers Programme Launch	x			Y
TN-063-21	16/06/21	PNCA – Thomas Glen	Executive Officer – Assets & Facilities	x			N
TN-064-21	17/06/21	Education – Jacqui MacDonald	Covid-19: Schools & Early Years Update	x			N
TN-065-21	18/06/21	Education, People & Business/PNCA	Covid-19: Weekly Schools & Early Years Update (18 June 2021)	x			N
TN-066-21	18/06/21	Education – Greg Bremner	Decant of Milngavie Early Years Centre and Gartconner Early Years Centre over Summer 2021	x			Y
TN-067-21	18/06/21	Education, People & Business/PNCA	Coronavirus (COVID-19) - Service Updates (18 June 2021)	x			Y
TN-068-21	23/06/21	PNCA – Alan Bauer	Marketing of Kelvinbank	x			Y

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-069-21	24/06/21	Finance – Gail Morrison	2020/21- Unaudited Accounts Mugdock Country Park Joint Management Committee	Mugdock Park Joint Management Committee			Y
TN-070-21	25/06/21	PNCA – Alison Laurence	Local Place Plans	x			Y
TN-071-21	25/06/21	Legal & Democratic Services - Karen Donnelly	Council Meeting Cycle 2021/22	x			Y
TN-072-21	28/06/21	PNCA - Neighbourhood Services – Paul Curran	Annual Performance Review – Information relating to missed bins for the period 2020/21	x		x	Y
TN-073-21	30/06/21	PNCA - Neighbourhood Services – Paul Curran	Proposed Booking System solution for Mavis Valley Household Waste and Recycling Centre (HWRC)	x			Y
TN-074-21	30/06/21	PNCA – Roads & Environment – Thomas McMenamin	Additional Information About Average Speed Cameras, Auchinairn Road, Bishopbriggs	x			Y
TN-075-21	30/06/21	PNCA - Neighbourhood Services – Paul Curran	Landfill Tax paid by the Council over the past ten year period	x			Y
TN-076-21	02/07/21	PNCA-Land Planning &	142 Bus Service in Bishopbriggs		x		Y

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
		Development – Chris McGeogh					
TN-077-21	05/07/21	PNCA - Roads & Environment – Mugdock Country Park, Mary Coulshed	Mugdock Country Park – General Update, March-June 2021	Mugdock Park Joint Management Committee			Y
TN-078-21	08/07/21	PNCA – Land Planning & Development -	Strategic Green Active Travel Network	x		x	Y
TN-079-21	08/07/21	EPB, Customer, Performance & PR – Angela Fegan	Reintroduction of Customer Services in Community Hubs	x			Y
TN-080-21	09/07/21	PNCA – Assets & Estates – Fraser Robb	General Fund Capital Programme 2020-21 Outturn Position	x			Y
TN-081-21	12/07/21	Legal & Democratic Services - Karen Donnelly	Nithsdale Crescent - Compulsory Purchase Order Inquiry details	x			Y
TN-082-21	13/07/21	PNCA - Roads & Environment – Mugdock Country Park, Mary Coulshed	Pam Gosal MSP visit to Mugdock Country Park	JALT/Mugdock Park Joint Management Committee	x		Y

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-083-21	15/07/21	Legal & Democratic Services - Karen Donnelly	Vaccination Bus Lennoxtown	x			N
TN-084-21	15/07/21	Education – Greg Bremner	Opening of the new Bearsden Early Years Centre	x			Y
TN-085-21	21/07/21	Legal & Democratic Services – Karen Donnelly	COVID-19 Vaccination Bus	x			Y
TN-086-21	23/07/21	PNCA – LPD – Jennifer Wiggins	Greenspace Strategy Early Engagement	x			Y
TN-087-21	30/07/21	Audit & Risk – Gillian McConnachie	2020/21- Corporate Fraud Performance Update, Community Grant Anti Fraud Controls and ‘Fraud and Irregularity 2020/21’ – A Report by Audit Scotland	x			Y
TN-088-21	30/07/21	Finance – Gail Morrison	2021/22 – Revenue Monitoring Period 3	Mugdock Park Joint Management Committee			Y
TN-089-21	30/07/21	HSCP	HSCP Strategic Plan 2022-25: Consultation Stage 1	x			Y
TN-090-21	30/07/21	Education, People & Business/PNCA	Coronavirus (COVID-19) - Service Updates (18 June 2021)	x			Y
TN-091-21	02/08/21	Legal & Democratic	Community Council Funding 2021/2022	x			Y

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
		Services – Karen Donnelly					
TN-092-21	02/08/2021	Legal & Democratic Services – Karen Donnelly	Forthcoming Meeting Cycle - ICT	x			Y
TN-093-21	02/08/2021	Legal & Democratic Services – Karen Donnelly	Council Report Template – August 2021	x			Y
TN-094-21	02/08/2021	PNCA – LDP – John Mackie	Extension to TRO	x			Y
TN-095-21	05/08/2021	Legal & Democratic Services – Karen Donnelly	COVID-19 Rapid Testing Bus	x			Y
TN-096-21	11/08/2021	PNCA - Neighbourhood Services – Paul Curran	Elected Members – Introduction of new Booking System for Mavis Valley Household Waste and Recycling Centre (HWRC)	x			Y
TN-097-21	12/08/2021	Organisational Transformation – Allyson Blue	Introduction of Parents Portal	x			Y
TN-098-21	18/08/2021	PNCA – Roads & Environment – Thomas McMenamin	Update on Extreme Weather – Friday 6th August to Monday 9th August 2021 – Response from East Dunbartonshire Council & Scottish Water	x			Y

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-099-21	19/08/2021	PNCA - Neighbourhood Services – Paul Curran	Annual Audit Report 2019/20 (Audit Scotland) Waste Management - Council Decisions - EPB/125/20/AD	x		x	Y
TN-100-21	23/08/2021	Legal & Democratic Services – Karen Donnelly	Planning Board 14 th September 2021	x			Y
TN-101-21	23/08/2021	Chief Executive	Depute Chief Executive – Place, Neighbourhood & Corporate Assets	x			Y
TN-102-21	23/08/2021	Education – Greg Bremner	Retirement of Gordon Mouldsdales, Head Teacher of Bishopbriggs Academy	x			Y
TN-103-21	25/08/2021	Corporate Performance & Research – Joseph Greateorex	Government Benchmarking Framework 2019/20 Bottom Quartile Indicator Analysis	x			Y
TN-104-21	25/08/2021	Legal & Democratic Services – Karen Donnelly	Civic Government Appeals Board 13 th September 2021	x			Y
TN-105-21	26/08/2021	Land Planning & Development – Alison Laurence	Transport Consultations	x			

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-106-21	27/08/2021	Customer, Performance & PR – Angela Fegan	Your Voice Matters – Budget and Priorities Consultation	x			Y
TN-107-21	31/08/2021	Education – Greg Bremner	Coronavirus (Covid-19): Guidance on Reducing the Risks in Schools	x			Y
TN-108-21	31/08/2021	PNCA – Roads & Environment – Thomas McMenamin	Cessation of pre-purchase of Cemetery lairs, Langfaulds and Cadder Cemeteries	x		x	Y
TN-109-21	31/08/2021	Education – Greg Bremner	Covid-19: Schools & Early Years Update	x			N
TN-110-21	01/09/2021	Community Planning – Evonne Bauer	Foodbank in Hillhead	x			Y
TN-111-21	02/09/2021	Assets & Facilities – Alan Bauer	Affordable Units	x			Y
TN-112-21	03/09/2021	Land Planning & Development – Max Wilson	Planning Appeals and Other Matters and delegated decisions papers	x			Y
TN-113-21	08/09/2021	PNCA – EDLCT – Mark Grant	Timescales for the reopening of Leisure Centre Cafes	x			Y
TN-114-21	09/09/2021	EP&B – Vince McNulty Finance – Jamie Robertson	Travel Insurance	x			N

Reference No	Date of Issue	Author/Service	Subject Matter	Issued to:			Published
				All Elected Members	Local Members	Convener/Vice Convener	Y/N
TN-115-21	09/09/2021	Education – Greg Bremner	Covid-19: Schools & Early Years Update	x			N
TN-116-21	10/09/2021	Education – Gavin Haire	School Calendar Year – 2021/2022 Update	x			Y
TN-117-21	10/09/2021	Land Planning & Development – Laura McLetchie	Appeal against refusal of planning permission: Bearsden Golf Course (TP/ED/19/0067) DPEA issuing of Notice of Intention	X			Y
TN-118-21	10/09/2021	Land Planning & Development – Laura McLetchie	Updated Planning Appeals and Other Matters Paper	X			Y
TN-119-21	10/09/2021	PNCA – Roads & Environment – Thomas McMenamin	Colquhoun Park Path Resurfacing Works		x	x	Y

Agenda Item 3a

Minute of Meeting of East Dunbartonshire Council held via Cisco Webex on
Thursday, 17 June 2021.

Present: Provost **BROWN**

Councillors **ACKLAND, CUMMING, FERRETTI, GIBBONS, GOODALL, JAMIESON, JOHNSTON, LOW, MACDONALD, MCGINNIGLE, MECHAN, MOIR, MOODY, MURRAY, O'NEIL, PEWS, POLSON, RENWICK and THORNTON**

In Attendance: G. **Cornes** Chief Executive
M. **Cunningham** Corporate Governance Manager
P. **Curran** Executive Officer – Neighbourhood Services
A. **Davie** Depute Chief Executive – Education, People & Business
K. **Donnelly** Chief Solicitor and Monitoring Officer
A **Fegan** Communications & Engagement Manager
T. **Glen** Depute Chief Executive – Place, Neighbourhood & Corporate Assets
P. **Halligan** Executive Officer – Organisational Transformation
H. **Holland** Executive Officer – Land Planning & Development
L. **McKenzie** Team Leader Democratic Services
V. **McNulty** Executive Officer – Customer & Business Support Services
J. **Robertson** Chief Finance Officer
C. **Sinclair** Interim Chief Officer and Chief Social Work Officer – HSCP

Provost Brown presiding

1a. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillors Fischer and Hendry.

1b. DECLARATIONS OF INTEREST

There were no declarations of interest.

1c. DETERMINATION OF EXEMPT BUSINESS

The Council agreed that Item 26 - Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum – Appendix was exempt business, whilst the main body of the report forms part of the published papers. The Provost advised that, as a consequence, Item 26 would be considered as the last item of business and the motion listed at Item 27 would be debated prior to that (Paragraph 27, below, refers).

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1d. PROVOST'S REMARKS

The Provost welcomed Members to the meeting. He outlined a number of housekeeping and procedural matters to assist Members with their participation in the meeting. He also advised that the meeting would be streamed live on YouTube. He further advised that any votes during the meeting would be undertaken by a calling of the roll. He also advised that if there was an adjournment, Committee Services Officers would arrange group meetings if required.

1e. ANY OTHER BUSINESS WHICH THE PROVOST DECIDES IS URGENT

The Provost advised that there were no urgent items of business.

2a. LIST OF DEEDS – 10 DECEMBER 2020 TO 9 JUNE 2021

2b. LIST OF TENDERS – 10 DECEMBER 2020 TO 9 JUNE 2021

With reference to Agenda Items 2a and 2b, the Provost advised that these lists were normally signed at the conclusion of the meeting, however, this was not possible at present. Any outstanding Lists of Deeds and Tenders would be signed once it was possible for this to be done so safely.

3a. MINUTE OF COUNCIL MEETING, 17 DECEMBER 2020

Approval of the Minute was moved by Provost Brown and seconded by Councillor Pews.

Councillor Low proposed an Amendment, as follows: Page 69 – Include Councillor Low's Amendment within the minute.

With reference to Page 60, 3rd Paragraph. School crossing patrol, and in response to question from Councillor Low, the Deputy Chief Executive – Place, Neighbourhood & Corporate Assets advised that there was ongoing work and technical outputs were being looked at. A report would be submitted to a future meeting of the Council.

Following further consideration, the Council approved the Minute, subject to the aforementioned Amendment.

3b. MINUTE OF SPECIAL COUNCIL MEETING, 25 FEBRUARY 2021

Approval of the Minute was moved by Provost Brown and seconded by Councillor Pews.

Councillor Low proposed an Amendment, as follows: Page 80, last paragraph, amend to read "needed to know" the level of investment required.

Following consideration, the Council approved the Minute, subject to the aforementioned Amendment.

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3c. MINUTE OF SPECIAL COUNCIL MEETING, 18 MARCH 2021

Approval of the Minute was moved by Provost Brown and seconded by Councillor Pews.

With reference to Page 89, 3rd paragraph, use of public buildings for national campaigns, and in response to a question from Councillor Moir, the Customer, Performance & PR Manager advised that a building had not yet been identified in Bishopbriggs. Officers were looking at this issue and would keep Members updated.

With reference to Page 89, Affordable housing units, and in response to a question from Councillor Jamieson, the Deputy Chief Executive – Place, Neighbourhood & Corporate Assets advised that an update was provided to the Tenants Participation Working Group and he would undertake to provide Members with a Technical Note detailing the number of units and locations within East Dunbartonshire.

Following further consideration, the Council approved the Minute.

3d. MINUTE OF SPECIAL COUNCIL MEETING, 30 MARCH 2021

Approval of the Minute was moved by Provost Brown and seconded by Councillor Pews.

Following consideration, the Council approved the Minute.

4. MINUTE OF MEETING OF THE EDUCATION COMMITTEE OF 10 NOVEMBER 2020

Following consideration, the Council noted the Minute.

5. MINUTE OF MEETING OF THE PLACE, NEIGHBOURHOOD & CORPORATE ASSETS COMMITTEE OF 12 NOVEMBER 2020

Following consideration, the Council noted the Minute.

6. MINUTE OF MEETING OF THE HEALTH & SOCIAL CARE PARTNERSHIP OF 17 SEPTEMBER 2020

Following consideration, the Council noted the Minute.

7. REPORT PNCA/041/21/CM - DRAFT PARKING MANAGEMENT PLAN

Reference having been made to the Place, Neighbourhood & Corporate Assets Committee of 27 May 2021, there was re-submitted Report PNCA/041/21/CM by the Deputy Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking Council approval for the publication and consultation of the Draft Parking Management Plan. Full details were contained within the Report and Appendix 1.

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Following consideration, Councillor Polson, seconded by Councillor Moody, moved the Recommendation contained within the Report.

By way of an Amendment, Councillor Cumming, seconded by Councillor Low, moved to incorporate an additional recommendation within the Report to include full consultation on the car parking charging regimes that currently exists in all council car parks.

There then followed full discussion during the course of which Officers were heard in response to Members' questions on various aspects of the Report. Issues discussed included: results previous consultation exercises; explaining to residents the financial pressures faced by the Council; and basis behind parking charges.

Following further consideration, a Roll Call Vote was undertaken with thirteen Members voting for the Motion and seven Members voting for the Amendment. The vote was recorded as follows:

Motion: Provost Brown and Councillors Ackland, Goodall, MacDonald, McGinnigle, Mechan, Moir, Moody, Murray, O'Neil, Pews, Polson and Thornton

Amendment: Councillors Cumming, Ferretti, Gibbons, Jamieson, Johnston, Low and Renwick.

Therefore, the Motion was carried and the decision of the Council was to approve the Draft Parking Management Plan for publication and consultation.

8. OUTSTANDING BUSINESS STATEMENT

Consideration was given to Report EPB/027/21/KMD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Members with an update in relation to progress against decisions taken by Council. Full details were contained within the Report and a copy of the Outstanding Business Statement was attached as Appendix 1.

Following consideration, the Council agreed as follows:-

- a) to note the updates contained within the Outstanding Business Statement attached as Appendix 1 of the Report; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

9. SCOTTISH PARLIAMENTARY ELECTIONS - 6 MAY 2021 – RESULTS

There was submitted Report EPB/028/21/KMD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated formally advising Council of the results of the Scottish Parliamentary elections held on 6th May 2021. Full details were contained within the Report and Appendix 1.

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Following consideration, the Council noted the results of the Scottish Parliament Election held on 6th May 2021 for the Strathkelvin & Bearsden and Clydebank & Milngavie Constituencies as set out within Appendix 1.

10. ADMINISTRATIVE SCHEME/STANDING ORDERS FOR EAST DUNBARTONSHIRE COUNCIL

Consideration was given to Report EPB/025/21/KMD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, presenting an updated Administrative Scheme to Council for consideration and adoption. Full details were contained within the Report and Appendices 1 - 8.

Councillor Moody, seconded by Councillor Polson, moved the Recommendations contained within the Report. Councillors Moody and Low gave notice of proposed changes to memberships.

During the course of discussion, and in response to comments from Councillor Cumming regarding his proposal that meetings be recorded and archived, and specifically in respect of a question regarding Page 5, engagement with Trades Unions, the Depute Chief Executive – Education, People & Business and Chief Solicitor & Monitoring Officer highlighted the significant trades union engagement process that would be required if recording and archiving were introduced. They also highlighted: The Council's obligations in terms of the General Data Protection Regulations; that the limited interest did not warrant the required resources in terms of technology and officer time; that there were more effective means of increasing access to the Council's various meetings; and there was no evidence to suggest that there would be an increase in viewing figures for recordings as opposed to live broadcasting. Thereafter, Councillor Cumming moved an Amendment which found no seconder and, subsequently, fell.

With reference to the Allander Champions Group, and in response to a question from Councillor Johnston, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets confirmed that there had been no meetings during the pandemic, however, he would look to arrange an online meeting later this year.

In response to comments from Councillors Gibbons and Renwick regarding external organisations which did not meet, the Chief Solicitor & Monitoring Officer advised that there was an ongoing review of all external bodies and a report would be submitted by the end of the year.

Following further consideration, during the course of which Councillors Moody and Low advised of amendments to memberships, the Council agreed as follows:-

- a) to approve the proposed amendments to the Administrative Scheme as contained within Appendices 1 to 6 and summarised at section 3.3 of the Report;
- b) to instruct the Chief Solicitor & Monitoring Officer to further amend the Scheme of Delegation to Officers to include the delegation of appropriate

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and relevant powers to the Chief Social Worker and thereafter submit an updated version to a future meeting of the Council for approval;

- c) to instruct the Chief Solicitor & Monitoring Officer to further amend the Contract Standing Orders to include provisions dealing specifically with (i) the consequences of EU Exit on regulated procurement and State Aid, and (ii) changes to the Contract Standing Orders relating to social work contracts which reflect the legislative framework and takes account of any recommendations or actions rising from the ongoing review of social work commissioning and contracting methods, and thereafter submit an updated version to a future meeting of the Council for approval;
- d) subject to a) above, that the amended Administrative Scheme would become effective from 1 August 2021; and

to instruct the Chief Solicitor & Monitoring Officer to bring a report to a future meeting of the Council setting out options for the administration, hosting and location of the Council's governance meetings.

- e) the Council also approved the following changes to memberships:

HSCP - Replace Councillor Murray with Councillor Goodall after the final HSCP meeting of this session.

Planning Local Review Body – Replace Councillor Moody with Councillor Ackland.

Education Appeals Board – Replace Councillor Ackland with Councillor Moody.

Appoint Councillor Renwick to vacant position.

Replace Councillor Fischer with Councillor Johnston.

Traffic Management Appeals Board – Appoint Councillor Renwick to vacant position.

11. CYCLE OF MEETINGS 2021/2022

Consideration was given to Report EPB/026/21/KMD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, seeking Council approval for the Cycle of Meetings for Council, Committees, Planning Board and other decision making bodies for 2021/22. Full details were contained within the Report and Appendices 1 and 2.

Councillor Moir highlighted the importance of scheduling dates for the Housing, Health and Care Forum in order to provide an opportunity for the Council to scrutinise the Scottish Government's implementation of recommendations from the Review of Adult Social Care. Councillor Polson also referred to the potential reduction in the role of Local Authorities in adult social care.

With regards to the start time of meetings, and in response to comments from Councillor Jamieson, the Chief Solicitor & Monitoring Officer advised that when

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face to face meetings resume or hybrid meetings are introduced, the proposed start times for meetings would be re-examined.

Following further consideration, the Council agreed as follows:-

- a) to approve the proposed Cycle of Meetings for 2021/22 as contained within Appendix 1;
- b) to note the dates reserved for the purposes of a special meeting of Council to determine the Council's Budget for financial year 2022/23;
- c) to instruct the Chief Solicitor & Monitoring Officer to finalise dates for a special meeting of the Audit & Risk Management Committee, in consultation with the Convener and Joint Leaders of the Council, to take place in the autumn and to consider the 2020/21 Annual Accounts;
- d) to instruct the Chief Solicitor & Monitoring Officer to finalise dates for the Housing Health & Care Forum, in consultation with the Chair of that Forum and which align with the business of the HSCP Board; and
- e) to instruct the Chief Solicitor & Monitoring Officer to finalise dates for the Community Planning Partnership, in consultation with the Executive Officers Place & Community Planning and the Chair of the Community Planning Partnership.

12. ANNUAL INTERNAL AUDIT UPDATE AND REPORT 2020/2021

The Council took up consideration of Report CFO/0005/21/GM by the Chief Finance Officer, copies of which had previously been circulated, presenting Council with the Annual Internal Audit Report for 2020/2021. In support of this, an update on internal audit work completed in the period since the last Committee and outstanding audit actions was also provided. Council was also provided with an update on the internal audit plan for 2021/22. Full details were contained within the Report and Appendices 1 – 4.

With reference to Page 138 Revised timeline, August 2020, the Chief Finance Officer confirmed that the date should read 31 August 2021.

With reference to Page 133, third party fraud and in response to question from Councillor Low, provide further advice for Members, Officers or applicants involved in the Community Grants Scheme to support the development of appropriate controls and monitoring throughout the process.

Following further consideration, the Council agreed as follows:-

- a) to consider the Annual Audit Report for 2020/2021, including the Internal Audit Opinion for 2020/2021;
- b) that the opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control be applied in the completion of the Council's 2020/2021 Financial Statements;

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- c) to consider the contents of the Internal Audit Performance and Outputs Report, the Internal Audit Follow Up Report 2020/21, and the Internal Audit Planning update for 2021/22;
- d) to approve the proposed allocation of Internal Audit resources in 2021/22; and
- e) to instruct the Chief Finance Officer to submit performance monitoring reports detailing progress against Plan and audit results to future meetings of the Audit & Risk Management Committee.

13. TREASURY MANAGEMENT STRATEGY REPORT 2021/22

There was submitted Report CFO/009/21/AM by the Chief Finance Officer, copies of which had previously been circulated, providing Council with the Treasury Management Strategy Report including; Annual Investment Strategy for 2021/21 to 2024/25; Treasury policy limits; The list of permitted investments; and the Council's Prudential and Treasury Management Indicators for the next 3 years. Full details were contained within the Report and Appendices 1 and 2.

Following consideration, the Council agreed as follows:-

- a) to set aside the current provisions of the Scheme of Delegation which require the Strategy to be submitted to both Audit & Risk and Policy & Resources Committees in accordance with the Scheme of Delegation and Financial Regulations;
- b) to note that under proposed revisions to the Scheme of Delegation and Financial Regulations (included separately on this agenda) future iterations of this Report would be presented to Audit & Risk for scrutiny and agreement;
- c) to approve the Prudential Indicators and limits for 2021/22 to 2024/25 contained within the Report;
- d) to approve the Treasury Management Strategy 2021/22 to 2024/25;
- e) to approve the Investment Strategy 2021/22;
- f) to approve the revised limits as detailed at 6.10, Table 7 of the Report; and
- g) to approve the policy on loans fund repayments as outlined in Section 8 of the Report.

14. PRIORITISING OUR SERVICES, PRIORITISING OUR RESOURCES 2021/22 & 2022/2023 – STRATEGIC REVIEW OF PRIORITIES & LOCAL OUTCOMES

There was submitted Report EPB/029/21/AD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, presenting to Council the background, context and initial considerations to review the Council's priorities and local outcomes to support East Dunbartonshire communities (both geographic and sector based) in their recovery from the impact of the pandemic and to inform the Council's COVID-19 Recovery Plans. Full details were contained within the Report and Appendices 1 - 3.

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Following consideration, the Council agreed as follows:-

- a) to note the contents of the Report and its Appendices; and
- b) to instruct the Depute Chief Executive – Education, People & Business to report back to future meetings of the Council on progress on the strategic review process and the outcomes of the Budget & Priorities Engagement process and when appropriate, to seek Council's approval of any associated recommendations.

15. CORPORATE PERFORMANCE IMPROVEMENT PLAN 2021/22

There was submitted Report EPB/020/21/VMcN by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, presenting Council with the Corporate Performance Improvement Action Plan expanding on the aspirations agreed at the Council meeting on 17 December 2020. Full details were contained within the Report and Appendix 1.

With regards to Page 180, Reintroduction of Citizens Panel, and how to involve sections of the community and groups that would not normally participate, and in response to a question from Councillor Low, the Depute Chief Executive – Education, People & Business advised that the indicative was the end of December. Work would take place with Community Planning partners. It would form part of the Consultation and Engagement Strategy, and there would be benchmarking with other Councils. The options would be brought back later in the year.

Following consideration, the Council approved the Corporate Performance Improvement Action Plan included as Appendix 1 of the Report.

16. CONSULTATION & ENGAGEMENT STRATEGY

Consideration was given to Report EPB/022/21/VMcN by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Council with a revised Consultation & Engagement Strategy for 2021/2 - 2023/4, recognising the impact of the Covid-19 pandemic on consultation and engagement activity through the national Framework for Recovery and the immediate post-pandemic period. Full details were contained within the Report and Appendix 1.

Following consideration, the Council agreed as follows:-

- a) to approve the new Consultation & Engagement Strategy 2021-2024; and
- b) to approve the updated approach to the Consultation & Engagement Action Plan.

17. CUSTOMER SERVICES ANNUAL PERFORMANCE OVERVIEW 2020/21

There was submitted Report EPB/023/21/VMcN by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated,

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providing Council with an overview of Customer Services performance for the 2020/21 financial year, covering all aspects of Customer Services delivery, in the context of the Covid-19 pandemic. Full details were contained within the Report.

With reference to Page 207, Death Registrations, Scottish Government Directive, and in response to a question from Councillor Pews, the Depute Chief Executive – Education, People & Business advised that, at the peak of the pandemic, Local Authorities were directed to provide seven registration, however, death certificates were not coming through from hospitals and GPs at the weekend.

With reference to Page 215, Missed bins, and in response to a question from Councillor Pews, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets undertook to provide further information via a Technical Note.

Following consideration, the Council noted the contents of the Customer Services Annual Performance Overview.

18. COMPLAINTS HANDLING - ANNUAL REPORT 2020/21

There was submitted Report EPB/024/21/VMcN by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Members with details of the Council's complaints handling performance for 2020/21. Full details were contained within the Report.

With reference to Page 228, School pitches, and the different levels of access by the local community, the Depute Chief Executives provided further background and advised the Council would look at an engagement process for school pitches and build in to the Council's consultation process.

With reference to the impact of the pandemic on the Council and reduction of Council services, and the phased reintroduction of services, particularly in relation to communication to the residents of East Dunbartonshire, the Depute Chief Executives undertook to examine this issue and provide Members with a Technical Note.

Following further consideration, the Council noted the contents of the annual complaints Report 2020/21.

19. SCOTTISH LOCAL GOVERNMENT BENCHMARKING FRAMEWORK – 2019/20 DATA ANALYSIS

There was submitted Report EPB/032/21/JG by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Council with an update on the Scottish Local Government Benchmarking Framework (LGBF) indicator publication covering the 2019/20 financial year and providing data analysis covering all indicators included in the dataset. Full details were contained within the Report and Appendix 1.

The Executive Officer – Customer & Business Support Services advised that Officers were working on a report with further detail on the lower quartile performers, and he would provide the detail to Members in a Technical Note. In

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response to a number of Members' questions, he advised that the detail would be contained within the more comprehensive report.

With reference to Page 276, those earning less than the living wage, and in response to a question from Councillor Low on whether they were residents or employed in East Dunbartonshire, the Depute Chief Executive – Education, People & Business advised that she would come back with the detail.

Following further consideration, the Council considered performance in relation to the LGBF indicators highlighted in Appendix 1 of the Report.

20. AUDIT SCOTLAND REPORT : IMPROVING OUTCOMES FOR YOUNG PEOPLE THROUGH SCHOOL EDUCATION

Consideration was given to Report EPB/030/21/JM by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, informing the Council of the recent report by Audit Scotland on Improving Outcomes for Young People through School Education and the implications for future strategic planning. Full details were contained within the Report.

Following consideration, the Council noted the Report on the Audit Scotland Report: Improving Outcomes for Young People through School Education.

VALEDICTORY REMARKS

As this was the last meeting of the Council at which Jacqui MacDonald, Chief Education Officer was in attendance prior to leaving the Council, Councillor Polson paid tribute to Jacqui. He thanked her for extending her time with the Council and remaining in post throughout the pandemic. He highlighted on how highly professionally high regarded she was and wished her well in the future.

Councillor Goodall echoed the comments made by Councillor Polson, and referred to his great trust in Jacqui and her intelligent approach. He wish her all the very best for the future

Jacqui replied by saying that it had been an honour and privilege and she thanked the Council for their support. She also highlighted the value of partnership working and commended the work of Head Teachers and Staff and for all their achievement.

21. HOW GOOD IS OUR SERVICE 2020/21 – YEAR END

There was submitted Report CE/02/21 by the Chief Executive, copies of which had previously been circulated, providing the Council with the annual How Good is Our Service evaluation of performance covering the 2020-21 financial year. Full details were contained within the Report and appended were the evaluation reports covering all Council Services areas (Appendix 1), Social Care Services pertaining to East Dunbartonshire Health and Social Care Partnership (Appendix 2) and East Dunbartonshire Leisure and Culture Trust (Appendix 3).

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With reference to Page 198, Average Speed Camera on Auchinairn Road, and in response to a question from Councillor Pews regarding the methods of research that had been undertaken to identify this stretch of road, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets confirmed that there had been a number of technical considerations and he undertook to provide Member with a Technical Note.

Following further consideration, the Council agreed as follows:-

- a) to scrutinise the submitted Strategic Group performance reporting templates set out in Appendices 1, 2 and 3 of the Report; and
- b) that progress on any identified improvement activity be reported in the future How Good Is Our Service evaluation reviews covering the 2021-22 financial year.

22. KIRKINTILLOCH TOWN CENTRE MASTERPLAN PROGRESS REPORT

There was submitted Report PNCA/031/21/DG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, providing Council with an update on work undertaken as detailed within Report PNCA/049/18/DG in relation to the Cowgate Street Design Project including further technical monitoring and evaluation work undertaken to assess traffic levels, driver behaviour and pedestrian experiences. Full details were contained within the Report and Appendices 1 – 3.

Councillor Moody, seconded by Councillor Murray, moved the Recommendations within the Report and a further Recommendation, as follows:

“To instruct officers to carry out further traffic modelling on the basis of signal reinstatement at Cowgate/Catherine St without banned right turns, and report back to a future meeting of the Council with the outcome of that modelling.”

Councillor Murray was then heard on the terms of the Motion.

Councillor Low requested a recess. The Provost agreed that there be a ten minute recess.

On reconvening, and by way of an amendment, Councillor Low, seconded by Councillor Jamieson, moved the following Amendment:

“Add (d) as follows:

d) Noting the feedback and findings in regard to the operation of the Catherine Street junction, including the recommendations of the Access & Inclusion Report commissioned from Not For Profit Planning:

- i. Instructs officers to commence the process to reinstate a signalised crossing, based on Option B, as outlined in sections 3.28-3.37, at an indicative cost of £417,000;

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- ii. Instructs officers to report back to council or committee as necessary, with full detailed design and costings;
- iii. Agrees that any costs in 2021/22 will be met from managed efficiencies and underspends within the current Capital Programme, with any further capital contribution from current revenue (CFCR) being allocated as required;
- iv. Agrees that costs in future years will be profiled within an updated capital programme as part of the 2022/23 capital budget.”

Thereafter, there followed a brief adjournment.

On reconvening, Councillor Low was heard in respect of the terms of the Amendment.

There followed full and detailed discussion, during the course of which the following issues were raised: traffic modelling; requirement for revised traffic modelling; commitment or consideration of reinstatement of signals at junction of Cowgate and Catherine Street: Accessibility Report; Inclusivity; Traffic Regulations Order process and potential timescales; and funding.

Councillor Moir moved a further Amendment. Having taken advice from the Chief Solicitor & Monitoring Officer, the Provost advised that, as the Council had moved to debate of the Motion and Amendment, a further Amendment could not be moved.

Following summing up, a Roll Call Vote was undertaken with thirteen Members voting for the Motion and seven Members voting for the Amendment. The vote was recorded as follows:

Motion: Provost Brown and Councillors Ackland, Goodall, MacDonald, McGinnigle, Mechan, Moir, Moody, Murray, O’Neil, Pews, Polson and Thornton

Amendment: Councillors Cumming, Ferretti, Gibbons, Jamieson, Johnston, Low and Renwick.

Therefore, the Motion was carried and the decision of the Council was as follows:-

- a) to note all activity undertaken relating to the Cowgate Street Design Project in line with previous Report ref: PNCA/049/18/DG;
- b) to consider the outcomes of further monitoring and evaluation of the Cowgate Street Design Project instructed through Report ref: PNCA/049/18/DG;
- c) that Officers undertake recommendations for improvements to support the function of the new Cowgate street design as outlined in section 3.0 of the Report (in particular sections 3.11, 3.21, 3.24, and 3.77 to 3.80), and provide further updates on these to Members in Technical Notes; and
- d) to instruct officers to carry out further traffic modelling on the basis of signal reinstatement at Cowgate/Catherine St without banned right turns, and report back to a future of meeting of the Council with the outcome of that modelling.

23. UK LEVELLING UP FUND AND UK COMMUNITY RENEWAL FUND

There was submitted Report PNCA/032/21/DG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, providing Elected Members with an update on the UK Levelling Up Fund and UK Community Renewal Fund. The Report sought approval to make a submission to UK Government on 18 June 2021 for funding from both funds. The Report also provided information on the emerging UK Prosperity Fund. Full details were contained within the Report and Appendix 1.

In addition to those projects detailed within the Report, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets advised that the Council could now also support and put forward to the Scottish Government Kirkintilloch Rob Roy and Auchinairn After School Care.

During the course of discussion and in response to Members' questions, the Depute Chief Executive – Place Neighbourhood & Corporate Assets confirmed that local MSPs could submit letters of support for more than one proposal but could not make a preference. He highlighted that guidance had been sought in respect of cross-constituency boundary issues and impact timing and number of grant submissions.

Following further consideration, the Council agreed as follows:

- a) to instruct Officers to submit applications to the UK Levelling Up Fund and UK Community Renewal Fund on 18 June 2021 as outlined within Section 3 of the Report;
- b) that existing budget lines pertaining to the Place Plans identified within the 10 Year Capital Investment Programme be utilised to meet the required level of match funding for the UK Levelling Up Fund first round submission for the Place Plans Project;
- c) that Officers inform Elected Members on the outcome of these applications and provide further information on the forthcoming UK Shared Property Fund in a report to a future meeting of Council or of the Place, Neighbourhood & Corporate Assets Committee;
- d) to instruct Officers, in the event the UK Community Renewal Fund application is successful, to progress any funding agreements with partner groups/organisations and to transfer funding to deliver their proposals;
- e) to approve the approach in relation to the timing of future round bids to the UK Levelling Up Fund as described in the Report;
- f) to instruct Officers to progress development of options for future round bids to the UK Levelling Up Fund for the East Dunbartonshire County Constituency and to present recommendations in a report to a future meeting of Council or of the Place, Neighbourhood & Corporate Assets Committee; and

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- g) to instruct Officers to progress the procurement of any technical services required to develop future UK Levelling Up Fund bids using the £125,000 allocated by UK Government.

24. EAST DUNBARTONSHIRE CLIMATE ACTION PLAN AND LOCAL HEAT AND ENERGY EFFICIENCY STRATEGY, AND GLASGOW CITY REGION ADAPTATION STRATEGY & ACTION PLAN

There was submitted Report PNCA/046/21/NU by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, reporting on the outcome of the Council's Climate Conversation early engagement exercise which ran from 8 March to 2 May 2021 to set out the next steps for the preparation of the Council's Climate Action Plan and accompanying Local Heat & Energy Efficiency Strategy; and to seek Council endorsement for the Glasgow City Region Adaptation Strategy & Action Plan, which was approved by Glasgow City Region Cabinet on 1 June 2021. Full details were contained within the Report and Appendix 1- 6.

Councillor Moody, seconded by Councillor Polson, moved the Recommendations contained within the Report, subject to Recommendation c) being replaced with the following:-

“c) the Council recognises the climate emergency that we face and notes the proposed programme for the preparation of the Climate Action Plan and Local Heat and Energy Efficiency Strategy in response to that emergency.”

Following discussion, the Council agreed as follows:-

- a) to note the outcome of the Council's Climate Conversation early engagement exercise carried out between 8 March and 2 May and the findings set out in the Report of Consultation (Appendix 1);
- b) to note the findings of the Local Heat and Energy Efficiency Strategy Pilot Project (Appendix 2);
- c) that the Council recognised the climate emergency that we face and noted the proposed programme for the preparation of the Climate Action Plan and Local Heat and Energy Efficiency Strategy in response to that emergency; and
- d) to endorse the Glasgow City Region Adaptation Strategy and Action Plan (Appendix 3), which was approved by Glasgow City Region Cabinet on 1 June 2021.

25. CLEDDANS AFFORDABLE HOUSING DEVELOPMENT STRATEGY

There was submitted Report PNCA/048/21/FR by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval for an outline affordable housing development strategy at Cleddans, Kirkintilloch. Full details were contained within the Report and Appendix 1.

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Following consideration, the Council agreed as follows:-

- a) to approve the development strategy as outlined within the Report;
- b) to instruct Officers to proceed to the pre-construction phase of the project on this basis via the HubWest Scotland procurement framework; and
- c) to authorise the Depute Chief Executive - Place, Neighbourhood and Corporate Assets in consultation with the Chief Solicitor & Monitoring Officer to negotiate the terms of any relevant pre-construction agreements in respect of the Cleddans Affordable Housing project and any other documents and contracts incidental and/or relative thereto, in line with approved decisions and allocated resources.

26. MOTION – RECYCLING AND FOOD TRAYS

Councillor Murray, seconded by Councillor Polson, moved the Motion as detailed within the Agenda. Councillor Polson also proposed that the Council send the approved Motion to the First Minister, local MSPs and list MSPs for the West of Scotland Region.

During the course of discussion, and with regards to Landfill Tax, and a question from Councillor Gibbons, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets undertook to provide a Technical Note detailing costs over the last ten years.

Following further discussion on the terms of the Motion, as amended, the Council agreed as follows:-

To welcome the record of East Dunbartonshire Council and our communities on the level of recycling and diversion of rubbish from landfill compared to other Councils in Scotland.

This is backed up by the latest Scottish Environmental Protection Agency (SEPA) figures which confirm that East Dunbartonshire recycled 55.3% of waste compared to a Scottish average of 44.9%, diverted 25.2% of waste from landfill while Scotland averaged 23.8%. This means that the amount that was landfilled was less than a fifth at 19.5% while Scotland averaged 31.3%.

To welcome the fact that all organic waste was diverted from landfill by 2020 which was a year before the original target set by the Scottish Government and 5 years before the relaxed target that was reset by the Scottish Government.

To note that a lot of our ordinary waste is in the form of food trays with symbols stamped on them that imply they are recyclable.

Recycling requires that there is a market for these food trays. Currently there is none.

The Council is aware of a recently launched consultation from Zero Waste Scotland to consider the future management of food packaging and

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- 1 Calls on the Scottish Government, working through Zero Waste Scotland, and the UK Government to ensure that the producers of these food trays are responsible for dealing with these items to ensure that they can be recycled or removed entirely from the waste stream; and
- 2 Calls on the Scottish Government to ensure that it provides the necessary resources to this and other Councils where changes to recycling obligations introduce additional costs and resourcing requirements.

The Council agreed to send the approved Motion to the First Minister, local MSPs and list MSPs for the West of Scotland Region.

27. KIRKINTILLOCH COMMUNITY SPORTS COMPLEX – PROJECT UPDATE AND REVISED CONTRACT SUM

The Council took up consideration of Report PNCA/046/21/NU by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval to enter into a construction contract, based on a revised tender sum, for the Kirkintilloch Community Sports Complex at Southbank Business Park, Kirkintilloch. Full details were contained within the Report and Appendix 1.

Councillor Moody, seconded by Councillor Polson, moved the Recommendations contained within the Report, subject to amendment to Recommendation 2.1 a) to read “accepts”.

Following consideration, the Council agreed as follows:-

- a) to accept the request from prospective tenant that its contribution/grassum in respect of the lease of the completed facility be amended in accordance with the terms of the Report and Appendix, and instruct officers accordingly;
- b) subject to the determination of a) above, to approve in principal the allocation of additional capital funding for the project, as detailed throughout the Report and summarised at Paragraph 3.10, and within the Appendix to the Report, and, if required, instruct Officers to bring a future report to the Policy & Resources Committee outlining the funding arrangements for this additional capital;
- c) to instruct Officers to proceed to contract close as early as possible for the construction of the Kirkintilloch Community Sports Complex, recognising that this is subject always to completion of the necessary legal agreements between the Council and the prospective tenant;
- d) to authorise the Depute Chief Executive - Place, Neighbourhood and Corporate Assets in consultation with the Chief Solicitor & Monitoring Officer to negotiate the terms of the relevant NEC3 Engineering and Construction delivery agreement through the SCAPE framework in respect of the Kirkintilloch Community Sports Complex project and any other documents and contracts incidental and/or relative thereto, in line with approved decisions and allocated resources; and

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- e) to authorise the Chief Solicitor & Monitoring Officer to execute the NEC3 Engineering and Construction delivery agreement and any documents incidental and/or relative thereto as approved by this Report, and in accordance with the Council's Administrative Scheme.

Minute of Special Meeting of East Dunbartonshire Council held via Cisco Webex on **Thursday, 29 June 2021**.

Present: Provost **BROWN**

Councillors **ACKLAND, CUMMING, FERRETTI, GOODALL, JAMIESON, JOHNSTON, LOW, MACDONALD, MCGINNIGLE, MECHAN, MOIR, MOODY, MURRAY, O'NEIL, PEWS, POLSON, RENWICK and THORNTON**

In Attendance:

G. Cornes	Chief Executive
A. Bauer	Executive Officer – Assets and Facilities
A. Cupples	Principal Accountant
A. Davie	Depute Chief Executive – Education, People & Business
K. Donnelly	Chief Solicitor and Monitoring Officer
T. Glen	Depute Chief Executive – Place, Neighbourhood & Corporate Assets
G. Mackintosh	Executive Officer - Housing
L. McKenzie	Team Leader Democratic Services
J. Robertson	Chief Finance Officer
C. Sinclair	Interim Chief Officer and Chief Social Work Officer – HSCP

Provost Brown presiding

1a. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillors Fischer and Gibbons.

1b. DECLARATIONS OF INTEREST

There were no declarations of interest.

1c. DETERMINATION OF EXEMPT BUSINESS

The Provost advised that Agenda Item 3 contained exempt business and would be considered following exclusion of the press and public.

1d. PROVOST'S REMARKS

The Provost advised that he had no additional remarks to make.

2. 2020/21 FINANCIAL OUTTURN & UNAUDITED ANNUAL ACCOUNTS

Consideration was given to Report CFO/010/21/JR by the Chief Finance Officer, copies of which had previously been circulated, presenting Council with the Unaudited Annual Accounts including the Financial Statements for the year 2020/21. The Accounts contained financial information for both the Council as

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a single entity and as part of its Group. Full details were contained within the Report and Appendices 1 – 10. The Draft Annual Accounts 2020/21 were contained within Appendix 1 which had been issued separate cover.

The Chief Finance Officer highlighted the unique challenges and enduring impact of Covid on the Council's finances. He also provided Members with further detail of additional operational requirements and a summary of additional funding. A Covid cost code had been introduced. Of the £14.340m allocated to the Covid Cost centre, £7.050m had been allocated and the remaining £7.290m would be carried forward to provide for planned resilience in future years.

With reference to Booklet 1, Page 31, Corporate Housing Programme, Underspend, £0.605m, and in response to a question from Councillor Jamieson, the Executive Officer – Housing advised that, as a result of the pandemic, the total spend for 2020/2021 had not been as anticipated. This sum would be carried forward.

SEDERUNT

Provost Brown left the meeting and Depute Provost Pews took the Chair.

Councillor Moir thanked Officers for producing the paper. During the course of discussion, and in response to further comments from Councillor Moir regarding potential increases in the costs of new builds and whether the Council should make representations via CoSLA, the Chief Finance Officer advised that there was ongoing discussion regarding the price of materials. The Executive Officer – Assets & Facilities advised that early information had not indicated any areas of concern regarding existing projects.

SEDERUNT

Provost Brown re-joined the meeting and took the Chair

With reference to Booklet 1, Page 16, Item No 5. Agencies, Underspend, Pupil Equity, and in response to a question from Councillor Johnston, the Chief Finance Officer advised that of the £1.6m budget, £1.3m had been spent and the remaining budget would be carried forward.

Councillor Moody thanked Officers for their hard work. He highlighted that this year was the 10th anniversary of the establishment of the East Dunbartonshire Leisure & Culture Trust and Referred to Booklet 2, Page 93. He referred to the financial benefits of trust status and the flexibility it had allowed in helping frontline staff during the pandemic, including the Council, Health Board and HSCP, by providing support during the period of recovery.

With reference to Booklet 2, Page 53, Assets Required Under PPP Contracts, £2.802m, the Council noted that this should be updated to refer to a finance lease in respect of Bargeddie facility for and the Clyde Valley Residual Waste Project.

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With reference to Page 41, School Trips, Monies paid back to parents for school trips that had not taken place, and in response to questions from the Provost and Councillor Pews, the Depute Chief Executive – Education, People & Business and the Chief Finance Officer undertook to provide a Technical Note in relation to contractual arrangements with travel companies and the Council's insurance and excess arrangements.

With reference to Booklet 1, Page 10, Paragraph 9.3, final outturn, and in response to a question from Councillor Low on whether the underspend was in respect of the original or revised budget allocation, the Chief Finance Officer explained that this was the underspend on the revised allocation as advised through update progress during the year. In addition the Executive Officer – Assets & Facilities undertook to provide Members with a Technical Note.

With reference to Booklet 2, Page 32, Section 4. Remuneration of Senior Employees the Chief Finance Officer Noted that the HSCP's Chief Officer and Chief Finance Officer are the only employees of the HSCP and included in the HSCP's remuneration report. and whilst the Chief Officer is included in our the Council's Remuneration Report for the Council position of Chief Social Work Officer. disclosures for completeness the Chief Finance Officer if the HSCP was not included.

With Reference to Booklet 2, Page 95, Section 5, East Dunbartonshire Development Company and Kirkintilloch's Initiative Limited, and in response to a question from Councillor Low on the status of these companies and when they would officially be wound up, it was noted that Members would be notified of any updates.

Following further consideration, the Council agreed as follows:-

- a) that the Unaudited Accounts for 2020/21 be passed to external auditors to initiate the audit processes with the final Audited Accounts and accompanying Audit Report from Audit Scotland being presented to a future Meeting of the Council's Audit & Risk Committee before the end of October 2021 (Appendix 1);
- b) to note the respective financial outturn positions for:
 - General Fund Revenue (Appendix 2 & 3),
 - General Fund Capital (Appendix 4),
 - Housing Revenue Account (Appendix 5),
 - Housing Capital Account (Appendix 6);
- b) to note achievement of organisational transformation & budget savings (Appendix 7);
- c) to approve the proposed General Fund carry-forwards for 2020/21 (Appendix 8);

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- e) to approve the transfers within the Council's reserves as detailed in Section 6; and
- f) to note the overall variances within the Council's General Fund Balance in Section 7.

EXCLUSION OF THE PUBLIC

The Council resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8, 10 and 12 of Part 1 of Schedule 7(A).

**3. ADDITIONAL SUPPORT NEEDS SCHOOL, KIRKINTILLOCH –
CONSTRUCTION PHASE APPROVAL**

The Council took up consideration of Report PNCA/047/21/FR by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval to enter into a construction contract and ancillary agreements for the proposed new Additional Support Needs School, Kirkintilloch. Full details were contained within the Report and Appendices 1 and 2.

With reference to Page 57, Paragraph 3.39, the Executive Officer – Assets and Facilities advised that the gross figures should be net, the figure for Luggie Pitch Resurfacing should be £130,000 and total figure in the table should read £34,527,534.

In response to a request from Councillor MacDonald that the local residents be consulted on the name of the school, the Depute Chief Executive – Education, People & Business advised that the Council had an established standard protocol which involved the school community, which included parents and pupils. She undertook to provide a Technical Note detailing the established naming process.

In response to further comments from Councillor MacDonald, the Chief Solicitor & Monitoring Officer advised that she would liaise with the Executive Officer – Assets & Facilities and provide Members with a Technical Note detailing what information could be shared by Members publicly.

Following further consideration, the Council agreed as follows:-

- a) to approve the allocation of additional capital funding of £1,127,534 for the project, as detailed throughout the Report and as summarised at Section 3.21, and instruct Officers to bring a report to a future Policy & Resources Committee outlining the funding arrangements for this additional capital;
- b) to instruct Officers to proceed to contract close for the Additional Support Needs School;

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- c) to authorise the Depute Chief Executive - Place, Neighbourhood and Corporate Assets, in consultation with the Chief Solicitor & Monitoring Officer, to negotiate the terms of the relevant construction contracts as more particularly detailed in the Report in respect of the Additional Support Needs School project and any other documents incidental and/or relative thereto, in line with approved decisions and allocated resources; and
- d) to authorise the Chief Solicitor & Monitoring Officer to execute the construction contracts and any documents incidental and/or relative thereto.

Agenda Item 3c

Minute of Special Meeting of East Dunbartonshire Council held via Cisco Webex on **Thursday, 26 August 2021.**

Present: Provost **BROWN**

Councillors **ACKLAND, CUMMING, FERRETTI, FISCHER, GOODALL, JOHNSTON, LOW, MACDONALD, MOIR, MOODY, MURRAY, O'NEIL, PEWS, POLSON, RENWICK and THORNTON**

In Attendance:	G. Cornes	Chief Executive
	A. Bauer	Executive Officer – Assets and Facilities
	L. Brown	Legal Manager
	A. Davie	Depute Chief Executive – Education, People & Business
	K. Donnelly	Chief Solicitor and Monitoring Officer
	A. Fegan	Customer, Performance & PR Manager
	T. Glen	Depute Chief Executive – Place, Neighbourhood & Corporate Assets
	L. McKenzie	Team Leader Democratic Services
	J. Porter	Solicitor
	J. Robertson	Chief Finance Officer
	C. Sinclair	Interim Chief Officer, HSCP

Provost Brown presiding

1a. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillors Gibbons, Jamieson and Mechan.

1b. DECLARATIONS OF INTEREST

There were no declarations of interest.

1c. DETERMINATION OF EXEMPT BUSINESS

The Provost advised that Agenda Item 2 contained exempt business and would be considered following exclusion of the press and public.

1d. PROVOST'S REMARKS

The Provost drew Members attention to the Report from the Depute Chief Executive – Place, Neighbourhood & Corporate Assets which referred to additional updates. He advised members that a supplementary paper updating Council on negotiations to-date had been emailed to all Members at 17:00. Given the complex nature of this information the Provost suggested that Members may wish a recess in order to consider the supplementary paper before commencing Technical Questions.

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Thereafter, the Provost proposed a recess.

SEDERUNT

There was a brief adjournment to allow Members an opportunity to consider the supplementary paper.

EXCLUSION OF THE PUBLIC

The Council resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7(A).

2. UPDATE ON PROPOSED KIRKINTILLOCH COMMUNITY SPORTS COMPLEX

Consideration was given to Report PNCA/059/21/AB by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, advising Council of the ongoing work to finalise an agreement with Kirkintilloch Rob Roy FC regarding the proposed Kirkintilloch Community Sports Complex, providing Council with an update on an increase to the total development cost of the project and seeking a decision as to whether to proceed with the project. Full details were contained within the Report and the tabled supplementary paper.

On reconvening, Officers' were heard in response to a number of technical questions relating construction contract as detailed within the Report and supplementary paper.

During the course of discussion, and response to a questions from Councillor Moir, the Executive Officer – Assets & Facilities advised that it would not be possible to provide a detailed breakdown of officer time spent on the project since 2013 but confirmed that it was significant.

SEDERUNT

During the course of the meeting, Provost Brown left the meeting. Depute Provost Pews took the Chair.

Councillor Moody moved a Motion to approve the Recommendations contained within the supplementary paper (Paragraphs 5.1 to 5.6, refer), subject to amendment to Recommendation 5.2 to read "Agrees to proceed".

Councillor Moir requested that Councillor Moody include taking forward Paragraphs 1.6 and 4.2 within the Motion.

Councillor Moody intimated that he would be happy to include the noting of Paragraphs 1.6 and 4.2 within the Motion.

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Depute Provost Pews agreed to a short adjournment.

SEDERUNT

Provost Brown re-joined the meeting as it reconvened and resumed the position of Chair.

On reconvening, Councillor Moody, seconded by Councillor Polson, confirmed the Motion to move the Recommendations contained within the supplementary paper (Paragraphs 5.1 to 5.6, refer), subject to amendment to Recommendation 5.2 to read "Agrees to proceed", and to note the specific information set out in Paragraphs 1.6 and 4.2 of the supplementary paper.

There being no one otherwise minded, the decision of the Council was as follows:-

- a) to consider the additional updated information provided by Officers in conjunction with the terms of the Report;
- b) to proceed with the construction contract given the increase in costs, the updated position regarding the right to cancel, and the current status of negotiations;
- c) to instruct Officers to conclude the construction contract and continue to progress discussions and analysis of the expert advice;
- d) to adjourn further consideration of the contractual arrangements between the Council and the Club;
- e) to reconvene the special meeting of Council on 6th September 2021 at 5 pm;
- f) to instruct Officers to bring back a further report to the reconvened meeting of Council, and in doing so agree to suspend Standing Order 7 which requires reports to be circulated 6 clear days in advance of a meeting, recognising the complexity of the discussions and the need for a comprehensive report detailing the outstanding matters; and
- g) to note the specific information set out in Paragraphs 1.6 and 4.2 of the supplementary paper.

Agenda Item 3d

Minute of Reconvened Special Meeting of East Dunbartonshire Council held via Cisco Webex on **Monday, 6 September 2021.**

Present: Provost **BROWN**

Councillors **ACKLAND, CUMMING, GOODALL, HENDRY, JAMIESON, JOHNSTON, LOW, MACDONALD, McGINNIGLE, MOIR, MOODY, MURRAY, O'NEIL, PEWS, POLSON, RENWICK and THORNTON**

In Attendance:	G. Cornes	Chief Executive
	A. Bauer	Executive Officer – Assets and Facilities
	L. Brown	Legal Manager
	A. Davie	Depute Chief Executive – Education, People & Business
	K. Donnelly	Chief Solicitor and Monitoring Officer
	A. Fegan	Customer, Performance & PR Manager
	T. Glen	Depute Chief Executive – Place, Neighbourhood & Corporate Assets
	L. McKenzie	Team Leader Democratic Services
	J. Porter	Solicitor
	J. Robertson	Chief Finance Officer
	F. Robb	Capital Programme Manager

Provost Brown presiding

1a. APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Councillors Ferretti, Fischer, Gibbons and Mechan.

1b. DECLARATIONS OF INTEREST

There were no declarations of interest.

1c. DETERMINATION OF EXEMPT BUSINESS

The Provost advised that Agenda Item 2 contained exempt business and would be considered following exclusion of the press and public.

1d. PROVOST'S REMARKS

With regard to recent discussion at the CoSLA Leaders meeting regarding the Afghanistan Resettlement Scheme, and in response a question from Councillor Low, Councillor Moody advised that a report would be submitted to Council in September.

Councillor MacDonald referred to the recent passing of Abi Vaughan. Mr Vaughan had served as a Councillor representing Ward 2 Kirkintilloch from 1968 – 1984. The Provost advised that he had sent a letter of condolence to Mr Vaughan's wife.

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EXCLUSION OF THE PUBLIC

The Council resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7(A).

2. UPDATE ON PROPOSED KIRKINTILLOCH COMMUNITY SPORTS COMPLEX

Reference having been made to the Special Meeting of the Council held on 26 August 2021 (Report PNCA/059/21/AB, refers), there was submitted Report PNCA/061/21/AB by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, further updating Council regarding the proposed Kirkintilloch Community Sports Complex. Full details were contained within the Report.

There followed full and detailed discussion during the course of which Officers responded to a number of technical questions.

Following further consideration, the Provost directed Members to the Recommendations and the four Options contained within the Report.

Councillor Moody, seconded by Councillor Polson, moved the Recommendations contained within the Report and, with regard to Recommendation 2.3, he moved that the Council progress Option C) - Construct the Facility and market for lease nearer completion of construction

Councillor Moir, seconded by Councillor Low, as an Amendment, moved that the Council progress Option B - Construct the Facility and hand to East Dunbartonshire Leisure & Culture Trust ("EDLCT") to operate upon completion.

Following further discussion, the movers and seconders of the Motion and Amendment were afforded the opportunity to sum up.

The Council proceeded to a Roll Call Vote with twelve Members voting for the Motion and six Members voting for the Amendment.

The vote was recorded as follows:

Motion: Provost Brown and Councillors Ackland, Cumming, Goodall, Hendry, McGinnigle, Moody, Murray, O'Neil, Pews, Polson and Thornton

Amendment: Councillors Jamieson, Johnston, Low, MacDonald, Moir and Renwick.

Therefore, the decision of the Council was as follows:-

**SPECIAL EAST DUNBARTONSHIRE COUNCIL,
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- a) to consider the Options set out within Paragraph 3.18 of the Report, in conjunction with the comparative analysis of each set out at paragraphs 3.19 and 3.20 of the Report;
- b) to determine that Option C, set out at paragraph 3.18 of the Report should be progressed, having regard always to the comparative analysis at Paragraphs 3.19 and 3.20 of the Report; and
- c) to instruct Officers to take such action as is necessary to deliver Option C - Construct the Facility and market for lease nearer completion of construction.

Minute of Meeting of the Place, Neighbourhood & Corporate Assets
Committee held by Cisco Webex on **Thursday, 27 May 2021**

Present: Provost **BROWN**

Councillors **CUMMING, FERRETTI, GIBBONS,
GOODALL, HENDRY, JAMIESON,
JOHNSTON, MCGINNIGLE, MOIR,
MURRAY and PEWS**

Also

Present: Councillor **LOW**

In Attendance:	A. Bauer	Executive Officer – Assets & Facilities
	K. Donnelly	Chief Solicitor & Monitoring Officer
	T. Glen	Depute Chief Executive – Place, Neighbourhood & Corporate Assets
	H. Holland	Executive Officer – Land Planning & Development
	F. Lambert	Committee Services Officer
	A. Laurence	Team Leader – Land Planning Development
	G. Mackintosh	Executive Officer – Housing
	T. McMenamin	Executive Officer – Roads & Environment
	L. McKenzie	Team Leader Democratic Services
	A. Muir	Media Advisor
	J. Robertson	Chief Finance Officer
	N. Urquhart	Team Leader – Sustainability Policy

Councillor Hendry (Convener) presiding

1a APOLOGY FOR ABSENCE

There were no apologies for absence.

1b DECLARATIONS OF INTEREST

There were no declarations of interest.

1c DETERMINATION OF EXEMPT BUSINESS

The Committee noted that there were three items of exempt business.

1d CONVENER'S REMARKS

Councillor Hendry advised the Committee that the Executive Officer – Assets & Facilities, Alan Bauer, was leaving East Dunbartonshire Council to take up a post at Napier University, and he wished him all the very best for the future. Councillor Moir commented that Alan was a very talented and engaging officer

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and on behalf of his group, wished him all the best. Councillor Murray added her thanks and appreciation to Alan. Councillor Low echoed the comments and wished him all the best in his future endeavours.

1e ANY OTHER BUSINESS WHICH THE CONVENER DECIDES IS URGENT

The Convener advised that there were no urgent items of business.

2. MINUTE OF MEETING OF THE PLACE, NEIGHBOURHOOD & CORPORATE ASSETS COMMITTEE OF 12 NOVEMBER 2020

There was submitted and approved Minute of Meeting of the Place, Neighbourhood & Corporate Assets Committee of 12 November 2020, copies of which had previously been circulated.

3. OUTSTANDING BUSINESS STATEMENT

There was submitted Report PNCA/043/21/TG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, providing the Committee with an update in relation to progress against decisions taken by the Committee. Full details were contained within the Report and Appendix 1 of the Report.

Councillor Hendry highlighted that the amount of work undertaken by the Council in respect of the Place, Neighbourhood & Corporate Assets remit during the pandemic had been considerable.

With regard to Page 24, Item 384, Traffic Regulation Order at St Helen's Primary School, Councillor Low commented that the monitoring exercise was to include consultation with the school community.

With regard to Page 19, Item 272, Proposed Disposal of the former Lennoxton Library, Lennoxton, and in response to a question from Councillor Pews, the Chief Solicitor & Monitoring Officer advised that the legal documentation had been signed and the settlement process was being conducted.

With regard to Page 25, Item 392, Dalkeith Avenue, Wellington Road and Westerhill Road, Bishopbriggs – No Waiting and No Loading Restrictions, and in response to a question from Councillor Pews regarding the road lining, the Executive Officer – Roads & Environment advised that the lining had not been completed, but would be imminent.

With regard to Page 29, Item 20, Proposed Lease of Auchinairn Community Centre, Auchinairn Road, Bishopbriggs, and in response to a request from Councillor Low for a further update, the Chief Solicitor & Monitoring Officer advised that the first lease was currently with the tenant and this was being pursued. With regard to the second lease, the Chief Solicitor & Monitoring Officer advised that this had never been received. She added that the tenant had changed its legal representation and a response was expected soon.

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Councillor Low advised that he appreciated the work being undertaken and he requested that local members were kept updated.

Councillor Moir referred to the Glasgow City Region Deal and in response to his comments regarding Harper Collins moving to premises three miles from their present location, Councillor Hendry advised that this had been a commercial decision and the Depute Chief Executive – Place, Neighbourhood & Corporate Assets could provide a Technical Note in this regard. The Depute Chief Executive – Place, Neighbourhood & Corporate Assets added that, following the recess, a Report would be submitted to Council on the progress of the City Deal which would include information on Westerhill. Councillor Moir suggested that a meeting be arranged for Bishopbriggs Councillors in this regard, Councillor Hendry advised that a meeting would be arranged for next week.

Following further consideration, the Committee agreed as follows:-

- a) to note the updates contained within the Outstanding Business Statement attached as Appendix 1 of the Report; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

SEDERUNT

Councillor Low left the meeting prior to discussion of the following item of business.

4. ON STREET PARKING CHARGING SCHEME – BEARSDEN AND KIRKINTILLOCH

There was submitted Report PNCA/023/DG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking Committee approval to progress the introduction of an Order for an on street parking charging scheme in Bearsden and Kirkintilloch. Full details were contained within the Report and Appendix 1.

Following consideration, Councillor Hendry, seconded by Councillor Murray, moved to refuse the Recommendations contained within the Report and Councillor Hendry suggested that any costs in terms of lost income could be met from the General Fund reserves.

There being no-one otherwise minded, the decision of the Committee was to refuse the Recommendations contained within the Report and to agree that any costs in terms of lost income would be met from the General Fund reserves.

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SEDERUNT

Councillor Low re-joined the meeting prior to consideration of the following item of business.

5. DRAFT PARKING MANAGEMENT PLAN

There was submitted Report PNCA/041/21/CM by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking Committee approval for the publication and consultation of the Draft Parking Management Plan. Full details were contained within the Report and Appendix 1.

Councillor Hendry advised that there would be considerable consultation.

Officers were heard in response to Members' questions on various aspects of the Report, such as: schools parking policy, parking around schools; Traffic Regulation Orders; electric vehicle charging points; advertising vans; and play park provision.

With regard to temporary Traffic Regulation Orders at schools, and in response to a question from Councillor Pews regarding whether the Orders could be extended beyond the end of June 2021, the Executive Officer – Land Planning Development undertook to provide a Technical Note.

With regard to Page 66, School Parking Policy, Parking around Schools, and in response to comments from Councillor Pews, the Executive Officer – Land Planning Development, advised that parking around schools would require to be investigated on an individual basis.

With regard to Page 115, Pilot a programme of traffic free schools at appropriate school locations, the Team Leader Land Planning Development advised that each school would be looked at individually and liaison with Education, Parent Councils and wider consultees would be required. Councillor Low commented that schools all had a different layout and it would be useful for feedback where there was not a suitable solution and he welcomed input on how the wider problem could be addressed.

With regard to off street parking charges, Councillor Low sought assurance that this would be looked at on an individual basis. He commented that car parks had been empty since last September and wondered if there was a sustainable way to manage car parks. Councillor Hendry advised that this would be considered.

In response to comments from Councillor Cumming regarding whether two hours of free parking would be reintroduced, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets advised that the charging policy was not within the scope of the consultation.

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With regard to Page 67, Paragraph 3.16, and in response to a question from Councillor Cumming regarding footfall counter error, the Team Leader – Land Planning Development advised that the footfall counter had not worked for some time, however, this had now been fixed and the data for Bearsden would be included within the Plan.

Provost Brown referred to a Group which had been held previously, namely, Safe Access to Schools, and in response to a request for this to regroup, Councillor Hendry advised that this could be considered.

With regard to Page 64, Support an enhanced electric vehicle public charging network, and in response to comments from Councillor Johnston, the Team Leader – Land Planning Development referred to the work which had been undertaken which she advised would be kept under review. She added that the Council was waiting on a decision being made in respect of transport funding.

Following consideration, Councillor Hendry, seconded by Councillor Murray, moved the Recommendation contained within the Report.

By way of an Amendment, Councillor Cumming, seconded by Councillor Johnston moved to incorporate an additional recommendation within the Report to include full consultation on car parking charges in all council car parks.

A Roll Call Vote was undertaken as follows:

Motion: Councillors Hendry, Murray, Jamieson, McGinnigle, Goodall, Pews, Moir and Provost Brown.

Amendment: Councillors Cumming, Gibbons, Ferretti and Johnston.

Therefore, the Motion was carried and the decision of the Committee was to approve the Draft Parking Management Plan for publication and consultation.

6. PROPOSAL FOR EAST DUNBARTONSHIRE COUNCIL TO BECOME A SIGNATORY TO THE EDINBURGH DECLARATION

There was submitted Report PNCA/033/21/JW by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, proposing that the Council become a signatory to the Edinburgh Declaration on the post-2020 global biodiversity framework in line with commitments set out in the Council's approved Local Biodiversity Action Plan (LBAP). Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to note that the Scottish Government had invited subnational governments, cities and local authorities internationally to sign the Edinburgh Declaration, to signal their commitment to deliver

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transformative actions to achieve the aims and ambitions set out in the post-2020 global biodiversity framework. The Edinburgh Declaration was attached as Appendix 1 to the Report;

- b) to affirm that the Council was committed to protecting biodiversity and addressing biodiversity decline, through a range of policies and actions set out in the Local Biodiversity Action Plan, Local Development Plan and Green Network Strategy; and that efforts to support biodiversity would be further developed through the preparation of new policy in the Climate Action Plan, and Greenspace Strategy, on which work was now commencing; and
- c) to approve the Council becoming a signatory to the Edinburgh Declaration on the post-2020 global biodiversity framework.

7. PREPARATION OF NEW GREENSPACE STRATEGY (2022-2027)

There was submitted Report PNCA/034/21/JW by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, notifying Committee that work had commenced on the new East Dunbartonshire Greenspace Strategy and seeking approval for the commencement of initial public engagement.

Officers were heard in response to Members' questions on various aspects of the Report.

With regard to Pages 22 and 23 and in response to a question from Councillor Ferretti regarding the recent budget amendment that had been passed and the timescales involved, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets advised that this would be part of the Corporate Asset Management Planning Report as part of the budget process and he undertook to provide a Technical Note.

With regard to Page 273, Playparks in Bishopbriggs South and in response to a question from Councillor Low regarding the park at Kincardine Drive, the Executive Officer – Roads & Environment undertook to provide an update after the meeting.

With regard to Page 272, and in response to a further question from Councillor Low regarding whether the site named within the Report should be Springfield Park East or West, Bishopbriggs, the Executive Officer – Roads & Environment undertook to investigate and provide an update after the meeting.

Councillor Cumming referred to Page 272, Mosshead Park, and advised that as some time had passed since the Report had been written, the park had since deteriorated in the last year and there had been discussion regarding the park being upgraded. He advised of a community campaign to address this and he requested that some narrative be included within the Report in this regard. He added that this was not a criticism and he welcomed the comprehensive work that had been undertaken. Councillor Hendry added that hopefully matters would be taken forward.

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With regard to access to play parks, in particular disability access, and in response to comments from Councillor Moir, the Team Leader – Sustainability Policy advised that a consultation would be undertaken with local communities which could include an audit of the nearest play park to identify any gaps in provision. Councillor Moir gave notice that he would engage with this in respect of the Bishopbriggs area.

Councillor Murray advised that she was pleased to see the element of inclusion and connectivity for play areas. In response to comments, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets advised that the policies took account of the needs of all of the community.

Following further consideration, the Committee agreed as follows:-

- a) to authorise officers to begin initial public engagement during summer 2021 to inform the development of the East Dunbartonshire Greenspace Strategy;
- b) to note that following the initial public engagement stage a draft Greenspace Strategy would be prepared and reported to the Place, Neighbourhood & Corporate Assets Committee in early 2022 and approval sought for public consultation on the draft;
- c) to note the completion of a Blueprint Delivery Plan prepared by Glasgow & Clyde Valley Green Network Partnership in collaboration with Council Officers; and
- d) to note the completion of a Play Area Audit and Action Plan.

8. TENANT SATISFACTION SURVEY RESULTS 2021

There was submitted Report PNCA/035/21/CM by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, informing Committee of the key findings of the Tenant Satisfaction Survey recently undertaken by an independent consultant, Research Resource, on behalf of the Council. Full details were contained within the Report and Appendices.

With regard to Page 308, dampness and in response to comments from Councillor Jamieson regarding the disappointing figures relating to dampness for 2021, the Executive Officer – Housing advised that the response rate had been higher. He added that more feedback had been obtained as most people were at home, and that there were also younger respondents this time.

Following further consideration, the Committee agreed as follows:-

- a) to note the key findings of the Tenant Satisfaction Survey detailed at Appendix 1 of the Report; and
- b) to approve the implementation of the associated Action Plan at Appendix 2.

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9. SUBMISSION OF THE SCHEDULE 4 FORMS AND PROPOSED LOCAL DEVELOPMENT PLAN 2 TO SCOTTISH MINISTERS FOR EXAMINATION

Consideration was given to Report PNCA/036/21/AL by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, setting out the next step in the Local Development Plan 2 process and seeking approval for content of and the submission of Schedule 4 Forms and Statement of Conformity to Scottish Ministers for Examination.

Full details were contained within the Report and Appendix 1.

The Team Leader Land Planning Development was heard in response to Members' questions.

Councillor Pews, as a member of the Local Development Plan Working Party, acknowledged the amount of work undertaken.

Following further consideration, during the course of which Councillor Hendry thanked members and officers for the work undertaken, the Committee agreed as follows:

- a) to the 'Summary of responses (including reasons) by planning authority' section in the Schedule 4 forms;
- b) to approve the intention not to make 'notifiable modifications to the Proposed Plan as a result of the unresolved representation received and therefore the submission of the Schedule 4 forms and related material to Scottish Ministers;
- c) the Statement of Conformity for submission to Scottish Ministers; and
- d) to delegate the handling and responses to any information requests or hearing requested during the Examination to the Executive Officer – Land Planning and Development in liaison with the Convenor of Place, Neighbourhood & Corporate Assets.

10. SCOTTISH GOVERNMENT REQUEST FOR NATIONAL PLANNING FRAMEWORK 4 HOUSING FIGURES

There was submitted Report PNCA/040/21/AL by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, updating Committee on a request for housing figures for East Dunbartonshire to be included in National Planning Framework 4 and approve the principles which would direct the officer response. Full details were contained within the Report.

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Following consideration, the Committee approved the principles which would direct the officer response to the Scottish Government request for housing figures for National Planning Framework 4.

SEDERUNT

Councillor Low left the meeting prior to consideration of the following two items of business.

11. STEWART STREET SOUTH CAR PARK – REVOCATION OF TRAFFIC REGULATION ORDERS

Consideration was given to Report PNCA/038/21/DG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval to progress the revocation of existing parking restrictions within the Stewart Street South car park, Milngavie, as shown on the attached plan (Appendix 1).

Following consideration, the Committee agreed as follows:

- a) to approve the introduction of the amendment to the existing restrictions as described in Paragraph 3 of the Report and as shown on the attached plan (Appendix 1); and
- b) to instruct the Chief Solicitor & Monitoring Officer to promote the necessary Traffic Regulation Order required prior to amendment of the waiting and loading restrictions.

12. MAXWELL AVENUE AREA, BEARSDEN – 20 MPH SPEED LIMIT ZONE AND ROUND TOP ROAD HUMPS

There was submitted Report EPB/001/21/FS by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, seeking authorisation of the Committee to make the proposed East Dunbartonshire Council (Maxwell Avenue Area, Bearsden) (20mph Speed Limit Zone) Order 2021 (the “Order”) and approve the installation of five round top road humps. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

- a) to authorise the Chief Solicitor & Monitoring Officer to make the Order; and
- b) to authorise the installation of the five round top road humps.

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SEDERUNT

Councillor Low re-joined the meeting prior to consideration of the following item of business.

**13. LINNHE AVENUE, OCHIL ROAD AND THRUMS AVENUE,
BISHOPBRIGGS, PROPOSED ADDITIONAL AND REVISIONS TO WAITING
& LOADING RESTRICTIONS**

There was submitted Report PNCA/039/21/DG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval to progress the introduction of new parking restrictions and revisions to existing Traffic Regulation Orders. Full details were contained within the Report and Appendix 1.

Officers were heard in response to Members' questions on various aspects of the Report.

With regard to the employment of Wardens, Councillor Hendry advised that it was essential to have the correct balance and an analysis would be required on how effective any changes had been. He added that the Council wanted to achieve a higher rate of enforcement. The Depute Chief Executive – Place, Neighbourhood & Corporate Assets Committee advised that existing Wardens and Parking Wardens were fully engaged across the Council area and the focus would continue on where they would require to be deployed. Councillor Hendry welcomed the continued enhanced enforcement.

There followed discussion in relation to temporary and permanent restrictions and the challenge that was faced relating to enforcement. Comments were expressed in terms of going forward and the discussions which would be required regarding how effectively we could enforce these measures.

Following further consideration, the Committee agreed as follows:-

- a) to approve the introduction of the amendment to the existing restrictions as described in Paragraph 3 of the Report and as shown on the attached plan (Appendix 1); and
- b) to instruct the Chief Solicitor & Monitoring Officer to promote the necessary Traffic Regulation Order required prior to introduction of the waiting and loading restrictions.

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14. SCOTTISH TOWNS PARTNERSHIP'S SCOTLAND LOVES LOCAL GIFT CARD CAMPAIGN

Consideration was given to Report PNCA/ 042/21/HH by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, providing Committee with information on the Scottish Town's Partnership's Scotland Loves Local Gift Card and seeking approval to sign the concordat to show the Council's support and to participate.

Following a request from Councillor Cumming for regular updates, Councillor Hendry advised that a further Report would be submitted at an appropriate time deemed by officers.

Following further consideration, the Committee agreed as follows:-

- a) to support the Scotland Loves Local Gift Card Scheme for year one and undertake the required activity as outlined in Paragraph 3 of the Report;
- b) to instruct the Chief Solicitor & Monitoring Officer to arrange the signing of the Scotland Loves Local Gift Card Concordat and any associated documentation for participation over year one; and
- c) that officers would review the uptake and impact of the Scotland Loves Local Gift Card in East Dunbartonshire and making a recommendation to a future meeting of the Place Neighbourhood & Corporate Assets Committee as to whether the Council should remain in the scheme after year one.

EXCLUSION OF THE PUBLIC

The Committee resolved that under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 2, 6, and 9 of Part 1 of Schedule 7(A) of the Act.

15. PROPOSED GROUND LEASE OF SUB-STATION AND SERVITUDE, BOCLAIR ACADEMY, BEARSDEN

Consideration was given to Report PNCA/030/21/GL by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking approval to enter into a new ground lease and associated servitude as detailed within the Report. Full details were contained within the Report and Appendix 1.

Following consideration, the Committee agreed as follows:-

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- a) to approve the new lease and servitude on the terms outlined in the Report; and
- b) to instruct the Chief Solicitor & Monitoring Officer to conclude the necessary legal documentation associated with the proposed lease and servitude in due course.

16. RESIDENT PURCHASE OF SHARED EQUITY HOME AT TOM JOHNSTON PLACE, KIRKINTILLOCH

Consideration was given to Report PNCA/085/20/IB by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, seeking Committee approval to award the Phase 3 Housing Contract as detailed within the Report at a revised tender price. Full details were contained within the Report.

Following consideration, the Committee agreed as follows:-

- a) to approve the sale of a shared equity home at Tom Johnston Place, Kirkintilloch to the proposed shared equity owner as detailed within the Report; and,
- b) to approve the purchase of the property on the terms outlined in the Report, and approve the grant of lease as outlined in the Report.

17. USE OF HOME REPORT VALUATIONS TO PURCHASE PROPERTIES AT TOWNHEAD AND ELLISLAND DRIVE, KIRKINTILLOCH

There was submitted Report PNCA/044/021/AG by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated seeking approval to use residential Home Report valuations as a basis for negotiating the purchase price of the residential properties (outlined within the Report) at Townhead, Kirkintilloch. Full details were contained within the Report.

The Executive Officer – Housing was heard in response to Members' questions.

Following further consideration, the Committee approved the use of residential Home Reports undertaken by a suitable qualified surveyor to determine a reasonable purchase offer for properties at Townhead and Ellisland Drive, Kirkintilloch.

18. VALEDICTORY

The Executive Officer – Assets & Facilities, Alan Bauer, thanked Members for their comments and kind wishes and advised that he was going to work at Napier University as Director of Properties and Facilities. He added that he would be sad to leave the Council after 17.5 years of service and he wished everyone well for the future.

Minute of Meeting of Education Committee held via Cisco Webex on **Tuesday, 1 June 2021.**

Present: Councillors **ACKLAND, FERRETTI, GOODALL, JOHNSTON, MACDONALD, MCGINNIGLE, PEWS, POLSON, RENWICK and THORNTON**

Also in Attendance: **LOW**

Church
Representatives: B. **Jarvie**

Assessors: A. **Bamford**, Teacher Representative
N. **Teasdale**, Parent Representative
E. **Smith**, Head Teacher Representative

In Attendance: G. Bremner	Interim Chief Education Officer
L. Brown	Legal Manager
M. Cunningham	Democratic Services Manager
A. Davie	Depute Chief Executive - Education, People & Business
J. Frame	Committee Services Officer
J. MacDonald	Chief Education Officer
C. Robertson	Media Adviser

Councillor Goodall (Convener) presiding

1a APOLOGIES FOR ABSENCE

Apologies for absence were intimated on behalf of Patricia Alexander and Jacqueline Stother, Church Representatives.

1b DECLARATIONS OF INTEREST

No declarations of interest were intimated.

1c DETERMINATION OF EXEMPT BUSINESS

The Convener confirmed that there was no exempt business for consideration.

1d CONVENER'S REMARKS

The Convener advised the Committee that Jacqueline MacDonald was retiring at the end of June from the post as Chief Education Officer. She had agreed to stay on and use her experience to support EDC schools and East

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Dunbartonshire Council in meeting the array of challenges and demands that arose through the pandemic. On behalf of the Committee, he formally thanked Jacqui for her significant contribution along with her colleagues in helping East Dunbartonshire establish and maintain its position as one of the highest performing education authorities in the country. He paid tribute to her extremely high quality work which she and her colleagues have done over the past 11 years and he wished her all the very best in retirement.

The Chief Education Officer thanked the Education Committee for all their support over the past 11 years, 7 as Chief Education Officer. She commented that she had been lucky to work for a Council and Education Committee which shared the aim of delivering the best education for all our children and young people. She commended the work of the Head Teachers, Parent Councils and Trade Unions and thanked them too for their support.

Various Members echoed the Convener's comments and expressed their thanks and appreciation to Jacqui.

The Convener then invited the Chief Education Officer to provide Committee with a verbal update on the current situation in schools. She advised that the Council and Education Service was well placed to meet the challenge that recovery would bring. There was a strong central team, excellent Head Teachers and wonderful staff within the schools. She also advised that Greg Bremner had been appointed to replace herself as Chief Education Officer and she wished him and all the schools good luck in the future. She added that our schools were open, were planning for recovery and would be looking forward to the summer break at the end of June.

1e ANY OTHER BUSINESS WHICH THE CONVENER DECIDES IS URGENT

The Convener advised that there were no urgent items of business.

2. MINUTE OF MEETING OF EDUCATION COMMITTEE OF 10 NOVEMBER 2020

There was submitted and approved Minute of Meeting of Education Committee of 10 November 2020, copies of which had previously been circulated.

3. OUTSTANDING BUSINESS STATEMENT

Consideration was given to Report EPB/15/21/JM by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Committee with an update in relation to progress against decisions taken by the Education Committee. Full details were contained within the Report and a copy of the Outstanding Business Statement as at 1 June 2021 was attached as Appendix 1.

With regard to Page 12, Action 102, and in response to comments from Councillor MacDonald, the Chief Education Officer undertook to take forward the action to provide Members with an analysis of the uptake of school uniform and maintenance grants per area at the earliest opportunity via a Technical Note.

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Following further consideration, the Committee agreed as follows:-

- a) to note the updates contained within the Outstanding Business Statement attached at Appendix 1 of the Report; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

4. ALTERNATIVE CERTIFICATION MODEL FOR SQA FOR SESSION 2020 - 2021

Consideration was given to Report EPB/11/21/JM by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, informing the Committee of the Alternative Certification Model that replaced the traditional SQA exam diet this session. Full details were contained within the Report and Appendices 1 – 4.

The Chief Education Officer was heard further on the content of the Report, during the course of which she highlighted that with regard to guidance provided by the SQA, HMIE Inspectors from Education Scotland had praised the collaborative approach which East Dunbartonshire had taken with the teacher trade unions, secondary schools, head teachers and deputies. She advised that things were progressing well however it was a challenge for our schools to implement the model as required.

Thereafter, there followed full discussion during the course of which the Chief Education Officer responded to Members' questions.

With regard to the sense checking and sampling referred to within the Report, Councillor Renwick enquired whether any issues had been highlighted. The Chief Education Officer advised that provisional results required to be with the Education Service by 18 June, the sense checking would be undertaken thereafter. In the interim, there was constant contact between the schools and the Quality Improvement Officers and Education Officers. She added that at this stage she was not aware of any significant issues although it had been challenging.

Councillor Pews referred to the positive nature of the Report however highlighted that throughout the country examples of how the revised system was not working had been reported in the media and he enquired how our young people's welfare was being supported. The Chief Education Officer advised that the Report was positive due to the work undertaken by the authority to put a robust system in place. Schools were working hard to implement the clear requirements of the SQA, in relation to the demonstrated attainment in order to inform teacher's professional judgement. She highlighted that it had been a challenge due to the circumstances, schools being locked down during a crucial period from January to April. The authority took the decision to cancel study leave in order that young people could be in our schools, we could support them and we could continue their learning and teaching. She further advised that schools were working very hard to support young people and the schools had

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wellbeing bases and guidance support. Moving forward it would be about continuing that support for our young people.

In response to a further question from Councillor Pews regarding the consistency of the model, the Chief Education Officer advised that this was an area Education Scotland and HMIE were asked to address and the reason why they visited all 32 local authorities. They met with the local authority team, including a group of head teachers and teachers, and the trade unions, scrutinised our documentation and provided positive feedback on our approach. Consistency comes from the SQA in terms of their requirements and these were quite stringent. This year was different from last as demonstrated attainment was required as opposed to inferred attainment. She further advised that East Dunbartonshire had a very robust system in place of moderation to ensure that we were complying with the requirements of the SQA.

A. Bamford, Teacher Representative advised Committee that the cancellation of the exams in 2021 had caused a great deal of stress and anxiety for teachers and for the young people. However, because of the strong partnership with East Dunbartonshire Council and the teacher trade unions we have really been able to promote full dialogue to ensure that the implementation of the Alternative Certification Model was fair and supportive of the teachers and the young people. She advised that as a result of regular meetings with the Education Service any concerns from the schools had been dealt with as they arose and reassurance was able to be provided. She referred to the meeting with Education Scotland and highlighted that young people's wellbeing had been discussed as well as making sure that the young people were not being over assessed. She thanked East Dunbartonshire Council and the teacher trade unions for the joint effort to ensure that the model worked.

With regard to Page 20, Support from Schools from Education Service, N. Teasdale, Parent Representative sought further information in relation to the EDC provisional results machine. The Chief Education Officer advised that the system would collect all the provisional results from all eight secondary schools and then do a sense check to ensure that there was nothing completely outlying in terms of the results.

Councillor Polson enquired whether there had been a feeling amongst the teaching profession that the alternative certification model had been exams by disguise and whether there was any feedback regarding workload and stress from the teaching staff. A. Bamford, Teacher Representative advised that initially there was complete disarray amongst the teaching staff and panic that workload would be extreme and concerns around fitting assessments into a short space of time. Given that decisions were made late by the SQA, and could not be changed we had to do what was best for our young people so we had to find a way through it that worked. Although not without its difficulties, we worked together and looked at what was required to address issues and to find a solution and we have done that successfully. She further advised that it had to work to ensure that our young people got the qualifications that they so need and it was testament to all teachers in schools, head teachers, deputies, education team, EDC and trade unions, it was a joint effort like there has never been before to pull this all together.

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The Chief Education Officer commented that workload and stress was an important point to address and she advised that from the outset the Depute Chief Executive – Education People & Business made it very clear that education would get whatever resources were required and extra staff was put into our schools. Those staff had been used to support workload and learning loss. She added that the Council had as a robust system as they could put in place to meet the requirements of the SQA. The difficulty was trying to do in a compressed timeframe and to make sure our young people got their qualifications to recognise their achievements this year.

S. MacDonald highlighted the level of personal responsibility staff had put into ensuring this model worked, taking personal responsibility for the future of these children and commented that it was a lot to ask of the staff, and was worth noting and appreciating.

In response to comments from Councillors Pews and MacDonald, the Convener agreed to seek the views and experiences of the young people who are members of the Education Committee at the next meeting of the Committee. The Convener also advised that in the future the Council would look to gather intelligence on teacher's experience of this model.

Following questions and discussion, the Committee agreed to note the content of the Alternative Certification Model for Session 2020 – 2021.

5. PROMOTING EQUALITY AND DIVERSITY GUIDELINES

Consideration was given to Report EPB/12/21/GB by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, informing the Committee of an update to East Dunbartonshire's *Procedure Manual 3/33: Promoting Equality and Diversity Guidelines*. Full details were contained within the Report and attached as Appendix 1 was a copy of *Procedure Manual 3/33: Promoting Equality and Diversity Guidelines*.

The Interim Chief Education Officer was heard in further explanation of the Report, during the course of which he highlighted the recording and monitoring procedures for such incidents through both the SEEMiS Bullying and Equalities module and the SEEMiS Racist Incidents module. He advised that following analysis of the SEEMiS reporting modules reports in this regard would be brought to Committee in the future.

Following consideration, the Committee agreed to note the contents of the October 2020 update of East Dunbartonshire Council's *Procedure Manual 3/33: Promoting Equality and Diversity Guidelines*.

6. SUMMER HOLIDAY AND FREE MEAL PROVISION

Consideration was given to Report EPB/14/21/GB by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, informing the Committee of the enhanced summer programme and free meal provision for eligible families, in line with Scottish Government

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developments. Full details were contained within the Report and appendices 1 – 4.

The Interim Chief Education Officer was heard further in relation to the content of the Report and advised that Phase One of the enhanced summer programme would commence in July 2021 for those eligible families and would build on the existing Snack and Play Programme. Secondary pupils, who meet the eligibility criteria, and ASN pupils would also benefit from free access to leisure facilities and support from Youth Development Workers.

Councillor Renwick welcomed the inclusion of free leisure passes for secondary school pupils and commented that this gave young people an element of equality with those friends from more affluent backgrounds and praised officers for the work to include free access to leisure facilities. Councillors MacDonald and Pews echoed Councillor Renwick's comments.

With regard to extending the Snack and Play hub provision within the Bishopbriggs area and in response to a question from Councillor Pews, the Interim Chief Education Officer advised that provision had been extended in another locality for this year and would be kept under review. He added that in the event of a significant number of applications for the Bishopbriggs area being received by the authority for families who meet the criteria by the closing date of Friday this week, additional places for Snack and Play hub provision would be considered.

Following further consideration, the Committee noted the report on Summer Holiday and Free School Meal Provision.

Agenda Item 6

Minute of Meeting of the Policy and Resources Committee of East
Dunbartonshire Council conducted via Cisco Webex on **Thursday, 26
November 2020.**

Present: Councillors **JAMIESON, LOW, MOIR, MOODY,
MURRAY, O'NEIL, POLSON and RENWICK**

In Attendance: G. Cornes	Chief Executive
D. Bryan	Committee Services Officer
A. Davie	Depute Chief Executive – Education, People & Business
K. Donnelly	Chief Solicitor & Monitoring Officer
A. Fegan	Communications & Engagement Manager
T. Glen	Depute Chief Executive – Place, Neighbourhood & Corporate Assets
P. Halligan	Executive Officer – Organisational Development
L. McKenzie	Team Leader – Democratic Services
F. Robb	Assets & Estates Manager
J. Robertson	Chief Finance Officer
A. Watson	Communications Adviser

Councillor Moody (Convener) presiding

1a APOLOGY FOR ABSENCE

An apology for absence was intimated on behalf of Councillor Fischer.

1b DECLARATIONS OF INTEREST

No declarations of interest were intimated.

1c DETERMINATION OF EXEMPT BUSINESS

The Convener advised that there was no exempt business contained within the papers.

1d CONVENER'S REMARKS

The Convener advised that he had no remarks.

1e ANY OTHER BUSINESS WHICH THE CONVENER DECIDES IS URGENT

The Convener advised that there were no other items of urgent business.

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**2. MINUTE OF MEETING OF THE CIVIC GOVERNMENT APPEALS BOARD OF
2 MARCH 2020**

There were submitted and noted Minute of Meeting of the Civic Government Appeals Board of 2 March 2020, copies of which had previously been circulated.

3. OUTSTANDING BUSINESS STATEMENT

Consideration was given to Report EPB/123/20/AD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, providing Members with an update on progress against decisions taken by the Policy and Resources Committee. Full details were contained within the Report and attached Appendix.

Following consideration, the Committee agreed as follows:-

- a) to note the updates contained within the Outstanding Business Statement attached as Appendix 1 of the Report; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

**4. GENERAL FUND REVENUE MONITORING AS AT PERIOD 6 OF THE
2020/21 FINANCIAL YEAR**

The Committee took up consideration of Report CFO/036/020/GM by the Chief Finance Officer, copies of which had previously been circulated, providing Members with the Council's consolidated revenue monitoring position as at the end of accounting Period 6. This represents Council expenditure from 1 April to 27 September 2020. Full details were contained within the Report and attached Appendices 1 - 6.

The Chief Finance Officer advised of an update to the Report as follows:-
Page 12, Paragraph 3.7, increase in Scottish allocation should be amended from £7.2b to £8.2b.

With reference to Page 20, Council Net Service Expenditure Adjusted for HSCP, and in response to a question from Councillor Jamieson, the Chief Finance Officer confirmed that the amount represented an underspend and Officers would look at report consistency for future reports.

With reference to Page 15, Neighbourhood Services, Loss of Income, and in response to a question from Councillor Renwick, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets undertook to provide Members with the detail via a Technical Note.

With reference to the EDCL Trust, breakdown of figures, and in response to a question from Councillor Low, the Chief Finance Officer confirmed that reports would not normally provide projected financial information for the Leisure Trust,

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however, it was felt that due to the impact of Covid-19, it was appropriate to include information within the Report. He undertook to liaise with Officers and provide Members with a further breakdown of the figures reported and further detail in respect of the furlough scheme and lost income via a Technical Note.

With reference to Community/School Letting, closure of outdoor pitches, impact on income, and in response to a question from Councillor Low, the Depute Chief Executive – Education, People & Business advised that she would be in a position to provide Members with an update the following day. Councillor Moody advised that the Council had issued a letter of comfort to the Leisure Trust to confirm that it would provide the support required.

Following further consideration, the Committee agreed as follows:-

- a) to note the financial position within the Council's general fund revenue budget;
- b) to note the updated savings position for 2020/2022;
- c) to note the potential impact as a result of COVID-19; and
- d) that Officers submit future financial monitoring reports in line with the Council's Financial Regulations.

**5. GENERAL SERVICES CAPITAL PROGRAMME MONITORING REPORT
2020/21**

The Committee took up consideration of Joint Report CFO/037/20/SU by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets and the Chief Finance Officer, copies of which had previously been circulated, providing the Committee with an update on the 2020/21 General Services Capital Programme. This represented delivery of the Council's capital expenditure at Period 6 from 8 29 June to 27 September 2020. Full details were contained within the Report and attached Appendices 1 - 6.

With reference to Page 53, Parkburn Pavilion, and in response to a question from Councillor Renwick, the Chief Solicitor & Monitoring Officer undertook to issue Members with a Technical Note detailing the history of the transaction from 2014 to present. The Depute Chief Executive – Place Neighbourhood & Corporate Assets undertook to liaise with the Estates Team and include an update regarding the condition of the building within the Technical Note.

In response to a question from Councillor Low regarding early years sites and provision, the Depute Chief Executive – Education, People & Business advised that, once Officers had all the relevant information, they would look at the available provision and decide when to move to 1140 hours for all children who were entitled to receive the service. She undertook to engage with Elected Members in due course regarding when it would be appropriate to launch 1140 hours.

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With reference to Page 44, Paragraph 3.7.3, Allander Leisure and Adult Day Centre, increase in cost, and, in response to a question from Councillor Moir, the Assets & Estates Manager confirmed that detail of the costs had previously been reported and he provided Members with a brief summary of the costs associated with EU Exit and Covid-19 contingencies.

With reference to Page 53, site disposal, land adjacent to Huntershill, and in response to a question from Councillor Low, the Depute Chief Executive – Place, Neighbourhood & Corporate Assets advised that there would be further marketing, which would be reported to a future Committee and provide Elected Members with all the options available for them to consider.

Following further consideration, the Committee agreed as follows:-

- a) to approve the revised funding and expenditure detailed within the Report;
- b) to note the projects that required to be re-profiled within the 10 Year Capital Programme; and
- c) to approve the allocation of £0.700m in additional capital funding to the Southbank House / KHCC project, as detailed at Paragraph 3.7.7 of the Report.

6. COUNCIL RESPONSE TO SCOTTISH PARLIAMENT LOCAL GOVERNMENT AND COMMUNITIES COMMITTEE IN RELATION TO THE TRAVELLING FUNFAIRS (LICENSING) (SCOTLAND) BILL

There was submitted Report EPB/124/20/KMD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, seeking approval of the proposed response to the Scottish Parliament Local Government and Communities Committee's consultation in relation to the recent Travelling Funfairs (Licensing) (Scotland) Bill (the "Bill"). Full details were contained within the Report and appended was a copy of the Draft response to the Scottish Parliament Local Government and Communities Committee (Appendix 1).

In response to questions from Councillor Low regarding the actual cost to process the applications, and what the current legal requirements were, grounds for refusal and who should be notified, the Chief Solicitor & Monitoring Officer undertook to check the costs. She advised that the response referenced community engagement and the lack of opportunity for comment by the communities regarding residential amenity. Councillor Low added that local authority costs would vary because Councils required different levels of notice. The Chief Solicitor & Monitoring Officer undertook to highlight community consultation within the response.

Following consideration, the Committee agreed as follows:-

- a) to approve the draft response attached as Appendix 1 to the Report; and

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26 NOVEMBER 2020**

- b) to instruct the Chief Solicitor & Monitoring Officer to submit the response to the Local Government and Communities Committee on behalf of the Council.

Agenda Item 7

Minute of Meeting of the Audit and Risk Management Committee of East Dunbartonshire Council was held via Cisco Webex on **Thursday, 10 December 2020.**

Present: Councillors **ACKLAND, JAMIESON, JOHNSTON, LOW, MACDONALD, MECHAN, MOODY, O'NEIL, POLSON and RENWICK**

In Attendance:

D. Bryan	G. Cornes	Chief Executive
A. Davie		Committee Services Officer
		Depute Chief Executive – Education, People & Business
K. Donnelly		Chief Solicitor & Monitoring Officer
J. Frame		Committee Services Officer
T. Glen		Depute Chief Executive – Place, Neighbourhood & Corporate Assets
P. Halligan		Executive Officer – Organisational Transformation
G. McConnachie		Audit & Risk Manager
J. Robertson		Chief Finance Officer

Also in Attendance:

H. Holland	Executive Officer – Land, Planning & Development
P. Lindsay	Audit Scotland
K. McFall	Audit Scotland
T. McMenamin	Executive Officer – Roads & Environment

Councillor Low (Convener) presiding

1a. APOLOGY FOR ABSENCE

There were no apologies received.

1b. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

1c. DETERMINATION OF EXEMPT BUSINESS

Members agreed that Agenda Item 9 was exempt business and would be considered following the exclusion of the press and public.

1d. CONVENER'S REMARKS

The Convener advised that he had no remarks.

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10 DECEMBER 2020**

1e. ANY OTHER BUSINESS WHICH THE CONVENER DECIDES IS URGENT

The Convener advised that he had no urgent items of business.

2. AUDIT SCOTLAND'S ISA 260 LETTER & ANNUAL AUDIT REPORT 2019/20

Reference having been made to the Special East Dunbartonshire Council of 19 November 2020, there was re-submitted Report EPB/125/20/AD by the Depute Chief Executive – Education, People & Business, copies of which had previously been circulated, presenting Audit Scotland's *'Annual Audit Report to East Dunbartonshire Council and the Controller of Audit'* which included required disclosures consistent with International Standards on Auditing (ISAs). This includes an ISA 260 letter, which was appended as Appendix 1 with disclosures directed to those charged with governance. Also attached was officer responses to any issues, risks or recommendations as Appendix 2. Full details were contained within the Report and attached Appendices.

In response to a request from Councillor Johnston to receiving an update in relation to P32, Paragraph 60 'Universal Credit Arrears', the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, undertook to provide Members with an Elected Member Technical Note containing up to date information on this subject.

In response to a question from Councillor Johnston in relation to P57, Paragraph 179/180 'Waste Management – Council Decisions', the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, undertook to provide Members with an Elected Member Technical Note in relation to this subject.

In response to a question from Councillor Jamieson and Councillor MacDonald in relation to P57, Paragraph 181 'Housing – External Wall Insulation (including grants)', the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, undertook to provide Members with an Elected Member Technical Note updating them on this subject.

Following consideration, the Committee agreed as follows:-

- a) to note the ISA 260 disclosures to 'those charged with governance' at Appendix 1;
- b) the content of the Proposed Audit Scotland Annual Report prepared for Elected Members and the Controller of Audit for 2020/21 at Appendix 2;
- c) the Council's Resolution to the ISA 260 disclosures and its response in the Action Plan;
- d) that the remitted Annual Audit Report had been scrutinised by the Council's Audit & Risk Management Committee; and
- e) to expresses its appreciation to Audit Scotland for their continuing support.

AUDIT AND RISK MANAGEMENT COMMITTEE
10 DECEMBER 2020

3. OUTSTANDING BUSINESS STATEMENT

There was submitted Report CFO/016/20/JR by the Chief Finance Officer, copies of which had previously been circulated, providing Members with an update in relation to progress against decisions taken by the Audit and Risk Management Committee. Full details were contained within the Report and a copy of the Outstanding Business Statement was attached as Appendix 1.

Members noted the Outstanding Business Statement for the Audit & Risk Management Committee was attached as Appendix 1 and set out actions agreed at the Audit & Risk Management Committee on 13 February 2020, along with outstanding actions from previous Committee meetings. Each entry set out the agreed action and provided a brief update of progress. In a number of instances, the agreed action had been completed and would not appear on subsequent versions of the Outstanding Business Statement. Other ongoing actions would remain on the Statement until completed.

Following consideration, the Committee agreed as follows:-

- a) to note the updates contained within the Outstanding Business Statement attached as Appendix 1 of the Report; and
- b) to note that actions marked as completed would be removed from the Outstanding Business Statement.

4. AUDIT & RISK MANAGEMENT COMMITTEE SELF-ASSESSMENT

There was submitted Report CFO/040/20/GM by the Chief Finance Officer, copies of which had previously been circulated, requesting the Committee consider the results of the self-assessment exercise, detailed in Appendix 2, which assessed the effectiveness of the Audit & Risk Management Committee, and approved any actions required to enhance compliance with best practice for the Committee. Full details were contained within the Report and attached as Appendices were the 'CIPFA's Position Statement: Audit Committees in Local Authorities and Police' as Appendix 1, the 'Audit & Risk Management Committee Self-Assessment' as Appendix 2 and the 'Self-Assessment Action Plan' as Appendix 3.

Members noted that at the September 2019 meeting of the Audit & Risk Management Committee a Report into 'the role of the Head of Internal Audit' (HIA), prepared by the Chartered Institute of Public Finance & Accountancy (CIPFA), was considered and agreed by Members. The revised guidance had a small number of minor differences from the previous version. One such difference was that the HIA should contribute to the review of audit committee effectiveness, which was a change to the previous version that referred to a supporting role where the Audit Committee reviewed its own effectiveness.

In contributing to this review the Council's Audit & Risk Manager met with the Committee's Convenor to discuss and agree a draft self-assessment document, which was attached as Appendix 2. The self-assessment concluded that the committee conforms with best practice. Nonetheless, some areas for

**AUDIT AND RISK MANAGEMENT COMMITTEE
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improvement had been identified and these were included as an action plan at Appendix 3.

Following consideration, the Committee agreed as follows:-

- a) to note the results of the self-assessment exercise; and
- b) to approve the actions contained at Appendix 3.

5. INTERNAL AUDIT PLANNING UPDATE

There was submitted Report CFO/041/20/GM by the Chief Finance Officer, copies of which had previously been circulated, requesting Members of the Audit & Risk Management Committee note and approve the approach to Internal Audit Planning for 2020/21 and into 2021/22. Full details were contained within the Report and a copy of the 'Internal Audit Planning Update 2020/21' was attached as Appendix 1.

Members noted the Local Authority Accounts (Scotland) Regulations 2014 required the Council to operate a professional and objective internal auditing service in accordance with recognised standards and practices. The Internal Audit Planning Update for 2020/21, which was attached at Appendix 1, was prepared by the Council's Audit & Risk Manager and detailed the planned approach to providing the service for 2020/21 into 2021/22, in accordance with the Public Sector Internal Audit Standards. The Plan was risk focused and prepared to enable the Audit & Risk Manager to provide an annual opinion on the council's framework of governance, risk management and control.

In response to a question from Councillor MacDonald in relation to P104, Key areas of Audit Focus – Contract Management (Voluntary Sector), the Chief Finance Officer advised the audit programme still had to be fully developed, however, the inclusion of the above topic would be considered when developing the audit plan, which will be reported to a future meeting of the Audit & Risk Management Committee.

Following consideration, the Committee agreed as follows:-

- a) to note the contents of the Internal Audit Planning update for 2020/21;
- b) to approve the proposed allocation of Internal Audit resources in 2020/21; and
- c) to instruct the Chief Finance Officer to submit performance monitoring reports detailing progress against Plan and audit results to future meetings of the Committee.

6. INTERNAL AUDIT PERFORMANCE & OUTPUTS: JANUARY 2020 TO OCTOBER 2020

There was submitted Report CFO/042/20/GM by the Chief Finance Officer, copies of which had previously been circulated, advising the Committee of the work completed in the three months to the end of March 2020, as work on the 2019/20

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plan was completed and advised the Committee on the work completed in the seven months from April to October 2020 as work on the 2020/21 audit plan progressed. Members noted the report also included consideration of the outputs finalised during these periods. Full details were contained within the Report and attached appendix. .

In response to a question from Councillor Jamieson in relation to P118 & 119 'Consultancy – Fraudulent Claims', the Depute Chief Executive – Education, People & Business confirmed this topic could be added to the list of possible future scrutiny items for Scrutiny Panels.

Following further consideration, the Committee agreed as follows:-

- a) to consider the contents of the Report; and
- b) to note that further performance monitoring reports would be presented to future meetings of the Committee.

7. CORPORATE FRAUD PERFORMANCE UPDATE AND NFI SELF-APPRAISAL CHECKLIST

There was submitted Report CFO/043/20/GM by the Chief Finance Officer, copies of which had previously been circulated, advising the Committee of the Fraud Performance Outcomes for the financial year 2019/20 and for the first half of 2020/21 and to provide the Audit Scotland National Fraud Initiative Self-Appraisal Checklist with the Council's self-assessment against it. Full details were contained within the Report and attached appendices.

Members noted that the Corporate Fraud and Corruption Policy outlined the Council's strategy in relation to fraud and commitment to creating an anti-fraud service and culture, whilst maintaining high ethical standards in its administration of public funds. A summary of performance outcomes for the main counter fraud activities in 2019/20 were included as Appendix 1 and the outcomes in the first half of 2020/21 as Appendix 2.

Following further consideration, the Committee agreed as follows:-

- a) to consider the Fraud Performance Outcomes for the financial year 2019/2020 and for the first half of 2020/21 and the Council's assessment against the Audit Scotland National Fraud Initiative Self-Appraisal Checklist; and
- b) to otherwise, note the contents of the Report.

8. COVID-19 GUIDE FOR AUDIT AND RISK COMMITTEES' REPORT BY AUDIT SCOTLAND AND SELF-ASSESSMENT

There was submitted Report CFO/045/20/GM by the Chief Finance Officer, copies of which had previously been circulated, providing Elected Members with a copy and summary of the above Audit Scotland Covid-19 Guide for audit and risk committees. Full details were contained within the Report and attached appendix.

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Members noted there were a wide range of short, medium and long-term risks and issues emerging from Covid-19 for public bodies to consider. The attached Audit Scotland guide focused on the short-term challenges facing public bodies in the response phase of the pandemic.

Following further consideration, the Committee agreed as follows:-

- a) to consider the contents of the Audit Scotland Covid-19 Guide and the suggested questions therein; and
- b) to note that following consideration of the Report Officers would prepare a consolidated response to be included in a future meeting of Council. Given the significance of the report this would be used to inform next steps within the Strategic Planning and Performance Framework.

EXCLUSION OF THE PUBLIC

It is recommended that the Committee pass the following Resolution:-
“That under Section 50A (4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it may involve the likely disclosure of exempt information as defined in Paragraphs 6 and 12 of Part 1 of Schedule 7A of the Act”.

9. BISHOPBRIGGS RELIEF ROAD PHASE 4 PROJECT REVIEW

There was submitted Report PNCA/092/20/TM by the Depute Chief Executive – Place, Neighbourhood & Corporate Assets, copies of which had previously been circulated, referring Members to the contents of the Bishopbriggs Relief Road Phase 4 Review Report to Audit & Risk Management Committee for further scrutiny. Full details were contained within the Report and attached appendices.

Following further consideration, the Committee agreed as follows:-

- a) to review and scrutinise the content of the original BRR4 Report appended to the Report and determine whether it should be referred to the Council's Internal Audit service for further review; and
- b) to instruct the Depute Chief Executive – Place, Neighbourhood & Corporate Assets to take such steps as are necessary to ensure that identified lessons and actions for improvement are implemented in future projects.

The Committee also agreed to the below additional recommendations:

- c) in addition to recommendation (b) officers provide the necessary assurances to internal audit that such steps and actions as stated in recommendation 2.1(b) have been implemented; and
- d) that officers feed the relevant points from recommendations 2.1(b) and additional recommendation 2.1(c) into wider national conversation.

Agenda Item 8

Minute of virtual meeting of the Health & Social Care Partnership Board held on
Thursday, 25 March 2021.

Voting Members Present: EDC Councillor **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FORBES, MILES & RITCHIE**

Non-Voting Members present:

C. Sinclair	Interim Chief Officer and Chief Social Work Officer- East Dunbartonshire HSCP
J. Campbell	Chief Finance and Resource Officer
L. Connell	Chief Nurse
G. Cox	Service User Representative
A. McCready	Trades Union Representative
C. Bell	Union Representation
A. Meikle	Third Sector Representative

Councillor Susan Murray (Chair) presiding

Also Present:	A. Cairns	Planning, Performance & Quality Manager
	M. Cunningham	Corporate Governance Manager
	V. McLean	Corporate Business Manager – East Dunbartonshire HSCP
	J. Robertson	Chief Finance Officer – East Dunbartonshire Council
	L. Tindall	Organisational Development Lead

OPENING REMARKS

The Chair welcomed everyone to the meeting.

APOLOGY FOR ABSENCE

An apology for absence was submitted on behalf of Dr P.Treon, Clinical Director.

ANY OTHER URGENT BUSINESS

The Chair thanked everyone for their ongoing efforts and collaboration throughout the pandemic and the current lockdown and stated that due to extreme pressure on staff, only reports requiring decisions should come before the Board.

The Chair thanked C.Sinclair for the monthly updates which keep the Board informed.

The Chair also passed on thanks from everyone involved and talked about the efficiency of the Vaccination programmes.

The Chair, on behalf of the Board, thanked all HSCP staff who continue to deliver services to the residents of East Dunbartonshire.

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
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1. DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none, the Board proceeded with the business as published.

2. MINUTE OF MEETING – 21 JANUARY 2021

There was submitted and approved a minute of the meeting of the Health & Social Care Partnership (HSCP) Board held on 21 January 2021.

3. INTERIM CHIEF OFFICER'S REPORT

The Interim Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- Mass Vaccinations – Care Homes, Housebound Programme, Targeted Clinic & mass Clinics;
- General business update – Mental Health and Dugs & Alcohol – increase in referral rates, increasing hospital referrals, increase in access to Home Care services;

There followed questions and discussion around vaccinations, testing and locations being used for mass vaccination programme. Thereafter the Board noted the information.

4. ALCOHOL AND DRUG PARTNERSHIP (ADP) STRATEGY & DELIVERY PLAN 2020/2023

A Report by the Interim Head of Adult Services, copies of which had previously been circulated, providing the Board with an update on the ADP Strategy and Delivery Plan 2020/2023. Full details were contained within the Report and attached Appendix.

Following discussion and having heard the Acting Head of Adult Services in response to members' questions which included the increased use of naloxone, the plans for prevention and future targets / funding, thereafter the Board noted and approved the ADP Strategy and Delivery Plan

5. OLDER PEOPLE'S AND ADULT MENTAL HEALTH STRATEGIES – PROGRAMME UPDATE

A Report by the Interim Chief Officer and Chief Social Work Officer, copies of which had previously been circulated, update the Board on the development of the NHS GG&C Board-wide Older People's Mental Health (OPMH) and Adult Mental Health (AMH) strategies, presented by the Acting Head of Adult Services. Similar reports were being considered by the other five IJBs in GG&C. Full details were contained within the Report and attached Appendix.

Following discussion and questions, the Board noted this report and noted the further Work being undertaken to develop the strategies which would be included in an updated report in June 2021.

6. INTEGRATED CHILDREN'S SERVICES PLAN 2021/2023

A Report by the Interim Head of Children's Services & Criminal Justice, copies of which had previously been circulated, advising the Board of the statutory requirement to provide

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an Integrated Children's Services Plan to Scottish Government by 31/03/21. Full details were contained within the Report and attached Appendix.

Members of the Board noted the Children and Young People (Scotland) Act 2014 conferred a statutory responsibility on the Community Planning Partnership to publish an Integrated Children's Services Plan on a 3 year cycle. The first Plan covered the period 2017-2020. A self-evaluation exercise was undertaken in December 2019 with a view to reviewing the previous plan and identifying key themes for the next plan which was due to be submitted to the Scottish Government in March 2020. This was delayed, however, due to the Covid 19 pandemic and an interim one year plan was agreed. The Integrated Children's Services Plan 2021-2023 is due to be submitted to the Scottish Government by the end of March 2021. Following consideration, the Board agreed the proposed Integrated Children's Services Plan and agreed that this should be submitted to the Scottish Government.

7. EAST DUNBARTONSHIRE RECORDS MANAGEMENT PLAN

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updated the Board on the proposed ED HSCP Records Management Plan to meet the requirements of the Public Records (Scotland) Act 2011. Full details were contained within the Report and attached Appendices.

Following consideration, the Board approved the update of the East Dunbartonshire HSCP Records Management Plan, and agreed that this could be formally submitted to the Keeper of the Records of Scotland by 31st March 2021 subject to any further minor amendments.

8. FINANCIAL PERFORMANCE BUDGET 2020/21 – MONTH 10

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, updating the Board on the financial performance of the partnership as at month 10 of 2020/21. Full details were included within the Report and attached Appendices.

Following consideration, the Board agreed:

- a) to note the projected outturn position was reporting an under spend of £4.1m as at month 10 of 2020/21 based on the level of Scottish Government funding confirmed to support Covid expenditure to date;
- b) to note and approve the budget adjustments outlined within paragraph 1.2 (**Appendix 1**)
- c) to note the HSCP financial performance as detailed in (**Appendix 2**).
- d) to note the progress to date on the achievement of the current, approved savings plan for 2020/21 as detailed in **Appendix 4**; and
- e) to note the impact of Covid related expenditure during 2020/21.
- f) to note the summary of directions set out within **Appendix 6**.

9. FINANCIAL PLANNING & BUDGET SETTING 2021/2022

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, update the Board on the financial planning for the partnership and agree the

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budget for 2021/22. Full details were contained within the Report and attached Appendices.

The Board noted the quarterly performance reports contributed to HSCP Board scrutiny of performance and progress against the Strategic Plan priorities.

Following discussion, the Board agreed:

- a) to note the position within the financial planning assumptions and acknowledge that these have been formed following partnership collaboration;
- b) to agree to accept the indicative budget settlement for 2021/22 from the NHS (Para 1.9) and Council (Para 1.11-12) while noting the caveats arising from the current situation as it relates to the health and social care partnership's necessary response to Covid-19 and the risks associated with the uncertain landscape of service delivery and associated costs;
- c) to note and approve the proposed increase in the set aside budget outlined in paragraph 1.10;
- d) to approve the savings programme for 2021/22 to support delivery of a balanced budget position for the partnership outlined in **Appendix 4**;
- e) to approve the creation of a transformation reserve to underwrite the identification and delivery of further transformation and service redesign during 2021/22 to deliver recurring savings in support of a balanced budget into future years;
- f) to approve the approach for reserves outlined in paragraph 2.6 and note this is dependent on the financial performance of the partnership delivering as projected through the Month 10 budget monitoring reports;
- g) to note that the risks to the Partnership in meeting the service demands for health & social care functions and in the delivery of the strategic priorities set out in the Strategic Plan; and
- h) to approve the Directions to East Dunbartonshire Council and NHS Greater Glasgow & Clyde for 2021/22 in respect of the delivery of the functions delegated to East Dunbartonshire Integration Joint Board as set out in **Appendix 6** of this report.

10. HSCP QUARTER 3 PERFORMANCE REPORT 2020-21

The Interim Chief Officer and Chief Social Work Officer, provided a Report to the Board, copies of which had previously been circulated, informing the Board of progress made against an agreed suite of performance targets and measures, relating to the delivery of the HSCP strategic priorities, for the period October to December (Quarter 3). Full details were contained within the Report and a copy of the Performance Report 2020-21 Quarter 3 was attached as Appendix 1.

Following consideration, the Board agreed to note the content of the Report, and considered the Quarter 3 Performance Report 2020-21 at **Appendix 1**.

11. EAST DUNBARTONSHIRE HSCP PERFORMANCE, AUDIT & RISK MANAGEMENT COMMITTEE MINUTE OF MEETING OF 5 JANUARY 2021

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The Chief Finance and Resources Officer, provided a Report to the Board, copies of which had previously been circulated, sharing with the Board a copy of the minutes of the HSCP Performance, Audit & Risk Management Committee. A copy of the minutes were attached as Appendix 1.

Following questions and further discussion, the Board noted the contents of the HSCP Performance, Audit & Risk Committee minutes of 5 January 2021.

12. HSCP CLINICAL AND CARE GOVERNANCE GROUP MINUTE OF MEETING HELD ON 2 DECEMBER 2020

The Clinical Director, Dr P. Treon, provided a Report to the Board, copies of which had previously been circulated, sharing with the Board a copy of the minutes of the Clinical and Care Governance Group held on 2 December 2020. A copy of the minutes were attached as Appendix 1.

Following discussion, the Board noted the contents of the Clinical and Care Governance Group Minutes of 5 December 2020.

13. HSCP STRATEGIC PLANNING GROUP MINUTES HELD ON 17 DECEMBER 2020

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, sharing with the Board a copy of the minutes of the HSCP Strategic Planning Group held on 17 December 2020. A copy of the minutes were attached as Appendix 1.

Following discussion, the Board noted the contents of the HSCP Strategic Planning Group minutes of 17 December 2020.

14. STAFF FORUM MINUTES - 25 JANUARY 2021

A Report by the Head of Human Resources, copies of which had previously been circulated, providing re-assurance to the Board that Staff Governance was an integral part of the governance activity within the HSCP. A copy of the minute was attached as Appendix 1.

Following consideration, the Board noted the contents of the Staff Forum meeting minute of 25 January 2021.

15. EAST DUNBARTONSHIRE HSCP BOARD AGENDA PLANNER

The Board noted the updated schedule of topics for HSCP Board meetings 2021/22.

16. ANY OTHER COMPETENT BUSINESS

There was no other competent business.

17. DATES OF NEXT MEETINGS

The HSCP Board noted the next scheduled meeting for 2020/21 was as follows:

- Thursday, 24th June 2021 at 9.30am.

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Members noted that the meeting would be held within the Council Committee Room, 12 Strathkelvin Place, Kirkintilloch, G66 1XT or via remote access during COVID Pandemic restriction arrangements. If a seminar was scheduled, this would start at 9.00am prior to Board business commencing at 9.30 am.

Minute of virtual meeting of the Health & Social Care Partnership Board held on
Thursday, 24 June 2021.

Voting Members Present: EDC Councillor **MECHAN, MOIR & MURRAY**

NHSGGC Non-Executive Directors **FORBES & MILES**

Non-Voting Members present:

C. Sinclair	Interim Chief Officer and Chief Social Work Officer- East Dunbartonshire HSCP
C. Bell	Trades Union Representative
J. Campbell	Chief Finance and Resource Officer
L. Connell	Interim Chief Nurse
G. Cox	Service User Representative
A. McCready	Trades Union Representative
A. Meikle	Third Sector Representative
P. Treon	Clinical Director

Councillor Susan Murray (Chair) presiding

Also Present: D. Aitken	Interim Head of Adult Services
A. Cairns	Planning, Performance & Quality Manager
C. Carthy	Interim Head of Children's Services & Criminal Justice
M. Cunningham	Corporate Governance Manager - EDC
V. McLean	Corporate Business Manager – ED HSCP
G. Notman	Change & Redesign Manager
D. Pearce	Head of Community Health and Care Services
T. Quinn	Head of Human Resources - ED HSCP

OPENING REMARKS

The Chair welcomed everyone to the meeting and reiterated her thanks to officers for their continued efforts to combat the pandemic while managing “the day job” as well. The Chair confirmed that Jenny Proctor had offered to continue as Carer representative to the Board, while former 3rd Sector member, Gordon Thomson, had now left Ceartas. She reiterated her thanks to both for their contributions to the HSCP. Lastly the Chair commended Gillian Notman on her retirement and for her contribution to the HSCP

APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Ian Ritchie and Jenny Proctor.

ANY OTHER URGENT BUSINESS

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The Chair thanked everyone for their ongoing efforts and collaboration throughout the pandemic and the current lockdown and stated that due to extreme pressure on staff, only reports requiring decisions should come before the Board.

The Chair thanked C.Sinclair for the monthly updates which keep the Board informed.

1. DECLARATION OF INTEREST

The Chair sought intimations of declarations of interest in the agenda business. There being none, the Board proceeded with the business as published.

2. MINUTE OF MEETING – 25 MARCH 2021

There was submitted and approved a minute of the meeting of the Health & Social Care Partnership (HSCP) Board held on 25 March 2021.

3. INTERIM CHIEF OFFICER'S REPORT

The Interim Chief Officer addressed the Board and summarised the national and local developments since the last meeting of the Partnership Board. Details included:-

- Services to Care Homes were now in a more stable, settled position despite the rise in Community Transmission, Care Homes remained largely unaffected.;
- Wider services resuming – e.g. Court business – impact on Children & Young People, Permanent Adoption etc ;
- Council marketing the Kelvinbank Site – tangible steps re the Allander development.

The Board noted the information.

4. HSCP STRATEGIC PLAN 2022-25

A Report by the Interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, updated the Board on progress towards the preparation of the HSCP Strategic Plan 2022-25. Full details were contained within the Report and attached Appendix.

Following discussion and having heard the Planning Performance & Quality Manager in response to questions, the Board noted the progress and approved the Communication and Engagement Plan and the overall timeline for the development of the new plan.

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5. TRANSFORMING SCHOOL NURSING ROLES

A Report by the Interim Chief Officer and (CSWO), copies of which had previously been circulated, updated the Board on Scottish Government investment to School Nursing, aligned to the Health and Social Care Workforce Plan recommendations published in December 2019. It outlined the plan for the investment across Greater Glasgow and Clyde, and more specifically planning intentions for East Dunbartonshire HSCP. Full details were contained within the Report and attached Appendix.

Following discussion and questions, the Board noted the report and approved the proposal to recruit to the staffing model included within the paper in line with financial investment from Scottish Government.

6. ADULT COMMUNITY NURSING SERVICE DEVELOPMENTS

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, advising the Board of the Scottish Government investment to District Nursing, aligned to the Health and Social Care Workforce Plan recommendations published in December 2019. It outlined the plan for the investment across Greater Glasgow and Clyde, and more specifically planning intentions for East Dunbartonshire HSCP in the context of wider leadership changes in Adult Community Nursing. Full details were contained within the Report and attached Appendix.

Following consideration, the Board noted the report and approved the proposals to recruit to the Adult Community Nursing service using Scottish Government investment.

7. REVIEW OF SOCIAL SUPPORT FOR OLDER PEOPLE

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, informed the Board on the current provision of formal and informal social support in East Dunbartonshire, developed in line with the current Day Care Strategy (August 2016) and introduced proposals to take forward a strategic review of these types of supports for Older People. Full details were contained within the Report and attached Appendices.

Following consideration, the Board acknowledged the current provision of formal and informal social support for older people in East Dunbartonshire and thereafter approved the following:-

- to undertake a Strategic Review of formal and informal social support for older people, inclusive of all aspects of day care and alternatives to day care for older people;
- to develop a five year Social Support for Older People Strategy (April 2023 to March 2028) following the Strategic Review; and
- to direct the continuation of appropriate interim commissioning arrangements for day centre support for the period 2022-23 and 2023-24.

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8. CHILDREN'S SERVICES LEGISLATION UPDATE: AGE OF CRIMINAL RESPONSIBILITY (SCOTLAND) ACT 2019

A Report by the Interim Head of Children's Services & Criminal Justice, copies of which had previously been circulated, advising the Board of important legislative changes affecting Children's Services with effect from October 2021. Full details were included within the Report and attached Appendices.

Following consideration, the Board noted the information.

9. CHILDREN'S SERVICES LEGISLATION UPDATE: UNITED NATIONS CONVENTION ON THE RIGHTS (UNCRC) OF THE CHILD (INCORPORATION) SCOTLAND BILL.

A Report by the Interim Head of Children's Services & Criminal Justice, copies of which had previously been circulated, advising the Board of important legislative changes affecting Children's Services should the Bill receive Royal Assent and the United Nations Convention on the Rights of the Child (UNCRC) be incorporated into Scots law. Full details were contained within the Report and attached Appendices.

Following discussion, the Board heard from Councillor Mechan who reiterated that the Bill had yet to become law and updated that the UK Government had lodged a constitutional competence challenge with the Supreme Court and a decision was still pending re the outcome. Thereafter the Board noted the report.

10. SUPPORT FOR CARE HOMES

The Head of Community Health and Care Services, provided a Report to the Board, copies of which had previously been circulated, informing the Board of the HSCP's delegated responsibilities for care home care assurance. The report further described current and planned enhancements to the range of support roles from the HSCP working in partnership with local care homes. Full details were contained within the Report.

Following consideration, the Board agreed to note the content of the Report, and approved the proposals to continue the support to care homes using Covid-19 funding.

11. MENTAL HEALTH AND ALCOHOL & DRUGS RECOVERY - NEEDS ASSESSMENT

The Interim Head of Adult Services, provided a Report to the Board, copies of which had previously been circulated, on the mental health and alcohol and drugs needs assessment and subsequent proposed service redesign approach.

Following questions and further discussion, the Board noted the contents and approved the East Dunbartonshire Mental Health and Alcohol and Drug Needs

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Assessment as the underpinning framework to initiate and support the review and redesign of mental health and alcohol and drug services.

12. SELF-DIRECTED SUPPORT IMPLEMENTATION PLAN 2021 - 2024

The Interim Head of Adult Services, provided a Report to the Board, copies of which had previously been circulated, which outlined the Self Directed Support (SDS) Implementation Work Plan 2021 – 2024.

Following discussion, the Board approved the East Dunbartonshire SDS Implementation Plan.

13. PRIMARY CARE IMPROVEMENT PLAN

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, updated the Board on the East Dunbartonshire Primary Care Improvement Plan (PCIP) Implementation Tracker.

In the ensuing discussion the Board heard from the Chair of the PSUC Group who expressed concern about the percentage coverage in the West Locality, the lack of feedback and the slow progress for establishing a new Health & Care Centre in Milngavie. He emphasised the need for a strategic direction re the use and availability of suitable property. Officers confirmed that following on from the Renfrewshire Property Strategy pilot, the short, medium and long term issues for East Dunbartonshire through an assessment process led by NHSGGC, during November / December 2021, would facilitate the development of a Property Strategy which would ultimately support an overall NHS GG&C Primary Care Strategy. This would form the basis of NHS GG&C making representation to the Scottish Government for investment in a primary care infrastructure to support the delivery of key priorities. In the short / medium term the HSCP are exploring options for extending accommodation available in the West locality as well as other areas where the delivery of services in line with the PCIP Strategy require to be progressed.

Following discussion, the Board noted the progress against the key commitments in the new GMS contract and Memorandum of Understanding and the remaining challenges in terms of overall affordability, workforce and premises.

14. WOODHEAD PRACTICE PROPOSED CLOSURE OF BRANCH SURGERY

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, updated the Board on the actions taken from the meeting on 12th November 2020 in regards to the proposed closure of the Satellite Surgery. Furthermore it highlighted the pertinent issues to assist the Board in its decision to support or otherwise the proposed closure of the clinic.

The Board heard from officers in response to members' questions and having noted the GP surgery's position, the Board unanimously agreed that it did not

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support the closure and requested officers to take a wider strategic view of the options available for future uses of this satellite clinic.

15. FINANCIAL MONITORING REPORT – MONTH 12, 2020/2021

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, provided the final financial outturn of the partnership as at month 12 of 2020/21.

Following consideration and questions to officers, the Board agreed as follows:-

- a. To note the Final Outturn position is reporting a surplus on budget of 3.3m as at year end 2020/21 (after adjusting for impact of earmarked reserves).
- b. To note and approve the final budget adjustments outlined within paragraph 1.2 (**Appendix 1**)
- c. To note the HSCP financial performance as detailed in (**Appendix 3**).
- d. To note that the draft annual accounts for the IJB would be presented to the Performance, Audit & Risk Committee on the 28th June 2021 for consideration.
- e. To note the progress to date on the achievement of the current, approved savings plan for 2020/21 as detailed in (**Appendix 5**).
- f. To approve the reserves position set out in paragraph 4.5
- g. To note the summary of directions set out within **Appendix 6**.

16. HSCP MEDIUM TERM FINANCIAL STRATEGY 2022 - 2027

A Report by the Chief Finance & Resources Officer, copies of which had previously been circulated, outlined the Medium Term Financial Strategy for the IJB for the period 2022 – 2027

Following questions comments and consideration, the Board agreed as follows:-

- a) To approve the Medium Term Financial Strategy for the period 2022 – 2027 for the IJB as set out in **Appendix 1**.
- b) To note the financial risks to the IJB as set out in the Financial Risk register attached as **Appendix 2**.
- c) To approve the Directions to East Dunbartonshire Council and NHS Greater Glasgow & Clyde for the duration of the Strategy in respect of the delivery of the functions delegated to the East Dunbartonshire Integration Joint Board as set out in **Appendix 3** of this report.

17. ANNUAL DELIVERY PLAN 2021/22

A Report by the interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, presented a draft HSCP Delivery Plan for 2021-22 (**Appendix 2**).

Following consideration, the Board agreed as follows:-

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
24 JUNE 2021**

- a) To note the strategic planning arrangements set out at **Appendix 1** of this report;
- b) To approve the HSCP Delivery Plan 2021-22 set out at **Appendix 2**; and
- c) To note the Organisational Development and People Plan in support of the Delivery Plan set out at **Appendix 3** to this report

18. HSCP QUARTER 4 (FULL YEAR) PERFORMANCE REPORT 2020-21 AND ANNUAL PERFORMANCE REVIEW

A Report by the Interim Chief Officer & Chief Social Work Officer (CSWO), copies of which had previously been circulated, advised the Board of the intention to defer publication of the HSCP Annual Performance Report 2020-21 until September 2021, in line with provisions under the Coronavirus Scotland Act (2020). In the interim, a performance report for the period January to March 2020 (Quarter 4) and for full year 2020-21 was attached to this report at **Appendix 1**, to inform the Board of progress made against an agreed suite of performance targets and measures, relating to the delivery of the HSCP strategic priorities.

Following consideration, the Board noted the deferment of the full statutory HSCP Annual Performance Report for 2020-21 in line with Scottish Government advice and agree to its later publication in the September 2021; and also noted the content of the Quarter 4 and Full Year Performance Report 2020-21 at Appendix 1

19. EAST DUNBARTONSHIRE HSCP DRAFT PERFORMANCE AUDIT AND RISK MINUTES HELD ON 30TH MARCH 2021

A Report by the Chief Finance Officer, copies of which had previously been circulated, updated the Board on HSCP Performance, Audit and Risk Committee meeting held on 30th March 2021

Following consideration, the Board noted the contents of the minutes of the HSCP Performance, Audit and Risk Committee meeting held on 30th March 2021

20. CLINICAL AND CARE GOVERNANCE MINUTES HELD ON 24TH FEBRUARY 2021

A Report by the Clinical Director, copies of which had previously been circulated, enclosed the minutes of the Clinical & Care Governance Group meeting held on 24th February 2021.

Following consideration, the Board noted the minutes.

21. STRATEGIC PLANNING GROUP MINUTES HELD ON 25TH FEBRUARY 2021

A Report by the Head of Community Health and Care Services, copies of which had previously been circulated, enclosed the minutes of the HSCP Strategic Planning Group held on 25th February 2021 which were duly noted.

22. STAFF FORUM MINUTES HELD ON 26 APRIL 2021

**HEALTH & SOCIAL CARE PARTNERSHIP (HSCP) BOARD
24 JUNE 2021**

A Report by the Head of Human Resources, copies of which had previously been circulated, providing re-assurance to the Board that Staff Governance was an integral part of the governance activity within the HSCP. A copy of the minute was attached as Appendix 1.

Following consideration, the Board noted the contents of the Staff Forum meeting minute of 26 April 2021

23. PUBLIC SERVICE USER & CARER (PSUC) GROUP MINUTES HELD ON 10TH MAY 2021

A Report by the Chair of the PSUC Group, copies of which had previously been circulated, outlined the processes and actions undertaken in the development of the Public, Service User & Carer Representatives Support Group (PSUC).

Having heard from the PSUC Chair the Board noted the minutes and commended the introductory video which they had created.

24. EAST DUNBARTONSHIRE HSCP BOARD AGENDA PLANNER

The Board noted the updated schedule of topics for HSCP Board meetings 2021/22.

25. ANY OTHER COMPETENT BUSINESS

The Chair confirmed that today's meeting concluded her term of office as Chair of the HSCP, with the Vice Chair, Jacquie Forbes now taking over the role. Councillor Murray also confirmed that Councillor Jim Goodall would replace her as a Council representative on the HSCP Board. Members paid tribute to the Chair and her stewardship and contributions over the last 2 years.

26. DATES OF NEXT MEETINGS

The HSCP Board noted the next scheduled meeting for 2020/21 was as follows:

- Thursday, 16th September 2021 at 9.30am.

Members noted that the meeting would be held within the Council Committee Room, 12 Strathkelvin Place, Kirkintilloch, G66 1XT or via remote access during COVID Pandemic restriction arrangements. If a seminar was scheduled, this would start at 9.00am prior to Board business commencing at 9.30 am.

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

EPB/059/21/KMD: **DEPUTE CHIEF EXECUTIVE – EDUCATION,
PEOPLE & BUSINESS**

CONTACT OFFICER: **KAREN M DONNELLY, CHIEF SOLICITOR &
MONITORING OFFICER, TEL - 0141 578 8015**

SUBJECT TITLE: **OUTSTANDING BUSINESS STATEMENT**

1.0 PURPOSE

- 1.1** The purpose of this Report is to provide Members with an update in relation to progress against decisions taken by Council.

2.0 RECOMMENDATIONS

It is recommended that Council:

- 2.1** Notes the updates contained within the Outstanding Business Statement attached as **Appendix 1**; and
- 2.2** Notes that actions marked as completed will be removed from the Outstanding Business Statement.

ANN DAVIE
DEPUTE CHIEF EXECUTIVE – EDUCATION, PEOPLE & BUSINESS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** Members will be aware that the Council's standard Report template has changed in order to make decision making more transparent. The template seeks to focus on key information such as significant implications and risk. It also links recommendations to the Local Outcome Improvement Plan.
- 3.2** To supplement the above, Outstanding Business Statements are submitted to Council and meetings of standing committees on a regular basis. The purpose of the Outstanding Business Statement is to set out decisions made by Council or Committee and report progress against these. It is intended that the updates within the Outstanding Business Statement will assist Members to monitor delivery and to generally scrutinise performance.
- 3.3** The current Outstanding Business Statement is attached as Appendix 1 and details outstanding actions. Each entry sets out the agreed action and provides a brief update of progress. In a number of instances, the agreed action has been completed –these actions have been listed to assure Members that the decisions of Council have been fulfilled, however these actions will not appear on subsequent versions of the Outstanding Business Statement and as a consequence are marked "COMPLETED". Other ongoing actions will remain on the Outstanding Business Statement until completion.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – None
- 4.2** Workforce (including any significant resource implications) – None
- 4.3** Legal Implications – None
- 4.4** Financial Implications – As set out in the Appendix
- 4.5** Procurement – None
- 4.6** ICT – None
- 4.7** Corporate Assets – None
- 4.8** Equalities Implications – None
- 4.9** Other - None

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** There are no specific risks attached to this Report however, the Outstanding Business Statement will act as a risk control measure by assisting Members in relation to scrutiny and will increase transparency and good governance.

6.0 IMPACT

- 6.1 ECONOMIC GROWTH & RECOVERY** - None

- 6.2 EMPLOYMENT & SKILLS** - None

- 6.3 CHILDREN & YOUNG PEOPLE** - None

- 6.4 SAFER & STRONGER COMMUNITIES** - None

- 6.5 ADULT HEALTH & WELLBEING** - None

- 6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS** - None

- 6.7 STATUTORY DUTY** - None

7.0 POLICY CHECKLIST

- 7.1** This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

- 8.1 Appendix 1** – Outstanding Business Statement as at 23 September 2021.

EAST DUNBARTONSHIRE COUNCIL

OUTSTANDING BUSINESS STATEMENT (OBS)

Please note that this statement sets out outstanding decisions of the Council along with an update and estimated completion date. Actions, which are overdue, are shaded for ease of reference. Where an update reflects that an action is complete then that action will not appear on subsequent Statements.

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
251.	26 September 2019 EPB/200/19/KMD Agenda Item 11	Membership of Decision Making Bodies and Outstanding Vacancies on Quasi -Judicial Boards and External Organisations	Carry out a review of external bodies and thereafter present this to a future meeting of Council for consideration.	A report will be submitted to Council by December 2021	Chief Solicitor & Monitoring Officer	September 2021	December 2021
306.	20 February 2020 PNCA/010/20/AB Agenda Item 4	Revised 10 Year Capital Investment Plan and Update on Major Asset Projects	Submit an updated Corporate Asset Management Plan (CAMP) to Council for consideration during 2020/21.	The development of an updated Corporate Asset Management Plan remains an on-going priority for the Assets & Facilities service however the current pandemic has severely restricted the ability to gather the data required to compile the report.	Executive Officer – Assets & Facilities	February 2021	February 2022

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
				The report will be delayed as a result			
310.	27 February 2020 EPB/051/20/KMD Agenda Item 7	Council Diary – Proposed Special Council	That the Special Council meeting shall consider a report relative to the operation of the Health and Social Care Partnership.	This is an important Report but has been overtaken by COVID related work. However, it will be brought forward to a future meeting of Council	Chief Solicitor & Monitoring Officer	March 2020	December 2021
316.	27 February 2020 CE/01/20/CS Agenda Item 12	Health And Social Care Integration Scheme – Technical Review	Instruct officers to submit a further report to Council along with the finalised revised Integration Scheme for approval at a future meeting.	Work on this has been postponed due to the COVID-19 pandemic. Plans are in place in association with NHS GGC to review by March 2022.	Chief Solicitor & Monitoring Officer / Interim Chief Officer – ED HSCP	June 2020	March 2022
398.	1 October 2020 PNCA/076/20/DG Agenda Item 14	West of Scotland Loan Fund & Business Loans Scotland Update	Withdraw any remaining BLS Phase 1 surplus funds, which would be utilised for the purposes outlined in the Report.	The fund is due to close by 31 March 2021. A limited amount of funding has been left in to meet the Council's share of closure costs e.g. legal, audit etc. Any remaining fund following that will	Executive Officer – Land Planning & Development	March 2021	August 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
				<p>automatically be transferred into BLS.</p> <p>Officers have worked with BLS to draw down remaining residual funds.</p> <p>COMPLETED</p>			
399.	1 October 2020 PNCA/076/20/DG Agenda Item 14	West of Scotland Loan Fund & Business Loans Scotland Update	Work with BLS to determine solutions for residual European Regional Development Fund (ERDF) funding from the first phase of BLS, which must be utilised for loan purposes, and then update Members on the uses of the funding and loans in the form of a Technical Note.	<p>The ERDF will sit in BLS. Work will be progressed to determine the how these funds will be used to offer loans. To date there is no timescale proposed by the BLS to complete this exercise.</p> <p>Ongoing</p>	Executive Officer – Land Planning & Development	December 2021	December 2021
407.	1 October 2020 PNCA/071/20/FR Agenda Item 15	Allander Leisure and Day Care Centre – Construction	With regards to the new Allander Leisure and Day Care Centre, arrange a virtual tour of new facilities in Linwood and Paisley, at an	Officers will engage with staff at Linwood and/or Paisley when resources allow, to agree potential visit arrangements. It is not anticipated that	Interim Chief Officer, HSCP	Tbc	Tbc

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			appropriate time, to see what is on offer.	this visit will take place until November 2021.			
419.	1 October 2020 PNCA/073/20/FR Agenda Item 20	Kirkintilloch Community Sports Complex – Construction Phase Approval	Proceed to contract close as early as possible for the construction of the Kirkintilloch Community Sports Complex.	Updated actions below COMPLETED	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	November 2020	September 2021
420.	1 October 2020 PNCA/073/20/FR Agenda Item 20	Kirkintilloch Community Sports Complex – Construction Phase Approval	Negotiate the terms of the relevant NEC3 Engineering and Construction delivery agreement through the SCAPE framework in respect of the Kirkintilloch Community Sports Complex project and any other documents and contracts incidental and/or relative thereto, in line with approved decisions and allocated resources.	Updated actions below COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Chief Solicitor & Monitoring Officer	January 2021	September 2021
421.	1 October 2020 PNCA/073/20/FR Agenda Item 20	Kirkintilloch Community Sports Complex –	Execute the NEC3 Engineering and Construction delivery agreement and any	Updated actions below COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate	January 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
	18 June 2020 PNCA/049/20/GL Agenda Item 13	Construction Phase Approval Proposed Lease of Kirkintilloch Community Sports Complex	documents incidental and/or relative thereto as approved by the Report, and in accordance with the Council's Administrative Scheme. Enter into negotiations with the Company on the details of the lease of the Complex on the terms set out within the Report. Conclude a lease agreement in favour of the Proposed Tenant, along with any other necessary legal documentation.		Assets/Chief Solicitor & Monitoring Officer		
434	17 December 2020 EPB/131/20/KMD Agenda Item 8	Review of the Councillors Code of Conduct	Arrange a briefing session for Members on the proposed changes to the Councillors Code of Conduct and otherwise to update them on recent decisions.	This will be scheduled for post recess	Chief Solicitor & Monitoring Officer	June 2021	October 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
448	17 December 2020 CFO/046/20/GM Agenda Item 17	Council Request for Internal Audit Investigation – Output	Take forward the associated action plan at Appendix 2.	Progress is underway but there has been time slippage as a result of Covid workload impacting on services that were tasked with taking actions forward. These areas will continue to be progressed in the coming months.	Depute Chief Executive – Education, People & Business	June 2021	December 2021
449	17 December 2020 CFO/046/20/GM Agenda Item 17	Council Request for Internal Audit Investigation	Arrange a Special Council to consider a separate and related matter. Provide an update on the Action Plan when the other report comes back and provide update on timescales at the next Council meeting.	This relates to item 310 above.	Depute Chief Executive – Education, People & Business/Chief Finance Officer/Chief Solicitor & Monitoring Officer	June 2021	December 2021
452	25 February 2021 PNCA/020/21/AB Agenda Item 4	Revised 10 Year Capital Investment Plan, Update on Major Asset Projects and Corporate Asset	With reference to Page 4, Paragraph 4.4, Learning Estate Investment Fund Programme, ASN School, Unsuccessful Bid, provide Members with a Technical note, at	Discussions ongoing with the Scottish Futures Trust. To be reported in September 2021.	Executive Officer – Assets and Facilities	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
		Management Planning	a later date when the required information becomes available, detailing why the Council's bid had been unsuccessful.				
459	18 March 2021 CE/01/21 Agenda Item 2	Strategic Planning and Performance – Business and Improvement Plans 2021-2024	With reference to the use of Council buildings to highlight campaigns, examine the inclusion of a public building in Bishopbriggs.	Assessment of building suitability (Bishopbriggs Library & Community Hub) ongoing with results expected June 2021. If suitable, lights to be installed shortly thereafter. Lights installed on Bishopbriggs Library & Community Hub COMPLETED	Executive Officer – Assets & Facilities	May/June 2021	June 2021
460	17 June 2021 Minute Agenda Item 3a	Minute of Council Meeting, 17 December 2021.	With reference to Page 60, 3 rd Paragraph. School crossing patrol, ongoing work and technical outputs, submit a report to a future meeting of the Council.	Ongoing. Vacant positions to be filled temporarily until end June 2022 pending further review of all crossing point data.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets	Spring 2022	Spring 2022

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
462	17 June 2021 Minute Agenda Item 3c	Minute of Special Council Meeting, 18 March 2021.	With reference to Page 89, Affordable housing units, provide Members with a Technical Note detailing the number of units and locations within East Dunbartonshire.	Technical Note issued. COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer - Housing	September 2021	September 2021
463	17 June 2021 PNCA/041/21/CM Agenda Item 7	Report PNCA/041/21/CM - Draft Parking Management Plan - Business Remitted from the Place, Neighbourhood & Corporate Assets Committee of 27 May 2021.	Publish and consult on the Draft Parking Management Plan.	It is anticipated that the consultation will begin in October 2021 and a Technical Note with full details will be issued to Members in advance.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	October 2021	October 2021
464	17 June 2021 EPB/025/21/KMD Agenda Item 10	Administrative Scheme/Standing Orders for East Dunbartonshire Council	Further amend the Scheme of Delegation to Officers to include the delegation of appropriate and relevant powers to the Chief Social Worker and thereafter submit an updated version to a future meeting of the Council for approval.	Work on this is ongoing and will be presented to a future meeting.	Chief Solicitor & Monitoring Officer	December 2021	December 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
465	17 June 2021 EPB/025/21/KMD Agenda Item 10	Administrative Scheme/Standing Orders for East Dunbartonshire Council	Further amend the Contract Standing Orders to include provisions dealing specifically with (i) the consequences of EU Exit on regulated procurement and State Aid, and (ii) changes to the Contract Standing Orders relating to social work contracts which reflect the legislative framework and takes account of any recommendations or actions rising from the ongoing review of social work commissioning and contracting methods, and thereafter submit an updated version to a future meeting of the Council for approval.		Chief Solicitor & Monitoring Officer	December 2021	December 2021
466	17 June 2021 EPB/025/21/KMD Agenda Item 10	Administrative Scheme/Standing Orders for East	Bring a report to a future meeting of the Council setting out options for the	Work on this is ongoing and a site visit to examine and cost proposals for	Chief Solicitor & Monitoring Officer	November 2021	November 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
		Dunbartonshire Council	administration, hosting and location of the Council's governance meetings.	installing equipment to facilitate hybrid meetings in the Council Chamber is arranged for later in the month			
467	17 June 2021 EPB/025/21/KMD Agenda Item 10	Administrative Scheme/Standing Orders for East Dunbartonshire Council.	<p>Update memberships as follows: HSCP - Replace Councillor Murray with Councillor Goodall after the final HSCP meeting of this session.</p> <p>Planning Local Review Body – Replace Councillor Moody with Councillor Ackland.</p> <p>Education Appeals Board – Replace Councillor Ackland with Councillor Moody. Appoint Councillor Renwick to vacant position. Replace Councillor Fischer with Councillor Johnston.</p>	<p>Membership updated</p> <p>COMPLETED</p>	Chief Solicitor & Monitoring Officer	June 2021	June 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
468	17 June 2021 EPB/025/21/KMD Agenda Item 10	Administrative Scheme/Standing Orders for East Dunbartonshire Council.	With reference to the Allander Champions Group, arrange an online meeting later this year.	Online meeting being set up for later in the year to update the group on the ongoing development of the new facility.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets	TBC	TBC
469	17 June 2021 EPB/026/21/KMD Agenda Item 11	Cycle of Meetings 2021/2022 -	Finalise dates for a special meeting of the Audit & Risk Management Committee, in consultation with the Convener and Joint Leaders of the Council, to take place in the autumn and to consider the 2020/21 Annual Accounts.	Officers are in discussions with colleagues at Audit Scotland and a date will be fixed once it is possible to do so.	Chief Solicitor & Monitoring Officer	October 2021	October 2021
470	17 June 2021 EPB/026/21/KMD Agenda Item 11	Cycle of Meetings 2021/2022	Finalise dates for the Housing Health & Care Forum, in consultation with the Chair of that Forum and which align with the business of the HSCP Board	COMPLETED	Chief Solicitor & Monitoring Officer	September 2021	September 2021
471	17 June 2021 EPB/026/21/KMD Agenda Item 11	Cycle of Meetings 2021/2022	Finalise dates for the Community Planning Partnership, in consultation with the Executive Officers Place	COMPLETED	Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			& Community Planning and the Chair of the Community Planning Partnership.				
472	17 June 2021 CFO/005/21/GM Agenda Item 12	Annual Internal Audit Update and Report 2020/2021	Submit performance monitoring reports detailing progress against Plan and audit results to future meetings of the Audit & Risk Management Committee.	Reports considered by the Audit & Risk Management Committee on the 2 September 2021. COMPLETE	Chief Finance Officer	September 2021	September 2021
473	17 June 2021 CFO/005/21/GM Agenda Item 12	Annual Internal Audit Update and Report 2020/2021	With reference to Page 133, third party fraud, provide further advice for Members, Officers or applicants involved in the Community Grants Scheme to support the development of appropriate controls and monitoring throughout the process.	A Technical Note has been issued providing further context and an update on general fraud risks on the 8 September. COMPLETE	Chief Finance Officer	September 2021	September 2021
474	17 June 2021 EPB/029/21/AD Agenda Item 14	Prioritising our Services, Prioritising our Resources 2021/22 & 2022/2023 – Strategic Review	Report back to future meetings of the Council on progress and the outcomes of the Budget & Priorities Engagement process and when appropriate, to seek	The consultation commenced in August 2021 and will run until November 2021. Full details were shared in advance with all	Depute Chief Executive – Education, People & Business/Chief Finance Officer	December 2021	December 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
		of Priorities & Local Outcomes.	Council's approval of any associated recommendations.	<p>elected members via a technical note.</p> <p>A report detailing levels of participation and outcomes will be presented to Council in December 2021.</p>			
475	17 June 2021 EPB/020/21/NMc N Agenda Item 15	Corporate Performance Improvement Plan 2021/22	With regards to Page 180, Reintroduction of Citizens Panel, involvement of sections of the community and groups that would not normally participate, Consultation and Engagement Strategy, bring back options later in the year.	Options for promoting wider community participation will be presented to Council for consideration in December 2021.	Depute Chief Executive – Education, People & Business/Executive Officer - Customer & Business Support Services	December 2021	December 2021
479	17 June 2021 EPB/032/21/JG Agenda Item 19	Scottish Local Government Benchmarking Framework	Prepare a report with further detail on the lower quartile performers, and provide the detail to Members in a Technical Note.	<p>Further analysis was provided to all elected members in technical note TN/103/21 on 25 August 2021.</p> <p>COMPLETED</p>	Depute Chief Executive – Education, People & Business/Executive Officer - Customer & Business Support Services	August 2021	August 2021
480	17 June 2021 EPB/032/21/JG	Scottish Local Government	With reference to Page 276, those earning less	Information provided in technical note	Depute Chief Executive –	August 2021	August 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
	Agenda Item 19	Benchmarking Framework – 2019/20 Data Analysis	than the living wage, and whether they were residents or employed in East Dunbartonshire, provide Members with the detail.	TN/103/21 on 25 August 2021. COMPLETED	Education, People & Business/Executive Officer - Customer & Business Support Services		
482	17 June 2021 CE/02/21 Agenda item 21	HGIOS 2020/21 Year End	With reference to Page 198, Average Speed Cameras on Auchinairn Road, methods of research that had been undertaken to identify this stretch of road and technical considerations, provide Members with a Technical Note.	Technical Note-074-21 Additional Information Average Speed Cameras issued on 30.06.2021 COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets	July 2021	July 2021
483	17 June 2021 PNCA/031/21/DG Agenda Item 22	Kirkintilloch Town Centre Masterplan Progress Report	Undertake recommendations for improvements to support the function of the new Cowgate street design as outlined in section 3.0 of the Report (in particular sections 3.11, 3.21, 3.24, and 3.77 to 3.80), and provide further updates	Officers are working through the various recommendations as per the Report and will update Members in due course. There is currently no timescales for each piece of work.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	tbc	tbc

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			on these to Members in Technical Notes.				
484	17 June 2021 PNCA/031/21/DG Agenda Item 22	Kirkintilloch Town Centre Masterplan Progress Report	Carry out further traffic modelling on the basis of signal reinstatement at Cowgate/Catherine St without banned right turns, and report back to a future of meeting of the Council with the outcome of that modelling.	Officers are developing the plan of work required to carry out this instruction together with procurement activity required to instate the required consultant services.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	June 2022	June 2022
485	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	Submit applications to the UK Levelling Up Fund and UK Community Renewal Fund on 18 June 2021 as outlined within Section 3 of the Report.	COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	June 2021	June 2021
486	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	Utilise existing budget lines pertaining to the Place Plans identified within the 10 Year Capital Investment Programme to meet the required level of match funding for the UK Levelling Up Fund first	COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	June 2021	June 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			round submission for the Place Plans Project.				
487	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	Inform Elected Members on the outcome of these applications and provide further information on the forthcoming UK Shared Property Fund in a report to a future meeting of Council or of the Place, Neighbourhood & Corporate Assets Committee.	Officers have been informed that Civil Servants within the Ministry of Housing, Communities and Local Government's are continuing to work through the applications and investment decisions will be announced in due course. There have been no changes to the timeline for spend announced.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	Autumn 2021	Autumn 2021
488	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	In the event the UK Community Renewal Fund application is successful, progress any funding agreements with partner groups/organisations and to transfer funding to deliver their proposals.	As per 488.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	Autumn 2021	Autumn 2021
489	17 June 2021 PNCA/032/21/DG	UK Levelling Up Fund and UK	Progress development of options for future	Officers are investigation options	Depute Chief Executive – Place,	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
	Agenda Item 23	Community Renewal Fund	round bids to the UK Levelling Up Fund for the East Dunbartonshire County Constituency and to present recommendations in a report to a future meeting of Council or of the Place, Neighbourhood & Corporate Assets Committee.	and will report back to a future meeting of Council.	Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development		
490	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	Progress the procurement of any technical services required to develop future UK Levelling Up Fund bids using the £125,000 allocated by UK Government.	Council is awaiting the allocation of this funding to be confirmed.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	Autumn 2021	Autumn 2021
491	17 June 2021 PNCA/032/21/DG Agenda Item 23	UK Levelling Up Fund and UK Community Renewal Fund	In addition to those projects detailed within the Report, also put forward to the Scottish Government Rob Roy and Auchinairn After School Care.	COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Land Planning & Development	June 2021	June 2021
492	17 June 2021 PNCA/048/21/FR	Cleddans Affordable	Proceed to the pre-construction phase of	Ongoing. Appointment of	Depute Chief Executive – Place,	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
	Agenda Item 25	Housing Development Strategy	the project, on the basis of the development strategy set out within the Report, via the HubWest Scotland procurement framework.	preferred delivery partner expected September 2021. Further project updates to follow via the Housing Capital Monitoring Report.	Neighbourhood & Corporate Assets/Executive Officer – Assets & Facilities		
493	17 June 2021 PNCA/048/21/FR Agenda Item 25	Cleddans Affordable Housing Development Strategy	Negotiate the terms of any relevant pre-construction agreements in respect of the Cleddans Affordable Housing project and any other documents and contracts incidental and/or relative thereto, in line with approved decisions and allocated resources.	As above	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer– Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021
494	17 June 2021 Motion Agenda Item 27	MOTION– RECYCLING AND FOOD TRAYS	Call on the Scottish Government, working through Zero Waste Scotland, and the UK Government to ensure that the producers of these food trays are responsible for dealing	Letter Drafted and sent through the Chief Executive Office. COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer - Neighbourhood Services	June 2021	June 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			with these items to ensure that they can be recycled or removed entirely from the waste stream.				
495	17 June 2021 Motion Agenda Item 27	MOTION– RECYCLING AND FOOD TRAYS	Call on the Scottish Government to ensure that it provides the necessary resources to this and other Councils where changes to recycling obligations introduce additional costs and resourcing requirements.	Letter Drafted and sent through the Chief Executive Office. COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer - Neighbourhood Services	June 2021	June 2021
496	17 June 2021 Motion Agenda Item 27	MOTION– RECYCLING AND FOOD TRAYS	Send the approved Motion to the First Minister, local MSPs and list MSPs for the West of Scotland Region.	Letter sent to the First Minister, local MSP's and the list MSP's for the west of Scotland Region. COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer - Neighbourhood Services	June 2021	June 2021
497	17 June 2021 Motion Agenda Item 27	MOTION– RECYCLING AND FOOD TRAYS	With regards to Landfill Tax, provide a Technical Note detailing costs over the last ten years.	Technical Note provided to all elected members highlighting the total waste landfilled over a ten year period and costs of landfill tax	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer –	June 2021	June 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
				pertaining to the last 7 years held by the authority (financial information is not retained beyond 7 years). COMPLETED	Neighbourhood Services		
498	17 June 2021 PNCA/045/21/FR Agenda Item 26	Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum	To accept the request from prospective tenant that its contribution/grassum in respect of the lease of the completed facility be amended in accordance with the terms of the Report and Appendix, and instruct officers accordingly	Superseded by actions below COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Assets & Facilities	June 2021	June 2021
499	17 June 2021 PNCA/045/21/FR Agenda Item 26	Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum	Allocate additional capital funding for the project, as detailed throughout the Report and summarised at Paragraph 3.10, and within the Appendix to the Report, and, if required, instruct Officers to bring a future report to the Policy &	COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Assets & Facilities	June 2021	June 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			Resources Committee outlining the funding arrangements for this additional capital.				
500	17 June 2021 PNCA/045/21/FR Agenda Item 26	Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum	Proceed to contract close as early as possible for the construction of the Kirkintilloch Community Sports Complex, recognising that this was subject always to completion of the necessary legal agreements between the Council and the prospective tenant.	Superseded by actions below COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021
501	17 June 2021 PNCA/045/21/FR Agenda Item 26	Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum	Negotiate the terms of the relevant NEC3 Engineering and Construction delivery agreement through the SCAPE framework in respect of the Kirkintilloch Community Sports Complex project and any other documents and contracts incidental and/or relative thereto,	Superseded by actions below COMPLETED	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			in line with approved decisions and allocated resources.				
502	17 June 2021 PNCA/045/21/FR Agenda Item 26	Kirkintilloch Community Sports Complex – Project Update and Revised Contract Sum	Execute the NEC3 Engineering and Construction delivery agreement and any documents incidental and/or relative thereto as approved by this Report, and in accordance with the Council's Administrative Scheme.	Superseded by actions below COMPLETED	Chief Solicitor & Monitoring Officer	September 2021	September 2021
503	29 June 2021 CFO/010/21/JR Agenda Item 2	2020/21 Financial Outturn & Unaudited Annual Accounts - Report by Chief Finance Officer.	Pass the Unaudited Accounts for 2020/21 to the external auditors to initiate the audit processes,	Following the meeting the draft accounts were passed to Audit Scotland to initiate the audit process. COMPLETE	Chief Finance Officer	June 2021	June 2021
504	29 June 2021 CFO/010/21/JR Agenda Item 2	2020/21 Financial Outturn & Unaudited Annual Accounts - Report by Chief Finance Officer.	Present the final Audited Accounts and accompanying Audit Report from Audit Scotland to a future Meeting of the Council's Audit & Risk Committee before the end of October 2021	Officers are working with Audit Scotland to discharge the audit of the financial statements. There may be some slippage in the delivery of the Audit however completion	Chief Finance Officer	October 2021	November 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
				will be by the end of November 2021.			
505	29 June 2021 CFO/010/21/JR Agenda Item 2	2020/21 Financial Outturn & Unaudited Annual Accounts - Report by Chief Finance Officer.	With reference to Page 41, School Trips, Monies paid back to parents for school trips that had not taken place, provide a Technical Note in relation to contractual arrangements with travel companies and the Council's insurance and excess arrangements.	A technical note for was issued on the 8 September containing this information. COMPLETE	Depute Chief Executive – Education, People & Business/Chief Finance Officer	September 2021	September 2021
506	29 June 2021 CFO/010/21/JR Agenda Item 2	2020/21 Financial Outturn & Unaudited Annual Accounts - Report by Chief Finance Officer.	With reference to Booklet 1, Page 10, Paragraph 9,3, final capital outturn, underspend on the revised allocation as advised through update progress during the year, issue Members with a Technical Note providing more detail.	Technical Note issued COMPLETED	Executive Officer – Assets & Facilities	July 2021	July 2021
507	29 June 2021 CFO/010/21/JR Agenda Item 2	2020/21 Financial Outturn & Unaudited Annual Accounts -	With Reference to Booklet 2, Page 95, Section 5, East Dunbartonshire	There are no updates at this time however Officers continue to consider and take	Chief Finance Officer/Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
		Report by Chief Finance Officer.	Development Company and Kirkintilloch's Initiative Limited, notify Members of any updates with regard to the winding up of these companies.	advice on the legal and financial implications associated with the winding up of these entities. COMPLETE			
508	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Bring a report to a future Policy & Resources Committee outlining the funding arrangements for this additional capital.	Updated will be provided via General Services Capital Monitoring Report in October.	Executive Officer – Assets & Facilities	October 2021	October 2021
509	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Proceed to contract close for the Additional Support Needs School.	Contractual arrangements are now finalised. The title variation is now with Registers of Scotland for recording in the Land Register.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Chief Solicitor & Monitoring Officer	September 2021	September 2021
510	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Negotiate the terms of the relevant construction contracts as more particularly detailed in the Report in respect of the Additional Support Needs School project and any other	As above.	Depute Chief Executive – Place, Neighbourhood & Corporate Assets/Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			documents incidental and/or relative thereto, in line with approved decisions and allocated resources.				
511	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Execute the construction contracts and any documents incidental and/or relative thereto.	As above.	Chief Solicitor & Monitoring Officer	September 2021	September 2021
512	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Provide Elected Members with a Technical Note detailing the established naming process for new schools.	Technical Note issued on 14 th September 2021 COMPLETED	Depute Chief Executive – Education, People & Business/ Depute Chief Executive – Place, Neighbourhood & Corporate Assets	September 2021	September 2021
513	29 June 2021 PNC/047/21/FR Agenda Item 3	Additional Supports Needs School, Kirkintilloch – Construction Phase Approval	Provide Members with a Technical Note detailing what information regarding the project that could be shared by Members publicly.	Technical Note issued on 16 th September 2021 COMPLETED	Chief Solicitor & Monitoring Officer/Executive Officer – Assets & Facilities	September 2021	September 2021
514	26 August 2021 PNCA/059/21/AB Agenda Item 2	Update on Proposed Kirkintilloch Community Sports Complex –	Proceed with the construction contract given the increase in costs, the updated position regarding the	Construction contract concluded on 7 th September COMPLETED.	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
		Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets.	right to cancel, and the current status of negotiations.				
515	26 August 2021 PNCA/059/21/AB Agenda Item 2	Update on Proposed Kirkintilloch Community Sports Complex – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets.	Conclude the construction contract and continue to progress discussions and analysis of the expert advice	As above (items 419-421) COMPLETED	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021
516	26 August 2021 PNCA/059/21/AB Agenda Item 2	Update on Proposed Kirkintilloch Community Sports Complex – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets.	Adjourn further consideration of the contractual arrangements between the Council and the Club.	Superseded by actions below COMPLETED	Executive Officer – Assets & Facilities/Chief Solicitor & Monitoring Officer	September 2021	September 2021
517	26 August 2021 PNCA/059/21/AB	Update on Proposed	Reconvene this special meeting of Council on	COMPLETED	Chief Solicitor & Monitoring Officer	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
	Agenda Item 2	Kirkintilloch Community Sports Complex – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets.	6 th September 2021 at 5 p.m.				
518	26 August 2021 PNCA/059/21/AB Agenda Item 2	Update on Proposed Kirkintilloch Community Sports Complex – Report by Depute Chief Executive – Place, Neighbourhood & Corporate Assets.	Bring back a further report to the reconvened meeting of Council, providing further information on discussions and detailing the outstanding matters.	Superseded by actions below COMPLETED	Executive Officer – Assets & Facilities	September 2021	September 2021
520	6 September 2021 PNCA/061/21/AB Agenda Item 2	Update on Proposed Kirkintilloch Community Sports Complex	That Officers take such action as is necessary to deliver Option C - Construct the Facility and market for lease nearer completion of construction.	Construction contract signed and site start imminent. Marketing to follow in mid-2022 COMPLETED	Executive Officer – assets & Facilities/Chief Solicitor & Monitoring Officer	Spring 2022	Spring 2022
521	6 September 2021 Agenda Item 1d	Afghanistan Resettlement Scheme	Submit a report on the Afghanistan Resettlement Scheme	Separate report on the Agenda	Depute Chief Executive – Place, Neighbourhood &	September 2021	September 2021

No	Minute Reference	Subject Title	Outstanding Action	Update	Lead Officer /Service	Action due	Action Expected
			to Council in September.	COMPLETED	Corporate Assets/Executive Officer – Place & Community Planning		

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

EPB/073/21/KMD: **DEPUTE CHIEF EXECUTIVE – EDUCATION, PEOPLE & BUSINESS**

CONTACT OFFICER: **KAREN M DONNELLY, CHIEF SOLICITOR & MONITORING OFFICER, TEL - 0141 578 8015**

SUBJECT TITLE: **SHARED SERVICES JOINT COMMITTEE**

1.0 PURPOSE

- 1.1** The purpose of this Report is to seek Council's agreement to formally withdraw from the East Dunbartonshire, West Dunbartonshire and Inverclyde Councils Shared Services Joint Committee.

2.0 RECOMMENDATIONS

It is recommended that Council:

- 2.1** Agrees to withdraw from the East Dunbartonshire, West Dunbartonshire and Inverclyde Councils Shared Services Joint Committee;
- 2.2** Subject to 2.1 above, Instructs the Chief Solicitor & Monitoring Officer to write to the Clerk of the Shared Services Joint Committee to intimate the Council's intention to withdraw; and
- 2.3** Subject to 2.1 above, instructs the Chief Solicitor & Monitoring Officer to write to both West Dunbartonshire and Inverclyde Councils with a view to agreeing a reduction in the notice period required by the Minute of Agreement governing the Shared Services Joint Committee.

ANN DAVIE
DEPUTE CHIEF EXECUTIVE – EDUCATION, PEOPLE & BUSINESS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** In 2016 the Council entered into a Minute of Agreement with West Dunbartonshire and Inverclyde Councils to establish a Shared Services Joint Committee ("the Joint Committee"). The Joint Committee was intended to oversee the delivery of delegated local authority functions or services across the three Council areas. It was an overarching arrangement and was established on the basis that separate detailed Service Agreements would be entered into in relation to any agreed shared services. In order to preserve the primacy and control of each authority, the decision to delegate a function or service must be agreed by each constituent Council and the Minute of Agreement provides for situations where only two of the three wish to proceed with a particular service. It also enables the involvement of other local authorities.
- 3.2** The Minute of Agreement intended that Service Agreements would set out the detail of specific services to be shared, the operational arrangements, financial assumptions (including business case) and the consequences of termination or withdrawal. It also sets out the process for approval by constituent members and the Joint Committee.
- 3.3** Following the establishment of the Joint Committee, officers engaged in a prolonged period of negotiations with a view to developing plans for a Roads Shared Service across each of the three constituent authorities. Unfortunately, a common position on the operating model could not be reached. In addition, the limited benefits of the proposed model were not sufficient to justify the potential upheaval and disruption to both the Council's established service and its workforce, and for these reasons the Council did not pursue participation in this shared service. West Dunbartonshire and Inverclyde Councils were operating from a different baseline position and so went on to established a Roads shared service independently of this Council.
- 3.4** In the intervening period, West Dunbartonshire and Inverclyde Councils have developed additional workstreams which have not suited the current structures and operating models of this Council. Nor have these proposals met with the Council's service priorities.
- 3.5** The Joint Committee comprises four Elected Members from each Council and has at times struggled to be quorate.
- 3.6** Following discussions between the three constituent Chief Executives, it is proposed that this Council formally withdraw from the Joint Committee. This will remove a commitment from the relevant Members of the Council. It will also allow West Dunbartonshire and Inverclyde Councils to develop the Joint Committee and its Standing Orders in a way which suits their operating models and strategic plans.
- 3.7** In relation to withdrawal of a constituent Council, then the Joint Minute states

"12. Withdrawal from Agreement/Disaggregation

- 12.1 If any Authority wishes to withdraw from this Agreement it may do so with effect from the end of the Joint Committee's next financial year subject to giving to the Clerk not less than 18 months' notice in writing to that effect.*
- 12.2 An Authority may withdraw from a Shared Service subject to complying with the provisions in the relevant Service Agreement relating thereto, including*

meeting any costs, including severance costs, associated with such withdrawal.”

- 3.8** The Council is not a party to any Shared Service therefore the provisions of 12.2 do not apply. In relation to the notice period set out within 12.1, then subject to Council resolving to withdraw from the Joint Committee, it is proposed that the Chief Solicitor & Monitoring Officer write to the Joint Committee Clerk intimating the Council's intention to withdraw. At the same time, the Chief Solicitor & Monitoring Officer will write to the other parties to the Minute of Agreement, seeking agreement to a reduction of the notice period.
- 3.9** Subject to the provisions of 3.8 above, it is likely that the Council's representatives on the Joint Committee will have to attend one final meeting in order for the Joint Committee to be quorate, so that it can make any necessary decision around the Council's withdrawal.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – None
- 4.2** Workforce (including any significant resource implications) – None
- 4.3** Legal Implications – None
- 4.4** Financial Implications – None
- 4.5** Procurement – None
- 4.6** ICT – None
- 4.7** Corporate Assets – None
- 4.8** Equalities Implications – None
- 4.9** Other - None

5.0 MANAGEMENT OF RISK

There are no specific risks attached to this Report

6.0 IMPACT

- 6.1 ECONOMIC GROWTH & RECOVERY** - None
- 6.2 EMPLOYMENT & SKILLS** - None
- 6.3 CHILDREN & YOUNG PEOPLE** - None

6.4 SAFER & STRONGER COMMUNITIES - None

6.5 ADULT HEALTH & WELLBEING - None

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS - None

6.7 STATUTORY DUTY - None

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 None

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

EPB/072/21/KMD: **DEPUTE CHIEF EXECUTIVE – EDUCATION,
PEOPLE & BUSINESS**

CONTACT OFFICER: **KAREN M DONNELLY, CHIEF SOLICITOR &
MONITORING OFFICER, TEL - 0141 578 8015**

SUBJECT TITLE: **LOCAL REVIEW BODY SITE INSPECTIONS**

1.0 PURPOSE

- 1.1** The purpose of this Report is to set out arrangements for the resumption of site inspections by Members of the Local Review Body.

2.0 RECOMMENDATIONS

It is recommended that the Council

- 2.1** Approves the resumption of site inspections by Members of the Local Review Body in accordance with the precautionary measures listed at paragraphs 3.3.1 - 3.3.4; and
- 2.2** Instructs the Chief Solicitor & Monitoring Officer to report to a future meeting of Council with proposals for the resumption of Planning Board site inspections.

ANN DAVIE
DEPUTE CHIEF EXECUTIVE – EDUCATION, PEOPLE & BUSINESS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** Members will be aware that the Local Review Body (“LRB”) is permitted, in terms of the legislation governing LRBs in Scotland, to carry out site inspections. This should occur where the LRB is of the view that it requires additional information in order to determine an application for review of a delegated decision made by a planning officer. Regulation 16 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013 provides that the LRB may at any time make an inspection of the land to which an application for review relates.
- 3.2** As a consequence of the outbreak of COVID-19, and the initial lockdown in March 2020, these site inspections temporarily ceased. On 9 August 2021, the whole of Scotland moved beyond Level 0 and the majority of legal restrictions were removed, with some precautionary measures remaining in place. These including the requirement to continue to work from home wherever possible. Whilst there is no longer a legal requirement to physically distance from other people and there is no legal limit on the number of people who can meet, the Council must still have regard to the health and wellbeing of its employees and the fact that COVID-19 is still very present within our communities. Notwithstanding, and following the relaxation of restrictions, officers have prepared arrangements for the resumption of site inspections by the LRB, with certain precautionary measures in place.
- 3.3** As stated above, the Council, as an employer, has a duty to manage workplace risks under existing health and safety legislation, in addition to the specific requirements set out in the Coronavirus Regulations. On 6 August 2021 the Scottish Government issued its guidance document ‘Coronavirus (COVID-19): safer businesses and workplaces’ (“the Guidance”), which was most recently updated on 2 September 2021. In order to comply with the guidance, and because COVID-19 continues to spread at a rapid rate within East Dunbartonshire and across Scotland as a whole, certain precautionary measures will require to be taken upon the resumption of site inspections:
- 3.3.1** The Guidance states that everyone should continue to follow Test and Protect rules and guidance which means anyone who has symptoms of or tests positive for COVID-19 should stay at home, even if they have received two doses of the COVID-19 vaccination. Consequently, any Member of the LRB or officer who is experiencing any COVID-19 symptoms or who has tested positive for COVID-19, or who is otherwise required to self-isolate, must not attend any site inspection.
- 3.3.2** The Guidance seeks to avoid unnecessary work-related travel with an emphasis on keeping people safe when they do need to travel between locations. The Guidance states that employers and employees should minimise the number of people travelling together in any one vehicle where possible. Consequently, Members of the LRB and officers will be required to travel independently to and from the site for the purposes of carrying out an inspection. In order to reduce the risk of transmission of COVID-19, no bus will be provided to transport Members and officers to and from the site.
- 3.3.3** Face coverings remain mandatory in most indoor public spaces and indoor communal spaces, and in terms of the Guidance it is recommended that face coverings are worn in crowded spaces and where it is not possible to keep a safe distance. Consequently, Members and officers will, subject to any

applicable exemptions, be required to wear a face covering at any time they are indoors during a site inspection. Members and officers will also be free to wear a face covering when outdoors during an inspection.

3.3.4 The Guidance sets out principles of good practice, which states that when meeting in groups everyone should try to keep distance from others that are not in their social group and that everyone should be encouraged to avoid crowded spaces, try to stay a reasonable distance from others where possible, and meet outdoors instead of indoors where possible. Accordingly, it is recommended that only necessary participants attend site inspections. It is also recommended that site inspections are held entirely outdoors where possible.

3.4 Officers are in the process of developing a detailed risk assessment which will be the subject of discussions with the relevant trade unions. This process will be undertaken in advance of an LRB site inspection.

3.5 It is recognised that there may be anxiety for some in relation to attendance at a site inspection and so given the size of the membership of the LRB, it is proposed to recommence site inspections for that body, prior to commencing Planning Board site. This will allow officers an opportunity to revisit the various safety measures etc that have been put in place before reinstating site visits for a far greater number of Members and Officers. This will be the subject of a report to a future meeting of Council.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

4.1 Frontline Service to Customers – None

4.2 Workforce (including any significant resource implications) – the Council has a responsibility to ensure safe working environment and the measures proposed within the report are intended to support the delivery of this responsibility.

4.3 Legal Implications – None

4.4 Financial Implications – None

4.5 Procurement – None

4.6 ICT – None

4.7 Corporate Assets – None

4.8 Equalities Implications – None

4.9 Other - None

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** Resumption of site inspections comes with an increased risk of transmission of COVID-19.
- 5.2** The precautionary measures set out at paragraphs 3.3.1 – 3.3.4 above are designed to limit the risk of transmission of COVID-19 and are intended to allow the safe resumption of site inspections by Members of the LRB.

6.0 IMPACT

- 6.1 ECONOMIC GROWTH & RECOVERY** - None
- 6.2 EMPLOYMENT & SKILLS** - None
- 6.3 CHILDREN & YOUNG PEOPLE** - None
- 6.4 SAFER & STRONGER COMMUNITIES** - The LRB performs a statutory duty to review delegated decisions made by planning officers which can have an impact on community safety and contribute towards a safer and better place to live.
- 6.5 ADULT HEALTH & WELLBEING** - None
- 6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS** - None
- 6.7 STATUTORY DUTY** – The resumption of site inspections may assist the LRB in the performance of its statutory duty to review delegated decisions of planning officers.

7.0 POLICY CHECKLIST

- 7.1** This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

- 8.1** None

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

REPORT REFERENCE: CE/04/21

**CONTACT OFFICER: CAROLINE SINCLAIR, INTERIM CHIEF SOCIAL
WORK OFFICER – 0141 304 7435**

**SUBJECT TITLE: CHIEF SOCIAL WORK OFFICER - ANNUAL
REPORT 2020 - 2021**

1.0 PURPOSE

- 1.1** The purpose of this report is to present the Chief Social Work Officer's (CSWO) Annual Report for the period 2020 – 2021.

2.0 RECOMMENDATIONS

- 2.1** It is recommended that the Council note the content of the report

**GERRY CORNES
CHIEF EXECUTIVE
EAST DUNBARTONSHIRE COUNCIL**

3.0 BACKGROUND/MAIN ISSUES

- 3.1** Each year, the Chief Social Work Officer (CSWO) is required to produce a summary report advising the Council of performance in relation to the discharge of statutory duties and responsibilities, as well as the functions of the CSWO. With the commencement of the Public Bodies (Joint Working) (Scotland) Act 2014, this reporting arrangement was extended to include Integration Authorities.
- 3.2** The Chief Social Work Advisor to the Scottish Government developed a standardised framework for reporting in order to ensure consistency across Scotland. This report is broadly structured around that framework and provides the annual report for the period 1 April 2020 to 31 March 2021. (Appendix 1).
- 3.3** Local Authorities are legally required to appoint a professionally qualified CSWO under section 3 of the Social Work (Scotland) Act 1968. The overall objective of the CSWO is to ensure the provision of effective professional advice to Local Authorities and Integration Authorities in relation to the delivery of social work services as outlined in legislation. The statutory guidance states that the CSWO should assist Local Authorities, Integration Authorities, which in the case of East Dunbartonshire is the East Dunbartonshire Health and Social Care Partnership, and their partners in understanding the complexities and cross-cutting nature of social work service delivery, as well as its contribution to local and national outcomes.
- 3.4** Key matters such as child protection, adult protection, and the management of high risk offenders are covered in this report. The report also provides information relating to the following:
- Summary of Performance – Key Challenges, Developments and Improvements;
 - Partnership Working - Governance and Accountability Arrangements;
 - Social Services Delivery Landscape;
 - Resources;
 - Service Quality, Performance and Delivery of Statutory Functions; and
 - Workforce Planning and Development.
- 3.5** The information contained within the report reflects the key matters affecting Social Work Services over the reporting period and, this year, reflects on aspects of the unique context of delivering these services, and a range of additional requirements, during a pandemic.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – This report reflects a summary of performance in relation to front line services to customers.
- 4.2** Workforce (including any significant resource implications) - This report includes reflections on matters relating to the social work and social care workforce and as such is relevant to ongoing workforce planning processes.
- 4.3** Legal Implications – This report relates to the delivery of statutory duties.

- 4.4 Financial Implications – The work described in this report is carried out within the financial resources allocated to social work and social care services.
- 4.5 Procurement - None
- 4.6 ICT - None
- 4.7 Corporate Assets - None
- 4.8 Equalities – None
- 4.9 Other – None

5.0 **MANAGEMENT OF RISK**

The risks and control measures relating to this Report are as follows:-

- 5.1 There are no risks and control measures relating to this report.

6.0 **IMPACT**

- 6.1 **ECONOMIC GROWTH & RECOVERY** - None

- 6.2 **EMPLOYMENT & SKILLS** - None

- 6.3 **CHILDREN & YOUNG PEOPLE** - This report relates to the delivery of statutory duties including duties to children and young people.

- 6.4 **SAFER & STRONGER COMMUNITIES** - This report relates to the delivery of statutory duties including duties that promote safer & stronger communities.

- 6.5 **ADULT HEALTH & WELLBEING** - This report relates to the delivery of statutory duties including duties including the delivery of health and care services.

- 6.6 **OLDER ADULTS, VULNERABLE PEOPLE & CARERS** - This report relates to the delivery of statutory duties including duties to older adults, vulnerable people & carers.

- 6.7 **STATUTORY DUTY** - Requirement for annual report as per the Social Work (Scotland) Act 1968.

7.0 **POLICY CHECKLIST**

- 7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 **APPENDICES**

- 8.1 **Appendix 1:** Chief Social Work Officer Report 2020 – 2021.

Chief Social Work Officer's Annual Report

1 April 2020 – 31 March 2021

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1. Introduction

I am pleased to present the Chief Social Work Officer's Annual Report for East Dunbartonshire for the period 1 April 2020 to 31 March 2021.

The purpose of this report is to provide East Dunbartonshire Council and other key stakeholders, including the East Dunbartonshire Health and Social Care Partnership Board, staff and people who use services, with information on the statutory work undertaken during the period 1 April 2020 to 31 March 2021.

The Local Government (Scotland) Act 1994 requires every local authority to appoint a professionally qualified Chief Social Work Officer. The Chief Social Work Officer (CSWO) provides professional governance, leadership and accountability for the delivery of social work and social care services whether these are provided by the local authority or purchased from the third or independent sector. The Chief Social Work Officer is also responsible for duties and decisions relating to the curtailment of individual freedom and the protection of both individuals and the public. The specific role and functions of the CSWO are set out in guidance issued by Scottish Ministers, first issued in 2009, and updated in July 2016, for which a link is provided here <https://www.gov.scot/publications/role-chief-social-work-officer/>

Social work and social care services enable, support, care for and protect people of all ages in East Dunbartonshire, by providing or purchasing services designed to promote their safety, dignity and independence and by contributing to community safety by reducing offending and managing the risks posed by known offenders. Those services, which are required to meet national standards and provide best value, are delivered within a framework of statutory duties and powers. Where possible, services are delivered in partnership with a range of stakeholders, including people who use them.

Social work and social care services are always delivered within a complex landscape of increasing demands, high levels of public expectation, economic uncertainty and a constantly evolving legislative and policy landscape. However, this report covers a unique period of time during which, along with colleagues in other sectors and services, and our communities, we have been working hard to protect those most at risk from the spread of Covid-19. Our social work and social care services have been doing this alongside their core business of providing services to the most vulnerable people in our communities and I have been struck by the efforts, commitment, compassion and flexibility our staff have shown, drawing on all their strengths and experience, and supporting each other, to help keep children and adults safe and well. I would like to personally thank everyone for their hard work and for their clear commitment to the values of their chosen professions.

Caroline Sinclair

Interim Chief Social Work Officer

East Dunbartonshire Council

2. Summary of Performance - Key challenges, Developments and Improvements

The task in the last year has been to achieve a balance between a focus on responding to Covid and the need to continue to provide core social work and social care services to those in need, sometimes in different ways, despite the pandemic. In order to shape our work we developed a pandemic specific Business Continuity Plan and Risk Register, supported by a range of monitoring and reporting processes, including specific sections focussed on our public protection duties. This helped us to ensure we were deploying our resources where they were most needed, at times when they were stretched.

Good practice example – keeping in touch during the pandemic

In response to the pandemic a new 'Vulnerable Persons, Classification of Risk and Contact Arrangements Procedure' was developed in March and implemented in April 2020 to provide a clear protocol to ensure that our most vulnerable citizens were safeguarded. This protocol set out clear expectations regarding contact during the pandemic to ensure that our most vulnerable citizens continued to be supported and receive the assistance they required at this time. A Vulnerable Persons List for Adult and Older People Services was prepared, refreshed, and provided every day to all Social Work team managers which identified more than 3000 individual adults and a risk categorisation was quickly applied and expected frequency of contact from social work services during the pandemic was established. Arrangements for telephone, digital and face to face contact where essential were set out within these protocols.

The protocols also established enhanced recording and weekly reporting arrangements to the Senior Management Team. Reporting was additionally supported by East Dunbartonshire's Corporate Performance and Research team which provided a weekly report on the individual contacts undertaken by our Social Work Teams, broken down by team and risk categories. This provided valuable management oversight and indicated that our social work teams maintained very high levels of contact with our most vulnerable citizens.

On average between March 17th 2020 and the 31st March 2021 1,611 individual contacts were made with those most at risk each week by our Social Work staff, and overall numbers indicated that there were 104,225 individual contacts recorded with 12,689 individual people, with the majority within our most vulnerable Critical and Substantial risk categories. These protocols successfully established the framework to support our work during the pandemic to ensure that our most vulnerable citizens continued to be safely and adequately supported, and that further risks and concerns could be identified and timeous and appropriate action taken.

During the year we moved at pace to put in place a range of new types of service or supports to services that we had not previously had. This included our Personal Protective Equipment Hub, providing to our own staff and to local services, which we supported with a range of comprehensive guidance and training. We introduced a Community Assessment Centre, for people experiencing symptoms of Covid, and contributed to the development and staffing of a Mental Health Assessment Unit, offering a direct route to urgent Mental Health assessment, care and treatment, delivered by our colleagues in Glasgow City. We rolled out Covid testing to all of our social work and social care staff, regardless of which client group they worked with, and we delivered a substantial element of the local vaccination programme. We also provided a very high level of support to the 17 care homes in our area, fulfilling our scrutiny and assurance role in a supportive manner. While some elements of this suite of actions sound more relevant to health services than those within the remit of the Chief Social Work Officer, in reality, all of the above was achieved by all disciplines within the health and social care partnership working together and if there is one strong message to take away from the year, it is that together we can achieve a great deal more than the sum of our parts.

Despite the substantial challenges that our services face, or in some cases because of them, we have continued to make good progress on a number of practice fronts.

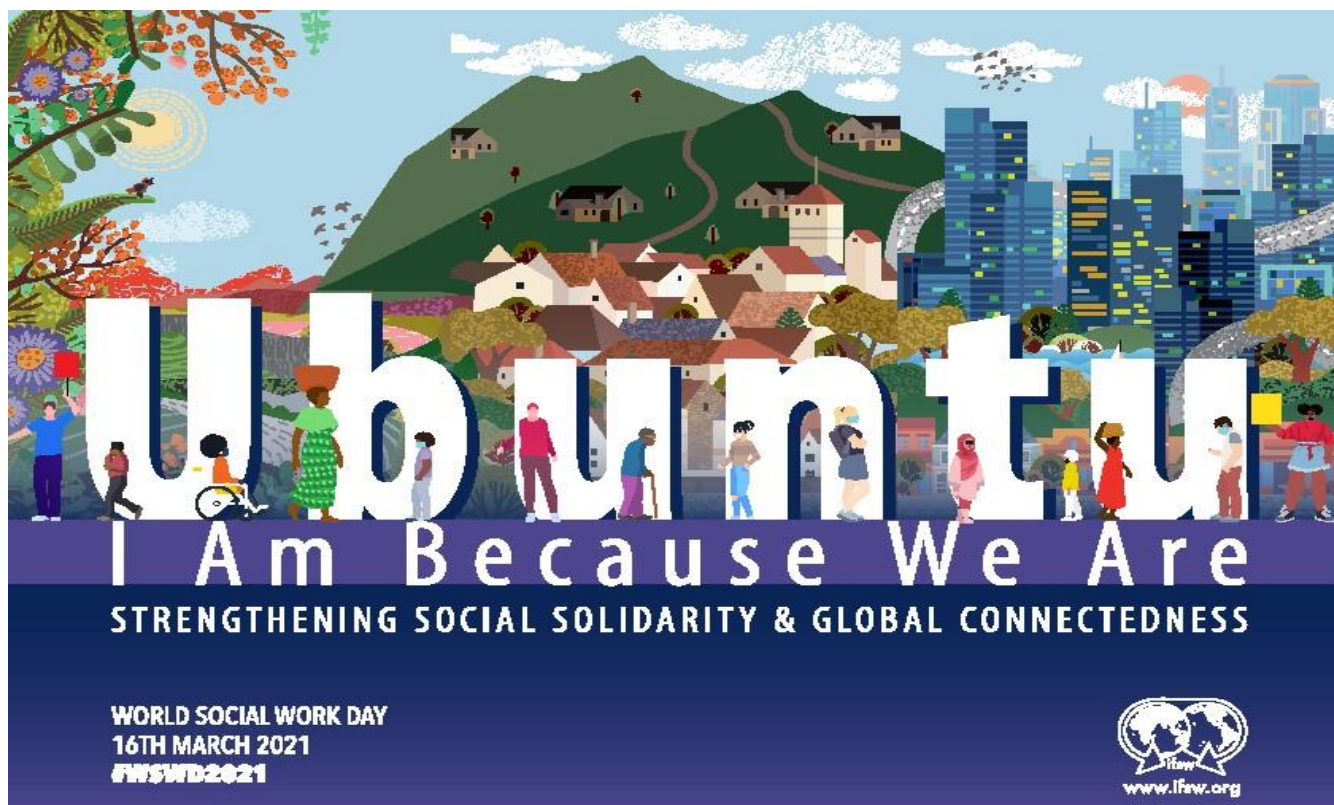
Notably, in the past year we have;

- ✓ Been successful in forming a partnership working approach with the Life Changes Trust to develop a move on programme for young people who are looked after and accommodated, to support them to transition into independent living
- ✓ Working with Macmillan Cancer Support developed a Strategic Cancer Partnership for the area, aimed at providing advice and support to those affected by cancer, the first time this model, which is operational in a number of other areas, has been delivered via a Health and Social Care Partnership, rather than a Health Board or Local Authority
- ✓ Developed and implemented a way of collating individual level data on how well services are supporting people to achieve their personal outcomes, which will enable us to better track how this relates to different types and models of service delivery, and inform future planning in a new way
- ✓ Seen work commence on the build of our new day service for people with learning disabilities which will be integrated, by design, into a community facility, giving us a modern, fit for the future facility
- ✓ Rolled out NearMe to a wide range of services enabling virtual ways of connecting with people accessing services and evaluated how staff and people who use services find that
- ✓ Successfully formed an ACES and Trauma Collaborative to progress the local vision to create a trauma informed and responsive Health and Social Care Partnership and workforce, in partnership with East Dunbartonshire Council, in line with the national direction and pledge
- ✓ Commissioning the Safe and Together Model to support ongoing systemic change to address domestic abuse and coercive control, especially in response to COVID-19 generated risk.
- ✓ Successfully introduced the role of CBT therapist into our MH teams, improving waiting times and introducing a different type of skill mix to our services. This development has been evaluated and found to be working very well for staff and people who use the service.
- ✓ Developed a Care Leavers Champions Board to ensure the views of people with direct experience of service are heard, and inform service development and delivery
- ✓ Undertaken a community-wide needs assessment in relation to mental health and drug and alcohol services which will inform development of a new recovery focussed approach
- ✓ Completed a refreshed Integrated Children's Services Plan and refreshed the structure of our collaborative children's services planning groups to support delivery of our aspirations
- ✓ Implemented a locality based approach to intake into our services for older adults as a step towards our commitment to locally led working
- ✓ Developed a Quality Strategy for implementation in 2021 – 2022 and refreshed our approach to Quality Assurance within our child protection service to make it more group led and learning focused.
- ✓ Developed a multi-agency reintegration group, supporting those being released from custody to transition back into the community, taking account of their individual circumstances
- ✓ Sustained delivery of care at home services throughout the pandemic without having to reduce care to anyone, where this was not what they, or their family, wanted
- ✓ Developed a new communication and engagement strategy, and participation strategy which will support our work in the coming years, ensuring we engage and involve others

The examples above are just a few of our achievements. More information on social work and social care services, including our performance report, can be found on the Council and the HSCP website <https://www.eastdunbarton.gov.uk/>

During the year we also responded to a range of external factors.

In March 2021 we marked World Social Work Day with a newsletter sharing and showcasing our achievements. This was in place of the planned conference we had originally aspired to hold.



Scottish Child Abuse Inquiry – In the year we have continued to provide records and responses to the Scottish Child Abuse Inquiry in line with requests, as will all areas of Scotland. Requested records can range back to 1930 making the process very challenging but to date we have complied with all requests.

Scottish Government – During the year the Scottish Government brought forward legislation specific to the pandemic through the Coronavirus (Scotland) Act 2020. The Act 2020 made provision to respond to an emergency situation and manage the effects of the pandemic. Amongst other things, it allowed for an easing of health and social care assessment duties in relation to adult social care, carer support and children's services in Scotland. This allowed for dispensing with assessment duties where complying would not be practical or would cause unnecessary delay in providing urgent care and support to people. The aim was to allow the focus to be on meeting the most urgent needs and protecting the lives of the most vulnerable members of society. Locally, we did not find that we needed to make use of this easement, but we welcomed the pragmatism it offered where required.

Care Inspectorate – The Care Inspectorate published a report in September 2020 in relation to care at home and housing support service provision during the pandemic which we contributed to through a process of reflection and remote interviews. We considered the outcome of the report and were satisfied that our decision making had been appropriate. A link to the report can be found here

<https://www.careinspectorate.com/images/documents/5816/Delivering%20CAH%20and%20HSS%20during%20the%20COVID-19%20pandemic%20-%20%20FINAL%2022092020.pdf>

Withdrawal from the European Union (Brexit) - The UK left the EU on the 31st January 2020 under the agreed Withdrawal Agreement with a 12 month transitionary period to 31st January 2021. To date, the impact of this withdrawal has had limited impact on the services delivered through the HSCP, however this continues to be monitored as time elapses.

Independent Review of Adult Social Care – In September 2020, the First Minister announced that there would be an Independent Review of Adult Social Care in Scotland as part of the Programme for Government. The Review was chaired by Derek Feeley, a former Scottish Government Director General

for Health and Social Care and Chief Executive of NHS Scotland. Mr Feeley was supported by an Advisory Panel of Scottish and international experts. The principal stated aim of the review was to recommend improvements to adult social care in Scotland, primarily in terms of the outcomes achieved by and with people who use services, their carers and families, and the experience of people who work in adult social care. The review took a human-rights based approach. The Independent Review concluded at the end of January 2021 and its report, together with an accompanying short film, was published on 3 February 2021. <https://www.gov.scot/groups/independent-review-of-adult-social-care/> The recommendations of the Independent Review, of which there are 53, were broadly accepted by the Scottish Government and, at the time of writing, are being translated into a programme of legislative change with a commitment to implementation within the current term of government. While many of the details and implications are yet to be fully outlined or understood, it is clear that this potentially represents a very significant change in the near future to how social work and social care services are governed, organised and delivered. This will remain a matter of high profile and close attention in the coming year.

Mental Welfare Commission for Scotland – During the year the Mental Welfare Commission (MWC) for Scotland undertook an investigation into decision making for, and the legal underpinning of, the transfer of people from hospitals to care homes, where the individual lacked the capacity to make the transfer decision themselves. A sample period of 1 March 2020 to 31 May 2020 was used. Within that time period there were 731 transfers to care homes across Scotland. Of those, 457 were of people who lacked capacity. The Commission's report was published after the conclusion of the year to which this report relates, in June 2021, but before the time of writing. The inquiry found examples of unlawful moves and identified a range of factors contributing to these. The final report includes 11 recommendations, aimed at addressing the issues identified. The inquiry did not find any unlawful moves to have taken place in East Dunbartonshire, where a robust approach to the application of The Adults with Incapacity (Scotland) Act 2000 is taken. The report can be found here [Publications | Mental Welfare Commission for Scotland \(mwscot.org.uk\)](https://publications.mwscot.org.uk/)

Scotland's Children's Commissioner – National Secure Care Investigation. During 2019 - 2020, all local authorities in Scotland were asked to provide the Children's Commissioner with details relating to the local use of, and decision-making in relation to, secure accommodation for children and young people. Concerns had been raised with the Commissioner's office that young people's views were not consistently taken into account and their right to appeal not routinely communicated. A response to the request for evidence was submitted in January 2020, and during the year further clarification and comments were submitted. The Commission's report was published after the conclusion of the year to which this report relates, in June 2021, but before the time of writing. The Commission concluded practice across Scotland was inconsistent and the approach to recording and evidencing action to meet legal duties could be improved. Having reviewed local records and local processes for submission to the Commission we had already identified that improvements in providing written information could be made and local procedures were revised in 2020 to take account of those improvements. The report can be found here [Statutory Duties in Secure Accommodation: Unlocking Children's Rights - The Children and Young People's Commissioner Scotland \(cypcs.org.uk\)](https://www.cypcs.org.uk/publications/statutory-duties-in-secure-accommodation-unlocking-childrens-rights-the-children-and-young-peoples-commissioner-scotland)

3. Partnership Working - Governance and Accountability Arrangements

Within East Dunbartonshire, the duties of the CSWO were discharged during the year by the Interim Chief Officer of the Health and Social Care Partnership with a deputy role being discharged by the Interim Head of Joint Adult Services. This somewhat unusual allocation of roles came about as a result of the secondment of the HSCP's substantive Chief Officer to a role within the local Health Board in January 2020, with consequent 'acting' arrangements being put in place within East Dunbartonshire. The onset of the pandemic in March 2020 changed the focus of efforts for all involved towards pandemic response and recovery, resulting in a delay in what would have been the usual process of confirming roles and

putting in place established arrangements. It is anticipated that this will be addressed within the coming year.

The CSWO has a key role to play in shaping the planning agenda for social work within the Council, the Health and Social Care Partnership and the Community Planning Partnership. The CSWO has also had the opportunity to influence budgetary decisions to ensure the needs of vulnerable people within our community are met, and resources are deployed effectively.

Within the Council and the Health and Social Care Partnership there are clear structures and processes that have enabled the CSWO to fulfil their role and function.

The CSWO attends a range of key internal and external partnership meetings including;

- East Dunbartonshire's Health and Social Care Partnership Board – the CSWO is a non-voting member of the HSCP Board
- East Dunbartonshire's Child Protection Committee – the CSWO is the Chair of the Committee
- East Dunbartonshire's Adult Protection Committee
- East Dunbartonshire's Public Protection Chief Officers' Group, which brings together the highlights of the work of the Child Protection Committee, the Adult Protection Committee, the Alcohol and Drugs Partnership, Multi Agency Public Protection Arrangements, Multi Agency Risk Assessment Conferences, statutory Mental Health work and any Prevent (safeguarding people from radicalisation) activity.
- East Dunbartonshire's Multi Agency Public Protection Arrangements (MAPPA) Level 3 Meetings - the CSWO is the Chair
- The Community Planning Partnership's Executive Group and Board
- East Dunbartonshire's Community Justice Partnership - the CSWO is the Chair of the partnership Board
- East Dunbartonshire's Delivering for Children and Young People Partnership (Integrated Children's Services Plan steering group) – the CSWO is the Chair
- The CSWO also meets regularly with the Chief Executive of East Dunbartonshire Council

Some of these meetings or engagement opportunities were stood down, or delivered differently during the year, as a result of the pandemic, however a return to more business as usual processes is anticipated during 2021 – 2022.

The CSWO is also a key member of the HSCP's Clinical and Care Governance Group (CCGG). The Chair of the CCGG is the HSCP's Clinical Director and membership includes the Chief Officer and a range of senior health and social work professionals. The role of the CCGG is to provide the HSCP Board with assurance that services are delivering safe, effective, person-centred care to the residents of East Dunbartonshire. The CCGG group meets on a bi-monthly basis and has covered a variety of diverse issues including; the reviewing of significant clinical incidents, complaints, quality improvements and the reviewing of quality improvement activity undertaken within teams. Within the CCGG we have been working hard to develop a balanced approach that provides scrutiny and assurance in equal measure across health, social work and social care services and believe we have made good progress in that area. Notably, the CCGG is now routinely provided with information on the performance of registered care services, as assessed by the Care Inspectorate, to enable scrutiny of this area of work. The CCGG Annual Report 2019-20, which details the range of work undertaken, can be found on the Council and HSCP website.

In April 2017, East Dunbartonshire Council amended the Administrative Scheme to disestablish the Social Work Committee and to create an Integrated Social Work Services Forum (ISWSF), in line with the revised integration and governance arrangements. This forum provided the opportunity for Elected Members to have sight of, and provided comment on, a range of social work and social care issues such as inspection outcomes, policy development considerations, service review issues and quality improvement work. The forum has now been further revised, becoming the Housing, Health and Care

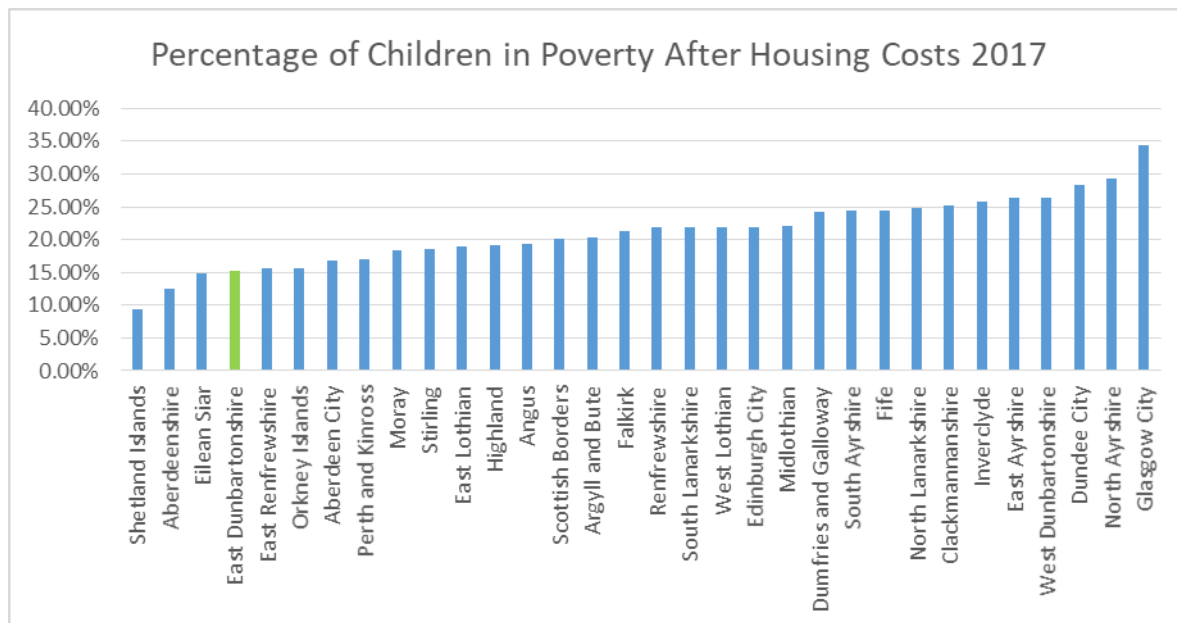
forum. This is a welcome development that reflects the importance of considering these complimentary and mutually supportive agendas together. The debate and discussion that takes place in the forum contributes to the final shape of policy and strategy, while recognising and respecting the overall accountability and governance of the Health and Social Care Partnership Board itself.

4. Social Services Delivery Landscape

East Dunbartonshire has a population of approximately 108,640 (based on 2019 estimates, an increase of 0.3% on 2018 estimates) and is a mix of urban and rural communities. It has frequently been reported in quality of life surveys as one of the best areas to live in Scotland based on people's health, life expectancy, employment and school performance. Economic activity and employment rates are high and the level of crime is significantly below the Scottish average. Despite this, inequalities exist across the authority and there are pockets of deprivation where the quality of life falls well below the national average.

The Council has a relatively diverse community, the sixth most diverse community by local authority area at the time of the 2011 census, with 4.2% of the population regarding themselves as being from a Black/Minority Ethnic Community (BME). The Asian population was the largest minority ethnic group (3.3%) however recent area assessment work indicates this is a growth area.

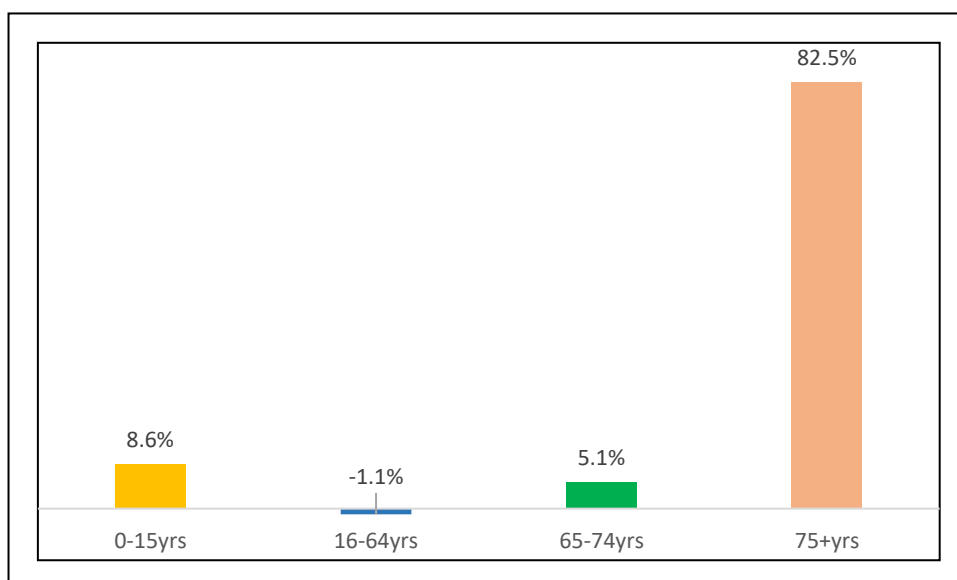
East Dunbartonshire is, in the main, a prosperous area where employment rates are high and levels of crime significantly below the Scottish average. That said, there are pockets of deprivation where major inequalities exist and the quality of life falls below the national average. Within the authority, seven data zones fall into the top 25% most deprived in Scotland. These data zones are located in Hillhead, Lennoxton, Auchinairn and Kirkintilloch West. The Scottish Index of Multiple Deprivation (SIMD) ranks in the Hillhead area have improved with two datazones moving out of the 5% most deprived in Scotland and the majority of datazones showing less deprivation than in SIMD 2012. However, Hillhead remains the most deprived area in East Dunbartonshire, with one datazone in the top 10% most deprived in Scotland; the same datazone also appears in the top 5% most deprived in the Health domain. Child poverty rates had been falling in Scotland for many years, but have recently started to rise again. East Dunbartonshire is at the lower end of the table below which captures the percentage of children living in poverty once housing costs have been removed from the calculation but there is significant variation in this figure across different areas in East Dunbartonshire. For example Hillhead has the highest percentage of children in low income families in East Dunbartonshire, at 27.8%, although it must be noted that there will be similar area by area variations within many of the overall figures noted below.



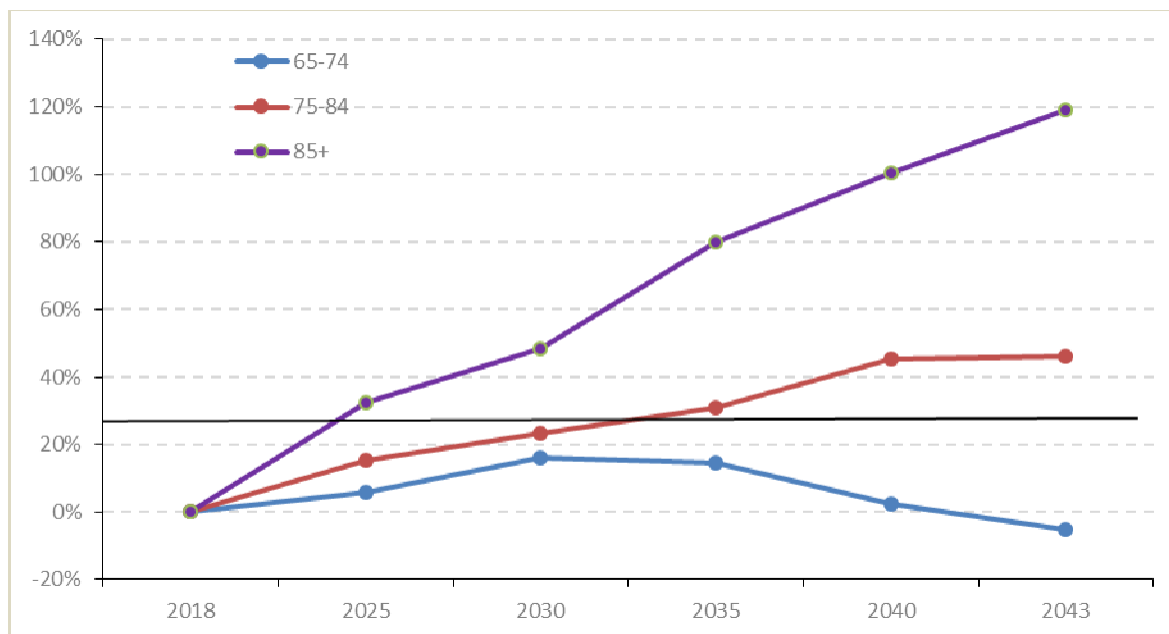
The National Records of Scotland (NRS) population projections suggest there will be an increase of 7.6% in the overall population of East Dunbartonshire from 2018 – 2043 due to significant estimated rise in the population aged over 65yrs.

The figure below shows the proportion of increase projected in the older population from 2018-2043. The largest increase is in individuals aged over 85yrs, which is projected to rise by over 100% from 3203 to 7,017 people. This projected rise in East Dunbartonshire's older population, many of whom will be vulnerable with complex needs, suggests that demand for health and social care services will rise accordingly.

Projected % Population Change 2016 – 2041



East Dunbartonshire population projection % by age group for over 65s 2018-2043



The projected demographic changes indicate challenges for health and social care services in a number of areas. The reduction in working age population may lead to workforce challenges across the health and social care labour market, potentially compounding the recruitment and retention challenges already experienced in a range of areas such as home care and care home staffing, affecting not just in-house services, but also third and independent sector providers.

The NRS publication showed that East Dunbartonshire continued to have the highest life expectancy at birth in Scotland for males and the second highest for females. The life expectancy of females at birth in East Dunbartonshire is around 3 years higher than males. Life expectancy at the age of 65 years was also higher than Scotland for both male and females in East Dunbartonshire. Life expectancy and healthy life expectancy provide useful measures for planning services.

Healthy life expectancy estimates the number of years an individual will live in a healthy state. Therefore, the number of years people are expected to live in 'not healthy' state is the difference between life expectancy and healthy life expectancy. In East Dunbartonshire males can be expected to live in a not healthy state for 10.7 years, and females for 17.2 years, both slightly better than the Scottish average. There is however a significant difference between the life expectancy in our most, and least, deprived areas, meaning that not all of our residents benefit from this positive difference.

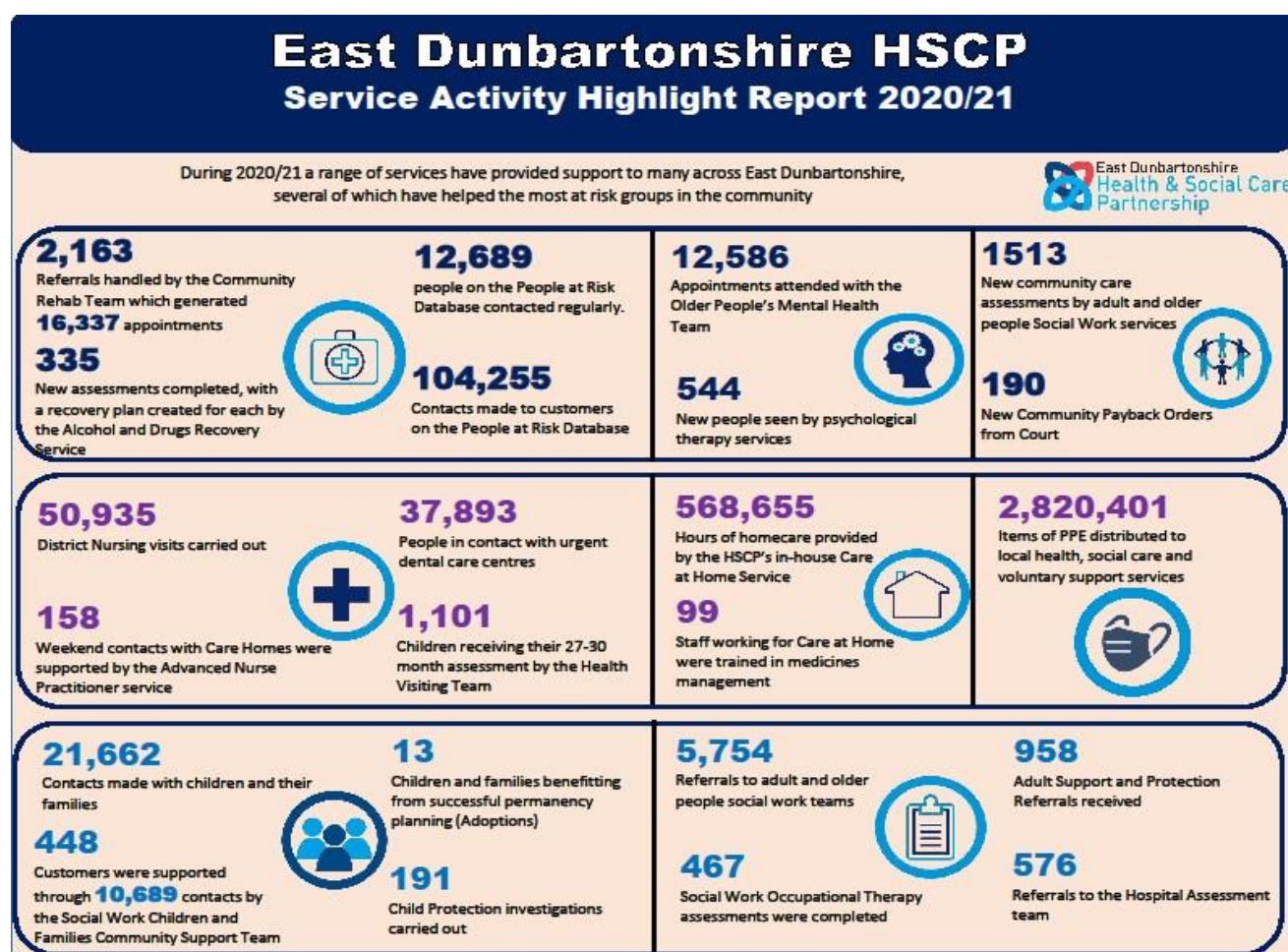
It is also worth noting that it is now estimated, according to Age UK, that around a fifth of people alive today will live to see their 100th birthday. The higher up the age range you go, the closer the correlation between numbers of people in the community and numbers of people who require care. By the age of 85 the ratio, on average, approaches one to one, meaning that an increase in the population aged over 85 means a direct increase in service requirements. At present, the average age of service users in contact with the older people's service case management team is 85. These people have often had no involvement with care services prior to experiencing a significant health incident, such as a fall, suggesting many older people in the East Dunbartonshire area are looking after their own health and wellbeing effectively up until this point.

While the above presents a fairly positive picture of life expectancy and relatively healthy life expectancy there are specific areas of concern from a health perspective. East Dunbartonshire has a higher proportion of people with long term conditions such as cancer, arthritis and coronary heart disease than average. This contributes to an elective hospital admissions rate around 20% higher than Greater Glasgow and Clyde as a whole, and 50% higher compared with Scotland.

Outpatient attendance rate is around 10% higher than Greater Glasgow and Clyde and Scotland and

East Dunbartonshire has the highest rate of falls resulting in hospital admission, in Greater Glasgow and Clyde. The Hospital Assessment Team, which supports people being discharged from hospital back home or to a suitable care setting, saw an increase of referrals between 2008 and 2018 of 162% and the care and support needs of people leaving hospital are increasingly complex. In part, this is an inevitable consequence of the success in increasing levels of care in the community however the impact on services is significant, and to a large degree, unfunded or under resourced.

On top of this already complex picture, we are yet to see what the longer term impact of covid and the covid response will be for our communities. Some elements, such as the direct impact of long covid, can be quite clearly tracked and monitored however other areas are more difficult to assess. The impact deconditioning on people, through the stay at home approach, the increased anxiety and mental health impact of the pandemic, the consequences of financial uncertainty impacting family life, and the consequences for people who have either not come forward for, or not been able to access, a health intervention at an early stage in their developing condition all remain to be seen.



Social care and social work services had been working with key partners through the Community Planning Partnership through place based initiatives to ensure that our collective contributions can help tackle inequality and improve the life chances for individuals in these communities. While the focus on this work was much reduced during the year, as efforts were redirected to covid response, this place based approach will be resuming in the coming year.

The Social Care/Social Work Marketplace

In the current reporting period, social care service provision continued to be a mixture of in-house delivery and commissioned provision. 70% was provided by the third and independent sectors, with the remainder provided in-house by the Council on behalf of the Health and Social Care Partnership. Although the current focus across the commissioned market is clearly on recovery and sustainability, moving forward, the HSCP intends to update its Commissioning & Market Facilitation Plan to align and support delivery of the next Strategic Commissioning Plan (2022 – 2025).

During the year we worked to prepare to transfer its Care at Home and Supported Living business onto Scotland Excel's National Flexible Framework. The benefits of the framework include: attracting a wider range of providers into the local market resulting in increased availability and capacity to meet growing demand, transparent costs, inclusion of Self Directed Support Option 2 contracts and opportunities to explore and develop different contracting arrangements. On the 1st April 2021, the HSCP completed this transfer.

Advocacy

Social work services recognise the importance of independent advocacy for service users and their families and carers. Advocacy is often focused on individuals who require support in their engagement with public bodies. However, advocacy also plays an important part in our engagement with service users and carers in respect of helping shape the social care marketplace.

We have in place long standing arrangements for advocacy services for adults and in addition, the National Practice Model for Children's Hearing has seen the introduction of an advocacy service for all children attending Hearings. The practice model has four main principles:

- Advocacy puts the child or young person first
- Advocacy seeks to understand and explain what is going on
- Advocacy workers only work with the child or young person
- Advocacy is for all children and young people who wish to take up the offer of Advocacy

In EDC, Partners In Advocacy (PIA) were successful in their bid to be the primary provider for Children's Hearings, with local implementation from October 2020. The service provides support for all children between 5-18 years old for all new or review Hearings.

Advocacy will engage with the child/young person on a voluntary basis, using age appropriate resources to illicit the child/young person's views. They will support the child/young person through all stages of the Hearing process. Together PIA and Children & Families social work service have worked collaboratively to promote this service amongst our children and young people to ensure all have equitable access to this service. This has included PIA attending managers meetings, our team meetings as well as completing a whole service briefing. This way, our children and young people will receive independent support to have their direct views shared at Hearings while having decisions explained to them by someone independent from the Hearing process.

5. Resources

As previously noted, managing public sector austerity and reducing financial resources within a climate of increasing demand for services is a key risk area for the Council and the Health and Social Care Partnership. Like other local authorities, East Dunbartonshire Council has faced increasingly difficult financial challenges over recent years, and the reduction in public sector budgets will continue over at least a medium term financial planning period. In addition, covid has created a wide range of cost

pressure in-year, which have been met by Scottish Government, and uncertainties for the future, with no clarity as to any further funding.

Our demographics present a challenge through our ageing population and increased populations of people with learning and / or physical disabilities and multiple long term health conditions, which now include the impacts of covid recovery, long covid and the deconditioning, stress and distress that the covid restrictions have brought. This challenge is seen in community settings and also in our ageing prison population, for whom the increasing needs for what would otherwise have been community care support and community equipment, is a growing issue for consideration.

There is also a growing challenge to support people's mental health and wellbeing, to address Scotland's significant drug related deaths, and to respond to increasingly sophisticated types of offending and abuse including an increased rate of on-line causes of harm, and issues such as trafficking and child sexual exploitation. Responses are essential but can be complex and costly.

There are also areas of government policy change that bring service demand costs, and while they are welcome from the point of view of what they seek to achieve, they are unfunded, leading to questions as to how they can be applied. Examples include the extension of rights to aftercare support for looked after and accommodated young people from 21 to 26 years of age, and the presumption against prison sentences of less than 12 months, which results in increasing demand on criminal justice services to manage increasing numbers of offenders in the community.

Coming into the year, the scale of the financial challenge was so significant that it was clear it would not be possible to meet it without consideration of different ways of working for the future. The journey through the year, the impact of covid, and the funding that has been made available to respond to covid, has created a significant level of uncertainty. It is a sad reality that the impact of covid reduced the base line of people in East Dunbartonshire accessing services. In addition, the Scottish Government committed to providing funding to meet the direct covid related costs that were incurred. Both of these factors eased the immediate financial pressure somewhat. However, it is unclear what the longer term impact of the pandemic will be, in terms of increased demand for services and therefore increased costs in the very near future.

The financial performance of the Health & Social Care Partnership is regularly reported to the Health and Social Care Partnership Board and to both East Dunbartonshire Council and NHS Greater Glasgow and Clyde, as the key funding partners. For the year 2020 – 2021 there was a year-end underspend position and the partnership was able to create a small reserve to meet future unforeseen service demand and set aside some earmarked funds to deliver specific priorities in the coming year around mental health, primary care and service redesign.

Looking Ahead

In the coming year we will be working to deliver local services in line with our 2021 – 2022 Delivery Plan which can be viewed on the Council website. In developing the one year delivery plan each main action was assessed against the following criteria:

- ✓ Delivery of statutory obligations
- ✓ Alignment with ED HSCP's Vision and Values
- ✓ Equality focussed
- ✓ Quality focussed
- ✓ Consideration of the whole system impact and opportunities
- ✓ Accessibility
- ✓ Partner, stakeholder and community views

Every main action was also assessed to ensure it contributes to one or more of the ED HSCP interim design principles set out below.

- ✓ Contributes to delivery of the Strategic Plan priorities
- ✓ Maximises opportunities for integration and collaboration, where this results in improved processes, services and efficiency
- ✓ Maximises the use of technology/digital delivery
- ✓ Maximises the potential for informal supports and community assets
- ✓ Maximises community-based care
- ✓ Localises services wherever possible
- ✓ Commits to Best Value
- ✓ Meets statutory obligation

During the year we will also be undertaking development, consultation and engagement on the partnership's new three year strategic plan which will cover the period 2022 – 2025 and we will consider the implications of the Independent Review of Adult Social Care as it develops.

6. Service Quality, Performance and Delivery of Statutory Functions

East Dunbartonshire Council and the Health and Social Care Partnership have robust performance monitoring, management and quality assurance systems in place. Social work services report on a monthly, quarterly, six monthly and annual basis.

There are a range of fora within which performance data or management information was reported or discussed in 2020 - 2021.

These included;

- The Health and Social Care Partnership Senior Management Team and Board
- Public Protection Chief Officers' Group supported by an officers' leadership group
- The Delivering for Children and Young People Partnership (DCYPP)
- The Child Protection Committee (CPC)
- The Adult Protection Committee (APC)
- The MAPPA Strategic Oversight Group (MAPPA SOG)
- Our staff partnership forum
- A range of forums within NHS Greater Glasgow and Clyde including forums focussed on children's services, services for older people, mental health forums, drug and alcohol forums, and learning disability service forums amongst others.
- East Dunbartonshire Council's Corporate and Strategic Management Team meetings and forums
- East Dunbartonshire Council's Policy and Resources Committee through the Business Improvement Plan

Performance management systems utilised a range of data that informed the deployment of resources and the development of services. This included:

- statistical data highlighting patterns and trends
- outcomes from quality assurance activity
- the outcome of case file audits – both thematic and case specific
- consultation activity involving service users and carers
- benchmarking activity
- the outcome of external inspection by the Care Inspectorate and joint inspections

Aspects of our established performance framework were placed on hold during the intense response stage of the pandemic but have now being brought back into play for 2021 – 2022.

Additionally, work was undertaken pre-pandemic to develop an ED HSCP Quality Framework to complement and sit alongside the Performance Framework however, active implementation was delayed by the pandemic. Before the end of the year it was agreed to refresh and refocus on implementation which will also be taken forward during 2021 – 2022. This work reports into the Clinical and Care Governance forum.

We have also continued to deliver a programme of systematic case file audits and quality assurance processes using a number of tools which have contributed to improved standards. We consider this to be a robust and valuable process, reflecting our commitment to continuous improvement and a culture of sharing learning to support improvement.

Supervision and training also remains a key priority to ensure our staff are supported to maintain the knowledge and understanding required to deliver on our statutory functions. By necessity, much of this activity was moved to on-line but it continues to be delivered.

Children's services

Child Protection

As noted earlier, the CSWO chairs East Dunbartonshire's Child Protection Committee, although in 2021 – 2022 we will transition to the introduction of joint independent convener role, shared with the Adult Protection Committee. We welcome this development which will enhance independent scrutiny of the work of the Committee.

The Committee consists of representatives from a range of agencies including education, social work and housing services, Police Scotland, NHS Greater Glasgow and Clyde, the Scottish Children's Reporter's Administration and the third sector.

The Chair and Committee are supported by the Council's Child Protection Lead Officer. Working in partnership, the Committee carries out its core functions include continuous improvement, strategic planning and public information & communication. The multi-agency Committee produces an annual business plan and manages the required work through three standing sub-groups:

- Management Information & Self-evaluation
- Public Information & Communication
- Joint Learning & Development (shared with the Adult Protection Committee)

In addition, during the year the Committee commissioned one complex case learning review, a formal Significant Case Review, which is expected to report in 2021 - 2022

Key national developments that have been considered by the Committee and by services throughout the year include The Promise, the adoption into law of the United Nations Convention on the Rights of the Child, the development of a National 'Minimum Dataset' for child protection work, and our role as part of the North Strathclyde pilot of the revised approach to the Joint Investigative Interviewing of children. These are all positive developments focussed on ensuring a child-centred, rights focussed approach to service delivery.

The tables below provide a broad overview on the number of children and young people with whom East Dunbartonshire's Child Protection Services have had contact over the past three reporting periods.

	2018 - 2019	2019 - 2020	2020 - 2021
Child Protection Investigations	215	170	191
Children subject to Case Conference	336	353	249
Child Protection Registrations	102	84	62
Child Protection De-registrations	101	71	54
Total on CP Register at Year End	41	54	35

Type of Case Conference	Number of Children Subject to Case Conference
Pre-birth	8
Initial	90
Review	151
Transfer In	0
TOTAL	249

Case Management

A review of our performance over time shows the following:

Performance Indicator	Target	2018 – 2019	2019 - 2020	2020 - 2021
% of assessments (ICAs) requested by the Scottish Children's Reporter completed on time (20 days)	75%	64%	87%	85%
% of first Child protection review case conferences taking place within 3 months of registration	95%	96%	89%	91%
% of first Looked After & Accommodated reviews taking place within 4 weeks of the child being accommodated	100%	94%	100%	100%
% of first Child Protection review case conferences taking place within 3 months of registration	89%	85%	87%	86%

The above information shows consistently strong performance in the last year despite the challenges faced. As with last year, all first Looked After and Accommodated Reviews have taken place within target timescale. Integrated Comprehensive Assessments completed in line with the National target of 20 days continued to be high and above target. Ensuring that reports are available to Scottish Children's Reporter Administration on time supports the best assessment of children and young people's needs and delivery of actions to ensure they have access to the right support at the right time.

The majority of Child Protection Review Case Conferences took place within target timescales and those that did not were only slightly out with timescale and at the start of the initial lockdown period when arrangements were being made for conferences to take place virtually.

The balance of care shifted slightly towards fewer community placements, however this is only a slight reduction in % and the actual numbers of young people in residential placements has stayed the same. Overall there has been a slight reduction in the numbers of looked after children since last year.

Commentary on the profile of service demand over the year. East Dunbartonshire has, for a number of years, seen a relatively high number of referrals to the NHSGGC Child and Adolescent Child and Adult Mental Health Service (CAMHS), and there is a long standing challenge for the CAMHS service to meet the target waiting times of seeking young people within 18 weeks of referral. While work is underway

within the CAMHS service to seek to address this challenge, it is of concern that over the course of the last year the service reports increasing levels of referral and increasing levels of urgent referrals. It would be too simplistic to opt to attribute all these changes directly to the changes in education and social lives that children and young people have experienced over the year, but it would also be naïve not to assume some direct correlation. Within the social work service there has also been an overall rise in the number of referrals received regarding both Child Welfare and Child Protection. Mental Health has featured as a regular risk indicator with both parents and children suffering from increased anxiety, low mood and eating disorders.

During the year Scottish Government introduced a unique round of data collection aimed at ensuring those most at risk i.e. in touch with protective services, continued to be supported effectively. Consideration of the data over the year provided assurance that in East Dunbartonshire children with a child protection plan, children with a multi-agency plan, and those entitled to throughcare support were provided with a very high level of contact from services, above national average. We were able to achieve this in East Dunbartonshire through effective joint working between social work, education and health services and a strong sense of shared ownership and commitment to the task

Performance Indicator – Looked After Children, Balance of Care

	2018 – 2019	2019 - 2020	2020 - 2021	% change over 3 year
At home with parents	33	45	42	+27%
Semi-Independent Living / Supported Accommodation	*	*	*	
With Friends/Relatives	41	47	49	
With Foster Carers	48	44	36	
With prospective adopters	*	*	*	
Total Community	123	137	129	+5%

	2018 – 2019	2019 - 2020	2020 - 2021	% change over 3 year
Close Support Unit	0	0	0	
Hospital	0	0	0	
Custody	0	0	0	
LA Children's Home	7	6	6	
Residential School	*	*	5	
Secure Accommodation	*	*	0	
Children's Home – other sector	10	11	10	
Total Non Community	22	21	21	-5%
Balance of Care - % of Children in community	85%	87%	86%	

Note - * denotes a number <5. Details are not further disclosed in the interests of protection of confidentiality

The number of children Looked After At home has increased over the last 3 years, this may be attributed to our early intervention approach and the continued development of the Community Support Team. Additionally, the number of Kinship Care placements has increased, this is evidence that when a child needs to be looked after safely out with their home, family options are fully explored and utilised. We have developed robust assessment, review and support for our Kinship Carers and have supported some to transition to Continuing Kinship Carers for our older young people.

Good practice example – Supporting Children Who Live with Vulnerability at Christmas - The Children & Families Christmas Project

To ensure children who live with vulnerability in East Dunbartonshire aren't forgotten about at Christmas, and particularly in this difficult year, the Community Support Team gratefully collected donations from the community which included presents, food parcels and vouchers for fresh produce, and, working with the Criminal Justice Service and East Dunbartonshire Council, distributed them to people in need in the community. Recipients include children and young people, families, homeless units, care-experienced young people and small local community groups.

Joint Leader of the Council, Councillor Vaughan Moody, said, "Unfortunately this time of year can be very difficult for some of our local residents and the unprecedented events this year have resulted in even more people facing financial uncertainty. This project ensures that everyone can enjoy a little festive cheer after what has been an extremely challenging year."

Despite the coronavirus restrictions, there has been overwhelming support from all sectors of the community. Joint Leader of the Council, Councillor Andrew Polson, added, "The large number of donations received and offers of support are testament to the goodwill and generosity of local voluntary organisations, businesses, residents and Council employees. Our dedicated Social Work Community Support Team has done a fantastic job in organising the collection and delivery of the contributions safely whilst restrictions to manage the pandemic are in place. I'd like to thank everyone involved for their efforts in making this Christmas a special time for everyone in East Dunbartonshire."



Community Justice

The CSWO chairs the Community Justice East Dunbartonshire Partnership. The community justice service has continued to collaborate and play a key role within the partnership with a shared vision that creates a safer East Dunbartonshire.

In 2020/21 the partnership:

- introduced and developed The Reintegration Group which was established to address the needs of residents returning to East Dunbartonshire from a period of custody in prison.
- submitted our 2nd Community Justice Outcome Improvement Plan for the three-year period 2018-2021.

Criminal Justice Service

The three national outcomes for justice social work services inform the service in East Dunbartonshire. To meet the public's needs for safety, justice, and social inclusion all three should be addressed in unison.

1. Community safety and public protection
2. The reduction of re-offending
3. Social inclusion to support desistance from offending

During the year the Criminal Justice Service furnished local Courts with 189 full Criminal Justice Court reports (240 previous year) including LSCMI assessments of risk and need. The service continues to exceed targets when providing reports to Court by due date. These reports, the assessment of risk to the individual and community they outline, and the assessment of the suitability of the full range of sentencing options available, assist the sentencing process. While this was a 21% decrease due to the Sheriff Court summary trials being suspended during lockdown periods, it is predicted this will return to normal levels as Court recommence and increase by a further 22% in the coming year as a result of backlog to be addressed.

Community Payback Orders have increased by 65% since they were introduced in 2011 and during the year the justice service managed 194 individuals on community payback orders with a full assessment of health, needs and risks. This 19% downturn is again due to the limited functioning of Sheriff Courts however it should be noted that the complexity and intensity of these orders increased significantly due to mental health, drug and alcohol addiction and isolation, which were all factors exacerbated by the COVID crisis. Therefore, while the numbers reduced, this resource demand greatly increased.

Justice Unpaid Work and Summary Sheriff Courts ceased for the majority 2020/21 in line with Government Guidance, bar a very short period over the Summer and Autumn months in 2020. This required the Supervisors in the Unpaid Work Team to have their roles diversified and they undertook different duties during that time in the form of creating a small foodbank within the workshop and they delivered food parcels to our most vulnerable clients. In addition to this, other staff undertook Diversion from Prosecution assessments and Home Detention Curfew Assessments and undertook this work remotely.

The Justice Analytical Services (JAS) report that nationally, the number of outstanding trials continues to increase each month and recent statistical analysis highlighted that in February 2021, there were over 29,000 scheduled trials in the Sheriff Summary Courts and over 35,000 forecast scheduled trials. JAS have forecast that the court backlog will take 36 months before it will return to normal levels.

At the end of January 2021, Justice Unpaid Work had accrued a backlog of 13700 UPW hours outstanding. This was reduced to 10500 UPW hours on March 15 when Scottish Parliament reduced each order by 35% (with some exceptions). The purpose of the regulation was to reduce pressure on Justice Services arising from the COVID-19 pandemic.

The service diversified and implemented a number of specific actions to address the backlog during lockdown, which included commissioning of online workshops via third sector services and mailing out learning packs to individuals to complete some of their hours. These adjustment in line with government reduction reduced the backlog to 9,500 hours as of 31st March 2021.

The service has since implemented an additional range of measures since lockdown was lifted to further address the backlog, which include increasing the workforce capacity and commissioning SACRO to increase service delivery to meet the expected 22% increase in the coming year.

The ongoing monitoring of Justice Unpaid Work remains a key priority to measure the impact of the additional resources on mitigating backlog. This includes quarterly reporting to the Senior Management Team to provide assurance.

A review of our performance over time shows the following:

Performance Indicator	Target	2018 – 2019	2019 - 2020	2020 - 2021
% of Criminal Justice Social Work Reports submitted to Court by due date	95%	95%	100%	98%
The % of individuals beginning a work placement within 7 working days of receiving a Community Payback Order	80%	80%	80%	0% as the Service was ceased in line with guidance
The % of cases allocated within 2 working days	100%	100%	97%	99%

Multi Agency Public Protection (MAPPA) (snapshot 31st March 2021)

MAPPA was essential throughout COVID-19 and Criminal Justice continued to fulfil their full responsibilities with respect to registered sex offenders (RSO), category 3 (high risk) offenders and MAPPA arrangements. During COVID, Justice also developed personal 'Keep Safe plans' for each person to continue to promote public protection in the face of COVID, which was subsequently adopted nationally.

There was a minor 2% increase in this year's reporting but COVID 19 crisis has not resulted in a significant spike on registered sex offenders within East Dunbartonshire. In line with national trends, cases continue to increase, albeit minimally, and are mainly technologically mediated crimes. The greatest proportion of MAPPA cases are managed at the lowest level of MAPPA, Level 1, with a very small number of cases (3) falling in the two higher categories. MAPPA Level 3 cases are chaired by the CSWO. These cases require intensive planning and risk management strategies, reflecting the higher levels of risk presented to the community. The table below is a snapshot on 31st March 2021

	2016 - 2017	2017 - 2018	2018 - 2019	2019 - 2020	2020 - 2021
Number (RSO)	37	44	34	49	50
Change from previous year	-7	+7	-11	+15	+1

Performance remains excellent in this critical area of work. 100% of Level 2 MAPPA cases were reviewed within twelve weeks. MAPPA level 2 meetings were held within 20 days of receipt of referral by the MAPPA Coordinator and MAPPA Level 3 within 5 working days of receipt of referral by the MAPPA Coordinator. All stage 1 notifications were made within 3 working days of receipt of community sentences, stage 2 referrals were made within 5 working days.

Prison Based Social Work

Prison Based Social Work has continued to provide a full and comprehensive essential Criminal Justice Social Work service throughout the pandemic. Our Prison Social Work (PBSW) Team in HMP Low Moss were supported to vacate Low Moss as a physical work base in-line with government guidance, with remote access to Scottish Prison Service IT systems in place. Staff attended prison only where necessary in terms of public protection. The PBSW team continued to meet the key performance criteria in-line with

the new shared Memorandum of Understanding. This included submitting 217 reports to the Parole Board for Scotland which was a 4.7% increase in this year (209 previous year) with 100% of reports was submitted on time.

In addition to the specific service areas noted above, the service also commissioned the Safe and Together Model to further address domestic abuse and coercive control, especially in response to changes in legislation and COVID generated risk, developed a COVID 'Wellbeing Resource Pack' for service users to support their mental health and wellbeing. The resource was later rolled out by Community Justice Scotland across all local authorities. Submitted a successful bid to the Corra Foundation to set up a Justice Peer Navigator Service aimed at reducing drug deaths and supporting desistance for clients with addiction issues, and commissioned a Women's Support Worker to reduce female remand and provide intensive support for vulnerable females at risk of self-harm and custody within the Justice system.

Public protection has remained paramount with Prison Based Social Work at Low Moss instigating and attending Multi Agency Public Protection Arrangement meetings with various local authorities.

Other matters of note

We submitted three Serious Incident Reviews to the Care Inspectorate during the year, two linked to a serious offence, and one linked to a sudden death. Our recommendation in each case was that further review was not necessary, as all potential actions had already been identified and there was no indication of a systemic issue with the support that had been provided. The Care Inspectorate considered the reviews, noted the work we had undertaken including improvements we had identified, as well as areas of good practice, and agreed that no further review was required.

Good practice example – Reintegration Working Group – collective multi agency work to support people being released from prison during the pandemic

During the pandemic, it was recognised that people being released from custody may face particular challenges in reintegrating back into their community and may find it difficult to navigate covid specific approaches to services, without significant support.

Through a partnership approach involving colleagues in the Council, Police Scotland and the Third Sector, the Community Justice Partnership took a multi-agency approach to planning for the reintegration of residents on release from prison back to East Dunbartonshire, through one of its working groups. The Reintegration Working Group, previously known as the Prisoner Release Operational Group. It is a multi-agency group involving:

- Justice Services
- Alcohol and Drugs Recovery Services
- Homelessness
- Youth Justice and Young People
- Police Scotland
- Scottish Prison Service
- The Wise Group 'New Routes' mentoring service
- Families Outside
- Prison Healthcare

This group was set up to address any needs highlighted through analysis of the information on scheduled releases from prisons around Scotland, for those who will be returning to East Dunbartonshire. This allows partners to work together and to case manage people's support needs and plan for their release, ensuring adequate support has been identified and referrals have been made prior to liberation where required (i.e. housing, mental health, employability, welfare, addictions).

This ensures that all people leaving custody have the best opportunity to reintegrating back into East Dunbartonshire with a bespoke packages of care, and screened to ensure any adult or child protection issues are addressed.

From the 15th April 2020 to 29th March 2021 the group has case managed: 54 people on release from a custodial sentence – the vast majority being male.

Adult and Older People's Services

Adult Support & Protection

Work around adult protection is grounded in the Adult Support and Protection (Scotland) Act 2007. There is a statutory duty to set up and support East Dunbartonshire's Adult Protection Committee; to make inquiries where an adult is suspected to be at risk of harm; and to apply for protection orders where these are required to safeguard the adult. Qualified social workers and occupational therapists continue to be trained and authorised to carry out "Council Officer" duties in East Dunbartonshire, as required by the legislation.

The Adult Protection Committee is independently chaired and has representation from all key agencies. The convenor and Committee are supported by the Council's Adult Protection Coordinator. A report on the Committee's activity is submitted to the Scottish Government on a biennial basis, most recently on 31 October 2020. Key points highlighted in the report include noting that referrals numbers increased by 33% in the two years to 31 March 2020, continuing the upwards trend seen over the past few years.

The Adult Protection Committee's strategic planning framework transitioned to a three-year cycle to align with the Child Protection Committee, and four standing sub-groups have now been established in respect of its statutory functions:

- Continuous Improvement
- Quality and Development Partnership
- Joint Learning & Development (shared with the Child Protection Committee)
- Joint Public Information & Communication (shared with the Child Protection Committee)

Membership of the Quality & Development Partnership sub-group expanded to include the Scottish Ambulance Service and the Department of Work & Pensions.

A Significant Case Review sub-group is convened when required. It has not been required during the year.

Key Developments in Adult Support and Protection

Key national developments that have been considered by the Committee and by services throughout the year include the Mental Health legislation review, the Independent Review of Adult Social Care, new Care Inspectorate notification requirements associated with Adult Protection Significant Case Reviews, and proposals for a National 'Minimum Dataset' for adult support and protection work. All these developments have potential to assist services to work more effectively in partnership with adults to secure their safety and wellbeing, and prevent future harm.

Locally the Herbert Protocol was implemented during the year. The Herbert Protocol is an information gathering tool to assist the Police to find a person living with dementia who has gone missing, as quickly as possible. The tool is populated by people who know the individual well, and includes up to date pictures and information that may help police in finding the individual, and supporting them safely when they do find them. Post-diagnostic support processes have been amended to alert adults and carers to the tool as part of their anticipatory care planning.

During the year, work also continued on the one recommendation that was made during the Care Inspectorate's inspection of our Adult Support and Protection services. The action was focussed on ensuring good quality chronologies were in place in all cases. In the coming year a case file audit will be undertaken which will enable us to establish whether the practice improvements that were made have translated into established practice and, if so, work to deliver on the recommendation will be considered to be complete.

The performance of the social work service in respect of ASP activity is reported regularly via the Adult Protection Committee and its structures, providing a reliable indicator of demand on and the efficiency of our systems and processes.

Adult Support and Protection Statutory Activity 2020 - 2021

Nature of Activity	Number 2017/18	Number 2018/19	Number 2019/20	Number 2020/21
Referral Screenings	N/A	688	790	960
Duty to Inquire	571	434	452	493
Planning meetings (including those convened under the Repeat Referrals Protocol)	10	5	7	8
Investigations	19	34	22	31
Case conferences	15	18	20	25
Review case conferences	20	10	7	9
Protection plans initiated	6	6	7	8
Temporary Banning Orders	0	*	0	0
Banning Orders	0	0	0	0

Note - * denotes a number <5. Details are not further disclosed in the interests of protection of confidentiality.

A review of our performance over time shows the following.

Concerns about people living with dementia comprise over 50% of our referrals, reflecting the significant demographic trend within East Dunbartonshire in terms of an "aging population" which is having an increasingly influential impact on local services.

Performance Indicator	Target	2018/19 Delivery	2019/20 Delivery	2020/21 Delivery
% of Adult Protection cases where the required timescales have been met	95%	86%	92%	92%
% of customers (65+) meeting the target of 6 weeks from completion of community care assessment to service delivery	95%	99%	99%	98.5%
Percentage of people 65+ indicating satisfaction with their social interaction opportunities	94%	95%	95%	95%
Percentage of service users satisfied with their involvement in the design of their care packages	95%	98%	97%	100%

A detailed breakdown of additional information is available via the Adult Support and Protection Committee information on the Council website.

Brief commentary on performance

Despite the extraordinary pressures on services, ASP performance levels were sustained at pre-pandemic levels during 2020-21. Although much of this can be credited to the significant work undertaken by partners to improve referral screening processes in 2018, it does not account for the sustained improvement seen this year. It is believed that the pandemic's "working from home" arrangements allow workers to undertake the analytical recording and administrative aspects of the professional task more efficiently.

Other matters to note

During the year one Large Scale Investigation was undertaken in relation to care and support being provided at a care facility within the area. The investigation is now concluded. It was an effective and positive example of joined up multi-agency working involving social work, health, Police and Care Inspectorate staff. Our local Appropriate Adult service was also brought into to support the joint investigatory process.

Adult and Older People's Social Work and Social Care

We will report our overall performance against the national core indicators in our annual performance review for the year 2020 – 2021. This report is scheduled for consideration by the HSCP Board in September 2021, thereafter it can be found in the Health and Social Care Partnership pages of East Dunbartonshire Council's website. It is difficult to draw comparison between this year's performance and previous years, or the applicability of many targets in a number of areas, because of the unique impact of the pandemic. However, in summary, most targets were met or exceeded, with the exception of those services which were directly impacted by the covid response restrictions such as delivery of unpaid work services. Our unscheduled hospital care performance met all of their targets and were above average for Greater Glasgow and Clyde across all metrics except in relation to unscheduled bed days which was marginally above average for the year. As in previous years, a key area of challenge is around the rate of falls people over the age of 65, which is the highest in Greater Glasgow and Clyde. This reflects particular demographic changes in East Dunbartonshire, which has the fastest growing population of people aged over 85 in Scotland and associated increasing levels of frailty and complexity of care needs. East Dunbartonshire has a higher proportion of people with long term conditions such as cancer, arthritis and coronary heart disease. This contributes to an elective hospital admissions rate around 20% higher than Greater Glasgow and Clyde as a whole and 50% higher compared with Scotland. We have experienced a 162% increase in referrals to the HSCP's Hospital Assessment Team between 2008 and 2018. This is expected to continue, with a 40% increase in unscheduled older people care projected to 2025 (from 2018).

During the year we have been working hard to ensure that people of East Dunbartonshire don't get admitted to, or remain in hospital, unnecessarily. It was a unique year with the impact of covid affecting how people access health services significantly, with a pattern of use unlike any other year. The impact of the Covid-19 pandemic reduced emergency hospital admissions for most of the year. This was reflective of a substantial reduction in non-Covid-related emergency hospital activity during this period. This may be due partly to public messaging at the time to protect the NHS in its efforts to treat people with Covid-19 and community reaction to avoid public areas where transmission levels may be higher. Certainly, emergency admissions reduced most particularly during both the first and second waves of the pandemic.

Services linked to hospital admissions and discharges

The experience of the HSCP in 2020 - 2021 in relation to supporting people to avoid an unnecessary admission to hospital and facilitating their discharge from hospital was atypical of any other year. Access to intermediate care for rehab and palliative care was limited due to restrictions in care home admissions and because of rehab staff not being permitted to practice in care homes in line with Scottish Government

guidance on care home visiting. 66 people were, however admitted to intermediate care beds in the year. Community rehabilitation continued throughout the pandemic, using a digital first approach wherever possible. There were 2163 referrals to the community rehab service. The Hospital Assessment Team continued to facilitate discharge for 576 people throughout the pandemic, and changed their practice approach to accommodate restrictions on hospital visiting. On average 36 people from East Dunbartonshire were delayed in their discharge each month over the course of year, resulting in 5141 bed days lost to delayed discharge. All services engaged in prevention of admission and supporting discharge reported higher levels of acuity amongst their patients/customers in 2020/21 as a result of individuals refusing appropriate hospital admission and delaying their presentation for support. The care at home service received 17483 referrals in the year and delivered 141,059 hours of care. At no point during the pandemic was care and support stopped unless at the request of the customer or their family.

Services for people with dementia

Older People's Mental Health Services were impacted by the pandemic during the year. Many patients of the service were shielding and did not wish home visits. The service continued to respond to any urgent visits and changed service models to include an enhanced MDT duty response. There were 788 referrals to the service in the year resulting in 15911 contacts. Efforts to deploy digital replacement for face to face assessment was tried in the OPMHS from April 2020 to June 2020. This proved very challenging for the patients involved given the nature of their presentation. The nursing element of the service resumed delivering Memory Assessment Clinic work face to face and routine domiciliary service in June 2020 (at the lifting of the first lockdown). The medical service, however, was halted across GG&C from March 2020 to December 2021. This has resulted in a delay in people receiving a formal diagnosis of dementia from the responsible medical clinician. Maintaining the Memory Assessment Clinic, however, enabled risk management plans and therapeutic intervention to be delivered. Post Diagnostic Support was delivered remotely wherever possible. The HSCP continues to build on the experience of the pathfinder approach to care co-ordination used in Inverclyde, and develop a care co-ordination pathway, as an integral part of the service.

Social Work and Assessment and Care Management Services

Social Work Assessment and Care Management services had to very quickly adapt to the Covid-19 pandemic. Home based working from March 2020 was established for all social work staff and a fast change process to develop alternative means for assessment and care management evolved. Initiatives to support staff were quickly developed and use of MS Teams and Webex were rapidly embedded within all of our Social Work Teams which ensured that our staff were consistently supported and that an interim process for management support and communication was similarly established which was essential given the pace and scale of change during this period.

Our assessment and case management work continued, focussed upon emergency and critical responses during the earlier part of the pandemic and was aligned to our persons at risk based focus upon ensuring consistency of support to those most vulnerable within our communities. Services continued to receive new and urgent referrals, these were risk assessed and allocated as required. Our Hospital Assessment Team and management team moved quickly to seven day working to ensure that this critical area of service delivery was maintained and that appropriate support to hospital discharge continued without disruption.

New assessments were completed utilising telephone and digital measures and where necessary face to face contact with all, mitigating safety protocols applied to safeguard both our staff teams and members of our community. Measures were made available to allow local authorities to dispense with particular social care assessment duties under Sections 16 and 17 of the Coronavirus (Scotland) Act 2020 however, we did not utilise the available measures and sought to ensure that we maintained our assessment and care management procedures in their fullest terms and at no point during the pandemic were these measures utilised within East Dunbartonshire. Whilst numbers fell compared to previous years, for the

year 2020 - 2021 our Adult and Older People's team received 5,754 new referrals and total of 1,513 new assessments were completed during this year.

Day services for older people provide purposeful day time activity, and care for people who need this and are a source of respite and support for families and unpaid carers. Day services have been significantly impacted over the course of the pandemic, with building based services having been closed for much of the year. While every effort has been made to find alternative ways of offering support, by the very nature of the pandemic and the national lockdown response to it, it has not been possible to find ways to fully mitigate the impacts. While services are now able to resume, they are still constrained a great deal with much reduced capacity and this is likely to remain the case well into 2021. We continue to look at different ways of providing support.

Good practice example – Support to Care Homes

East Dunbartonshire HSCP established a daily Care Home Support Group in April 2020 in response to the COVID-19 pandemic and its impact on residents in Care Homes. The group was amended in line with changing guidance from Scottish Government for Multi-Professional enhanced clinical and care oversight in May 2020.

Nursing assurance and support visits were undertaken between May and July 2020 and the associated recommendations were implemented by Care Home Managers. In January 2021, in response to the new emerging variant of concern and the impact on Care Homes, the then Cabinet Secretary for Health and Sport requested further actions be taken that included joint Nursing and Social Work assurance visits of all Care Homes. These were undertaken in East Dunbartonshire between March and April 2021. The visits gave recommendations for areas of improvement where required, which were followed up. All visit findings were shared and jointly signed off with the Care Homes. The Care Homes Support Group oversaw the findings of the visits and responses to the recommendations. The overall process and its findings and impacts, was reported through the Health and Social Care Partnership's Clinical and Care Governance Forum.

At a local level we reflected on the whole process, recognising that it treads a fine line between support and scrutiny and if not handled in a sensitive and collaborative manner, could result in a fracturing of relationships across the system, at what was a highly pressured period of time. As a result of taking a collaborative approach, Care Homes managers reported finding the visits supportive and helpful. The joint visits between nursing and social work staff were reported to offer a holistic view, and the chance for staff to support the care homes and during that process, to learn from each other, across professional boundaries.

Alcohol and Drug Recovery Services

The Alcohol and Drug Recovery Service has seen a year on year increase in referrals in recent years with a sharp upturn in the last quarter of 2020 – 2021, with new referrals in that three month period on a scale that is usually seen across a full year. We will continue to monitor service demand over the coming year. It is not yet known if the upturn in referrals will be sustained.

There is a target of 90% of people waiting no longer than 3 weeks from referral to treatment for drug and alcohol services, which was established to ensure more people recover from drug and alcohol problems so that they can live longer, healthier lives. Throughout the year the service has performed just under target, in the mid to high 80% having been impacted by staff shortages.

The service has changed the way it delivers its service in response to the pandemic. Many of the changes to service delivery, including; 28 day prescription delivery to the pharmacies, extended collection and supervision arrangements, video and telephone assessments as standard with face to face assessments if required (depending on risk). The service has worked on a staff rota basis to establish a blended approach to essential office working and home based working wherever possible. The Team has adapted well to these changes and are in positive agreement to continue operating in this way going forward. The impact of the changes will have a positive impact upon service delivery models going forward. There were significant concerns regarding the potential for much increased drug related harm and death and illicit or dangerous use of prescribed medication given the rapid change to 28 day prescribing and absence of regular in-office clinics; however, developing evidence suggests that those engaged with our services have been better able to manage their recovery and manage their medication than was anticipated which has led to developments to establish a much more targeted and risk focussed approaches which we believe will deliver much greater and more personalised opportunities for recovery and better outcomes for those using these services. The much anticipated new national Drug and Alcohol Information System (DAISy) came into effect in East Dunbartonshire in April 2021, and all new referrals will be transferred over to the new system. This will improve case reporting for the future.

	2019	2020	2021
Open Cases at any one time (snapshot)	487	522	543

The work of the service is part of the delivery of the overall Alcohol and Drugs Partnership. During the year, The Alcohol and Drug Partnerships set out a refreshed strategic plan and delivery plan 2020 – 2023. It was drafted in partnership with stakeholders, based on priorities from the national strategy; 'Rights, Respect and Recovery' and the Alcohol Framework 2018. In addition to the strategic work, the Partnership reviews all confirmed and suspected drug and alcohol deaths and suicides and takes a focus on issues of treatment and recovery, substance use prevention and suicide prevention.

During the year we received the result of the strategic needs assessment work that was commissioned to support our plans to refocus our drug, alcohol and mental health services towards a recovery orientated and joined up, system of care. In the coming year we will consult and engage with people who use services and the local service providers, to set the strategy for the future.

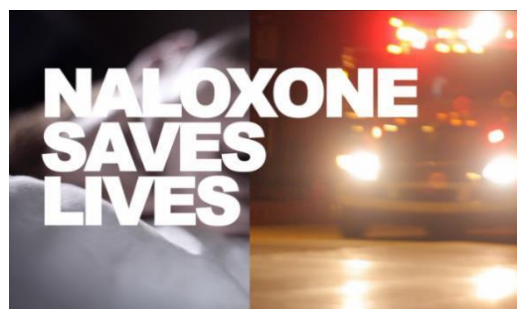
Good Practice Examples - Naloxone

One of the areas of focus, in the face of Scotland's high drug death figures, has been the prevention of death by accidental opioid overdose. Naloxone is a medication used to reverse opioid overdose. Since 2015 this medication has been made increasingly widely available in the UK as a 'take home' emergency medication. It can be made available to people who use drug services, to family members and friends, and more widely in the community.

In order to keep promoting availability of this potentially lifesaving medication, the ADRS postal Naloxone service went live on 23 November 2020. Requests for postal Naloxone can be made on line on the following link.

<https://www.eastdunbarton.gov.uk/webform/postal-naloxone-service-application>.


The service was promoted via the HSCP Twitter as well as across Alcohol and Drug Partnership networks. The launch of the postal service coincided with Police Scotland piloting the carriage and use of a naloxone nasal



spray across three identified areas in 2021. Naloxone training has been provided for HSCP staff to widen the distribution of this life saving measure.

According to national reporting 385 naloxone kits have been distributed across East Dunbartonshire between 2011 and 2020. These kits have been provided via the drug and alcohol service, prisons and pharmacies. The diagram below shows the naloxone kits provided specifically through the drug and alcohol service. In 2019, there were 56 naloxone kits distributed, increasing to 64 in 2020, but dropped in 2021, reflecting the change to distribution via prescription from the service during the Covid pandemic.

Additional resources to promote the postal naloxone service have been developed for partners; these pocket size resources (shown below) will be provided to GP surgeries, third sector partners and statutory staff, as well as other stakeholders.

Local Services: GCA (Glasgow Council on Alcohol) www.glasgowcouncilonalcohol.org 0808 802 9000 GRACE (Group Recovery Aftercare Community Enterprise) www.graceaftercare.net 07401 797876 SAMH (Scottish Association for Mental Health) www.samh.org.uk 0141 530 3576 SFAD (Scottish Families Affected By Alcohol & Drugs) www.sfad.org.uk 0808 010 1011 We Are With You www.wearewithyou.org.uk 07760 755735	Useful Contacts: AA 0845 769 7555 Breathing Space 0800 83 85 87 NHS24 111 Samaritans 08457 90 90 90 Know the Score www.knowthescore.info 0800 587 5879 Talk to Frank www.talktofrank.com 0300 123 6600 CREW https://www.crew.scot/ 0131 220 3404	East Dunbartonshire Alcohol and Drugs Recovery Service - Postal Naloxone Service Naloxone is a medication that is used to temporarily reverse the effects of an opioid overdose (such as heroin, methadone or morphine) 
Who can be supplied with take-home naloxone? Anyone in East Dunbartonshire who is aged 16 and over, including: <ul style="list-style-type: none"> • Person at risk of opioid overdose • Carer, friend or family member of a service user at risk • Any individual working in an environment where there is a risk of overdose for which the naloxone may be useful • Anyone with an expired naloxone kit. 	How to use naloxone postal service You can order postal naloxone online. Visit www.eastdunbarton.gov.uk/naloxone-request and complete the application form. You will also need to complete a free Scottish Drugs Forum (SDF) e-learning course or contact 0141 232 8211 to access local training (if available).	Naloxone directly from East Dunbartonshire Alcohol and Drugs Recovery Service You can also request a supply of naloxone directly from the East Dunbartonshire Alcohol and Drugs Recovery Service by contacting the Kirkintilloch Health and Care Centre on 0141 232 8211 . For additional information on ADRS and Naloxone please go to www.eastdunbarton.gov.uk/ADRS or call ADRS on 0141 232 8211 .

Naloxone provides a real life intervention to prevent drug related death and overdose. An example of which occurred within the Kirkintilloch Health and Care Centre this year when staff demonstrated skilled, risk based and person centred care to an adult attending the service who presented significantly under the influence of substances and was fluctuating in and out of possible overdose. Constant staff supervision was required over an extended period of time before the person was able to be safely transferred to the care of family members who were provided with a lifesaving Naloxone kit and given the necessary information to use this, if required. The person involved called the next morning to thank staff for their support.

This is only one of many incidences of staff keeping someone safe and well on their recovery journey during the pandemic.

Mental Health Services

There is a target of 90% of people waiting no longer than 18 weeks from referral to treatment for mental health services, recognising the importance of a timely intervention. Throughout the year the service has achieved the target, in the low to mid 90%, utilising a range of virtual and alternative ways of interacting with individuals. Delivery of the target has also been supported by the successful introduction of a more skill mixed approach to the team.

Mental Health Social Work Services have also seen a rise in demand during the pandemic, with demands on our Mental Health Officer (MHO) service in particular experiencing significant pressures. Statutory

work over the past year in terms of requests for detentions under the Mental Health (Care and Treatment) Scotland Act 2003 has significantly increased which is reflective of the much greater levels of community mental distress and illness. Over the year from the 1st April 2020 to end of March 2021, Mental Health Officers have consented to 80 Short Term Detention Certificates (STDC), which is an increase from the previous year, where the total of Short Term Detentions were 61. Subsequently, this has resulted in an increase of statutory reports, in respect of Social Circumstances Reports and Compulsory Treatment Order Applications; 36. There has also been 6 Transfer for Treatment Direction and Assessment Orders, under the Criminal Procedures Scotland Act 1995, with subsequent reports being completed for court.

The Mental Health Social Work team adapted quickly to the pandemic with home working arrangements successfully established. Mental Health Officers have continued to respond to duty calls as necessary and have attended Mental Health Tribunals by telephone / digital arrangements. Essential visits to hospitals, care homes and customers' homes have been very carefully considered and risk assessed in accordance with Covid restrictions, appropriate PPE and lateral flow testing. As a direct consequence of the Covid pandemic and lockdown restrictions, the Mental Health service has seen an increased complexity to both their preventative and statutory work. These challenges have incorporated homelessness/housing issues, significant self-neglect, drug and alcohol misuse, suicide prevention/self-harm, dementia and young people with eating disorders/psychosis. There has also been an increase in new referrals to the service who have not previously been known to mental health services in the past. This has placed additional challenges on the social work mental health service in terms of statutory work, whilst also ensuring that our Adults with Incapacity work and assessment and care management procedures to support appropriate discharges from hospital which are in the fullest accordance with legislation and the principles of the Adults with Incapacity (Scotland) 2000 Act.

In terms of the provision of MHO suitability reports as part of our responsibilities under the Adults with Incapacity (Scotland) Act 2000, there has been a significant decrease in demand during this year. When the COVID pandemic was announced we saw a significant reduction in requests for MHO Suitability Reports which was not surprising given the impact particularly on our elderly and care home population and as a consequence of the enactment of emergency powers which allowed for existing orders to be continued for up to 147 days. This arrangement stopped in December 2020 and we are now beginning to see a corresponding increase in requests since that time which will shortly bring us back to pre-pandemic levels.

As Chief Social Work Officer I can report that as at June 2021 within East Dunbartonshire there are currently 251 Welfare Guardianship Orders established, of which 22 are Local Authority CSWO Welfare Guardianship Orders.

Good practice example – supporting people to live well in their communities

As outlined above, there have been challenges for our Social Work Mental Health team as a consequence of the pandemic and the difficulties many have experienced coping during the pandemic and with mental distress.

In this instance a person previously unknown to mental health services was admitted to psychiatric hospital due to significant concerns in relation to suicidal ideation. When home circumstances were explored by Social Work staff, it came to light that home and living conditions had significantly deteriorated over the pandemic period and that the home was in a significantly unhygienic state which had further adversely affected their mental health and wellbeing.

The person had faced challenges maintaining their home and looking after themselves which had previously not been known to their GP. Following assessment, the psychiatrist confirmed that person was medically ready for discharge. In view of the wider social circumstances and issues which needed to be improved to enable the person to return safely home and sustain that without an immediate negative

impact on their mental health, community supports needed to be put in place. The Social Worker / Mental Health Officer successfully negotiated a further two weeks of inpatient care in order to put in place supports and access the Scottish Welfare Fund and charity monies to re-furnish the flat to an acceptable standard, and ensure that the discharge from hospital could progress successfully.

The focus of the support provided was to ensure that the person could maintain their home and attend to issues such as the management of finances and self-care more broadly. Putting these relatively small steps in place minimises the risk of a future deterioration and need for hospital care.

This case study reflects much of the previously unseen mental distress which has been exacerbated by the pandemic to the point where an individual felt suicidal, unable to cope with the basics of living independently and needed to be admitted to hospital as a consequence. The cost to the NHS is around £1300 for an emergency admission detention to an acute ward. The cost of a weekly support plan in this instance is £85.00 and this example demonstrates the potential success of integrated and timely interventions which focus holistically upon both the medical and social needs and how effective a small package of support can be in keeping this person well and appropriately supported within the community.

Services for People with Learning Disabilities and/or Autism

As with services to older people, day services for people with learning disabilities and autism, provide purposeful day time activity, structure, and care for people who need this and are a source of respite and support for families and unpaid carers. They have been significantly impacted over the course of the pandemic, with building based services having been closed for much of the year and outreach services limited in what they could provide with the usual range of community activities they support people to access closed, or very limited in their offer. While services are now able to resume they are still constrained and will likely remain so well into 2021.

The Joint Learning Disability Team had to make rapid changes to service delivery in response to the Covid-19 pandemic. A primary focus for the team's work related to support to carers. There were considerable concerns at the start of the pandemic that there would be a significant number of carers who would not be able to cope with the demands placed upon them during particularly the first lock-down period. Provision of emergency services to support carers was a consistent theme during 2020 – 2021 and additional supports were provided on a crisis / emergency basis utilising daycare staff, additional third/voluntary sector supports and developing more creative and flexible use of Self Directed Support. One to one supports were maintained to individuals living independently within the community. In order to respond to crisis situations, the team adopted a duty approach to social work interventions which they sought to undertake on a time limited intervention basis, and to ensure that service provision was fairly and equitably shared with consistent workload and resources available to service users.

Transition processes for 2020 and 2021 have been challenging for the team in terms of the implementation of good practice and addressing the need to ensure a smooth transition of young people into adult services.

The impact of the pandemic affected all areas of society including our partners in the private and voluntary sectors. Provider services including day care and respite services have been severely affected with closure of many services that historically provided the bulk of social care services to our most vulnerable individuals. As a result, it is undeniable that carers did experience additional stresses and people were not able to access the types of services they usually had.

On a very positive note, during the year work began on the construction of the new Allander Leisure Centre, which will also be the host of our new building based day service, providing a modern, inclusive and fit for purpose setting for people to access. We look forward to completion in late 2022.

Good practice example – connecting people on-line

At the beginning of 2020 Local Area Coordinators (LACs) secured funding from Creative Scotland to run a Festival of Celebration to promote the creative work of people with autism and learning disability. This was to have been the third such annual festival however the Covid-19 meant that public performances could not be staged and our LACs, in collaboration with the adults involved, agreed to look to the possibility of sharing creative work online, using the Council's social media presence. We asked for submissions from some of our regular partners and we received significant and powerful contributions from Creative Spark Theatre Arts, Limelight, Sonic Bothy, GRACE, Ceartas Advocacy, Campsie View School, and our own Sounds of the Gallery Band. The creative output was then provided online and have been a real source of pride for those involved and demonstrate the vitality of the local scene and the importance of the creative and performing arts in the lives of the contributors with autism and learning disability, and their families. The videos are still available on East Dunbartonshire Council's YouTube channel.

A further example of creative use of digital resources to support adults with learning disabilities and autism during the pandemic has been the 'Plant to Plate and Soil to Soup' group. Pre-pandemic the LACs supported a small gardening group and supper club. Funding for these projects was originally sourced through the Scottish Government's 'Keys to Life' development fund. Both of these opportunities allowed those with a mild learning disability and/or a diagnosis on the autistic spectrum to build on their social skills as well as broaden their opportunities for building independent living skills.

When the pandemic caused these groups to stop abruptly, some of the group members were able to connect online. At the end of last year it was clear that the group members, as well as some of the other LAC customers, had been spending some of their time at home cooking with family members and helping in their gardens. LACs successfully applied for funding through The Big Lottery's Food for Life Big Get Togethers to put together a "reconnector" gardening and cooking project to build on the skills they had learned during the original face-to-face groups, but also act as a platform to help individuals reconnect with each other again. We worked with the garden tutor and volunteer of the gardening group to create a video, and a printed step by step guide so that individuals could plant and care for their own coriander and basil seeds. The LAC team then filmed themselves making a carrot and coriander soup and a tomato and basil pasta. Again, these were made available as a video and a printed step by step guide.

The funding allowed 21 adults to take part in the project in which participants were given the resources to grow their own plants from seed and cook the soup and pasta dishes. Risk assessments, hygiene prompts and ensuring individuals had support were all provided and undertaken before the project commenced. The feedback has been overwhelmingly positive with all individuals and their families commenting how much they enjoyed the experience. Here are a few direct quotes from the feedback:

"It was good for them to have something to look after and watch grow and good to see what seeds looked like," a parent

"I really enjoyed planting the seeds and am excited to see them grow!" a participant

"It created an interest for my son as he got to plant the type of herb he was cooking with," a parent

"I enjoyed making the pasta," a participant

"Everything – making the pasta, it was easy to follow, instructions were easy to follow – the numbers and boxes and pictures, made it very easy to follow," a participant

The participants were able to connect to each other using a safe online platform in which they could share their pictures of what they have made and continue to share pictures of their growing plants. The project

has now received further funding through the Scotmid Community fund and another eight week project is due to start at the end of July 2021.



Support for Carers

It is estimated that there are around 788,000 people in Scotland who are caring for a relative, friend or neighbour. This includes 44,000 who are under the age of 18. The contribution of unpaid carers to the overall health and care service delivery landscape across Scotland can therefore not be underestimated and supporting carers and valuing their skills, abilities and opinions, is therefore a key area for all Health and Social Care partnerships.

Carers experienced particular stress and significant challenges throughout 2020 and 2021, with many carers moving in with the persons they care for in order to keep them safe and provide care for them throughout the pandemic period. Many carers took this decision to limit the footfall of visitors attending the cared for person's house, fearing that visitors to the house even while following stringent health, safety and infection control guidelines, could place the cared for person and the carer, where they had underlying health conditions, at much greater risk and vulnerability to developing Covid-19.

The closure of congregate services such as respite and short breaks facilities as well as day centres meant that many carers did not receive the same break from their caring role for much of 2020-21.

Contingency measures were established to ensure that contact with our most vulnerable carers was maintained within the management of our persons-at-risk based work and service responses were provided where these were needed. Additionally, wherever possible, carers who wished to continue to receive or urgently required additional community care services as a replacement for congregate respite and day centre services throughout the pandemic period were supported to explore the available choices through the use of self-directed support options, and flexibility in the use of self-directed support was encouraged wherever possible in response to the needs of carers within in East Dunbartonshire.

The pandemic also significantly limited the strategic activities that the HSCP planned to undertake in line with the Carers' Strategy 2019 - 2022, and our strategic partnership working with carers, and our third sector organisations supporting carers has just resumed with the re-establishment of our Carers Engagement Group.

The Carers (Scotland) Act 2016 was enacted on 1st April 2018. The legislation places a number of legal duties on Council and HSCPs which supports unpaid carers to maintain their caring role and to ensure that carers are identified and offered the preparation of an Adult Carer Support Plan or Young Carers Statement. Within East Dunbartonshire we have continued to ensure that we have completed these assessments wherever possible. The year prior to the pandemic we prepared 169 Adult Carer Support Plans and although this figure fell in 2020 – 2021, there were a further 105 Adult Carer Support Plans prepared during the pandemic, with a further adult 79 carers eligible for support. A further 76 Young Carers Statements were prepared in 2020 - 2021.

Good practice example – supporting carers with PPE and vaccination

Throughout the Covid 19 pandemic the strength of partnership working has been evident across East Dunbartonshire, and links with the third and voluntary sector have been strengthened as we have sought collectively to support those most vulnerable and in need during 2020 and 2021. An example where this has been evident has been in our work with our local Carers Centre; Carers Link. Throughout the pandemic, relevant changes in legislation and updated procedures were shared and we sought to identify where carers were experiencing extreme challenges and most in need of support. In May 2020 the HSCP established a Protective Personal Equipment (PPE) referral pathway for unpaid carers to ensure that they too could receive the required equipment to continue to deliver care in a safe manner, to protect them and the people they care for. The HSCP worked in partnership with Carers Link to establish a quick and simple method of requesting PPE, which included the provision of masks, gloves, aprons, eye visors and hand sanitiser from the local PPE Hub at a time when such equipment was extremely difficult for carers to source.

Social Work Services also worked closely in partnership with Carers Link and NHS GGC to ensure that the Covid-19 vaccination programme was rolled out for Carers Link staff and that carers within East Dunbartonshire were prioritised appropriately in line with guidance and a number of previously unknown carers have been identified and offered support as part of this process and, has reinforced the benefits of partnership working the positive outcomes which can be achieved when working collaboratively in the face of such an extreme challenge.

Self-directed support

2020 - 2021 for Self Directed Support (SDS) saw East Dunbartonshire in the final year of its current SDS Strategy which expired on 31st March 2021. However, the activities planned for 2020-2021 were significantly curtailed because of the COVID-19 pandemic. While we did continue to promote choice and control for people in how they organise their care, the uptake of the different options slowed, particularly in SDS Option 1 (Direct Payments) and SDS Option 2 (Individual Service Fund).

This was indicative of a year that saw Day Centres and Community Assets closing and Personal Assistants employed by direct payment recipients being furloughed as families took on more of a support role for the cared for persons in an attempt to limit the number of people entering houses.

While one to one support services continued for many, the social support needs and outcomes had difficulty being achieved via any of the SDS options. Some local community groups provided opportunities for cared for persons and carers to access peer support and stimulation via virtual methods, i.e. Zoom, however groups reported a low uptake, particularly from older people.

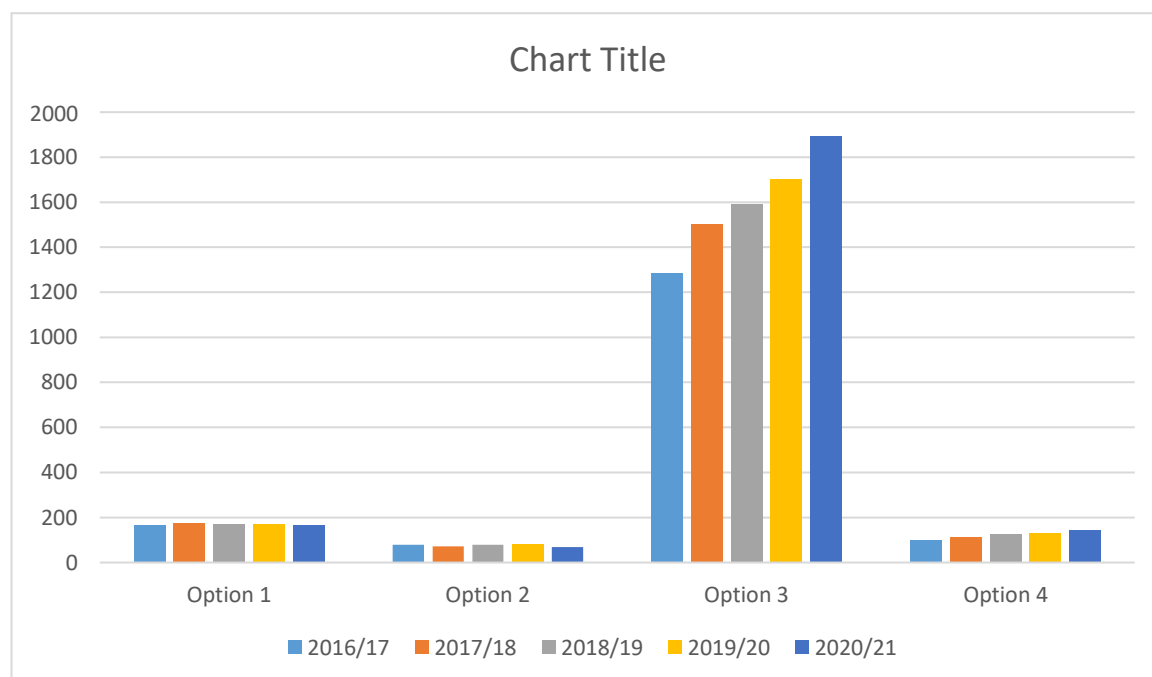
For those customers and carers who did choose to pursue SDS Options 1 and 2, we introduced electronic models of information and contracting activities for those who were able to access email. The local SDS independent information and advice service also supported Personal Assistant employers to recruit staff using virtual methods, which gathered a mixed response from all parties.

Despite the pandemic, the HSCP were able to successfully develop a SDS Implementation Plan for 2021 to 2024, to replace the outgoing Strategy, with consultation taking place with stakeholders during February and March 2021 via telephone and on line methods.

The HSCP continued to offer training and information sessions about SDS to staff and other stakeholders via on line group sessions.

The statistical data shown below shows the impact that the COVID-19 pandemic has had on the uptake of the SDS Options with the only Option showing an increase being SDS Option 3 (HSCP/Council

arranged services). This is reflective of the crisis' that carers and cared for persons found themselves in during the pandemic which required immediate input from Social Work.



Option 1 – Direct Payment

Option 2 – Individual Service Fund

Option 3 – HSCP/Council arranged services

Option 4 – A mix of any of the above

Performance of Registered Services

The partnership commissions and provides a range of registered care services to meet assessed care needs. All registered care services are regulated and evaluated by the Care Inspectorate. The following grading system is used;

Grade 6 – Excellent	Grade 3 – Adequate
Grade 5 – Very good	Grade 2 – Weak
Grade 4 – Good	Grade 1 – Unsatisfactory

The grades of the services delivered by the Council and those purchased by the partnership are set out below. The grades below are the most recent assessed by the Care Inspectorate for services based in East Dunbartonshire.

IN HOUSE SERVICES - NEW INSPECTION MODEL:

Service	Wellbeing (previously Care & Support)	Leadership (previously Management Leadership) &	Staffing	Setting (previously Environment)	Care Planning (new Category)	Covid (new Category)
Ferndale Care Home (C&YP)	5	Not Assessed	Not Assessed	Not Assessed	6	Not Assessed
John Street House	5	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed

IN HOUSE SERVICES - PREVIOUS INSPECTION MODEL

Service	Care and Support	Environment	Staffing	Management & Leadership
Milan Day Service	5	Not Assessed	5	Not Assessed
Kelvinbank Day Service	5	Not Assessed	Not Assessed	Not Assessed
Homecare Service	3	Not Assessed	3	3
Meiklehill & Pineview	5	Not Assessed	Not Assessed	5
Fostering Service	5	Not Assessed	5	4
Adoption Service	4	Not Assessed	5	4
Community Support for C&F	5	Not Assessed	Not Assessed	6
Ferndale Outreach for C&YP	5	Not Assessed	5	Not Assessed

COMMISSIONED CARE HOMES – NEW INSPECTION MODEL

Care Homes	Wellbeing (previously Care & Support)	Leadership (previously Management Leadership) &	Staffing	Setting (previously Environment)	Care Planning (new Category)	Covid (new Category)
Abbotsford House	5	Not Assessed	Not Assessed	Not Assessed	5	4
Antonine House	5	4	5	5	4	Not Assessed
Ashfield	5	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed
Birdston	5	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed
Buchanan House	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed

Care Homes	Wellbeing (previously Care & Support)	Leadership (previously Management Leadership)	Staffing	Setting (previously Environment)	Care Planning (new Category)	Covid (new Category)
Buchanan Lodge	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed	Not Assessed
Campsie View	3	3	3	3	3	Not Assessed
Lillyburn	6	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed
Mavisbank	3	3	3	3	3	3
Milngavie Manor	5	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed
Mugdock	6	Not Assessed	Not assessed	Not assessed	5	Not Assessed
Springvale	3	3	3	4	3	3
Westerton	4	Not Assessed	Not Assessed	Not Assessed	3	3
Whitefield Lodge	4	4	4	4	3	3

COMMISSIONED RESPITE – NEW INSPECTION MODEL

Care Homes	Wellbeing (previously Care & Support)	Leadership (previously Management Leadership)	Staffing	Setting (previously Environment)	Care Planning (new Category)	Covid (new Category)
Buttercups House	5	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed
Twechar	6	Not Assessed	Not Assessed	Not Assessed	5	Not Assessed

COMMISSIONED SUPPORTED ACCOMODATION SERVICES – PREVIOUS INSPECTION MODEL

Service	Care and Support	Environment	Staffing	Management and Leadership
Key Housing	5	Not Assessed	Not Assessed	5
Living Ambitions	5	Not Assessed	4	4
Orems Care Services	4	Not Assessed	4	Not Assessed
Quarriers (Phase 3)	4	Not Assessed	4	Not Assessed
Quarriers (Phase 2)	4	Not Assessed	4	4
Quarriers (Phase 1)	5	Not Assessed	Not Assessed	5

Real Life Options	5	Not Assessed	5	Not Assessed
The Richmond Fellowship	5	Not Assessed	Not Assessed	5
Cornerstone Community Care	5	5	Not Assessed	Not Assessed

During the course of the year the Care Inspectorate focussed their inspection attention on care homes and their ability to safely manage the pandemic using a new covid-19 specific key question area. Priority was placed on inspecting homes where there appeared to be concerns. As a result of this revised approach, most other forms of registered care services did not experience an inspection during the year, therefore grades referred to are from the most recent inspection.

Campsie Neurological Care Unit, provided by Lifeways Ltd, advised of its intention to close during the year. As lead and host area, we have been working with all other placing authorities to ensure all 19 residents achieve an appropriate alternative case setting in good time for the final closure date of 26 May 2021. This work was successfully concluded.

Complaints and Duty of Candour

We take complaints seriously and have a robust process for investigating and responding to complaints about social work and social care services.

Complaints during the year were as follows

	Total	Outcome	Escalated
Stage 1	14	8 not upheld	0
		3 partially upheld	
		3 upheld	
Stage 2	16	11 not upheld	4
		4 partially upheld	
		1 upheld	
Stage 2 Extended	4	4 partially upheld	1
Total	34		

Complaint themes broadly covered access to services/timeliness service standards, attitude or behaviours of staff and disagreement with service decisions.

In some cases, complainants are unhappy with the outcome of their complaint investigation and opt to refer the case on to the Scottish Public Services Ombudsman for further investigation. During the year the Ombudsman did not uphold any complaints referred on.

During the year there were no duty of candour incidents to report.

7. Workforce Planning and Development

It has been a unique year and one in which our workforce has pulled together to continue to deliver services to people in need in our community in an incredible manner. Some services have continued to work nearly unchanged, some services have worked differently, and some services have been redirected towards different activities entirely. During the year, we have seen progress on developing remote ways of working accelerate at a pace we could hardly have imagined previously. While that has been a huge benefit to us, it has also required many staff to adapt to new ways of working at pace, with the pros and cons related to that. As we look to the year ahead we consider which new ways of working we can keep, which need modified, and what needs to return to what we used to think of as 'normal' as soon as it can. During the year, we also completed the required HSCP's 2021 – 2022 Workforce Plan for Scottish Government.

We have tried hard to keep staff in touch with what has been happening, and to include their views and opinions in our service planning. We increased the frequency of our newsletters and introduced a specific public protection focussed newsletter, to keep people updated on changes to guidance. We provided access to the full range of guidance, training and support on implementing new practices around the wearing of Personal Protective Equipment, undertaking Covid testing, booking a vaccination and we used virtual forums to enable teams to reflect on how they were delivering services and how best to support each other over the year.

In response to the emerging pandemic, the HSCP quickly established a "Wellbeing" group to support and build on the work already being undertaken by the Health Working Lives Group. This Partnership group with trade union colleagues, promoted many new activities to staff, including our weekly newsletter "Something for the weekend", the National Wellbeing Hub and the suitability of various activities and apps freely available, the dedicated NHS24 Health and Social Care Helpline, in addition we provided guidance and support about supporting staff working from home, including the end of day checkout activity.

As we prepared to move out of the first "lockdown" we undertook a survey of staff to gain their views on what had changed for them both for the better and what they deemed to be less effective.

We have also engaged in and promoted the National "Everyone Matters" staff survey and the local Health & Social Care Mental Health Check-in.

Although it was a challenging year, we also continued to make use of staff training as a way of supporting service developments and redesigns. During the year we focussed on the following areas, in addition to the established programme of training related to essential training for staff providing direct care services and targeted training for staff in relation to protection functions:

Just enough support

This training opportunity was delivered by an external training organisation through a virtual platform to over 40 Social Work practitioners. The training provided practitioners with the methods and knowledge to work with customers to develop alternatives to just paid support and develop individually designed services at a time of reduced budgets whilst staying true to the self-directed support values and principles.

Safe and Together

The Safe and Together model seeks to keep children who have experienced domestic abuse, safe and together with the non-abusing parent. At the same time, supporting and acknowledging non-abusing parents' protective efforts and ensuring perpetrators are held accountable for their abuse. Training workers in this approach will improve practice and develop how we work together with families where there is domestic abuse and concerns about children.

The model provides concrete strategies and meaningful tools to promote real change for the families we work with. This model is used globally and is supported by Scottish Government as part of their Equally Safe delivery plan.

This training will be rolled out in EDC over the next few months. It will target the workforce across the HSCP to ensure a common language is used to support those involved in child welfare to become domestic-violence informed.

Trauma Informed Practice

East Dunbartonshire ACES and Trauma Collaborative will continue to progress the vision to build a trauma informed and responsive HSCP. In the year ahead this will include workforce development as one of the key drivers and work to ensure all staff receive the appropriate level of training in line with the NES skills framework.

Social Work student placements during covid

All placements were halted at the onset of the pandemic. Despite the particular challenges that the pandemic presented for students and practice teachers, we were able to provide two placements in the autumn term, with both students advising of a positive experience. We targeted two teams with a strong track record of providing placements to offer students a blended home-working/office-based experience. Subsequently, we were asked by the SSSC to contribute to their digital stories outlining how we supported a student placement during the Covid 19 pandemic. We built on our initial experiences to offer a further five placements in the spring term.

Social Work post qualifying awards

In terms of local professionally qualified social work workforce challenges the key issue remains the recruitment and retention of Mental Health Officers. Mental Health Officers are qualified social workers who have undertaken a formal post qualifying award to enable them to undertake the statutory functions set out in a range of legislation. Mental Health Officer numbers are of national concern and succession planning for them is a key issue, recognising the age profile of the existing Mental Health Officer workforce. East Dunbartonshire has a good track record of successfully recruiting potential Mental Health Officers to the training course and through their qualification process, however, retention is a significant issue as nearby areas offer enhanced levels of pay for those holding the award. We had hoped to have developed an option, working with our human resources colleagues, to mitigate this issue however, with the changed focus of work over the year this has not been taken forward. We look forward to resolution in the year 2021 – 2022.

EAST DUNBARTONSHIRE COUNCIL 23 SEPTEMBER 2021

PNCA/063/21/PC

**DEPUTE CHIEF EXECUTIVE - PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

CONTACT OFFICER:

**PAM CAMPBELL, TEAM LEADER COMMUNITY
PLANNING & PARTNERSHIPS**

SUBJECT TITLE:

**EAST DUNBARTONSHIRE EQUALITIES
MAINSTREAMING AND OUTCOME REPORT
2017-21, AND EQUALITY OUTCOMES 2021-25**

1.0 PURPOSE

The purpose of this Report is to seek Elected Members approval of the Equalities Mainstreaming and Outcome Report 2017-2021, and for approval of the Equality Outcomes 2021-2025.

2.0 RECOMMENDATIONS

It is recommended that Council

- 2.1** Acknowledge the duties of the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012
- 2.2** Approve the content of the Equalities Mainstreaming Report 2017 -2021.
- 2.3** Approve the content of the Equality Outcomes 2021-2025.

THOMAS GLEN

DEPUTE CHIEF EXECUTIVE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** The Council is required to produce and publish a set of Equality Outcomes every four years, making commitments across services to meet the Public Sector Equality Duty, and to publish progress against these outcomes every two years. The Council has identified and established a new set of Equality Outcomes for 2021-2025 and has reported on the progress made over the last four years, reflecting on good practice and work that has been made. This forms the Council's new Equality Outcomes and Mainstreaming Report.
- 3.2** An Equality Outcome is a result which the Council, as a local authority, aims to achieve in order to further one or more of its general equality duties. Outcomes include short-term benefits such as changes in awareness, knowledge, skills and attitudes. Longer-term benefits would be changes in behaviours, decision-making, or social and environmental conditions.
- 3.3** A pro-forma was sent out to all Council services asking teams to identify their equality priorities for the next four years and actions they have in place to meet these priorities. The responses were mapped and themed and this created the Council's new Equality Outcomes: 1. Accessibility of services and information; 2. Promote inclusion, equality and diversity; 3. Promote equitable quality education and promote lifelong learning opportunities for all; 4. Ensure healthy lives and promote wellbeing for all at all ages. The United Nation's Sustainable Development Goals (UNSDGs) also informed the new outcomes. The actions identified by Council services sit underneath one or more of the new Equality Outcomes
- 3.4** The services that contributed to the development of new Equality Outcomes have identified a lead officer/ champion role who will attend an Equality Outcomes and Mainstreaming meeting twice a year. At this meeting, leads will share progress made against the outcomes and actions to allow for efficient reporting every two years. This will also allow for collaborative working between Council services and ensure equality is embedded across the Council.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers –The Equality Outcomes and Mainstreaming Report will have a significant impact on frontline services to customers.
- 4.2** Workforce (including any significant resource implications) – The Equality Outcomes and Mainstreaming Report ensures the embedding of equality within all areas of the Council, including the workforce. Within Outcome 2, 'Promote inclusion, equality and diversity', Theme 5 states that 'Our workforce is representative of the communities we serve'. Services across the council have identified actions under this theme to ensure measureable action will be taken to meet this outcome.
- 4.3** Legal Implications – Identifying and setting outcomes every four years is a legal duty under the Equality Act 2010. It is important that the Council's Equality Outcomes are representative of the views and priorities of the diverse communities it serves. The Council's outcomes are designed to help it achieve the vision, to meet the General Duty, to eliminate discrimination and harassment, to promote equality of opportunity and promote good relations.

- 4.4 Financial Implications – Any work is within existing budget provision.
- 4.5 Procurement – no implications
- 4.6 ICT – no implications
- 4.7 Corporate Assets – no implications
- 4.8 Equalities Implications – to allow the Council to meet statutory responsibilities under Equalities Act 2010
- 4.9 Other – no implications

5.0 **MANAGEMENT OF RISK**

The risks and control measures relating to this Report are as follows:-

- 5.1 The Plan has required cross-service input in development and in the work undertaken will ensure the ability of the Council to fulfil statutory requirements. Ongoing monitoring and evaluation of the outcomes will be required by all service areas, which will be reported back to Members in due course.

6.0 **IMPACT**

- 6.1 **ECONOMIC GROWTH & RECOVERY** – The Equalities Outcomes are required to be produced every 4 years, supporting the statutory requirement un the Equalities Act 2010. This policy may have indirect economic benefits, as individuals who are supported with skills development, will have increased employability.
- 6.2 **EMPLOYMENT & SKILLS** – Embedding equalities into all our processes and policy, we make sure everyone has the opportunity to gain skills that benefit and can extend throughout our communities.
- 6.3 **CHILDREN & YOUNG PEOPLE** – The Council's schools and services that support children and young people target measures that are designed to alleviate disadvantage experienced by, or to meet the particular needs of children and young people with particular protected characteristics.
- 6.4 **SAFER & STRONGER COMMUNITIES** – The Council's policies and processes support its commitment to promoting equality of opportunity, celebrating and valuing diversity, eliminating unlawful discrimination, harassment and victimisations, and promoting good relations across our communities.
- 6.5 **ADULT HEALTH & WELLBEING** – The Council is committed to equality of all, and its policies and process promote equality.
- 6.6 **OLDER ADULTS, VULNERABLE PEOPLE & CARERS** – The Council is committed to tackling the inequalities and exclusion experienced by many older people, and promoting equality and inclusion of older people from diverse backgrounds in all areas of its work.
- 6.7 **STATUTORY DUTY** - Through a robust EQIA the Council is able to demonstrate it is making decisions in a fair, transparent and accountable way, considering the needs

and rights of different members of its community, demonstrating it has paid “due regard” to equality issues in its decision making processes.

7.0 POLICY CHECKLIST

7.1 Completed versions of the following are appended to the Report:-

Appendix 2: Policy Development Checklist template checklist attached
Appendix 3: Equality Impact Assessment template assessment attached
Appendix 4: Strategic Environmental Assessment completed
Appendix 5: Risk Assessment template assessment attached
Appendix 6: Data Protection Impact Assessment Policy template assessment attached

8.0 APPENDICES

8.1 Appendix 1 contains the Equalities Mainstreaming Report 2017-21 and the Equality Outcomes 2021-25.

Equalities Mainstreaming and Outcomes Report 2017-2021

Equality Outcomes 2021-2025

Note that Report will be designed following Council approval September 2021

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 2. East Dunbartonshire Council Equality Statement
 3. Equality in East Dunbartonshire
 4. Mainstreaming Equality in East Dunbartonshire – Progress from 2017-21
 5. Mainstreaming Equality in Education – Progress from 2017-21
 6. Partnerships
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- Appendix 1 – Equality Outcomes 2021-2025
- Appendix 2 – Occupational Segregation by Pay Grade

1.Foreword

This document presents East Dunbartonshire Council's Corporate, Education Authority and Licensing Board Equality Mainstreaming Report for the period 2021 - 2025. The Council is committed to tackling discrimination, advancing equality of opportunity and promoting good relations both in our workforce and community. Mainstreaming equality is the process by which we will work towards achieving this as an organisation.

Our objective in mainstreaming equality is to integrate an equality and human rights perspective into the everyday work of the Council, involving managers and policy makers across all Council services, as well as equality specialists and Community Planning Partners to ensure that equality, diversity and inclusion is at the heart of everything we do.

Considerable progress is being made in this work and there is a greater awareness across the Council about the importance of meeting the needs of our increasingly diverse population. Equality mainstreaming is a long-term approach that aims to make sure that policy making within the Council is fully sensitive to the diverse needs and experiences of everyone affected. The approach will help to provide better information, transparency and openness in the way we make decisions about our services and resources.

The Council recognises that mainstreaming requires leadership and commitment to the principles and processes of mainstreaming equality, as well as ownership and integration within every service and team across the council.

The Council's 2021-2025 outcomes have been produced under the lens of COVID-19. The pandemic has exposed pre-existing inequalities, presented new challenges and provided the Council with a rare opportunity to make significant changes in a dynamic way to continue to deliver services and support our employees throughout unprecedented circumstances. Work to measure the impact of COVID-19 and to respond as required will continue throughout the forthcoming mainstreaming period.

Councillor Andrew Polson
Joint Leader, East Dunbartonshire Council

Councillor Vaughan Moody
Joint Leader, East Dunbartonshire Council

2. East Dunbartonshire Council Equality Statement

East Dunbartonshire Council is fully committed to the ethos, values and vision of the Equality Act 2010 and to fulfilling the key elements of the general equality duty as defined in the Act:

- **Eliminating discrimination, harassment and victimisation**
- **Advancing equality of opportunity between people who share a protected characteristic and those who do not**
- **Fostering good relations between people who share a protected characteristic and those who do not**

The protected characteristics are:

- **Age**
- **Disability**
- **Gender reassignment**
- **Pregnancy and maternity**
- **Race, including ethnicity, colour and national origin**
- **Religion or belief**
- **Sex**
- **Sexual orientation**
- **Marriage/civil partnership**

This report follows on from our Equality Outcomes and Mainstreaming Progress Report in 2017. This report gives us the opportunity to detail the progress we have made from 2017-2021 in mainstreaming and progressing equality across East Dunbartonshire. We also use it to set out our updated Equality Outcomes for the period 2021-2025. These Equality Outcomes are designed to help us meet our duties as detailed in The Act.

3. Equality in East Dunbartonshire

Local Context

Population and Age

East Dunbartonshire lies to the north of Glasgow and is bound by the Campsie Fells and the Kilpatrick Hills. It is a strategically significant location for economic, social and environmental development between the City of Glasgow and the Highlands through the West Highland Way and eastwards through the Kelvin Valley.

With a population of 108,640, East Dunbartonshire is in the mid-range of Scottish local authority populations and covers an area of 77 square miles. It comprises a mixture of urban and rural areas that include Bearsden, Milngavie, Bishopbriggs, Torrance, Milton of Campsie, Lennoxton, Kirkintilloch, Twechar and Lenzie.

East Dunbartonshire has been recognised as one of the best areas to live in Scotland based on people's health, life expectancy, employment and school performance. Economic activity and employment rates are high and the level of crime is significantly below the Scottish average. Despite this, inequalities exist across the authority and there are pockets of deprivation where indicators of disadvantage correlate and the quality of life falls below the national average.

According to National Records of Scotland (NRS) 2019 mid-year population estimates for East Dunbartonshire, 18% of the population was estimated to be aged 0-15, 60% were of working age (16-64 years), 23% were aged over 65 and 11% of the population were 75 years and over.

Data from NRS shows that in 2019, there were more females (51.6%) than males (48.4%) living in East Dunbartonshire. These numbers are very similar to those for Scotland as a whole as there were also more females (51.3%) than males (48.7%).

The most recent population projections (2018-based) published by NRS suggest that by 2028 the total population of East Dunbartonshire will increase by 3.8%. The proportion of children (0-15 years) is expected to increase by 4.1% between 2018 and 2043, the working age population (16-64 years) is also projected to increase by 4.5%. Significantly, the proportion of those aged 65 and over is expected to increase by 18.6%, within that the biggest population change is forecast to be seen in those aged 75 and over with a predicted increase of 66.6% by 2043.

East Dunbartonshire has the second highest life expectancy at birth in Scotland for both males (80.4 years) and females (83.4 years).

NRS show that there were 910 births in East Dunbartonshire in 2019. This is a decrease of 4.2% from 950 births in 2018. Of these 910 births, 439 (48.2%) were female and 471 (51.8%) were male. In 2019, East Dunbartonshire was the council area with the joint second highest standardised birth rate (11.1 per 1,000 population, compared with 9.1 per 1,000 population in Scotland overall).

Ethnicity

The most recent data on ethnicity in East Dunbartonshire is that collected for Scotland's 2011 Census. The data below indicates that the biggest ethnic group is white, accounting for 93,051 people at the date of collection. The ethnic composition of East Dunbartonshire was as follows:

Ethnicity	Number	% of Population (at 2011)
White Scottish	93,051	88.60%
White Other British	5,026	4.79%
White Irish	1,248	1.19%
White Gypsy/Traveller	27	0.03%
White Polish	144	0.14%
White Other	1,126	1.07%
Multiple or Mixed	420	0.40%
Pakistani/Pakistani Scottish/Pakistani British	752	0.72%
Indian/Indian Scottish/Indian British	1,569	1.49%
Bangladeshi/Bangladeshi Scottish/Bangladeshi British	44	0.04%
Chinese/Chinese Scottish/Chinese British	701	0.67%
African/African Scottish/African British	169	0.16%
African Other	3	0.003%
Caribbean/Caribbean Scottish/Caribbean British	48	0.05%
Black/Black Scottish/Black British	16	0.02%
Other Caribbean or Black	5	0.005%
Arab/Arab Scottish/Arab British	170	0.16%
Other Ethnic Group	136	0.13%

Disability

There is limited information on the number of people who have a disability in East Dunbartonshire. The main source of data for this characteristic is the 2011 Census which asked respondents if their day-to-day activities were limited a lot, a little or not at all due to a health problem or disability; 7.8% of people's daily activities were limited a lot and 9.5% of people's activities were limited a little. It also asked respondents to report any long-term health conditions; 28% of people in East Dunbartonshire reported having one or more long-term health conditions.

Religion

The most recent data on religion in East Dunbartonshire is that collected for Scotland's 2011 Census. As at date of collection, the religious composition of East Dunbartonshire was:

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Religion	Number	% of Population (at 2011)
Church of Scotland	37,415	35.62%
Roman Catholic	23,390	22.27%
Other Christian	4,801	4.57%
Buddhist	151	0.14%
Hindu	605	0.58%
Jewish	66	0.06%
Muslim	1,044	0.99%
Sikh	942	0.90%
Other Religion	184	0.18%
No Religion	29,663	28.24%
Not Stated	6,765	6.44%

Poverty and Inequality

Based on the most recent Scottish Index of Multiple Deprivation (SIMD) data, published in 2020, East Dunbartonshire remains relatively less deprived in contrast to other Scottish local authorities with the majority of East Dunbartonshire datazones falling into the least deprived areas of

the SIMD. Although East Dunbartonshire, as a whole, is relatively less deprived than other local authorities in Scotland, there are specific areas within East Dunbartonshire that fall below the Scottish average.

Dat zones are a commonly used geography across Scotland and are determined by population rather than size, therefore urban dat zones have a smaller geographical area than rural dat zones. The average dat zone has a population of 760 people and there are currently 130 dat zones within East Dunbartonshire. East Dunbartonshire has eight dat zones in the most deprived 25% in Scotland. These are located in Hillhead, Auchinairn, Lennoxton, Kirkintilloch West and Keystone and Dougalston in Milngavie. Hillhead remains the most deprived area in East Dunbartonshire according to SIMD. The dat zone in Keystone and Dougalstone in Milngavie has entered the top 25% most deprived. There are seven individual domains for each dat zone and these, East Dunbartonshire has the most deprived dat zones in the access domain which would be expected given the rural nature of certain parts of the authority.

The East Dunbartonshire Community Planning Partnership is committed to reducing inequality and to targeting resources where they are needed the most. As a result, the Place/ Locality approach is being used to work within areas which experience the most inequality. This is a particular way of working with communities which moves away from simply providing services to an approach that alleviates local issues with tailored solutions, making local people central to the process. Currently, the four areas in East Dunbartonshire which have been identified as 'Place/ Locality Areas' are Hillhead and Harestanes, Lennoxton, Twechar and Auchinairn. For more information on the place approach, visit <https://www.eastdunbarton.gov.uk/place-approach>.

Equality Engagement Group

We are keen to continue to engage and include those with lived experience or interest in reducing inequality. This is an area that we are very keen to develop and improve upon and we are looking to link with our overall engagement strategy. The creation of a new Equality Engagement Group for East Dunbartonshire is currently being considered.

National Context

Over the past 40 years, over 100 pieces of legislation and statutory instruments have been enacted in order to promote equality in our society. This report contains East Dunbartonshire's equality practices and information as required by the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012. The regulations placed upon public bodies in Scotland are designed to help organisations demonstrate how they are taking steps to meet the general equality duty (Equality Act 2010).

The Specific Duties were created by secondary legislation in the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012. These specific duties came into force on 27th May 2012 and were subsequently amended by:

- The Equality Act 2010 (Specific Duties) (Scotland) Amendment Regulations 2015
- The Equality Act 2010 (Specific Duties) (Scotland) Amendment Regulations 2016

4. Mainstreaming Equality in East Dunbartonshire -Progress from 2017-2021

Policies

Impact Assessment Guide

The Council has recently replaced the Policy Development Framework (PDF) with an Impact Assessment Guide (IAG) and Checklist in 2019.

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The IAG has been developed in response to the legislative, regulatory and administrative requirements placed on local authorities by the Equality Act (2010) (Equality Impact Assessment), Environmental Assessment (Scotland) Act 2005, (Strategic Environmental Assessment), East Dunbartonshire Corporate Risk Management Strategy (Risk Assessment), General Data Protection Regulations (GDPR) and Data Protection Act 2018 (Data Protection Impact Assessment).

The IAG is a central source of information for policy and plan-makers to assess, identify and alter the policies, plans, programmes and strategies being developed within the Council. The IAG and related Checklist has been used as a proactive tool to ensure that plan-makers know the legislative, regulatory and administrative requirements of any policy document being produced ahead of its development.

All policy or practice developments are subject to an initial screening for impact on equality and then the full assessment if applicable. Our equality impact assessment encourages the relevant managers or policy authors to consider how plans might affect individuals with protected characteristics. The equality impact assessment should be completed before any policy is drafted. This allows any policy consultation work to coincide with equality-related consultation work. An equality impact assessment toolkit is available to assist those carrying out an assessment. Bespoke guidance is available for officers during this process to ensure a comprehensive assessment is carried out.

Accessible Information Policy

The Council's Accessible Information Policy sets out details on the range of accessible information methods and formats that can be expected from the Council, whether that be printed information, electronic information, face to face contact or contact by telephone. The intended outcome of the Policy is to ensure that the public, Council employees, elected members and partner organisations have equality of opportunity when communicating with or being in receipt of communication from the Council.

The Accessible Information Policy adopts six communication support principles of the Communication Forum Scotland to help the Council to engage effectively with people who have communication support needs. The Policy sets out how to access translators, interpreters or alternative formats, and also includes helpful information on using plain language, appropriate font and type size and appropriate contrast when using colour.

The Accessible Information Policy is being updated to reflect the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations which came into effect in September 2020. The Council's website has been updated to meet these regulations and guidance has been provided to employees to ensure that any documents that need to be published to the Council website meet accessibility requirements.

Page 176 The Council promotes the Contact Scotland BSL video translation service in the 'contact us' section of the website. BSL video is published where available on the website to provide useful information. This included Scottish Government guidance and NHS guidance and information in relation to the Covid-19 pandemic.

Equality and Human Rights Policy

The policy sets out the Council's commitment to the principles of equality, diversity and human rights. It covers all of our functions and policies, both in the provision of services and in employment. We wish to create an environment in which the services we provide and our workplace is free from unfair discrimination and where human rights principles are upheld. We also want our workforce and our service provision to reflect the communities we serve. Our approach to Human Rights will reflect the priorities and outcomes of Scotland's National Action Plan (SNAP) for Human Rights.

Domestic Abuse Policy

This Domestic Abuse Policy complements the Policy for Health, Safety and Welfare at Work and focuses on the issues relating to domestic abuse from an employment perspective. It has been prepared taking account of the recommendations contained in Equally Safe – Scotland's

Strategy for Preventing and Eradicating Violence against Women and Girls, and also the Council's policy in relation to professional practice relating to domestic abuse within its area.

The Council is aware of its duty of care as a good employer for ensuring, so far as is reasonably practicable, the health, safety and welfare of its employees at work, and for creating an environment in which employees are safe to disclose their experience of abuse in order to access support and increase safety for themselves and others. However, the right of employees not to disclose must be respected and no employee should feel pressured into sharing this information if they do not wish to do so. For some employees the workplace is a safe haven and the only place that offers routes to safety.

Learning and Development

Training

The Council's corporate induction training module includes equality and diversity issues and is mandatory for all members of staff to undertake. One of the priorities moving forward in East Dunbartonshire is building in a more robust learning and development programme on equality. A need for workforce training on impact assessments and practical applications of the general duty have been identified.

Early Career Development Programmes

The most recent census data shows that approximately 9.8% of people in East Dunbartonshire are aged 16-24.

Our most recent employee data reports have highlighted that this age group has shown a slight increase across the Local Government Workforce from 2018/2019 (3.45%) and 2019/2020 (3.85%), and 2021/2021 (6.63%), however it is still not proportionally represented. As the biggest employer in East Dunbartonshire, there remains a continued commitment by the Council to address this through development of the Early Career Programme across services areas.

The Council's Early Career Programme includes Modern Apprenticeships, a Graduate Programme and also supports Work Experience for Senior Phase pupils across Council services. This includes flexible and targeted work experience as well as the vocational element of the Foundation Apprenticeship qualification.

The first phase of our Modern Apprentice Programme started in August 2013 with 12 new Modern Apprentices (MAs) employed in various roles across the Council. Apprenticeship recruitment has been on an annual basis since then with a total of 74 young people taking up roles across service areas which include; Business Administration, Customer Services, Horticulture and ICT, Early Years, Craft, Construction Management, Procurement, Health & Social Care, Accounts and Finance, Vehicle Maintenance, Digital Marketing, Youthwork, Roads and Streetscene

Environmental. Of the 74 MAs recruited, the gender split was 55% male and 45% female. The Programme is also committed to addressing the gender imbalance in both STEM and Care related roles in line with Skills Development Scotland's Equality Action Plan 2019-21 and has had success recruiting males into Early Years roles, who will be a crucial part of the future workforce as role models. Guaranteed interviews are also offered to young people declaring a disability or who are care experienced.

In addition to positive outcomes for care experienced young people on the mainstream Apprenticeship Programme, our Early Career Programme has supported Social Work to develop and recruit two new MAs 'Youth Voice and Participation' funded through the Life Changes Trust. The role of these young people is to ensure that young people with care experience are empowered and supported to have their voices heard and to become champions for positive change. They will work directly with young people as part of the Champions Board and will attend and support Champions Board meetings. The start date for these MAs has been delayed due to COVID 19.

The Grad+ Programme has now been running for five years with Phase 7 Graduates recruited in October 2019. This brought the total number of Graduates to participate on the Programme to 38, recruited across various corporate service areas, including Housing, Business and Tourism, Legal, Strategic Planning, Community Learning and Development, Major Assets, Environmental Health, Social Work, Procurement, Audit and Risk, Finance, Business Change, HR, Civil Engineering, ICT and Innovation and Transformation. They undertake a one-year paid placement in line with their degree specialism. Of the 38 recruited, the gender split has been 50% male and 50% female. Of these, 33 have gone on to known promoted positions, 15 with the Council. Three are still on the Grad+ programme.

Apprentice and Graduate recruitment was paused in 2020, due to COVID-19. However, throughout lockdown, support for our young employees has continued and a further eight apprentices and two Graduates have gained fulltime employment with the Council. All Modern Apprentice and Graduate contracts were extended for a year to mitigate any impacts from this challenging time.

Recruitment

The Council supports the commitments under the Disability Symbol. The Disability Symbol is a recognition given to employers by Job Centre Plus who agree to take action to meet five commitments to individuals – the employment, retention, training and career development of disabled employees. Under the symbol, all candidates that meet the essential criteria for a post will be guaranteed an interview.

AccessAble

East Dunbartonshire Council is currently working with AccessAble to provide an update to their online access guide to a large number of buildings and locations in East Dunbartonshire.

AccessAble is a national online access guide available to everyone. There are now over 700 venues and sites in East Dunbartonshire which have been visited by an AccessAble surveyor and assessed for factual access information. The site enables those with specific access requirements to check venues in the area for the precise requirements they have. This detailed information is available on their website and on paper on request.

East Dunbartonshire's section on AccessAble can be browsed at: <https://www.accessable.co.uk/east-dunbartonshire-council>

AccessAble update the information annually.

Awareness

We provide equality related information, events and achievements to our Council employees and Elected Members through: briefing notes; news items via email and intranet and direct liaison with officers when required. We also publicise equality related information and news to local residents through our Council news webpages and regular press releases on equality items.

Page 179 The Council's Communication & Engagement team manage our Council website and social media accounts which have become an increasingly mainstream channel of promotion and awareness for equality information.

Further information on equality in East Dunbartonshire can be obtained by emailing equality@eastdunbarton.gov.uk or phoning **0300 123 4510**.

Licensing Activities

In exercising its functions under the Licensing (Scotland) Act 2005, the Licensing Board must have regard to the licensing objectives. The daily operations of Licensing in East Dunbartonshire is carried out by designated Licensing staff, who work within our Legal Services team and are accountable to the Board and its objectives.

The Licensing Board and Licensing Staff carry out their functions to seek to promote the licensing objectives. Examples of activities and how they intersect with the promotion of the equality duty include:

- **Preventing crime and disorder: the Board and staff ensure that licensed premises are operating in a manner to prevent crime and disorder. Evidence shows that domestic violence and identity based hate crime are commonly fuelled by alcohol**

therefore increased awareness within licensed premises is beneficial for the protection of people identified by various protected characteristics.

- **Securing public safety:** the Board and staff ensure that licensed premises are operating in a manner, which secures public safety.
- **Preventing public nuisance:** the Board and staff ensure that licensed premises have trading hours and are managed in a manner suitable for the location. This may be a consideration for licensed premises situated beside religious establishments and Licensing Standards Officers will encourage premises to foster good relations with groups.
- **Protecting and improving public health:** The Board and the Licensing Staff ensure that premises are not managed a manner in contrary to protecting and improving public health. The Board has introduced two overprovision areas in its Statement of Licensing Policy to address public health concerns.
- **Protecting children and young persons from harm:** The Board welcomes applications from those who wish to operate licensed premises which accommodate children, while ensuring that the premises are operated in a manner to protect children and young persons from harm including implementation of challenge 25. Ensuring premises are managed properly will contribute to safeguarding the rights and safety of children.

The Licensing Standards Officers work with Police Scotland to monitor premises. If a premises is found to be operating in a manner contrary to the licensing objectives then application for a review of the premises licence can be made by a Licensing Standards Officer or Police Scotland. Should a premises be found by the Board to be operating in a manner inconsistent with the licensing objectives then the Board has the power to issue a written warning, making a variation of the licence, suspend the licence or in the most serious cases revoke the licence.

5. Mainstreaming Equalities in Education - Progress from 2017-2021

East Dunbartonshire Education Authority is committed to the advancement of equality and the elimination of discrimination in all work undertaken across the teams. This approach accords with the Council's commitment to mainstreaming the General Duty throughout the organisation.

The Education Service continued developing and updating strategies, plans policies and procedures, ensuring these are:

- **compliant with the equalities agenda;**
- **equality impact assessed; and**
- **compliant with legislation that promotes and protects the rights of children and young people.**

Anti-Bullying

The Education Service have revised their Anti-Bullying policy (2020) to take account of national guidance *Respect for All: The National Approach to Anti-Bullying for Scotland's Children and Young People* (2017).

SEEMIS is the Education Information Management System used by all local authorities in Scotland. In January 2019, the Education Service joined phase 2 of the operational roll out of the SEEMIS Bullying and Equalities module. This on-line recording system:

- **allows more in-depth interrogation of data;**
- **complies with the Equality Act 2010;**
- **records different types of discriminatory behaviour; and**
- **records incidents against persons displaying the behaviour and persons experiencing the behaviour.**

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The Education Service provide an annual update to all schools in the new standardised approach to recording and monitoring bullying incidents in schools (updated SEEMIS bullying and equalities module).

All educational establishments are required to keep records of any bullying incidents. Data monitoring locally will support the improvement of targeted support and interventions that can be applied in a focussed, responsive way, recognising the unique nuances of geography and demographics.

Through SEEMIS, the Education Service make use of termly reports to support quality improvement in terms of practice in this area.

Early Learning

The Early Years Strategic Plan is currently being revised and will continue to support the delivery of additional early learning and childcare entitlements for families as detailed in the Children and Young People's Act (2014). The plan gives a clear focus on extra support for children and their families living in geographic communities who experience poorer life outcomes compared to those living in others areas within East Dunbartonshire.

Roll out of 1140 hours has been completed and all EDC establishments are offering 1140 hours in session 21-22. In order to support families to provide flexibility of care, almost all centres, have now transitioned to providing 48 week provision through two options:

Option 1 - Funded hours only with no fees – extended year (48 weeks)

Option 2 - Funded hours with additional wrap around – extended year (48 weeks)

If parents require term time provision, this option also exists at two of our EYCs one of which is our Gaelic Nursery.

Early Years employee training will continue to be a key priority. A comprehensive Professional Learning Programme is in place which can be accessed by both Local Authority and Funder Provider EYCs as well as Childminders. This will continue to develop staff capacity and enhance the learning experience for children in our early years establishments.

Additional Support Needs

The Education Service records information about our children and young people in respect of gender, age, additional support needs and looked after status. Additional support needs are defined in legislation as being long or short-term and can be due to disability or ill-health, learning environment, family circumstances or social and emotional factors. Reasons for a pupil having an additional support need do not align to any particular protected characteristics; they can cut across many at once or none at all.

In 2017, the Education Service carried out a strategic review of the provision of additional support needs. The ASN Review was published in 2018 and the Including Every Learner (IEL) policy was published in the same year. These two documents, along with the development of the IEL Promoting Positive Relationships and Managing Behaviour that Challenges Guidance, set out a review of the provision to meet the needs of children and young people with additional support needs, along with clear plans to increase inclusion and provide a more flexible and responsive system within the education service.

The presumption of mainstream education for all children (2000) has led to an increase in the number of pupils in mainstream schools with a wider range of needs. This requires the provision of resources to meet these needs and a high level of knowledge and skill by teachers and support staff. Schools within East Dunbartonshire have a very good reputation for inclusion with the needs of the individual child at the heart of the curriculum and learning and teaching approaches. A high level of support is provided to schools from the central team and the new Locality Teams provide advice, support and training. The Council's Educational Psychology Service has a key role to play in the provision of support and advice to the Council's schools and central team.

A Curriculum for Excellence (2004) details entitlements for every child:

- A coherent curriculum from 3 to 18;
- A broad general education to the end of S3;
- A senior phase including qualifications;
- Opportunities for skills for life, learning and work with a focus on literacy, numeracy and health and wellbeing;
- Personal support to enable them to gain as much as possible from the opportunities of Curriculum for Excellence; and
- Support in moving to a positive and sustained destination beyond school.

The provision in all schools, early years centres and additional support needs establishments ensure the delivery of these entitlements with the provision of appropriate support.

The ASN Review published in 2018 is currently under review in light of recent national guidance and recommendations. In line with requirements in the Education (Additional Support for Learning) (Scotland) Act 2004 (as amended), the Education Service within the Council has a duty to make adequate and efficient provision for the additional support needs of all children and young people. The implementation of Getting it Right for Every Child (GIRFEC) has led to a greater focus on the assessment of wellbeing, a holistic view of a child/young person's needs and the child and family at the centre of planning. The East Dunbartonshire ASN Strategy is currently being reviewed and will include key recommendations from the Review of additional support for learning implementation: report (Scottish Government, 2020) Key recommendations include:

- Rights and Participation
- Relationships
- Inclusion and Universal Support
- Wellbeing and Care

In 2021, the Scottish Government adopted the principles of the United Nations Convention on the Rights of the Child (UNCRC) and this will be enshrined in Scottish law. The revised guidance will set out plans to continue the improvement of provision, resources and approaches to meet the needs of all children, including those with additional support needs.

The East Dunbartonshire Education Service Plan (2021-2024) sets out priorities for improvement within the area of additional support needs and identifies capacity building as a focus across all sectors; secondary, primary and early years. This includes professional development, resources and support through locality teams.

The East Dunbartonshire Integrated Children's Services Plan (2020-2023) sets out four priorities for all children and young people in East Dunbartonshire. They are: health and wellbeing, healthy choices, child protection and corporate parenting. Together, these plans set the agenda for the education service over the next three years.

Autism

Following the successful launch of the Autism Strategy in August 2016 an ongoing programme of support for all Autism Advisers continues to develop across all education establishments in East Dunbartonshire. The programme is led by an Educational Psychologist and a Quality Improvement Officer and is further supported by Local Authority Coordinators, Health and partner agencies as appropriate. Professional Learning Communities (PLC) were established in 2018-19 to create further opportunities for sharing practice by those leading on this aspect of improvement in their establishment. These communities have enabled more focused professional learning tailored to specific sectors (Secondary, Primary, Early Years). All aspects of the Autism Adviser professional learning programme continue to be highly evaluated by participants.

Accessibility

The Education Accessibility Strategy 2017-20 sets out a plan to continually improve access to education for disabled pupils. The plan is structured around how we intend to: increase participation in the curriculum; improve the physical environment of schools; and improve communication with pupils with a disability. Inclusion is a national and council priority. There is an ongoing duty incumbent on all to promote awareness of disabilities and additional support needs, create inclusive environments in which the needs of all pupils can be met and in which children and young people can flourish in a safe and nurturing environment. A review of the Strategy will be undertaken this session.

Health and Wellbeing

Since August 2020, all East Dunbartonshire Council schools have had access to a school counselling service as one of a range of interventions that support the mental wellbeing of young people.. Where possible this support has continued throughout the pandemic with delivery taking place in schools when possible and continuity of service being provided virtually as required.

Quality Improvement visits continue to include a strong focus on Pupil Equity interventions, use of funding and analysis of impact. Support from the attainment advisor has allowed schools to have increased confidence in measuring the impact of reducing the attainment gap in literacy, numeracy and health and wellbeing.

The annual all sector Health Forum, jointly delivered with Education and the Health and Social Care Partnership had been postponed during Covid -19 but will be rescheduled in the current session as new models of working are now in place.

Gaelic Language and Culture

The East Dunbartonshire Council Gaelic Language Plan was approved on the 21st of April 2020 by the Bòrd.

In session 19-20, a short life working group for Gaelic was created. The aim of the group is to review current provision and identify areas for further development. There is representation from Comann nam Parant and Bord Na Gaidhlig on the group. The Head Teacher of Meadowburn PS and HT and PT Gaelic – Bishopbriggs Academy are also members of this group.

The revised East Dunbartonshire Admissions Policy and Transfer Arrangements is now finalised and has been published on the EDC Website – please see link below: <https://www.eastdunbarton.gov.uk/residents/schools-early-years-and-learning/school-catchments/admissions-policy-transfer-arrangements>

Page 185 The changes took effect from session 2020-2021. Section 5 of this policy clearly describes the revised processes in place with regard to application for places at the GME Unit at Meadowburn PS as well as Bishopbriggs Academy – GME Secondary Provision. This will further support progression in learning in Gaelic from primary to secondary.

The Education Service continues to promote a positive image of Gaelic, increase the learning of Gaelic and increase the use of Gaelic for children and young people as outlined in the Gaelic Language Plan.

It should also be noted that in session 2019-2020, the Gaelic nursery was nominated for the Education Scotland Gaelic Education Award and shortlisted as one of three finalists. They were asked to showcase the work of the Sgoil Araich by creating a video on the Languages week Scotland website ‘Celebrating the Scottish Education Award Finalists’ section – see link below.

<https://scilt.org.uk/LanguagesWeekScotland/SEA2020/tabid/8461/Default.aspx>

Children are involved in a range of Gaelic Medium learning and cultural experiences to enhance their understanding and use of the language and culture both indoors and outdoors. Gaelic heritage, language and culture are at the foundation of all learning and community opportunities and parental links are regularly used to widen exposure to Gaelic Language and culture. Songs and stories are used daily to aid and reinforce Gaelic learning with staff often creating their own Gaelic songs using familiar traditional tunes; children find these engaging and stimulating.

Outdoor learning is central to Sgoil Araich; a purpose built outdoor area continues to provide daily opportunities to access stimulating and purposeful play through access to loose parts and natural play opportunities; this variety allows children to engage fully in their own creativity and learning.

As part of 1140 hours roll out, the Gaelic Nursery, is now open from 9am until 3pm – term time. This is ensuring that children have increased access to Gaelic Immersion experiences throughout the year. All staff are Gaelic speakers which will ensure Gaelic immersion for younger Gaelic learners in the nursery. EY staff have also been able to access a training course called Fas run by Newbattle Abbey College which is further developing Gaelic language skills and early years pedagogy.

The Gaelic Nursery has its own Twitter profile separate from the school. The use of this social media platform is further promoting Gaelic in the Early Years as well as enhancing communication with parents.

The Sgoil Araich have been asked by Education Scotland to present at the Scottish learning Festival in September 2021 and to share Meadowburn Sgoil Araich's effective practice at an online seminar titled – Early Learning and Childcare – Gaelic Medium Education. The focus will be as follows: - "Practitioners and senior leaders will share factors contributing to high-quality GME early learning and childcare, recovery approaches and progress with the 1140 hours. English and Gaelic will be used."

Currently in session 21-22, the roll within the Gaelic Unit at Meadowburn Primary is 85. There are 13 children currently attending the Sgoil Araich with other children due to start as the nursery year progresses. Within Bishopbriggs Academy, the number of pupils in GME is currently 29 in session 21-22. This is a slight drop from last year's roll across all three sectors.

Community Learning

Employability provision continues to be made available to provide support to local residents to access jobs, training and further education. Much of this provision is funded by both the Scottish Government and European Union and this focuses on supporting individuals with significant barriers to employment. Examples of these barriers include being from an ethnic minority background, being homeless, looked after young people, single parents, having criminal convictions, long term unemployed or having health issues. Our Parental Employment Support project which provides support for parents who are in work but living in poverty to help them improve their employment situation and increase earnings. This project contributes to the East Dunbartonshire Child Poverty Plan.

Small grants have been made available to local employers to create new job opportunities for individuals who have barriers to employment.

A range of adult learning opportunities are also provided mainly targeted on those who are unemployed. We provide literacy and numeracy and English for Speakers of other Languages groups in community venues across East Dunbartonshire

Youth Work

Youth work is provided in schools which supports pupil equity strategies and a range of provision is delivered in relation to supporting learning needs. This includes the Princes Trust Achieve programme, STEM related learning, group and individual pupil support and employability related

provision. The Positive Achievements project provides community-based support to pupils who have barriers to attending mainstream schools. The East Dunbartonshire Youth Council has been established to support young peoples' voice being heard.

Evening Youth clubs are available across East Dunbartonshire and one club is specifically run for young adults with disabilities. The Positive Achievements programme also provides community learning opportunities for young adults with disabilities.

Our Early Careers programme provides apprenticeship, work placement and graduate employment opportunities within the Council for young people. This programme works to address equality issues and has been successful in attracting more males into childcare and early years.

LGBT Youth Scotland

We continue our partnership with LGBT Youth Scotland which includes support for young people and school staff.

The weekly youth service for LGBT young people aged 13 – 25 had to adapt in response to restrictions imposed by the pandemic. As face-to-face meetings were not possible a newly developed digital platform supported a move to online youth groups. The new digital model has led to youth groups merging and East Dunbartonshire are part of a larger group that includes two Glasgow youth groups,

At the beginning of last session (2020-21), the majority of our Secondary schools embarked on the LGBT School Charter programme. This programme involves taking a whole school approach to inclusion. A champions group is established, and includes member of staff and pupils who lead on various pieces of work set out in the Standards as they work towards achieving the Charter award.. A member of staff from LGBT Youth Scotland provides support to EDC staff members leading this programme in each of our schools. All schools are on track to achieve the Bronze Standard by May 2022.

Moving forward, our remaining two secondary along with three primary schools (one from each locality) will begin their Charter journey this session.

The LGBT Charter enables schools to send a positive message that their school is a champion of LGBT inclusion where LGBT staff and learners will be safe, supported and included, and makes a clear statement that equality and diversity are at the heart of the school and will support implementation of recent guidance on supporting transgender pupils in schools (2021).

Mentors in Violence Prevention Programme

The Education Service continue to deliver the Mentors for Violence Prevention (MVP) programme in Secondary schools. MVP is a bystander intervention programme which focuses on tackling intimate relationship abuse, harassment, bullying, sexting, and control. The programme is delivered to senior phase pupils (S4 – S6) in the first instance and they in turn are supported in delivering the programme to younger pupils. The aim of the programme is to provide young people with the skills to safely intervene and prevent gender-based violence amongst their peers. The programme involves a multi-agency approach (Education, Police and Women's Aid). Due to staffing changes a number of MVP school leads changed and all schools required training or a refresher session. All but one of our secondary schools will have undertaken training by the end of this current school session with all schools committing to implementing the MPV programme in session 2022-23. Three members of staff in East Dunbartonshire are currently undertaking the train the trainer programme which will ensure sustainability in providing in-house training as needs arise.

Consultation and Engagement

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The Education Service continue to consult a wide cross section of stakeholders using a range of methods. This has included our Early Years parents and carers, parents of children with additional support needs as well as children and young people with additional support needs. The Education Service consults with other key stakeholders who represent people of a variety of ages, ethnicities, religions, sexual orientations genders and people with disabilities, as required. Bodies and organisations include both Pupil and Parent Council Forums, East Dunbartonshire Health and Wellbeing Strategic Group and LGBT Youth Scotland.

Partnerships

Empowered

Empowered is the multi-agency partnership in East Dunbartonshire, which is committed to the prevention and elimination of gender-based abuse. Empowered brings together a wide range of knowledge and expertise from the following agencies:

- **ASSIST**
- **Ceartas Advocacy**
- **Citizens Advice Bureau**
- **Community Health Partnership**
- **EDC Adult Protection Services**

- **EDC Child Protection Services**
- **EDC Children's Services**
- **EDC Education services**
- **EDC Community Protection Services**
- **EDC Criminal Justice Social Work Services**
- **Elected Members**
- **EDC Housing Services**
- **East Dunbartonshire Association for Mental Health (EDAMH)**
- **East Dunbartonshire Women's Aid**
- **Police Scotland**
- **Rape Crisis Glasgow**
- **Say Women**

The purpose of the group is to share good practice, consider implications of national policies or initiatives on member agencies and add value to our services for victims of abuse through effective partnership working.

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In 2018, Empowered held a development session to review membership, to update its terms of reference and to agree on an action plan for the period 2018-2021. The action plan mirrors priorities in the Scottish Government's Equally Safe strategy, namely:

- Scottish society embraces equality and mutual respect and rejects all forms of violence against women and girls;
- Women and girls thrive as equal citizens; socially, culturally, economically and politically;
- Interventions are early and effective, preventing violence and maximising the safety and wellbeing of women, children and young people;
- Men desist from all forms of violence against women and girls and perpetrators of such violence receive a robust and effective response.

Four subgroups were also established at this time to take an integrated and consistent approach to pursuing actions in the following key areas - Perpetrator Behaviour Change, Learning and Development, Prevention and Early Intervention.

The Learning and Development subgroup reviewed and updated detailed online guidance in relation to local and national services available to support families affected by violence or abuse. The improved information is located within the Health and Social Care Services section of the Council's website. Can be browsed here [Domestic abuse | East Dunbartonshire Council](#)

Empowered supported the introduction of the UP2U programme in East Dunbartonshire in 2018, in partnership with colleagues from the East Dunbartonshire Community Justice Partnership. This is a court-mandated programme for convicted perpetrators of domestic abuse in East

Dunbartonshire. Members of Empowered were involved in the development of programme resources and in offering a concurrent support service to female partners or ex-partners of the men attending the programme.

Empowered has continued to support the annual '16 Days of Action' campaign by holding a conference in 2017 for local practitioners and members of the public. In 2018, the actor Naomi Breeze performed two different plays to raise awareness of domestic abuse. One event was held in Kirkintilloch town hall for members of the public and local workers, and the second event aimed to raise awareness of the local Multi Agency Risk Assessment Conference (MARAC) process and was aimed at workers and volunteers with a specific interest in this area. In 2019 and 2020, the Council, in partnership with the Kirkintilloch and district branch of the Soroptimists International, lit up three buildings – the William Patrick Library in Kirkintilloch, Bearsden Community Hub and Milngavie Town Hall – in orange in support of the campaign.

Scottish Government Reporting - All Violence against Women partnerships in Scotland are required to complete annual returns. These are required by the Scottish Government and COSLA to demonstrate the progress being made to prevent and eradicate violence against women and girls across Scotland. Empowered Partners contributed to the Equally Safe Quality Standards and Performance Framework returns in 2018, 2019 and again in 2020. Feedback from the Improvement Service, who collate the returns, has indicated that overall, East Dunbartonshire's results were very similar to the national averages and are only lower in the Multi-Agency Working category. This was also the only significant change from the previous year's report across all the priorities and can be directly attributed to capacity constraints in the Partnership which we hope to improve on in the coming year.

In 2020, Empowered held a development session which was facilitated by the National Violence Against Women Programme Manager. The purpose of this day was to look at the local and national drivers for tackling VAWG amid the Coronavirus pandemic, to identify key priorities for the partnership moving forward and to develop a revised, more appropriate action plan for the partnership.

During the pandemic, members of Empowered contributed articles to the EDC Public Protection bulletin, raising awareness of VAWG issues, particularly the heightened risks associated with domestic abuse. Presentations on the impact of Covid-19 on those experiencing domestic abuse were given to professionals and volunteers attending virtual meetings, for example East Dunbartonshire Voluntary Action's (EDVA's) Older Person's Network and its Children and Families network.

Empowered members continued to support clients throughout the Covid-19 pandemic, moving from face-to-face support to alternative, suitable means. Funding was sourced by some Partners to provide women, children and young people with essential communication devices, such as phones, tablets, laptops and access to the internet. Funding was also sought to provide those most at need with shopping vouchers for food and winter clothing.

Community Planning Partnership Working

A key function of the Council is to participate in Community Planning. This is the process by which statutory and voluntary partners work together to improve outcomes for a local authority area.

We have agreed on six local outcomes which provide strategic direction for all service planning by Community Planning Partners, including the Council and are included in our Local Outcome Improvement Plan 2017-2027. The outcomes are:.

- 1. East Dunbartonshire has a sustainable and resilient economy with busy town and village centres, a growing business base, and is an attractive place for visitors and investors.**
- 2. Our people are equipped with knowledge and skills for learning, life and work.**
- 3. Our children and young people are safe, healthy and ready to learn.**
- 4. East Dunbartonshire is a safe place in which to live, work and visit.**
- 5. Our people experience good physical and mental health and wellbeing with access to a quality built and natural environment in which to lead healthier and more active lifestyles.**
- 6. Our older population and more vulnerable citizens are supported to maintain their independence and enjoy a high quality of life, and they, their families and carers benefit from effective care and support services.**

There are also a series of four Place/Locality Plans, in the place areas of highest deprivation in East Dunbartonshire (Auchinairn, Harestanes & Hillhead, Lennoxton and Twechar) with a specific focus of addressing inequality. All Community Planning Partners play a role in the delivery of the LOIP objectives and the Place Plans.

Voluntary Sector

East Dunbartonshire currently funds a number of voluntary sector organisations regarded as key to the achievement of Community Planning objectives. These organisations are:

- **East Dunbartonshire Women's Aid**
- **East Dunbartonshire Citizens Advice Bureau**
- **East Dunbartonshire Voluntary Action**
- **Twechar Community Action**

Various activities enabled by our Strategic Partner Agreements benefit people who share protected characteristics. For example, East Dunbartonshire Women's Aid provide a wide range of services to support local women, children and young people affected by domestic abuse including access to refuge and implementation of local and national strategies around Violence Against Women.

As part of our responsibilities as a public body, will ensure that future development of our strategic partner agreements explicitly sets out conditions and guidance to aid the mainstreaming of the equality duty further.

7. Equality Outcomes 2021-2025

Our outcomes are designed to help us achieve our vision and meet our general duty to eliminate discrimination and harassment; promote equality of opportunity and promote good relations.

An equality outcome is a result which we as a local authority aim to achieve in order to further one or more of our general equality duties.

Outcomes are the changes that result for individuals, communities, organisations or society as a consequence of the action we have taken.

In developing Equality Outcomes for 2021-2025, the Council reviewed progress made on delivery of the current outcomes (detailed as appendix 1). This review has supported the identification of Equality Outcomes for delivery in East Dunbartonshire for 2021-2025 (detailed in Appendix 1).

For 2021-25 East Dunbartonshire Council will:

Outcome 1 – Ensure accessibility of services and information

Outcome 2 – Promote inclusion, equality and diversity

Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)

Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)

8. Equal Pay

The Mean average hourly rate for males and females within this section are based on permanent and temporary employees. For the purposes of this calculation 'Leavers' have been excluded and the calculation is based on the total number of staff at the end of each reporting period. The table below shows the gender pay gaps across the current and previous reporting periods.

	2015/16		2016/17		2017/18		2018/2019		2019/20		2020/21	
All EDC Employees	Average Hourly Rate	Average Gender Pay Gap	Average Hourly Rate	Average Gender Pay Gap	Average Hourly Rate	Average Gender Pay Gap	Average Hourly Rate	Average Gender Pay Gap	Average Hourly Rate	Average Gender Pay Gap	Average Hourly Rate	Average Gender Pay Gap
Female	£15.51	£0.96	£14.86	£0.94	£15.77	£0.92	£15.53	£1.05	£16.36	£1.07	£16.76	£0.99
Male	£16.47		£15.80		£16.69		£16.58		£17.43		£17.75	

The trends across East Dunbartonshire Council workforce is of a predominantly female workforce and identifies the predominance of females within Grades 3, 4, 5 & 6 which include roles traditionally occupied by females such as Homecare, Facilities Management, Early Years and Administrative roles. The increase in the Gender pay gap between 2018-2020 was attributed to an increase in roles in these areas, in particular Early Years during the 1140 hours expansion of the provision of early years and childcare. Trends across teaching roles identify a consistency around the differentials between male and female within the profession and the Increase of Teacher Headcount in 2020-21 supported the decrease in the Gender Pay Gap. This correlates with on-going trends with the acknowledgement that improvement in the balance will be dependent on a number of factors over coming years such as promotional opportunities, vacancies within the employee groups and turnover across all categories of roles.

Due to the Covid-19 outbreak, the Government Equalities Office (GEO) and the Equality and Human Rights Commission (EHRC) stated on the 24th March 2019, that they have taken the decision to suspend enforcement of the gender pay gap deadlines for the 2019/20 reporting year. The decision means there will be no expectation on employers to report their data if they have not already done so. The full statement can be found here: <https://www.gov.uk/government/news/employers-do-not-have-to-report-gender-pay-gaps>
For any questions about these changes or for any further support if you do choose to report, please contact the GPG team on gpg.reporting@geo.gov.uk

Parental Leave

The requests for parental leave have declined from previous years in 2019/20 which still allowed for the segmentation of data but in 2020/21 it went to levels below five and therefore too small a number to report without risk of identifying individuals. This may be due to the pandemic and an increase in home working.

In 2019/20 all leave requests were made by females (100%).

In 2019/20 requests were in the 45-54 age category (45-64%) with 29.4% requests being made in the 25-34 and 35-44 age group categories which presents a more event split across the age categories.

The requests for 2020/21 have decreased to levels where the applications are below five and therefore too small a number to report without risk of identifying individuals.

Moving Forward with Employee Monitoring

Although there has been improvement in employee monitoring within certain categories it is recognised that there is a further requirement to emphasise the importance of collating employee data and providing more information around the purpose and use of the employee monitoring data to our workforce to reduce the occurrence of 'no response provided'.

In particular improved reporting would ensure stronger links between equality monitoring and the Council's Workforce Strategy to enable the Council to prepare for future workforce challenges and inform the development of policy;

Exercises were carried over 2017/18 and a further exercise in early 2019 with managers and employees whom have access to employee self-service to promote and encouraged the completion of the on-line Equality Monitoring form;

Further campaign/s to include information around the use and reason for collation of such information will be rolled out to encourage greater reporting. This will include reviewing how we can target those in our workforce who do not use computers or laptops in the workplace.

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Workforce Strategy

The Council's Workforce Strategy data is reviewed quarterly and provides a data set on the structure of the Council and its workforce to ensure the Council can identify and respond to any current and future workforce challenges such as Brexit, the Covid-19 pandemic and skill shortages against an aging workforce.

The current data information set covers some of the protected characteristics such as age, gender, disability and nationality profiling, however it is recognised that analysis of other protected characteristics from the Equality Monitoring exercise/s would further enhance the knowledge around the profiling of the workforce.

Integrated Management System & Digitalisation

The self-service aspect of the on-line employee management system (iTrent) allows employees to provide and update their sensitive information and employees will be further encouraged to use this facility;

An electronic leavers questionnaire is in the process of being developed which will request information around the protected characteristics which is hoped will feed directly into the iTrent management system to facilitate further detail around the reason/s for exiting the organisation and feeding into the Workforce Strategy;

Sensitive information is monitored at the point of recruitment and further work will be carried out around establishing if this information can be loaded directly into the iTrent management system where the employee provides their agreement to do so capturing the information for all new starts going forward.

9. Contact Details

You can get more information from our Equalities Officer by:

- calling **0300 123 4510**
- emailing equality@eastdunbarton.gov.uk
- **writing to:**
Equalities Officer
East Dunbartonshire Council
Southbank House
Kirkintilloch
Glasgow
G66 1XR
-

10. Other Formats & Translations

This document can be provided in large print, Braille or on CD and can be translated into other community languages. Please contact the Corporate Communications Team by calling **0300 123 4510** or emailing corpcommunications@eastdunbarton.gov.uk

本文件可按要求翻譯成中文，如有此需要，請電 **0300 123 4510**。

اس دستاویز کا درخواست کرنے پر (اردو) زبان میں ترجمہ کیا جاسکتا ہے۔ براہ مہربانی فون نمبر **0300 123 4510** پر رابطہ کریں۔

ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮੰਗ ਕਰਨ ਤੇ ਪੰਜਾਬੀ ਵਿੱਚ ਅਨੁਵਾਦ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ। ਕਿਰਪਾ ਕਰਕੇ **0300 123 4510** ਫੋਨ ਕਰੋ।

Gabhaidh an sgriobhainn seo cur gu Gàidhlig ma tha sin a dhìth oirbh. Cuiribh fòn gu **0300 123 4510**

अनुसोध करने पर यह दस्तावेज हिन्दी में भाषांतरित किया जा सकता है। कृपया **0300 123 4510** पर फ़ोन कीजिए।

11. Appendix 1

Equality Outcomes 2021-2025

Following collective agreement of the Equality Outcomes for 2021-2025, a detailed action plan with specific actions, measurements, leads and timescales was created across all teams and council services.

EQUALITIES OUTCOMES 2021

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
<p>Theme 1 – Access to information Actions</p> <p>1.1 Publish council decisions and papers (Legal & Democratic)</p> <p>1.2 Publish Local Housing Strategy (Housing)</p> <p>1.3 Publish Allocations Policy (Housing)</p> <p>1.4 Ensure council documents and guidance are accessible to all (Legal & Democratic)</p> <p>1.5 Ensure all Land Planning and Development produced documents are accessibility checked prior to publication (Land Planning and Development)</p> <p>1.6 Via the building warrant application process then</p>	<p>Theme 3 – Promote Inclusion Actions</p> <p>3.1 Transition planning for children with complex needs moving to adult services (Fieldwork etc)</p> <p>3.2 Safeguarding – older people, carers and those with protected characteristics (previously only included disabilities) (previously Outcome 6)</p> <p>3.2.1 Build links between Equality Engagement Group and ED Welfare Reform Group to address gaps in provision for protected characteristics (CPP)</p> <p>3.2.2 Conduct needs analysis for protected groups for</p>	<p>Theme 6 – Equitable Quality Education Actions</p> <p>6.1 Remove financial barriers to learning and ensure equitable access to all aspects of school life (Education)</p> <p>6.2 Conduct review of effectiveness of Education Support Team against needs of EAL pupils (Education)</p> <p>6.3 Develop an Education specific equality eLearning module and promote (Org Development & CPP)</p> <p>6.4 Develop an Education specific EqIA (CPP and Committee Services)</p> <p>6.5 LGBT Youth Scotland teacher training sessions (Education)</p>	<p>Theme 8 – Healthy Lives Actions</p> <p>8.1 Delivery of healthy & nutritious school meals (Facilities Mgt)</p> <p>8.2 Food growing strategy increased in socio economic disadvantaged areas (Sustainability)</p> <p>8.3 Updating EDC records, risk assessments, method statements and policies and procedures (Health & Safety)</p> <p>8.4 Ensure premises are compliant with legislation (Health & Safety)</p> <p>8.5 Refer staff who require to occupational health (Health & Safety)</p>

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
<p>ensure new development layouts, building and planning applications are as accessible as possible for all users (Land Planning and Development)</p> <p>1.7 Explore how best to publicise consultation opportunities and how best to facilitate events to remove actual or perceived barriers (Legal & Democratic)</p> <p>1.8 The EDC equality webpage updated regularly and maintained to provide accurate info (CPP)</p> <p>1.9 Frontline staff training on use of sensory aids and alternate formats (Customer Services)</p> <p>1.10 Update Accessible Info Policy and promote internally (CPP and Corp Comms)</p>	<p>development of Financial Inclusion Strategy (CPP)</p> <p>3.2.3 Review and adjust provision of IT classes to meet demand (Org Development)</p> <p>3.2.4 Review needs of protected groups in community development, health and wellbeing interventions delivered through PLACE (CPP and those delivering PLACE)</p> <p>3.2.5 Ensure specific needs of protected groups are met in our Strategy for Carers (Adult and Community Care Services)</p> <p>3.2.6 Carry out exercise to raise awareness of caring and signposting of support services (Education)</p> <p>3.2.7 Improve the identification and assessment of needs of young carers in ED (Education, Children’s Services & IJB and care agencies)</p> <p>3.3 Build equality monitoring questions into pupil health and wellbeing survey to obtain baseline protected characteristics data (Delivering for Children and Young People partnership group and CPP)</p>	<p>6.6 School handbooks updated by Equality Act 2010 statements (Education)</p>	<p>8.6 Review training programme (Health and Safety)</p> <p>8.7 Reasonable adjustments and risk assessments (Health & Safety)</p>

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
	<p>3.4 Homeless people supported into accommodation where possible (Homelessness)</p> <p>3.5 Support participatory and human rights budgeting (Finance & Audit)</p> <p>3.6 Provide Tenant Participation Service Forums for tenants and resident groups (Housing)</p>		
<p>Theme 2 – Access to services Actions</p> <p>2.1 Increase access to recycling services for all residents – access to assistance programmes (Waste Mgt)</p> <p>2.2 Increase supply of accessible, affordable housing (Assets & Estates)</p> <p>2.3 Increase accessibility to all council buildings (Assets & Estates)</p> <p>2.4 Promote/remove disabled parking spaces as approved through social work (Technical & Engineering)</p> <p>2.5 Review Housing and Social Work policies to provide translation services (Housing, Child and Adult Services)</p>	<p>Theme 4 – Promote Equalities Actions</p> <p>4.1 Ensure EqIA process is used effectively across all services (Regen & Town Centre)</p> <p>4.2 EqIA training delivered to manager and policy authors (Org Development & CPP)</p> <p>4.3 Ensure equality processes are fully costed and any options for savings etc are assessed via EqIA process (Finance)</p> <p>4.4 Ensure Land, Planning and Development policies meeting the needs of all equality groups (EqIA) (Land Planning & Dev)</p> <p>4.5 Reduce Fuel Poverty at a local level (Sustainability)</p>	<p>Theme 7 – Skills for lifelong learning & work Actions</p> <p>7.1 Skills for lifelong learning and work (Education)</p> <p>7.1.1 Employability support</p> <p>7.1.2 Financial support</p> <p>7.2 Support adults with barriers to access employment (Education)</p> <p>7.3 Review Senior Phase work to take account of specific barriers for protected groups (Education and Org Development)</p> <p>7.4 Monitor school attainment levels against protected characteristics (Education)</p> <p>7.5 Provide access to jobs locally and enhance the local economy (City Deal)</p>	<p>Theme 9 – Promote Wellbeing Actions</p> <p>9.1 Support young people's wellbeing (Education)</p> <p>9.2 Mental health of our children and families (Fieldwork etc)</p> <p>9.3 Mental Health Strategy group feeding into ensuring early intervention with services working together (Fieldwork)</p> <p>9.4 Enable people and communities to enjoy increased physical and mental wellbeing (Fleet Mgt)</p> <p>9.5 Support older population to enjoy high quality of life through provision of</p>

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
<p>2.6 Building adjustments based on needs of physically disabled pupils (Education and Corp Assets)</p> <p>2.7 Implement annual disabled access assessment in schools and nurseries (Education and Corp Assets)</p>	<p>4.6 Achieve gender equality & empower all women and girls (CPP) – UNSDG</p> <p>4.6.1 Implement MARAC (VAW coordinator)</p> <p>4.6.2 Implement multi-agency training calendar for members of ED's VAW Partnership (VAW Coordinator)</p> <p>4.7 Consideration of protected characteristics in planning applications and capital works (Technical & Engineering)</p> <p>4.8 Implement a new elearning platform and deliver equality eLearning module for EDC staff and promote (Org Development & CPP)</p> <p>4.9 Develop publicity plan for annual equality events internally and externally (Corp Comms & CPP)</p> <p>4.10 Conduct review of HR policies to ensure reflect legislation (Org Change and Employee Relations)</p> <p>4.11 Ensure HR systems support requirements of equality legislation (CPP,</p>	<p>7.6 Support young people to sustain positive destinations (previously outcome 4) (Education)</p> <p>7.6.1 Promote and recruit MAs and early career development programmes school leavers (Org Development)</p> <p>7.6.2 Strengthen links between local area coordinators and Employability Services to increase opps (Adult and Community Care & Org Development)</p> <p>7.6.3 Develop new employability No One Left Behind plan.</p> <p>7.6.4 Increase links between ASN schools and Employability Services to increase opps (Education and Org Development)</p> <p>7.6.5 Review Youth Employment strategy (Org Development and Youth Employment Activity Plan group)</p> <p>7.6.6 Client survey of Employability Services experience for protected characteristics (Org Development and Youth Employment Activity Plan group)</p>	<p>inclusive transport services (Fleet Mgt)</p> <p>9.6 Deliver vision of inclusive and accessible open spaces and green network (Sustainability)</p> <p>9.7 Healthy Working Lives campaigns and wellbeing days promoted (Health & Safety)</p> <p>9.8 Support staff in return to work and ensure workplaces are COVID safe (Health & Safety)</p>

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
	<p>Org Change and Employee Relations)</p> <p>4.12 Hate Crimes, bullying & violence (previously Outcome 5)</p> <p>4.12.1 Reporting & handling hate crimes in conjunction with Police Scotland (Housing)</p> <p>4.12.2 Preventing & handling discrimination and inequality (Education)</p> <p>4.12.3 Update Employee Complaints procedure to reflect needs of protected characteristics (Org Change and Employee Relations)</p> <p>4.12.4 Promote Third Party Reporting Centres in ED (Adult Protection, Criminal Justice, VAW Coordinator)</p> <p>4.12.5 Tailored workshops to schools for pupils on bullying and hate crime (Education and Police Scotland Campus Officers)</p>		

Outcome 1 – Accessibility of services and information	Outcome 2 – Promote inclusion, equality and diversity	Outcome 3 – Promote equitable quality education and promote lifelong learning opportunities for all (UNSDG)	Outcome 4 – Ensure healthy lives and promote wellbeing for all at all ages (UNSDG)
	<p>4.12.6 Implement updated Anti-Bullying Policy (Education)</p> <p>4.12.7 Training for teaching and support staff on anti-bullying policy (Education)</p> <p>4.12.8 Ensure schools are recording incidents of bullying on SEEMIS(Education)</p>		
<p>Page 202</p>	<p>Theme 5 – Promote Diversity Actions</p> <p>5.1 Representative workforce (previously Outcome 3)</p> <p>5.1.1 Explore channels and publicising of vacancies to increase diversity of applications received and appointments made (Legal & Democratic)</p> <p>5.2 Develop New Start equality monitoring survey (Org Change and Employee Relations)</p> <p>5.3 Develop employee equality monitoring survey (Org Change and Employee Relations)</p>		

12. Appendix 2

Occupational Segregation by Pay Grade

Grades as at 31st March 2021																Grand Total
Grades	EPB			Finance			HSCP			PN&CA			SMT			
	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	Female	Male	Total	
Grade 3	*	*	*	0	0	0	0	0	0	228	49	277	0	0	0	279
Grade 4	570	39	609	0	0	0	13	*	15	310	65	375	0	0	0	999
Grade 5	239	30	269	*	*	8	225	29	254	49	175	224	0	0	0	755
Grade 6	386	53	439	8	6	14	82	10	92	45	183	228	0	0	0	773
Grade 7	70	13	83	*	*	5	48	25	73	32	46	78	0	0	0	239
Grade 8	43	31	74	*	*	*	98	21	119	23	57	80	0	0	0	277
Grade 9	40	14	54	8	*	11	21	*	25	8	15	23	0	0	0	113
Grade 10	10	*	13	0	0	0	16	8	24	10	9	19	0	0	0	56
Grade 11	0	0	0	*	*	*	*	*	*	0	0	0	0	0	0	7
Grade 12	5	5	10	*	0	*	0	0	0	*	5	9	0	0	0	20
Grade 13	*	0	*	0	0	0	0	*	*	0	0	0	0	0	0	*
Grade 16	0	0	0	0	0	0	*	*	*	0	0	0	*	*	6	9
Grade 17	0	0	0	0	0	0	*	0	*	0	0	0	*	*	5	6
5BP	*	*	*	0	0	0	0	0	0	0	0	0	*	*	*	*
5BW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5JA	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*	*
Chartered Teachers	53	12	65	0	0	0	0	0	0	0	0	0	0	0	0	65
Depute / Principal Psychologist	*	0	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Deputy Head Teacher Job Sized	*	0	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Education Support Office	*	*	*	0	0	0	0	0	0	0	0	0	0	0	0	*

Head Teachers Jobsized	90	29	119	0	0	0	0	0	0	0	0	0	0	0	0	119
Modern Apprentice	5	12	17	0	0	0	0	0	0	0	0	0	0	0	0	17
Music Instructors	15	14	29	0	0	0	0	0	0	0	0	0	0	0	0	29
Principal Teachers	175	62	237	0	0	0	0	0	0	0	0	0	0	0	0	237
Psychologist	*	0	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Quality Improvement Manager	0	*	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Quality Improvement Officer	5	*	6	0	0	0	0	0	0	0	0	0	0	0	0	6
Senior Psychologist	*	0	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Teachers Conserved - EDC	7	*	10	0	0	0	0	0	0	0	0	0	0	0	0	10
Trainee	*	0	*	0	0	0	0	0	0	0	0	0	0	0	0	*
Unpromoted Primary	639	65	704	0	0	0	0	0	0	0	0	0	0	0	0	704
Unpromoted Secondary	348	142	490	0	0	0	0	0	0	0	0	0	0	0	0	490
Grand Total	2718	532	3250	29	17	46	506	105	611	709	604	1313	6	8	14	5234

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

PNCA/064/21/KA

**DEPUTE CHIEF EXECUTIVE – PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

CONTACT OFFICER:

**KIRSTY ANDERSON, POLICY ADVISER,
COMMUNITY PLANNING AND PARTNERSHIPS
TEAM**

SUBJECT TITLE:

**EAST DUNBARTONSHIRE DRAFT PLAN FOR
COMMUNITY LEARNING AND DEVELOPMENT
(2021-24)**

1.0 PURPOSE

- 1.1** The purpose of this Report is to provide Elected Members with an update on the development of the new East Dunbartonshire Plan for Community Learning and Development (CLD) for 2021-2024.

2.0 RECOMMENDATIONS

It is recommended that Council:

- a)** considers the progress made in the development of the new CLD plan,
- b)** instructs officers to undertake public consultation on the draft new Community Learning and Development Plan; and
- c)** instructs officers to provide a further report to a future meeting of Council on the final version of the Community Learning and Development Plan, further to the public consultation.

THOMAS GLEN

DEPUTE CHIEF EXECUTIVE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** In September 2013, the requirements of CLD (Scotland) Regulations 2013 came into force, followed by guidance for local authorities in May 2014. These Regulations required the development of a three year plan for CLD in each local authority (including actions by CLD partners) commencing 1 September 2015. The Community Planning Partnership Board approved the first East Dunbartonshire CLD Plan on 10th September 2015 (**CST/117/15/KA**). An update on the progress of that draft plan was provided to Council in June 2018 (**PNCA/079/18/DG**). The final CLD Plan was agreed by Council on 15 November 2018 (**PNCA/152/18/DG**).
- 3.2** CLD is a way of working with and supporting individuals and communities to make improvements in their lives and their local environment. This can be undertaken through community-based learning or community action.
- 3.4** The current East Dunbartonshire CLD Plan (2015-2018) sets out a range of outcomes and actions in relation to identified needs such as improving skills for learning, life and work, particularly amongst vulnerable or disadvantaged groups, or supporting volunteering and the development of existing and new community groups.
- 3.5** East Dunbartonshire received a positive inspection report in 2017 and it is likely another inspection will take place in the lifetime of this Plan. The inspection found that there was a shared sense of purpose, underpinned by workforce development across the CLD Partnership in East Dunbartonshire, with well-planned and targeted provision tailored to individual and community need that is improving life chances. The inspection also provided two key recommendations around strengthening governance arrangements, and monitoring and reporting progress against the CLD Plan at all levels.
- 3.6** Revised government guidance on CLD planning was released in December 2020 by Education Scotland. The new guidance continues the priority themes outlined in the previous 2018 guidance i.e. Involvement, shared CLD Priorities, planning, governance and workforce development. This new guidance also takes note of the pandemic and the role of CLD planning in community renewal and resilience. Both the new guidance and the inspection feedback is being used to help develop the new CLD Plan for East Dunbartonshire.
- 3.7** The CLD Partnership has meet monthly over the last year to develop the plan. The group comprises relevant Council teams and partners from external organisations such as East Dunbartonshire Citizen's Advice Bureau, East Dunbartonshire Voluntary Action, Health and Social Care Partnership, the College, Skills Development Scotland etc. This group sits under Local Outcome 2 of the East Dunbartonshire Local Outcomes Improvement Plan: "our people are equipped with knowledge and skills for learning, life and work."

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – no current implications
- 4.2** Workforce (including any significant resource implications) – the CLD workforce is spread out across Council services, teams and partners. There is no significant increase or decrease in resources outlined in this Plan.

- 4.3 Legal Implications – no implications
- 4.4 Financial Implications – no implications
- 4.5 Procurement – no implications
- 4.6 ICT – no immediate implication although digital upskilling will feature in the workforce development plan
- 4.7 Corporate Assets – no immediate implications although support to groups that run community halls takes place through the work of this plan.
- 4.8 Equalities Implications – the CLD plan has been assessed against the Policy Development Checklist and an Equality Impact Assessment undertaken.

5.0 **MANAGEMENT OF RISK**

The risks and control measures relating to this Report are as follows:-

- 5.1 The CLD plan has been assessed against the Policy Development Checklist and a Risk Assessment undertaken.

6.0 **IMPACT**

- 6.1 **ECONOMIC GROWTH & RECOVERY** – The policy may have indirect economic benefits as community groups or individuals who participate in volunteering and skills development will have increased employability. Social enterprise development is also a key aspect of the CLD plan which can benefit local economic growth
- 6.2 **EMPLOYMENT & SKILLS** - CLD approaches have a key role to play in CLD Workforce Development. The aim is to ensure all multi-agency training is based on a needs assessment with staff and delivered in an interactive and engaging way. This is followed by self-evaluation and reflection - one of the seven key competences of CLD practitioners.
- 6.3 **CHILDREN & YOUNG PEOPLE** - Opportunities for skills, learning and capacity building through various education and skills initiatives will be delivered as part of the Plan. This includes targeted support for parents and family learning.
- 6.4 **SAFER & STRONGER COMMUNITIES** - Youth diversionary activities are part of the Plan alongside work to target the learning and development of women and girls affected by domestic abuse.
- 6.5 **ADULT HEALTH & WELLBEING** - Health and well-being of target groups is addressed through the Plan, for example via the *Health Issues in the Community Course* being delivered in our targeted locality areas.
- 6.6 **OLDER ADULTS, VULNERABLE PEOPLE & CARERS** - Older adults are central to many vibrant community groups in the area and the Plan supports and develops these groups via e.g. Community Grants. These groups can be a lifeline to older adults and combat social isolation.

7.0 **POLICY CHECKLIST**

7.1 Completed versions of the following are appended to the Report:-

Appendix 2: Policy Development Checklist template checklist attached
Appendix 3: Equality Impact Assessment template assessment attached
Appendix 4: Strategic Environmental Assessment completed
Appendix 5: Risk Assessment template assessment attached
Appendix 6: Data Protection Impact Assessment Policy template assessment attached

8.0 **APPENDICES**

8.1 Appendix 1 East Dunbartonshire Draft Community Learning and Development Plan 2021-24

EAST DUNBARTONSHIRE COMMUNITY LEARNING AND DEVELOPMENT PLAN 2021 – 24

1. Introduction & Background
2. National Guidance For Community Learning and Development
3. Shared CLD Priorities For East Dunbartonshire
4. Summary of Key Areas
5. Consultation, Participation and Engagement
6. CLD Workforce Development
7. Forward Plan (Table)
8. Governance, Performance and Self-evaluation
9. Appendix 1: Summary of Links to Related Plans/Policies.

1.0 INTRODUCTION & BACKGROUND

Community Learning and Development (CLD) is a way of working with individuals and communities which empowers those individuals and groups to address issues of importance to them; promoting social or educational development. CLD takes place with young people, adult learners and community groups and involves a range of partners that operate in our communities. CLD focusses on those who need our support the most and this plan looks to overcome disadvantage whether that is from having a protected characteristic under the Equality Act (2010) or whether it is from socioeconomic disadvantage.

East Dunbartonshire's third plan for Community Learning and Development (for 2021-24) has been undertaken during the time of a global pandemic (Covid-19). The world has changed, impacting the economy, jobs and people's physical and mental health. A recent Audit Scotland report (May 2021¹) outlined that Councils and communities worked well together to address unprecedented challenges created by Covid-19. This has been achieved due to the resilience of local services and communities alongside our adaptability and innovation e.g. delivering some services virtually or taking on new roles altogether.

¹ See: [Local government in Scotland Overview 2021 | Audit Scotland \(audit-scotland.gov.uk\)](https://www.audit-scotland.gov.uk/publications/Local-government-in-Scotland-Overview-2021)

East Dunbartonshire remains a high performing Council for life expectancy, educational and employment outcomes.² Recent national statistics relevant to how we plan for CLD in East Dunbartonshire are as follows:

- East Dunbartonshire has a higher percentage of its population over the age of 65 (22.5%) compared to Scotland as a whole (19.1%)
- East Dunbartonshire has a lower unemployment rate (3.2%) than for Scotland as a whole (4.3%) – with 77.3% of the population economically active. There were still 4,200 workless households (13.8%) in East Dunbartonshire however and unemployment increased slightly on previous years.³
- School leavers participating in education, training or employment was 96.5% which compared well, to the national average of 91.6%
- East Dunbartonshire pupils perform well at school and achieve high levels of attainment with 82% of S5 pupils achieving 1+ Level 6 (Higher Level and above).
- A relatively high proportion of working age adults are degree qualified in East Dunbartonshire, however 4,900 people have no qualifications
- A relatively high proportion of East Dunbartonshire's population (84.9%) enjoy very good health. However 9.6% of people had their day to day activities limited a lot by poor health, which is higher than the national average of 7.8%.
- Certain groups can experience poorer outcomes than others due to disadvantage or inequality e.g. families are more likely to be in poverty if it is a lone parent family or one or more people in the family has a disability, or indeed any other protected characteristic under the Equality Act.⁴
- Work does not provide a guaranteed route out of poverty in the UK. 75% of children growing up in poverty live in a family where at least one person is working.⁵
- Certain geographical areas of East Dunbartonshire experience inequality e.g. the Hillhead area of Kirkintilloch and also Lennoxton have datazones that are amongst the 5-10% most deprived in Scotland within the Income, Employment and Health Domains.⁶

² See: [Statistics, facts and figures | East Dunbartonshire Council](#)

³ See: <https://www.nomisweb.co.uk/reports/lmp/la/1946157413/report.aspx>

⁴ See: <https://cpag.org.uk/child-poverty/child-poverty-facts-and-figures>

⁵ See: <https://www.endchildpoverty.org.uk/key-facts/>

⁶ See: www.simd.scot

- The 2019 Scottish Household Survey suggests that home internet access has increased steadily and is now at an all-time high. Home internet access from deprived areas is however lower (82%) than in the most affluent areas (96%).
- Other studies also suggest that the digital divide exists across generations. While the number of adults in Scotland over 60 using the internet has increased significantly since 2017, it is lower than the total number of all adults in Scotland (66% for adults over 60; 88% for adults of all ages).⁷
- Scottish Household Survey 2019 outlined that “One in five adults (18 per cent) agreed that they can influence decisions affecting their local area, while 30 per cent said they would like to be more involved in the decisions their council makes, a decrease from 38 per cent in 2007”

This ongoing performance is supported by a strong voluntary and community sector that underpins this plan. The CLD plan is guided by our Local Outcomes Improvement Plan (LOIP) for East Dunbartonshire which has the long term vision of: *“Working together to achieve the best with the people of East Dunbartonshire.”*⁸

2. 0 NATIONAL GUIDANCE FOR COMMUNITY LEARNING AND DEVELOPMENT

The statutory framework for CLD was established in 2013 in the Requirements for Community Learning and Development (Scotland) Regulations. This means that all of Scotland’s Councils must prepare a plan for CLD every three years – ensuring it meet the needs of local communities. There is a formal inspection of services undertaken regularly and the latest inspection by Education Scotland (2017) found that there was a shared sense of purpose, underpinned by workforce development across the CLD partnership in East Dunbartonshire, with well-planned and targeted provision tailored to individual and community need that is improving life chances. The inspection also provided two key recommendations around strengthening governance arrangements, monitoring and reporting progress against the CLD Plan at all levels.

Scottish Government published a new guidance note for CLD Plans in December 2020. Further to the 2017 Guidance, it outlined the key stages to be adopted for developing the CLD Plan:

⁷ See: <https://www.gov.scot/publications/a-changing-nation-how-scotland-will-thrive-in-a-digital-world/>

⁸ See: [Community Planning in East Dunbartonshire | East Dunbartonshire Council](#)

- Involvement
- Shared CLD Priorities
- Planning
- Governance
- Workforce Development

The new Guidance note takes account of the global pandemic and outlines that CLD practitioners will have a vital role to play in rebuilding from the pandemic and responding to the new challenges ahead. There is an expectation that communities need help to recover from the Covid-19 pandemic. Disadvantaged learners and communities may need ongoing assessment to embed priorities for recovery and renewal.

3. 0 SHARED CLD PRIORITIES FOR EAST DUNBARTONSHIRE

The LOIP sets out a range of data we collect and analyse for our plans in East Dunbartonshire. This includes information from the Scottish Index of Multiple Deprivation. This brings together a range of data for each area of Scotland on: Housing; Access to Services, Income, Education, Health, Crime and Employment. From this we can see that some areas need more support than others and it is for these areas that we have developed Place Plans (Locality Plans). Locality Plans are required from each Council as outlined in the Community Empowerment (Scotland) Act 2015. This Act outlined a range of measures put in place to support people to engage in community planning including: Participatory Budgeting; Asset Transfer Requests, and Participation Requests.

The National Performance Framework for Scotland⁹ has 11 outcomes that are for all public and third sector bodies in Scotland and CLD activity contributes to a number of these including:

- We live in communities that are inclusive, empowered, resilient and safe
- We are well educated, skilled and able to contribute to society
- We are healthy and active

⁹ See: <https://nationalperformance.gov.scot/>

There is a commitment in this plan to look at how data and evaluation can be used by the CLD Partnership to improve key CLD outcomes. Officers are involved in national groups on CLD that are working on improving key performance indicators for CLD and how we look at this on a pan-organisational level to monitor progress and continuity of support to East Dunbartonshire residents. The CLD Partnership aims to look at a few indicators that are most helpful to collect to reach key CLD outcomes. Many of these indicators exist already in the Local Outcomes Improvement Plan that the Council and partners have agreed e.g. 'school leavers participating in education, training or unemployment'.

The LOIP contains six strategic outcomes that partners in East Dunbartonshire have agreed to work towards until 2027. Albeit the global pandemic has had an impact on our work, these outcomes set the existing framework for our CLD Plan.

Local Outcomes:

<p>Local Outcome 1 East Dunbartonshire has a sustainable and resilient economy with busy town and village centres, a growing business base, and is an attractive place in which to visit and invest.</p>
<p>Local Outcome 2 Our people are equipped with knowledge and skills for learning, life and work.</p>
<p>Local Outcome 3 Our children and young people are safe, healthy and ready to learn.</p>
<p>Local Outcome 4 East Dunbartonshire is a safe place in which to live, work and visit.</p>
<p>Local Outcome 5 Our people experience good physical and mental health and wellbeing with access to a quality built and natural environment in which to lead healthier and more active lifestyles.</p>
<p>Local Outcome 6 Our older population and more vulnerable citizens are supported to maintain their independence and enjoy a high quality of life, and they, their families and carers benefit from effective care and support services.</p>

Community Planning Partners that are integral to this CLD plan include East Dunbartonshire Health and Social Care Partnership (HSCP), Skills Development Scotland, New College Lanarkshire, East Dunbartonshire Leisure and Culture Trust and local strategic partners such as East Dunbartonshire Voluntary Action and East Dunbartonshire Citizen's Advice Bureau.

The LOIP outlines a community development approach that has been agreed by partners in East Dunbartonshire. Local Outcome 2 Group of the East Dunbartonshire Community Planning Partnership has further developed and will monitor this plan under the

outcome 'skills for learning, life and work', although there are also close links with all the other outcomes, particularly Local Outcome 3 'children are safe, healthy and ready to learn' and the health and wellbeing indicators.

4. 0 SUMMARY OF KEY AREAS

Equalities and Sustainability are guiding principles in our LOIP and are also adopted throughout this plan. In addition, the extensive engagement and research undertaken for the LOIP identified geographical areas where we would focus our efforts i.e. Lennoxton, Auchinairn, Hillhead and Harestanes and Twechar. These were identified as the areas where our support was most needed. By adopting an early intervention and prevention approach, and working with local communities; it is hoped that we can improve outcomes in these areas within the lifetime of the LOIP.

This plan covers all of East Dunbartonshire however the need to prioritise resource on these areas (and on vulnerable groups) may lead to 'unmet need' in other communities. CLD is an approach which aims to work with disadvantaged communities to empower action and advance improvements.

Since the global pandemic, CLD Partnership meetings have highlighted the following priority areas:

- digital skills
- outdoor learning
- involvement and engagement
- improving mental health
- volunteering
- employability
- community renewal and resilience
- Equalities

EDC and Partners have continued to deliver vital services throughout the pandemic. Our key service areas relate to Community Planning, Employability and Skills, Early Years and Family learning, Public Health and Leisure and Culture services. A summary of relevant key policies that contribute to CLD are at **Appendix One**. A number of the outcomes from these plans overlap with this

plan – there are various different organisation plans - for example adult learning is a key priority for the local Colleges and East Dunbartonshire Leisure and Culture Trust, alongside several council teams.

East Dunbartonshire Council has its own How Good Is Our Service¹⁰ annual planning and review process. Early in the year when budgets are set, the priorities are developed for Business Improvement Plans across the Council.

5.0 CONSULTATION, PARTICIPATION AND ENGAGEMENT

East Dunbartonshire Council has adopted Scotland's National Standards of Community Engagement¹¹ (updated in 2020) as parts of its Consultation and Engagement framework. The Community Planning Partnership is also keen to look at an engagement strategy in the upcoming period. Clearly large scale digital engagement with communities is now more relevant than ever and technology and practice in this areas has progressed significantly in Scotland and has been important during the pandemic. We are clear we also need the qualitative data that face-to-face engagement brings, as part of our overall approach. Communities of Place and of interest are key areas where we want to focus and improve our engagement. The locality plans for Lennoxton, Auchinairn, Hillhead and Harestanes, Twechar are currently being reviewed and face to face engagement with partners and communities around that is planned to take place when COVID restrictions allow.

The accredited *Health Issues in the Community Course* is one of the ways we engage our Place communities and encourage them to take action. We have delivered this course in Hillhead and Harestanes – the 2020-21 course had to be delivered digitally due to the pandemic. Working in partnership with health and family learning colleagues via the Place approach will continue as we review and monitor the Place/ Locality Plans over coming years.

We have recently undertaken a survey of young people to gain their views on issues that matter to them and this will help inform future service for young people and ongoing CLD planning.

Insert data from autumn consultation and focus groups here

¹⁰ See: <https://www.eastdunbarton.gov.uk/council/about-council/performance-and-governance>

¹¹ See: <http://www.voicescotland.org.uk/>

Unmet need

Over the course of the next three years, the CLD Partnership will work with local residents and community groups to review priorities and monitor performance as well as review potential unmet need. There are many factors which influence unmet need including changing political focus, service re-design, changes to funding and changes to communities themselves. A key focus of the CLD Plan is to build the capacity of communities to meet needs themselves, for community groups to maximise their use of community assets and to access funding where there are gaps in public sector resource.

6.0 CLD WORKFORCE DEVELOPMENT

It is important that our employees and volunteers across East Dunbartonshire are able to access high quality, relevant and role appropriate training and development opportunities. We also recognise that workforce development is a changed landscape with the recent necessary focus on online delivery during ongoing Covid-19 restrictions. Ensuring that consultation and engagement is undertaken in accordance with National Standards of Community Engagement¹² also becomes harder without face to face interactions.

Growing the Learning Culture in CLD, the professional development strategy published by CLD Standards Council for Scotland, looks to promote learning activity and an engaged workforce, both of which are key priorities for successful delivery of this plan. Over the course of the next three years the CLD Partnership plans to develop and evaluate a joint calendar of learning activities. This is alongside learning opportunities made available by national CLD bodies such as Education Scotland.

East Dunbartonshire has a strong base of CLD workforce development to build upon. Although delivery has been impacted by the pandemic, we have a history of CLD Learning Lunches with staff and partner engagement / participation; that has been evaluated well. Volunteers are regularly engaged in Council business and training sessions are offered by the council and the local third sector.

Community Groups continue to evidence needs for training in terms of fundraising skills, marketing and promotion and partnership working. (via the Community Grant Scheme monitoring forms we ask about training needs – holding data from over 130 community groups 2017-20).

¹² See: <https://www.scdc.org.uk/what/national-standards/>

The majority of East Dunbartonshire CLD staff are registered with the CLD Standards Council for Scotland.¹³ The values of the CLD Standards Council, which the CLD plan incorporates, expound inclusion and diversity and engaging with those who have barriers so that learners are empowered to achieve their own learning or development outcomes.

7.0 TABLE OF CLD PLANNED ACTIVITY 2021-24

Table 1

LOIP Outcome	CLD STRATEGIC OBJECTIVES 2021-24
	CLD Partnership: Meetings of partners are convened to plan, develop, monitor and evaluate CLD provision. The Partnership will revisit performance monitoring of this plan
	CLD Workforce Development: Continue existing and develop further plan for CLD workforce development and practitioner CPD
Local Outcome 1: East Dunbartonshire has a sustainable and resilient economy with busy town and village centres, a growing business base, and is an attractive place in which to visit and invest.	Social Enterprise: Social enterprise capacity is supported New social enterprises are formed
Local Outcome 2: Our people are equipped with knowledge and	Adult Learning and Youth Work Access to volunteering and employment support for all adults and young people

¹³ See: <https://cldstandardscouncil.org.uk/>

LOIP Outcome	CLD STRATEGIC OBJECTIVES 2021-24
skills for learning, life and work.	Ensure communities have access to advice and support to mitigate poverty
	Improve the life chances of young people and adults through learning, personal development , active citizenship , volunteering and employability
	Life skills development for those with a disability including individuals on the autistic spectrum.
	Access to digital skills in the community
	Community capacity building that ensures communities are active and have a say in decisions Community grants are provided to support local groups, including new groups
Local Outcome 3: Our children and young people are safe, healthy and ready to learn.	<p>Family Learning & Parenting</p> <p>Access to high quality Early Learning and Childcare is provided across the Council delivering additional funded hours to support parents and carers back into training and employment.</p> <p>Access to holiday playschemes supporting our most vulnerable and disadvantaged children and young people to encourage play and friendships.</p> <p>Access for all parents and carers to high quality parenting support and advice using a streamlined multi agency approach across Education, Health, Social Work and communities.</p> <p>Access to preventative and early intervention parenting support that is timely and appropriate through the implementation of the Family Champion model in all local authority Early Years Centres, and the introduction of Family Learning Assistants in identified primary schools.</p> <p>Access to targeted parenting advice supported through one to one or group delivered in local community and education settings.</p>

LOIP Outcome	CLD STRATEGIC OBJECTIVES 2021-24
	<p>Parent and carers are supported to be involved in the life of their communities, including, their child's school and early years centre through family learning approaches that increase parent's knowledge and resilience, building parent capacity and confidence.</p> <p>Stronger and more influential voice for all learners, particularly young people.</p>
Local Outcome 4: East Dunbartonshire is a safe place in which to live, work and visit.	<p>Our citizens live in safe and resilient communities and are supported by community based approaches.</p> <p>Communities are supported to respond to the learning and development opportunities presented by the climate emergency</p>
Local Outcome 5: Our people experience good physical and mental health and wellbeing with access to a quality built and natural environment in which to lead healthier and more active lifestyles.	<p>Health and Wellbeing: Community members are supported with health and wellbeing outcomes (including financial inclusion).</p> <p>Provision of cultural and sport opportunities for communities Empower local communities to develop sport and cultural activity</p> <p>Equality groups are supported with targeted provision</p>
Local Outcome 6: Our older population and more vulnerable citizens are supported to maintain their independence and enjoy a high quality of	<p>Community Activity and Development Communities and individuals are supported to maintain health and wellbeing through community activity and development</p>

LOIP Outcome	CLD STRATEGIC OBJECTIVES 2021-24
life, and they, their families and carers benefit from effective care and support services.	

Governance, Performance and Self-evaluation

The CLD strategic group, which is a sub-group of the Community Planning Partnership (CPP) will be responsible for governance of the new plan, monitoring its performance and progress within the LOIP and the annual review of Locality Plans (alongside equalities planning). Community learning and development partners will continue to use self-evaluation to evaluate progress, strengths and areas for development. External scrutiny of community learning and development work will also continue to take place through inspection models including: How Good is our Community Learning and Development.¹⁴

The partnership will develop action plans and performance measures under the strategic objectives outlined in **Table 1**. This will be reviewed annually by the CLD Partnership as there is evidence of widening inequalities, further to the pandemic.

¹⁴ See: <https://education.gov.scot/education-scotland/inspection-reports/g>

Appendix of Key related Policies / Plans

Alongside the documents highlighted throughout the report – the following documents are also relevant to our CLD planning

ED Local Outcome Improvement Plan (LOIP) and Place Plans <https://eastdunbarton.gov.uk/our-local-outcomes>

Families Together: <https://www.eastdunbarton.gov.uk/residents/schools-early-years-and-learning/early-years/parent-and-family-learning>

ED Integrated Children's Services Plan <https://www.eastdunbarton.gov.uk/health-and-social-care/health-and-social-care-services/east-dunbartonshire-health-and-social-care>

Youth Scotland Strategy (2020-23) <https://www.youthscotland.org.uk/about-us/strategy-values/>

Adult Literacies in Scotland Strategic Guidance 2020: [Adult Literacies in Scotland 2020: Strategic guidance - gov.scot \(www.gov.scot\)](https://www.gov.scot/publications/adult-literacies-in-scotland-2020-strategic-guidance/pages/1-1-introduction.aspx)

ED Learning Disability strategy <https://www.eastdunbarton.gov.uk/health-and-social-care/disability-services/learning-disabilities>

National autism strategy <https://www.gov.scot/publications/scottish-strategy-autism/>

East Dunbartonshire Autism strategy <https://www.eastdunbarton.gov.uk/health-and-social-care/disability-services/autism-spectrum-services>

Keys to Life Strategy: <https://keystolife.info/>

Keys to Life Implementation Framework: <https://keystolife.info/wp-content/uploads/2019/03/Keys-To-Life-Implementation-Framework.pdf>

ED Health Improvement Plan: <https://www.eastdunbarton.gov.uk/health-and-social-care/health-and-social-care-services/east-dunbartonshire-health-and-social-care>

ED Sports Council <https://www.edlc.co.uk/sport-leisure/sports-council>

ED Arts Council <http://www.edartscouncil.org.uk/>

Skills Development Scotland: <https://www.skillsdevelopmentscotland.co.uk/local-national-work/east-dunbartonshire/>

ED Sustainability and Climate Change Framework: <https://www.eastdunbarton.gov.uk/residents/planning/planning-policy/sustainable-development>

Climate Emergency Skills Action Plan 2025-2025: <https://www.skillsdevelopmentscotland.co.uk/media/47336/climate-emergency-skills-action-plan-2020-2025.pdf>

Economic Recovery Plan: <https://www.eastdunbarton.gov.uk/covid-19-economic-impact-survey>

Skills Development Scotland Climate Change Strategy 2020-30: <https://www.skillsdevelopmentscotland.co.uk/media/47335/sds-climate-change-strategy-2020-2030-final.pdf>

Social Enterprise Strategy: <https://www.gov.scot/publications/scotlands-social-enterprise-strategy-2016-2026/>

Social Enterprise Action Plan: <https://www.gov.scot/publications/social-enterprise-action-plan/>

EAST DUNBARTONSHIRE COUNCIL: 23 SEPTEMBER 2021

PNCA/069/21/EB: DEPUTE CHIEF EXECUTIVE – PLACE,
NEIGHBOURHOOD & CORPORATE
ASSETS

CONTACT OFFICER: EVONNE BAUER, EXECUTIVE OFFICER,
PLACE AND COMMUNITY PLANNING

SUBJECT TITLE: UPDATE AND PROPOSED
PARTICIPATION IN THE AFGHAN
RESETTLEMENT PROGRAMME

1.0 PURPOSE

- 1.1** The purpose of this Report is to provide Elected Members with an up-date on the Afghan Locally Employed Staff (LES) Scheme and to seek Council's support for participation in the programme.

2.0 RECOMMENDATIONS

It is recommended that the Council

- 2.1** Acknowledge the current Vulnerable Person Relocation Scheme (VPRS) service delivery and considers the request from the UK Home Office via COSLA for East Dunbartonshire Council to participate in the Afghan Relocation and Assistance Policy Scheme (ARAS) and Afghan Citizens Resettlement Scheme (ACRS.)
- 2.2** Agrees to participate in the integrated ARAS and ACRS Schemes by working with partners including the HSCP and voluntary sector to provide support for up to 4 families to relocate into the East Dunbartonshire Council area;
- 2.3** As per 3.7 of this report agrees in principle to support the work of *East Dunbartonshire Welcomes Refugees* in its efforts to assist and resettle a further Afghan family in East Dunbartonshire; and
- 2.4** Instruct officers to work with colleagues in COSLA and the UK Home Office to progress work to develop a framework for the Refugee, Locally Employed Staff and Displaced Persons Resettlement Schemes, and to provide up-dates on their resettlement via technical notes to members at appropriate points.

THOMAS GLEN
DEPUTE CHIEF EXECUTIVE –PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

3.0 BACKGROUND/MAIN ISSUES

Vulnerable Person Relocation Scheme

- 3.1** On 10th November 2016, Council considered Report **CE/10/16/CE** and instructed officers to progress arrangements to receive up to four families under the Syrian Resettlement Programme (SRP), and up to four Unaccompanied Asylum Seeking Children (UASC).
- 3.2** The Council then further took up consideration of Report **PNCA/110/16/TG** providing an update on the on-going work to establish the necessary arrangements to receive and support the relocation of families through the Syrian Resettlement Programme, and the Unaccompanied Asylum Seeking Children Scheme into East Dunbartonshire. The Report also sought authority from the Council to allow officers to implement the various stages of the process to relocate both the families and unaccompanied asylum seeking children.
- 3.3** The Syrian Refugee Resettlement Programme, in its initial form, came to an end in April 2020. In spring 2020, the UK Government published information and guidance about a replacement programme, the '*UK Resettlement Scheme*' (UKRS). The UKRS has been established in response to the ongoing refugee crisis across the globe. Although most of the refugees continue to be from Syria there are also refugees from other countries such as Sudan, Iraq, Palestine and Afghanistan. East Dunbartonshire Council has not participated in the UK Resettlement Scheme.
- 3.4** Officers across many Council services and Community Planning Partners prepared a 5 year management plan to support the implementation and management of the Vulnerable Person Resettlement Scheme (VPRS). Updates have been provided to both the Community Planning Partnership Board and Health and Social Care Partnership.
- 3.5** May 2020 marked four years since the inception of the Syrian Vulnerable Persons Scheme in East Dunbartonshire. Over the period of the programme, four families (7 adults and 14 children), and 4 unaccompanied children have been supported to resettle in East Dunbartonshire communities. A dedicated bilingual community refugee worker is seconded from ED Citizen Advice Bureau (CAB) to the Community Planning Team delivering the support plan to the individual families. Autumn 2022 is the end of the Home Office funded period and a detailed ending of support plan is currently being developed in partnership with the individuals supported within the VPRS Scheme, and ensuring individuals are settled into the community.
- 3.6** The initial support was extremely intensive, and some individuals due to their complex needs continue to require significant ongoing support from Council services, the HSCP and our partners. This includes accessing services including DWP, health care and learning opportunities including ESOL. There is recognition there will potentially be a need to review and assess, on a case by case basis, in relation to ongoing support post the 5 year Home Office funded period, as the global pandemic has impacted on the support plan and access to ESOL provision.
- 3.7** A number of those supported to date have benefited from access to Council housing, which continues to be in high demand across the Council area where there remains a high level of need for social rented housing in East Dunbartonshire and a lower demand for shared equity housing. The Council currently has a housing stock of 3619 properties with a turnover of only around 200 lets per annum. Housing need

data held by the Council indicates that circa 2750 applicants are presently registered on the Council's housing list wishing to be offered a Council home. These figures highlight that the need for social housing by far exceeds current supply and any families supported through the ARAS and ACRS integrated programmes will require to be accommodated against an ongoing level of local housing need and demand.

Community Organisation

- 3.7** In addition to the previous work of the Council and its partners, *East Dunbartonshire Welcomes Refugees* is a locally based community organisation which is exploring participation in the community sponsorship scheme and currently fundraising to support an Afghan family in relocating to East Dunbartonshire. This group will require to secure approval from the Council to progress participation as there may be resource implications for the Council. However, there may be opportunities for the Council and partners to work alongside the community group to explore collaborative support.

Afghan LES Scheme

- 3.8** The Home Office has launched an Afghan relocation scheme for locally employed staff (LES) who have worked for British Forces in Afghanistan. The scheme honours their service and reflects their work and the risks involved. Commonly, these people will have acted as military interpreters. There is now a greater fear for their safety, with many having been part of the recent evacuation programme up to the end of August when international troops left the country, while others remain in Afghanistan and are currently unable to leave.
- 3.9** The process for referrals and matching has changed from the previous VPS programme to that under ARAS. Previously, in terms of the Syrian Vulnerable Persons Scheme, local authorities identified properties and the families were matched to appropriate housing. However, in the case of UKRS and Afghan LES, family profiles will be sent to all 32 local authorities in Scotland. Local authorities will be given 2-4 weeks for internal consideration and, should it be determined that appropriate accommodation is available, they would then confirm formal acceptance to COSLA to offer accommodation to a family.
- 3.10** *COSLA Community Well-Being Committee* unanimously agreed to participation in the ARAP Scheme, however, the previous update involving the 5,000 individuals planned to be accommodated in Scotland, is now an ever changing picture given the intensity of the recent evacuation programme. The political situation in Afghanistan has become increasingly challenging and volatile over the course of recent weeks. This means that LES are more vulnerable to attacks and threats to their lives. Regular detailed briefing information is being shared by COSLA and the Home Office, including updates to the recent COSLA Leaders meeting in August.
- 3.11** An announcement on 13 September 2021 from the Home Office on Afghan Resettlement and Relocation introduces the new Afghan Citizens Resettlement Scheme (ACRS) alongside the ARAP Scheme. Both schemes will provide an integration package for resettlement and funding. The ACRS is for those who have assisted the UK efforts in Afghanistan, stood up for values such as democracy, women's rights and freedom of speech. Those on the new integration package will be granted immediate Indefinite Leave to Remain, allowing them to benefit from full rights and entitlement and providing stability to build a life here.

- 3.12** To date 22 Scottish Local Authorities have confirmed their commitment to support the programme, and 8 local authorities, including East Dunbartonshire Council, are currently progressing through their internal decision making processes, with 2 island based local authorities advising they are not able to participate. Neighbouring local authorities are participating, however commitment to the numbers being accommodated is ever changing and found to be dependent upon available local resources including housing availability and wider supports.
- 3.13** The Afghan relocation scheme is substantially different from the refugee resettlement scheme already in place in East Dunbartonshire Council. Recognising that there may be a need to provide urgent responses to requests for suitable accommodation at short notice. The Home Office, or where applicable the Coordinating Agency, will check to ensure that referrals meet the Resettlement Scheme eligibility criteria and will undertake medical and security checks. The Home Office or Coordinating Authority will then pass details of urgent eligible cases to individual local authorities for consideration. Non-urgent cases will wait to be assigned as capacity comes available. Once a destination has been confirmed the Home Office will arrange exit visas from the host country and entry visas into the UK. Turnaround between a local authority accepting a case and arrival has often been six weeks, but this can vary in each case. More recently, and with urgent and growing demand, then on arrival Afghan citizens have been, and are currently, accommodated in hotels and in short term accommodation awaiting resettlement within local authorities.
- 3.14** The local authority is responsible for providing an integration package which includes receiving and welcoming support; housing/ accommodation; advice and assistance covering employment; welfare benefits; health care and GP access; education for school age children; and cash support. Pashto interpretation support will also be required, and some local authorities experienced challenges engaging females to participate in ESOL provisions. Commitment from Community Planning Partners to provide the necessary support and assistance will also be vital.
- 3.15** The updated funding position, as of 13 September 2021 Home Office communication, is a single total payment of £20,520 per person over a three year period, provided to the local authority. This funding is front loaded to year one for the most urgent support, to ensure a wrap round of services to the individual's needs. In some circumstances, additional funding on year one may also be sought where appropriate for children's education; adult English language and the provision of health care.
- 3.16** Officers recognise a framework on Refugee, Locally Employed Staff and Displaced Persons Resettlement Schemes will require to be agreed. This will set out the way in which the Council will meet its commitment to participate in Resettlement Schemes and delivers its ambition to welcome refugee families to East Dunbartonshire. The framework will formalise the council's strategic intent and direction allowing council services to provide the necessary operational support. The aim of the procedural framework will be to set out the mechanism and process for meeting the Council's obligations to provide a sanctuary for displaced families, to ensure those resettled in East Dunbartonshire are able to make the most of their lives and to ensure that the resettlement schemes contribute to stable and balanced communities.
- 3.17** To date the learning from participating local authorities has highlighted the support requirements are not as complex or intense as the VPRS support, however there is

recognition this scheme is a real emergency and recognises individuals may have observed or are aware of members of their family being taken by the Taliban.

- 3.18** Based on the need for emergency assistance for a high number of very vulnerable families and to reflect the Council's continuing commitment to support those in greatest need, both locally and impacted by conflict, it is proposed that Council agrees its participation in the scheme by extending a welcome for up to 4 families.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – The participation in the ARAS and ACRS Schemes will have impact on frontline service to customers, as additional resources will require to be identified. Participation will have to be managed against a background of high levels of local housing need and demand from those on the Council's waiting list.
- 4.2** Workforce (including any significant resource implications) – The current community refugee worker is seconded from CAB, and previously assessment identified limited resource capacity within council services. Other local authorities have contracted support provision to an external organisation.
- 4.3** Legal Implications – Legal support will be required to ensure compliance with contract with Home Office.
- 4.4** Financial Implications –Funding is provided in a single payment per person covering a three year period. The individuals are assessed on a case by case basis.
- 4.5** Procurement – If support service are to be contracted out, procurement will require to manage procuring contracts.
- 4.6** ICT –No implications
- 4.7** Corporate Assets – Accommodation will be required to be identified, therefore impact on housing availability.
- 4.8** Equalities Implications – The participation in the ARAS and ACRS Schemes will align with the ED Equalities Outcomes and Mainstreaming.
- 4.9** Other – no implications

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** There will be significant resource implications on current provisions.
- 5.2** Recognition that support will require to be delivered for a period of three years or until full integration within communities is reached. Each individual will be assessed on an individual case by case basis.

6.0 IMPACT

- 6.1 ECONOMIC GROWTH & RECOVERY** – Individuals settled into the community, could contribute to our local economy.
- 6.2 EMPLOYMENT & SKILLS** – Supporting individuals to settle into our communities, we will provide wrap around support to support to gain skills that benefit and can extend throughout our communities.
- 6.3 CHILDREN & YOUNG PEOPLE** - Our schools and services that support children and young people target measures that are designed to support GIRFEC. Families with school and pre school aged children will require to be supported as part of their integration into our local schools.
- 6.4 SAFER & STRONGER COMMUNITIES** - Our policies and processes support our commitment to promoting equality of opportunity, celebrating and valuing diversity, eliminating unlawful discrimination, harassment and victimisations, and promoting good relations across our communities. Individuals and families will require to be supported in their integration within local communities.
- 6.5 ADULT HEALTH & WELLBEING** - We are committed to equality of all, and our policies and process promote equalities. It is anticipated that families may present with a range of both physical and mental health requirements and these will require to be supported by colleagues within the Council, HSCP and community and voluntary sector.
- 6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS** - We are committed to tackling the inequalities and exclusion experienced by many older people, and promoting equality and inclusion of older people from diverse backgrounds in all areas of our work. It is anticipated that families may present with a range of both physical and mental health requirements and these will require to be supported by colleagues within the Council, HSCP and community and voluntary sector.
- 6.7 STATUTORY DUTY** - Able to demonstrate we are making decisions in a fair, transparent and accountable way, considering the needs and rights of different members of our community, demonstrating we have paid “due regard” to equality issues in our decision making processes

7.0 POLICY CHECKLIST

- 7.1** This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

- 8.1** None

EAST DUNBARTONSHIRE COUNCIL 23 SEPTEMBER 2021

**PNCA/060/21/DG DEPUTE CHIEF EXECUTIVE – PLACE,
 NEIGHBOURHOOD & CORPORATE ASSETS**

**CONTACT OFFICER: DAVID GEAR, PLACE & BUSINESS
 DEVELOPMENT MANAGER, 07917650688**

**SUBJECT TITLE: GLASGOW CITY REGION & CITY DEAL
 INFRASTRUCTURE PROJECT UPDATE**

1.0 PURPOSE

- 1.1** The purpose of this Report is to update Council on the continuing development and work of the Glasgow City Region (GCR) and the progression of the East Dunbartonshire City Deal Project (the Project).

2.0 RECOMMENDATIONS

It is recommended that Council:

- 2.1** Considers progress made in the GCR and instructs Officers to present the new Regional Economic Strategy for endorsement to a future meeting of Council.
- 2.2** Considers progress made in relation to the Project and authorises Officers to contract a range of technical services and undertake expenditure, as described in **section 3** of this Report, required to develop the Outline Business Cases for the Project.
- 2.3** Instructs Officers to provide the key findings of early economics assessment work undertaken to support the approved Strategic Business Case to Elected Members in a Technical Note, and thereafter submit it to the GCR Chief Executives Group for approval.
- 2.4** Instructs Officers to develop a funding proposal for the next round of the UK Government Levelling Up Fund based on the scope described in **section 3** of the Report; and
- 2.5** Instructs officers to provide further updates on the UK Levelling Up Fund to a future meeting of Council prior to the submission of any funding application.

**THOMAS GLEN
 DEPUTE CHIEF EXECUTIVE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS**

3.0 BACKGROUND/MAIN ISSUES

- 3.1** This Report follows on from Report **PNCA/086/20/DG** which was presented to Council in December 2020 and provided an update on the continuing development and work of the GCR and the City Deal Programme.
- 3.2** There are two key elements delivered within GCR – the delivery of the initial City Deal Programme, principally focused around a programme of £1.13bn of infrastructure investment and delivery of a wider work programme including the Regional Economic Strategy.

CITY REGION WORK PROGRAMME

The new Regional Economic Strategy (RES)

- 3.3** The new RES is currently being developed and it is expected to be finished later in 2021. This process is being led by the Regional Economic Partnership supported by the GCR Intelligence Hub, which is undertaking a range of data analysis to inform the RES. A number of steering groups have been established to create an interface between the GCR Intelligence Hub, member local authorities and relevant partners to help develop the RES. These groups provide input into the development and delivery plan of the new RES and align the emerging themes of the new strategy: Inclusive Economy; Place; Enhancing Productivity; and Climate Emergency.
- 3.4** Officers attend a number of these steering groups and it is expected the new RES will be presented in draft to the Regional Economic Partnership in October 2021. Thereafter it will be presented to the GCR Chief Executives Group and GCR Cabinet for approval as well as to a future meeting of Council for consideration.
- 3.5** Although the new RES is still under development, it is expected local economic and climate change policy will broadly align to the emerging themes of the regional strategy. Officers will continue to engage in the development of the new RES throughout and advise if any local policy interventions are required to better align with the RES and support its delivery. The new RES will form the subject of a future report to a meeting of Council to provide a more detailed update and seek endorsement.
- 3.6** Officers will also liaise with the GCR Intelligence Hub as part of the Project to, where appropriate, align its key deliverables to relevant aspects of the RES, for example through sectoral growth opportunities.

Portfolio Groups

- 3.7** Portfolio Groups, supported by GCR officers, exist primarily to assist in the progress of actions from the current RES. By way of an update a summary of each group and key work progressed since the last update provided to Council is contained in **Appendix 1**.

CITY DEAL INFRASTRUCTURE PROGRAMME

- 3.8** The £1.13 billion City Deal infrastructure fund was established to deliver projects focusing on improving transport and connectivity and to unlock new sites across the region for housing, development and employment over the next 10-20 years. Additional funding of £18.8 million was received from the Department of Work and Pensions and is supporting three skills and employability initiatives.

- 3.9** The latest Annual Performance Report 2020/21 (covering up to period ending 31 March 2021) provides key information as to the progression of this programme. A copy of the latest report is provided at **Appendix 2**.
- 3.10** The City Deal Programme includes 21 approved projects, which in most cases also have sub elements. The projects cover a range of proposals and are at various stages of development. Over £262m has been spent on City Deal Infrastructure since the programme began. £116m of this is estimated to be local contracts awarded locally within the GCR, with almost a quarter of these contracts awarded to local 'Small-Medium Enterprises'.
- 3.11** The new GCR Sustainable Procurement Strategy was published earlier this year and has identified a number of priority areas that can be targeted through the work of the various work streams of the GCR (including the RES) and the procurement of capital project contractors. These are: securing opportunities for priority groups; tackling inequality; Community Wealth Building; Skills; local employment; local businesses; Place and Environment (including tackling carbon emissions, industrial pollution, and vacant and derelict land).
- 3.12** The GCR Sustainable Procurement Strategy provides high level guidance for local authorities undertaking the delivery of the City Deal projects, including buyers guides and criteria around expected community benefit outcomes to delivered through projects and contracts. The regional strategy has been considered in the early stages of procurement work for the Project, and through the development of the next stage of business cases. As the Project progresses, the Community Benefit outcomes generated will be reported by the Council's Procurement Service into the GCR PMO and GCR Procurement Support Group.
- 3.13** In February 2020 the Cabinet considered the Strategic Business Case (SBC) for the 'East Dunbartonshire Place and Growth Programme', and allocated £30m of capital funding to the Project. The total cost for delivering the programme of work outlined in the revised SBC is estimated to be £34.88m, of which the City Deal programme will fund £30m and the Council £4.88m.
- 3.14** The SBC sets out an integrated approach to the delivery of a programme of traffic and transport infrastructure within East Dunbartonshire and the north of Glasgow to enable follow on investment in strategic sites within East Dunbartonshire, and to support inclusive growth and access to employment. The Project scope of the SBC is based around the following three key project elements: Delivery of phase 5 of the Bishopbriggs Relief Road (BRR5); Improvement to Sustainable Transport on the A803 Route Corridor; and Bishopbriggs Town Centre Regeneration.
- 3.15** Despite the impacts on the initial progress of the Project due to COVID-19, since the last update report in December 2020 Officers have undertaken a range of work related the project.

Consultation & Engagement Strategy

- 3.16** A Consultation and Engagement Strategy for the Project has been prepared, a copy was provided to Elected Members via a Technical Note earlier in September 2021. This strategy sets out the principles and guidance for the planning and delivery of consultation and communication activities for the Project.

Interim Economics Assessment

- 3.17** The GCR Cabinet approval of the Council's SBC in February 2020 required an interim economic assessment exercise be undertaken to demonstrate the likely impacts of the Project in relation to job creation and GVA. Caledonian Economics, an economist consultancy, are progressing this work on behalf of the Council as the Project moves from approved Strategic Outline Case into the Outline Business Case stage. This work includes some examination of data available in Scotland and in East Dunbartonshire to identify trends from the Covid-19 pandemic, some of which will be temporary and some permanent. This work will validate that the predicted SBC outcomes are within expectation and will form the basis of a future full Economic Impact Assessment to be prepared as part of the OBC process.
- 3.18** Once the Caledonian Economics report is complete, the key findings will be provided to Elected Members in a Technical Note. Thereafter the report will be presented to the GCR for approval at the Chief Executives Group later in 2021.

Procurement activity and costs

- 3.19** An initial Procurement Strategy for the Project has been prepared to identify routes to market and work is taking place to procure a range of external technical services required to develop the Project and the OBCs. There will be a range of contracts put in place for these services. The various services required are summarised within the following groups as:
- BRR5 design team, site investigation contractors (and main contractor route identification).
 - Masterplan consultants and supporting survey/investigation specialist contractors.
 - A803 route corridor design consultants and any supporting survey/investigation specialist contractors.
 - Transport modelling specialists.
 - Town Centre public realm projects design consultants and any supporting survey/investigation specialist contractors.
 - Specialists to prepare options for business incubation space in the town centre.
 - Business case specialist services including economists, transport consultants and cost consultants.
- 3.20** The costs associated with the development and management of the Project will form part of the overall project cost (as outlined in the approved SBC). Currently of the £30m allocated funding the Council has initial approval to claim up to £700,000 from the GCR for costs incurred related to the development of the project.
- 3.21** Additional roles have been put in place by a range of services across the Council, identified as required to support the Project. These include: the City Deal Team, and supporting roles in Legal Services, Finance and Procurement. These roles together with contributions made to GCC and SPT for dedicated resource, will be treated as capital costs and set against the overall project budget unless other funding streams can be identified. Work is also underway to procure a range of external technical services required to develop the next stage of the business case.
- 3.22** At this stage it is estimated the combined cost of external services and internal resources required to develop the Project and the Outline Business Cases (OBCs) required for each project element could be in the region of at least £3m. The investment in the development stage of the Project is intended to provide the

resources, internal and external, required to prepare robust business cases and proposals to take forward into implementation phases.

- 3.23** As OBCs are further progressed the cost break down for business case stages and the Project overall will become more fully developed. Once OBCs are complete the Council will submit them to the GCR Cabinet for approval along with a request to increase the amount of the £30m allocation that it can draw down. Until such time as further stages of business cases are completed and approved, the Council will proceed at risk with costs above the £700,000. Expenditure in excess of current GCR Cabinet approvals made 'at risk' is consistent with other Councils at this stage of projects.
- 3.24** Due to the COVID – 19 Pandemic and impacts of EU Exit, the UK construction industry is experiencing disruption to manufacturing and construction supply chains as well as shortages in labour markets. At a regional level a risk has been included in the City Deal Programme Risk Register in relation to the construction industry and risks to construction costs. This risk is also now reflected the Council's City Deal project risk registers. Officers will continue to monitor risks of this nature and identify any impacts on the likely overall cost of the Project in the medium to long term.

A803 Route Corridor Project Element

- 3.25** As part of the collaboration between the Council, Strathclyde Partnership for Transport (SPT) and Glasgow City Council (GCC) there was a refocussing of the Strathclyde Bus Improvement Programme (SBIP) towards a SBIP pilot integrated with the Council's SBC. The Project is therefore expected to deliver a step change in access by bus on the A803 route corridor to support access to employment and reduce emissions.
- 3.26** Continuing to work collaboratively with SPT and GCC, Officers have undertaken a range of activity related to this project element including instructing transport modelling consultants to help understand the regional network and test options in each project element. Work is ongoing to procure external services to undertake design options for improvements to the A803 route corridor. Analysis is being undertaken to examine the impacts temporary measures implemented along the A803 route corridor as part of the COVID -19 regional transport response have had. This work is being undertaken to assess whether the temporary measures should form part of OBC options for longer term improvements on the A803 route corridor.
- 3.27** As outlined in the SBC a form of legal agreement is required to formalise aspects of the partnership between the Council, GCC and SPT. This agreement is being finalised and will set out the responsibilities and commitment of each partner in developing the Project, including expected financial contributions to support dedicated resources in GCC and SPT required to work on the Project.

Bishopbriggs Town Centre project element

- 3.28** Local Elected Members and Bishopbriggs Community Council briefings have been held, most recently in August, to provide updates on the Project and in particular work on a public realm plan for the town centre.
- 3.29** The initial public consultation closed in August, with some consultation work with local schools following after the school summer holidays. The responses from this exercise will be analysed to create a report of consultation. This will be shared with

Elected Members via a Technical Note together with any further updates on this particular element of the Project.

- 3.30** The initial consultation work will help inform design options for a range of public realm improvements in the town centre, which will require a further stage of consultation. Design options will also be tested using transport modelling, which is currently being put in place. When this is complete Elected Members will be advised and briefed ahead of the next stage of consultation. Interventions in the public realm will also be tested in terms of economic impact and as part of option testing as part of the OBC process.
- 3.31** Work is ongoing with Morrison's and their agents to finalise the Section 75 Agreement associated with the new store and residential development. Following completion of the Section 75 Agreement and discharge of all pre-start conditions construction work will be free to commence. This will deliver the land required for the civic area in the town centre to the Council. Continued liaison with landowners and businesses within the town centre will be undertaken as part of the work to develop solutions for improved public realm.

BRR5 and Westerhill Masterplan (the Masterplan) project element

- 3.32** Officers are working with approved supplier frameworks to procure technical services required to undertake the design of the BRR5. Due to the timescales associated with delivering road infrastructure of this scale in this location, the BRR5 design process will take place in parallel with the Masterplan. As set out in the approved SBC, the investment in transport infrastructure will enable follow on investment in Westerhill and the Masterplan will help articulate the nature of future development and the economic and regeneration benefits it could generate.
- 3.33** Options are being examined as to the most appropriate approach to achieve site access for investigations and longer term the construction of the BRR5. Work with businesses and landowners in the area is ongoing.
- 3.34** Officers are working with approved suppliers to establish a technical team to undertake the wide range of work associated with developing a Masterplan. Determining a land use mix will be undertaken to help inform master-planning and test economic and regeneration benefits. This will be based around the objectives within the Local Development Plan 2 and the SBC, and will examine a mixture of uses including: transport infrastructure; business and employment space; the retail park; environmental assets (Low and High Moss); the cemetery extension; limited enabling residential; and ancillary development.

Cadder Cemetery Project

- 3.35** In 2009 (**Report Ref: DCS-061/09**) the Council took the decision to provide long term cemetery provision at the Cadder Cemetery and expand infrastructure to accommodate local requirements across Bishopbriggs and Kirkintilloch. The Council's Greenspace Service has examined a number of sites around the north of Bishopbriggs area as part of ongoing feasibility work. A preferred location has been identified and discussions with the landowners and other stakeholders will be undertaken to further test this option. Potentially viable sites for cemetery expansion are close to the general location envisaged for the line of the BRR5. A range of work requires to be undertaken to determine the exact line of the BRR5.

- 3.36** Although not a project element identified within the SBC, given the dependencies between it and the Project, the Cadder Cemetery Project will be governed within the internal Council City Deal Project Board. Officers managing the City Deal and the Cadder Cemetery projects will work closely together to develop design solutions which take cognisance of the requirements of each piece of infrastructure, and best manage any risks present due to possible adjacencies.

UK Levelling Up Fund (second round 2022)

- 3.37** Report ref: **PNCA/032/21/DG** was presented to Council in June 2021. The Report instructed the submission of applications to the UK Government Funding Programmes – including an application for regeneration funding in Twechar and Lennoxton to round one of the UK Levelling Up Fund.
- 3.38** The Report also instructed Officers to progress development of options for future round bids to the UK Levelling Up Fund for the East Dunbartonshire County Constituency and to present recommendations in a report to a future meeting of Council or of the Place, Neighbourhood & Corporate Assets (PNCA) Committee.
- 3.39** The exact deadline for the second round is still to be confirmed but it is understood it is likely to be Spring 2022. Officers are exploring opportunities for a funding bid to support the objectives of the SBC and regeneration in the Bishopbriggs area - in particular Westerhill. If funding can be secured these interventions would complement the City Deal investment and support follow on investment, help create new jobs, protect and capitalise on natural assets, and improve the overall quality of Westerhill.
- 3.40** The application for the fund is at an early stage of development, but it is expected it could fund the delivery of some or all of the following: site remediation in partnership with landowners; land acquisition opportunities and remediation; works to improve existing accesses and travel routes around and into the site; detailed utility and digital connectivity planning; environmental improvements at the Moss; costs associated with detailed master-planning and associated surveys and strategies; and funding to support the delivery of projects which will emerge from the town centre public realm plan.
- 3.41** The scope described requires to be investigated further and is subject to a range of feasibility work and testing to ensure it is viable and fully meets the various fund criteria. Further updates will be provided to Elected Members in a future report to a meeting of Council.
- 3.42** The criteria of the fund seeks endorsement from the local Member of Parliament representing the constituency, and as such Officers have engaged with Amy Callaghan MP as part of the development of the funding bid.
- 3.43** In relation to a separate 'transport project' which can be submitted to the UK Levelling Up Fund, Report ref: **PNCA/032/21/DG** recommended if a viable transport project can be identified it is submitted in the third round in 2023. Given the significant level of information required for a 'transport project', this continues to be examined and further updates will be reported to Elected Members at a later date.

Skills and Learning

- 3.44** In addition to the programme of infrastructure projects included as part of the City Deal, the programme included a number of other elements including an innovation

work stream and employability programmes. A Phase 3 of the 'Working Matters' project has continued using underspend from Phases 1 and 2 and was delivered until December 2020. Working Matters supports individuals who have significant health barriers which prevent participation in the labour market.

- 3.45** The GCR Skills and Employment Portfolio Group has developed a number of actions contained within the City Region Skills Investment Plan. The plan covers a number of areas including developing more regional approaches to skills and employability, fair work, greater alignment between enterprise and skills, child poverty and transport. More recently the Skills and Employment Portfolio Group presented potential areas of collaboration to the Regional Partnership, namely Partnership Action for Continued Employment (PACE) which focusses on supporting individuals being made redundant.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – n/a
- 4.2** Workforce (including any significant resource implications) – n/a
- 4.3** Legal Implications – n/a
- 4.4** Financial Implications – the financing of development and management costs associated with the Project will be provided for through the Council's 10 year Capital Investment Programme, working with the GCR to re-claim the maximum amount of expenditure of this nature against the committed £30m of funding.
- 4.5** Procurement – n/a
- 4.6** ICT – n/a
- 4.7** Corporate Assets – n/a
- 4.8** Equalities Implications – n/a

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** The SBC for the Project outlines a range of risks and contains a Risk Register. Risk Registers were prepared as part of the SBC and these are being regularly reviewed and updated as the Project develops into the OBC stage. Heightening risks are considered via the internal governance route of the City Deal Project Board, and where likely to have an impact on the progression of a project – for example: programme, budget, statutory consents or policy positions, these will be presented to Council together with mitigating options for consideration. Officers will continue to monitor risks highlighted in section 3 of the Report relating to the construction industry and cost.

5.2 Expenditure to develop and manage the Project in excess of current GCR approvals are undertaken 'at risk' and this is consistent with other Councils at this stage of projects. Timely completion and submission of OBCs for GCR approval will, subject to agreement with the GCR, enable an increase in the amount of the £30m allocation that can be draw down.

6.0 IMPACT

6.1 ECONOMIC GROWTH & RECOVERY – The Council will continue to develop the business case for the City Deal project. This could potentially deliver substantial economic benefits for East Dunbartonshire and the wider Glasgow City Region as described in the body of this report and appending information.

6.2 EMPLOYMENT & SKILLS - Glasgow City Region City Deal has delivered significant employability benefits for East Dunbartonshire through the 'Working Matters' project.

6.3 CHILDREN & YOUNG PEOPLE – n/a

6.4 SAFER & STRONGER COMMUNITIES – n/a

6.5 ADULT HEALTH & WELLBEING – n/a

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS – n/a

6.7 STATUTORY DUTY – n/a.

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 Appendix 1 – City Region Portfolio Groups update

8.2 Appendix 2 - City Deal Programme Annual Report 2020/21 – to follow

APPENDIX 1 – City Region Portfolio updates (PNCA/060/21/DG)

Portfolio Group	Role	Key progress to date
Transport & Connectivity (led by North Lanarkshire)	<p>The Transport & Connectivity Portfolio seeks to improve links between communities, jobs, learning and leisure opportunities, enabling goods, services and people to move freely within the Glasgow City Region, nationally and internationally and broadening choice between walking, cycling, driving, sailing and flying.</p> <p>The Transport & Connectivity Portfolio group is attended by representatives of all 8 local authorities as well as Transport Scotland, Clydeplan, Glasgow City Region and SPT.</p>	<p>Examining Electric Vehicle Charge Point Infrastructure around the City Region. Working with the PMO on feasibility work to look at regional provision and options for any required interventions at a regional level to increase provision.</p> <p>The Regional Transport Strategy (RTS) Case for Change Consultation is complete. Further development of options, scenario planning is underway.</p>
Enterprise (led by Renfrewshire Council)	<p>The portfolio is one of three portfolios which has been placed within the “business” theme for the new Regional Economic Strategy with the others being Inward Investment (incorporated within EDG) and Tourism (Inverclyde). The majority of businesses in Glasgow City Region are SMEs. The Enterprise portfolio will focus on increasing the number of business start-ups, as well as helping to create the right conditions for existing businesses to become sustainable and grow.</p>	<p>An assessment of business support performance indicators across the region is underway as part of ongoing work to better understand the varying and common types of support available across the eight authority areas. This will support the development of any additional regional offer required to support business. Work has started with Scottish Enterprise to examine the possibility of a regional wide grant funding programme for businesses which will either support an emerging theme from the new RES and/ or specific sectors.</p>

Portfolio Group	Role	Key progress to date
Skills & Employment (led by South Lanarkshire Council)	<p>To lead the development of a new and innovative skills and employability offer at a Glasgow City Region level within the context of the agreed City Region Economic Strategy and Action Plan. To ensure the overall investment in the City Deal programme delivers the maximum benefits possible in terms of employment opportunities and enhanced skills for the residents of the area, particularly those furthest from the labour market and experiencing disadvantage.</p>	<p>The groups have approved a range of actions to deliver in the Portfolio Work Plan 2021/22, these include: Progressing collaborative employability models and regional approaches; Developing a Business case for regional approach to No One Left Behind (NOLB); Delivering the Regional Skills Investment Plan (RSIP); and Pivoting activity to support economic recovery.</p> <p>Grant allocations for Young person's Guarantee (YPG) and NOLB 2021/22 have been confirmed and work continues to progress in relation to the roll-out of NOLB.</p>
Tourism & Destination Marketing (led by Inverclyde Council)	<p>Glasgow City Region has a thriving tourism and visitor economy. With the City at its vibrant heart, the City Region is a destination which visitors strongly associate with culture, heritage, the arts, shopping, events, sport, festivals and as a year round destination. This portfolio will seek to grow and develop the economic benefits of Glasgow City Region as a tourism and visitor destination.</p>	<p>Regional Tourism Strategy and action plan has is in place and provides operational action plan for the group.</p> <p>The group has supported the development of the Regional Chef Academy project which has been agreed by GCR Cabinet and the PMO/Portfolio Groups are now to fully develop the programme including finalising costs and funding required. The project aims to address long standing issues in skills and labour shortages within the hospitality sector within the region, has been further impacted by COVID -19. It aims to help support skills development, training and employment within the labour market.</p>

Portfolio Group	Role	Key progress to date
Infrastructure & Assets (led by East Renfrewshire Council)	<p>This portfolio covers the communications networks, sewage systems, energy plants, digital connectivity and other facilities essential for the efficient functioning of the City Region and its economy. Investment in infrastructure is key to securing longer term improvements in the regions competitiveness.</p>	<p>The Group are to review the ways in which the Internet of Things approach (East Renfrewshire) has aided Member Authorities in realising their digital connectivity potential. Working with the PMO and Scottish Futures Trust on the Regional Capital Investment Plan.</p> <p>The Infrastructure Summit - focus this year will be on two key areas: the evolution of the mapping project to providing information on regional Projects including the Metro Project, City Mission and the emerging Regional Capital Investment Plan, and the transition to a low carbon economy including our Regional Climate Change Adaptation Strategy, Clyde Climate Forest, Home Energy Retrofit proposal.</p>
Housing & Equalities (led by West Dunbartonshire Council)	<p>The provision of high quality housing and the role of housing in meeting need and delivering development that brings environmental improvements, is important for the continuing success of the Glasgow City Region. The portfolio will look cover issues such as local housing needs, stock quality, fuel poverty and energy inefficiency, the mismatch of supply and demand, and the housing needs of an aging population.</p>	<p>Members of the Housing Portfolio Group have been actively supporting the development of the proposal for a regional home energy retrofit programme.</p>
Land Use & Sustainability (led by East Dunbartonshire Council)	<p>Land use policy seeks to regulate the use of land by, for example, stating what sort of buildings can be built in an area, identifying land where development is restricted and for what uses land can be used. The portfolio group has direct responsibility for the delivery of three of the actions in the current Regional Economic Strategy as well as contributing to the overarching ambition of the RES and recognising the interdependencies with other portfolios.</p>	<p>The group took a key role in the development of the regional Adaptation Strategy, approved earlier in 2021. Work is also progressing to shape the refresh of the RES. Reviewed progress on a regional response to the Scottish Government's consultation on Housing Numbers for the Fourth National Planning Framework.</p>

Portfolio Group	Role	Key progress to date
		Reviewed progress with delivery of the regional Green Network Blueprint including the emergence of 4 priorities: Clyde Climate Forest; Clyde Peatland Action; B-lines (grasslands project); and Water Works.



2020/21

GLASGOW CITY REGION ANNUAL PERFORMANCE REPORT

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Welcome



This Annual Performance Report covers the period ending 31 March 2021, marking the sixth year of the Glasgow City Region City Deal and the establishment of our Regional Partnership. This year's report provides an overview of progress in the delivery of the City Deal, as well as on our plans for wider economic growth and resilience.

Our City Deal was the first to be established in Scotland and to benefit from funding from both the Scottish and UK Governments. It continues to be one of the largest and the most advanced of the UK City Deals agreed to date.

The period of the report has been played out under the shadow of the pandemic and unsurprisingly much of our efforts have been focused on managing its impact on our City Deal programme and on wider plans for the Region's economic recovery as a result of it.

An updated City Deal programme plan was approved by Cabinet in late 2020. This and a commitment from both governments and our partner councils to proceed with all of our City Deal projects allows us to be firmly focused on the road ahead.

Despite the challenge of the pandemic, and our partnership continued to make significant progress and to witness a number of substantial successes.

In May 2020, the City Region was among **the first in the UK to successfully pass** the UK and Scottish governments' Gateway Review, unlocking the next £250 million tranche of the governments' £1 billion funding commitment. And City Deal projects continue to draw and attract further extensive investment and funding to the Region - evidenced more than ever in the latest reporting period.

We have worked hard to get projects up and running again across the Region, with new contracts being tendered, providing business and employment opportunities vital to the Region's economic recovery. Projects are taking shape on the ground too, with a new urban neighbourhood and city park at Sighthill now almost a reality, and the infrastructure works underpinning Scotland's Advanced Manufacturing Innovation District almost complete.

Our latest figures show that over £262.8 million has been spent on City Deal infrastructure to date, with local businesses benefitting from City Deal contracts to the value of £116 million (March 2021).

Recent events have accelerated the pace of change and placed an even greater urgency on action and responsibility to deal with emissions and climate change. With COP26 on the horizon, we recently launched our our Climate Adaptation Strategy, and a new green investment brochure will set out key projects to support these ambitions.

The City Deal, a new Regional Economic Strategy, and transformational projects such as those showcased in our investment brochure will continue to be our key focus throughout next year.

We look forward to working closely with government partners on shared priorities and funding for projects of mutual, local, Regional and national benefit.



Susan Aitken

Leader of Glasgow City Council and
Chair of the Glasgow City Region Cabinet

Glasgow City Region



Glasgow City Region is a key engine of economic growth for both the Scottish and UK economies. With a population of 1.8 million people, it, provides 34% of Scotland's jobs and a base to almost 30% of the nation's businesses. Its economy produced an approximate £47.3 billion of Gross Value Added (GVA) in 2019, making it the largest city region economy in Scotland and the fourth largest in the UK.

Eight local authorities make up the Region: East Dunbartonshire, East Renfrewshire, Glasgow City, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire.

REGIONAL ECONOMIC RECOVERY PLAN

In December 2020, Glasgow City Region Cabinet approved our Regional Economic Recovery Plan which set out our Regional response to the economic impact of the pandemic. The plan was developed through engagement with our eight local authorities and our partner organisations, and it identified 10 high level actions.

Our priority actions include key areas such as maintaining grant support to local businesses impacted by restrictions; encouraging safe movement on public transport and active travel; enhanced support for those made redundant; a co-ordinated skills and training response to help people back into work; accelerating infrastructure investment to stimulate the regional economy; developing a proposal for a home energy retrofit programme; bringing vacant and derelict land back into use; and improving digital connectivity.

WORKING IN PARTNERSHIP FOR ECONOMIC GROWTH

We are working together to deliver a strong, inclusive, competitive and outward-looking economy, sustaining growth and prosperity with every person and business reaching their full potential.

Building on the success of the City Deal, Glasgow City Region's eight partner councils have committed to a common economic strategy for the Region, marking an unprecedented collaboration on jobs, skills and inclusive growth. To support the delivery of the plan, eight Portfolios have been established, shown opposite. Key progress and future plans are set out over the next two pages under the themes of People, Place and Business.

A refreshed Regional Economic Strategy is under development and will be launched before the end of 2021.

PORTFOLIO GROUPS

East Dunbartonshire Council
Land Use and Sustainability

East Renfrewshire Council
Infrastructure and Assets

Glasgow City Council
Inward Investment and Economic Growth

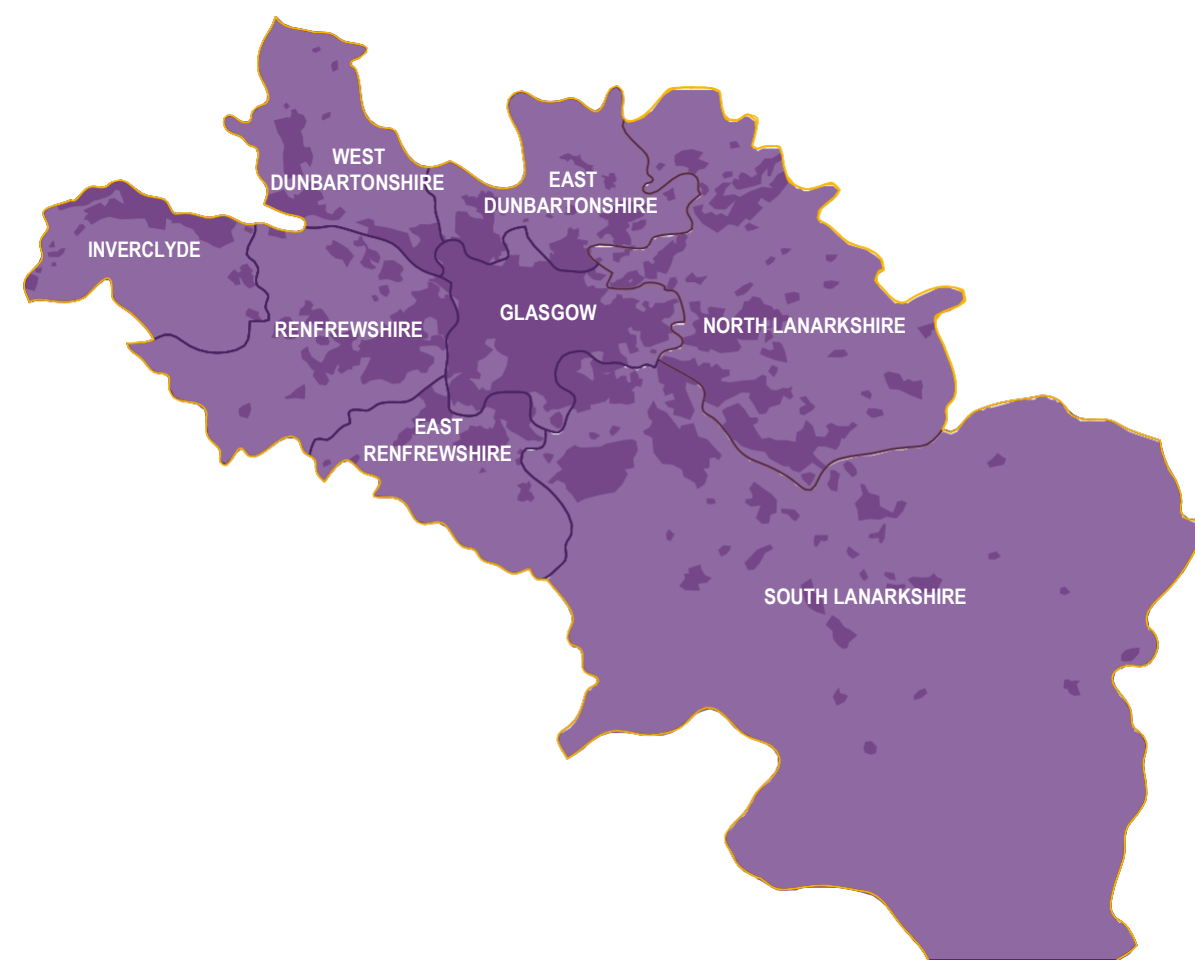
Inverclyde Council
Tourism and Destination Marketing

North Lanarkshire Council
Transport and Connectivity

Renfrewshire Council
Enterprise

South Lanarkshire Council
Skills and Employment

West Dunbartonshire Council
Housing and Equalities



PEOPLE

In 2019, the City Region Partnership developed an ambitious Regional Skills Investment Plan (RSIP). In response to the pandemic, the RSIP Delivery Plan was updated and progress is reported regularly through the Skills and Employment Portfolio Group.

Developing our Regional approach to Community Wealth Building (CWB) is a key priority and we have worked closely with the Scottish Government and the Centre for Local Economic Strategies (CLES) to develop our work on two key pillars – the progressive use of procurement and tackling vacant and derelict land. These reports were presented to the Cabinet in February 2021. The Glasgow City Region Programme Management Office has taken on an officer dedicated to supporting the development of our approach across all five pillars of CWB. The recommendations from the reports produced by CLES are being progressed through the Land Use and Sustainability Portfolio Group and the Sustainable Procurement Strategy Group.

Maximising the delivery of community benefits secured through public sector contracts is a core part of CWB and work has already started to investigate a community wish list approach that would align the requirements of local communities with the community benefits offered by suppliers. The community wish list approach is already being used by some local authorities, such as East Renfrewshire and West Dunbartonshire. Further work is underway and it is expected that a Regional approach will be considered in 2021.

The City Region Project Management Office has worked with colleagues in Public Health Scotland and the Glasgow Centre for Population Health to develop a bid for funding from the Health Foundation.

The proposed work will develop, test, and embed a health inequalities impact assessment process in capital spend projects across the Region over a three-year period. Transferable learning from the work will be drawn out and shared more widely. It is anticipated that a decision on funding allocation will be made by the Health Foundation in late summer 2021.

Developing collaborative Regional approaches in a number of key employability areas has been progressed by the Skills and Employment Portfolio Group in 2020/21. Working closely with Skills Development Scotland, the group has sought to enhance the offer to people made redundant as a

result of the pandemic through the PACE service (Partnership Action for Continued Employment). Discussions to develop other areas of collaboration have progressed, including the potential development of active labour market projects in response to the pandemic, and medium to long term ambitions for greater Regional collaboration through procurement for employability and training opportunities.

PLACE

Within the context of delivering on local and national ambitions to achieve carbon net zero and a more sustainable economy, there has been exciting and ground breaking progress within the Place theme.

The launch of the Clyde Climate Forest has harnessed the enthusiasm for tree planting and is channelling this activity into increasing the number of trees in urban areas, protecting wildlife and developing a comprehensive network of native woodlands, establishing plantation forests to serve as carbon sinks, support flood management, and provide construction timber to substitute for high emission materials.

Work continued throughout 2020/21, led by the Land Use and Sustainability Portfolio Group and supported by Climate Ready Clyde, to develop the first Adaptation Strategy and Action Plan for the Region and Scotland.

One of the key actions within the Glasgow City Region Economic Recovery Plan is the proposal to investigate a feasibility study into delivering a large scale home energy retrofit programme. This work has been led by the Housing Portfolio Group. Consultants have been appointed to develop the feasibility study and an expert advisory panel has been brought together to support the study. The study will set out the initial steps to progress the project and will be published in September 2021.

The blight of vacant and derelict land (VDL) has been a longstanding issue in Glasgow City Region. The Land Use and Sustainability Portfolio is developing a business case for addressing the issue. This will make the case for a co-ordinated approach to tackling VDL throughout the Region and propose actions to bring land back into use for housing, commercial development, and for and community and environmental projects.

The Transport Portfolio Group co-ordinated the development and submission of an ambitious bid

to the Scottish Government's £500 million Bus Partnership Fund. The bid from Glasgow City Region includes an ambitious set of interventions that will maximise bus priority measures on reducing congestion and seek to leverage other bus service improvements, including the development of fares and ticketing, vehicles, customer service and network enhancements.

The Infrastructure and Assets Portfolio group has completed an extensive infrastructure mapping exercise to coordinate and align strategic investment across the City Region with our utility and infrastructure providers, with all City Region major projects digitally mapped and held centrally to give a complete picture of where the Region plans to invest and develop over the next 10-15 years. This significant piece of work will prevent duplication and delay and enables utility and infrastructure constraints to be identified and worked through in advance of project delivery. See the case study on page 8. Work being undertaken to develop a Regional Capital Investment Plan is being overseen by the Infrastructure and Assets Portfolio Group and is a natural evolution of the digital infrastructure mapping exercise. It seeks to align the capital investment plans of all public sector bodies resulting in a combined Glasgow City Region Capital Investment Plan for all public sector bodies. Work is ongoing to align this ambition with the work of the Scottish Futures Trust. This work will be concluded later in 2021.

BUSINESS

Glasgow City Region has collaborated on a range of activities to support businesses in the City Region through the Enterprise Portfolio Group, Tourism Portfolio Group, and a greater alignment on our approach to Inward Investment.

During 2020/21, member authorities have been involved in the processing of grants to local businesses affected by the pandemic. It is estimated that over £1 billion of grants have been provided to businesses across Glasgow City Region.

Businesses have a key role to play in realising our ambitious local and national targets to reduce carbon emissions and make our economy more sustainable. Through the Enterprise Portfolio Group we have started to engage with partners, such as Zero Waste Scotland and Scottish Enterprise, to look at how we can provide tailored support to help businesses adapt and change how they operate to help us achieve net zero.

Our focus on Inward Investment, led by Glasgow City Council and supported through our Economic Delivery Group, has led on the introduction of Zoom Prospector, an online marketing platform that allows us to identify and promote development sites across Glasgow City Region. We have also worked closely with Scottish Development International (SDI) who presented their national inward investment strategy to Cabinet in February 2021. Work is underway to develop a green investment prospectus highlighting key investment opportunities in the City Region. This will be published in advance of COP26 in November 2021.

To stimulate economic activity and mitigate the impact of the pandemic, we have developed a list of investment ready projects which could be delivered quickly but which still require funding. This Ready to Go list is being used to seek additional infrastructure investment from the UK Government and Scottish Government to support projects that will drive short-term economic activity. Over 90 projects have been identified so far and these are a mix of infrastructure, commercial, and residential projects which can be progressed in the short to medium term, with the funding to complete value ranging from £200,000 to £53 million.

Tourism is one of the industries most affected by the pandemic. The Tourism Portfolio Group has updated our Regional Tourism Action Plan, focusing on a smaller number of immediate actions to support and drive recovery within the industry. During 2020/21, a small delivery group was established to look at how best to market the Region. This group has been working to co-ordinate bids to the VisitScotland Destination and Sector Marketing Fund. The Tourism Portfolio has also developed a proposal to increase training opportunities within the hospitality sector through an innovative Chef Academy.

CASE STUDY

Regional mapping helps align strategic investment



A project to digitally map City Deal projects and other major planned infrastructure has provided a number of important benefits to the partnership and the Region’s utility and infrastructure providers, with even greater wins projected for local residents.

Through the Region’s Infrastructure and Assets Portfolio, led by East Renfrewshire Council, a Regional overview of infrastructure requirements has been developed and digitally mapped. City Deal projects and other major planned infrastructure have been collated, providing a clear and full picture of where each Member Authority plans to invest and develop over the next 10 – 15 years. This includes approved housing and commercial developments as well as education and leisure facilities.

A working group was established with utility and infrastructure companies and provided a forum to share and discuss respective plans and to match this with the provision, capacity limits and investment plans to ‘plug in’ new resource for electricity, gas, water and telephone and internet services, vital to underpin developments.

Constraints or capacity issues at each location were flagged up at an early stage by utilities, and any pertinent issues that might impact on the delivery of the partners’ respective investments.

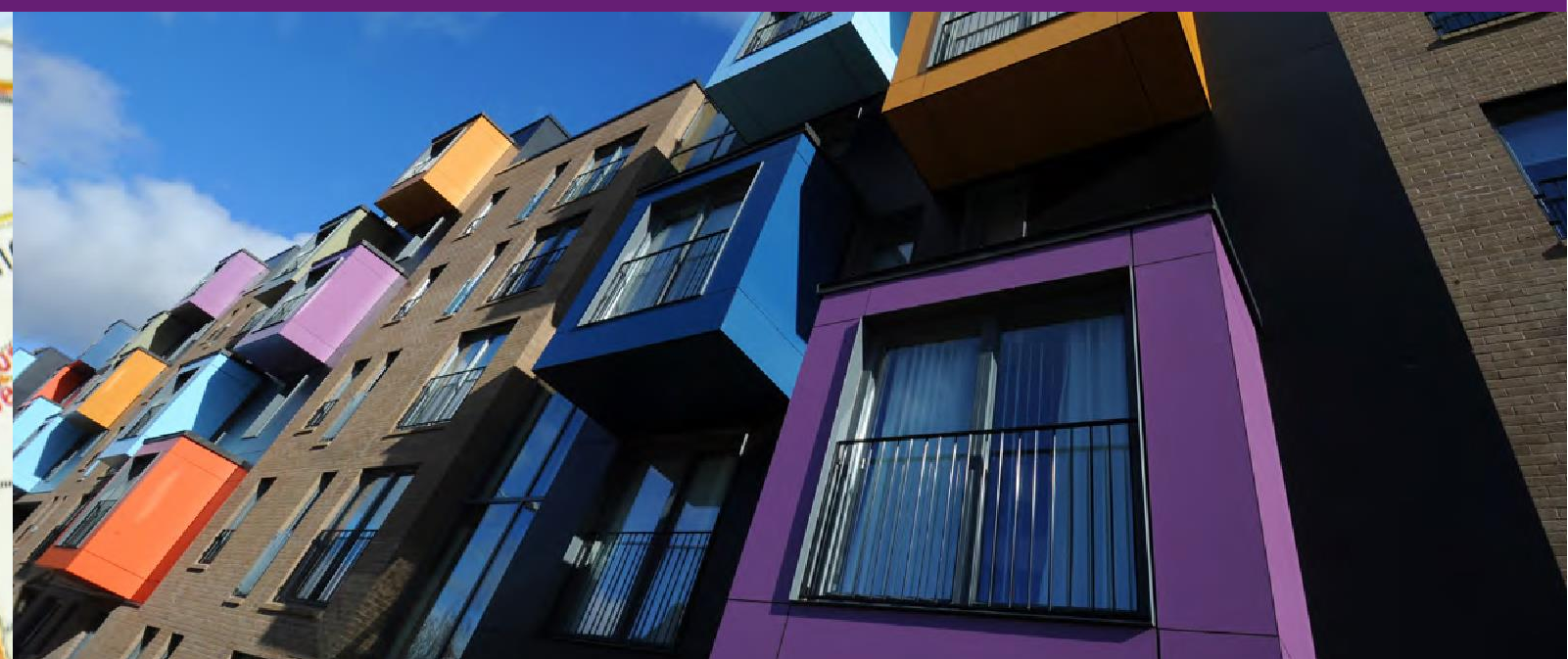
In a number of cases, phasing of the delivery on projects was adapted by utilities or member authorities to either escalate delivery or avoid unnecessary delays to project completions. This also reduced delivery costs for councils.

The mapping exercise has helped to build stronger relationship with utility and infrastructure providers and an open channel for ongoing engagement. Importantly, it has also brought greater certainty and confidence to enable strategic investments to be aligned and in some cases brought forward – preventing delay and duplication and maximising shared benefits. For residents, acceleration of projects, including new or improved roads, vital new housing and enhanced utility and network improvements along with less ‘on the street/road’ disruption are great wins.

This work is providing the foundations for a deepening alignment of strategic investment in infrastructure across the City Region.

CASE STUDY

Regional Energy Retrofit Programme



Glasgow City Region has commissioned the development of a feasibility study for a large scale, Regional Home Energy Retrofit Programme.

To create jobs, improve the quality of housing, and deliver on a shared commitment to net zero carbon emissions, Glasgow City Region has ambitious plans to deliver a large-scale home energy efficiency retrofit programme that will bring all properties up to Energy Performance Certificate C.

Retrofitting and providing a new clean energy heat source for every home that needs it will contribute to UK Government and Scottish Government commitments to achieve net zero carbon emissions, give greater energy security, lower household energy bills, warmer homes and better health outcomes through reduced fuel poverty.

A programme of investment on this scale will be the most comprehensive and ambitious home energy retrofit programme ever to have been undertaken and requires sustained long-term investment. Over a 10 year programme of investment and delivery, it is estimated that the programme would support over 75,000 jobs and generate £4.4 billion in Gross Value Added (GVA) across Glasgow City Region. In addition to the employment and economic benefits, widespread insulation across the Region would remove 10.7 million tonnes of carbon emissions per annum.



**Project value
£10 billion**

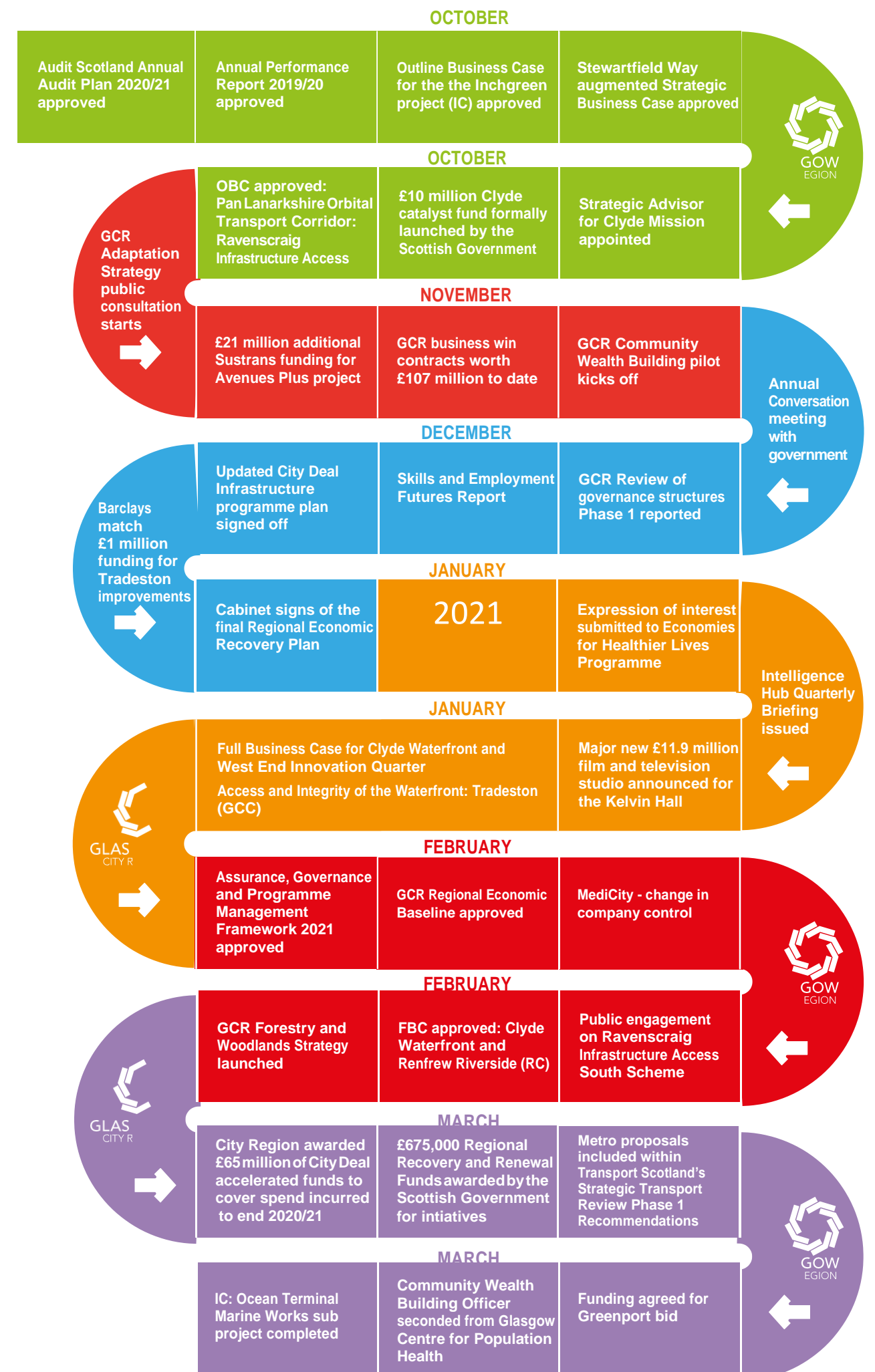
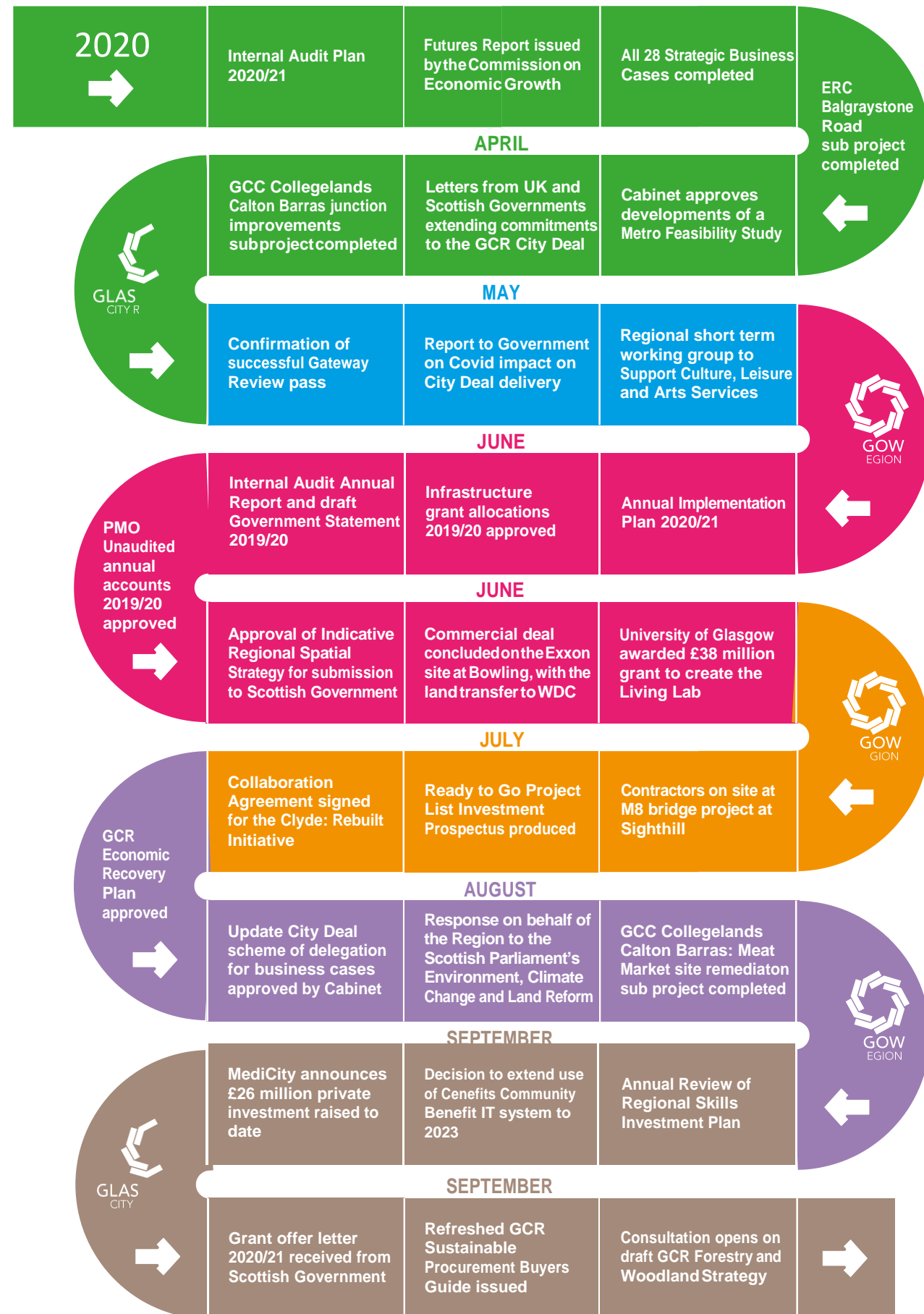


**Support
>75,000 jobs**

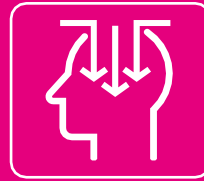


**Remove
10.7 million
tonnes of carbon
emissions per annum**

Milestones



Intelligence Hub Overview



The Glasgow City Region Intelligence Hub was established in 2019 to provide economic support and analytical services to the Region and its eight Member Authorities. The Hub's remit covers four key areas.

DATA ANALYSIS AND TOOLKITS

The Hub continues to analyse the latest economic statistics published by sources such as the Office for National Statistics and the Scottish Government. These statistics have been used to create a wide range of outputs to support policy and programme development across the Region including:

- **The Regional Economic Baseline** – the baseline summarises a wide range of socio-economic issues across the Region using the latest available data. The work identified the three Grand Challenges facing the Region of Inclusive Economy, Enhancing Productivity and Climate Emergency. The baseline is now underpinning the team's ongoing work to develop a Regional Economic Strategy, due by the end of 2021.
- **Bespoke Member Authority Analysis** – a range of bespoke analyses to support GCR member authorities including an in-depth review of depopulation in Inverclyde and West Dunbartonshire, and analysis of the economy of the combined Pan-Lanarkshire area.
- **Data Toolkits** – the development of a GCR Intraregional Toolkit to allow socio-economic analysis including gap analysis at a member authority level. See further detail below.

POLICY AND RESEARCH

The team has conducted a variety of research into pertinent socio-economic issues that are impacting Glasgow City Region. Examples include:

- **COVID-19 economic briefings** – the team has produced 10 economic briefing notes for senior officers to provide the latest insights into the actual and possible impacts the pandemic is having on the economy.
- **Issues Briefings** – the Hub has also developed a series of briefings on various topical issues, which over the last year have been driven by COVID-19 such as:
 - > Key Workers (and their importance on the Region's economy)

> Retail and High Streets (and how COVID-19 is exacerbating some recent challenges facing local high streets)

- **Bespoke Research** – the team conducted a wide variety of research and analysis to support the development of the Region's Economic Recovery Plan. Other work includes research into innovation in the Region's SMEs.

ECONOMIC MODELLING

The Hub has been working with partners to develop Economic models which can be utilised to better understand the economic impacts of various investment decisions. Models developed thus far include:

A Computable General Equilibrium (CGE) Model for large-scale investments – the first Regional CGE model in the UK allows us to better understand the economic impact of major investments in the Region. For instance, it is currently being used to understand the impact of the Regional housing retrofit programme, which is a key component of the Region's Economic Recovery Plan.

Procurement Spending Analysis – the Hub has reviewed the impact of procurement spend in the Regional economy to help understand opportunities to increase local impacts. This has fed into the Region's Sustainable Procurement Strategy.

Employment Location Analysis – the team has reviewed the wider economic impacts of various company and government department decisions to locate in, and, leave the Region.

BUSINESS CASES

The team has appraised and assisted in the development of a number of GCR City Deal business cases.

CASE STUDY

Intra-Regional Toolkit



The team currently gathers over 120 socio-economic datasets for a wide variety of metrics. Since the beginning of 2021, the Hub has been working on ways to make key datasets more widely available to partners and more user-friendly. In response a toolkit was developed that allows member councils to track their economic performance, based around the three economic Grand Challenges.

The toolkit enables local authorities to assess if their performance is improving or declining across the indicator, and to assess it against comparator geographies (UK averages, Scottish Averages, Top Performing Local Authorities and LGBF family groups).

TOOLKIT FUNCTIONALITY

There are three main functions to the toolkit:

- **RAG Performance Dashboard** – a summary dashboard that allows a local authority to review its relative position and short-term performance against a series of comparator geographies
- **Gap Analysis Dashboard** – a summary dashboard that allows a local authority to understand its performance gaps. It can then assess (in percentage and numerical terms) what it would take to reach the same performance levels as the comparator geographies
- **Individual Indicators** – individual indicators can be interrogated to understand performance over time.

HOW THE TOOLKIT CAN BE USED

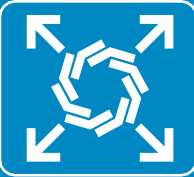
The toolkit is intended to:

- **Track performance** – officers in member authorities now have access to all the latest data to understand whether their local areas are heading in the right direction against a wide range of socio-economic metrics. This can be used for a wide range of strategy/policy development and performance measurement activities

- **Making the case for investment** – officers in local authorities can quickly use the latest data to comparative performance against other local authorities to support the case for investment. This is currently being used to support bids for the UK governments Levelling Up Fund.

The Hub has committed to updating the toolkit on a quarterly basis, or upon the release of a major dataset. A key benefit of the toolkit is the saving in time from local authorities individually downloading the same datasets. Also, along with a wide variety of other work which the Intelligence Hub has produced over the last year, there has been a significant saving in consultancy costs by doing this internally.

Glasgow City Region City Deal



Our ground-breaking City Deal, the first in Scotland and one of the largest in the UK, was signed in August 2014 by the Member Authorities with the UK and Scottish Governments.

The partnership, with Glasgow City Council acting as the lead authority/accountable body, was the first to benefit from funding from both the UK and Scottish Governments, with £500 million provided from each for infrastructure investment and the local authorities contributing a further £130 million.

The £1.13 billion infrastructure fund will deliver 21 projects focusing on improving connectivity and unlocking new sites across the Region for commercial, housing and retail development.

A further three innovation projects have been supported by £18.7 million funding from the Department for Business, Energy and Industrial Strategy (BEIS) and three employment projects are funded to the value of £24.6 million through contributions from the Department for Work and Pensions and the Member Authorities.







Together these City Deal projects have been enabling a programme of works which have been supporting the growth of the Region's economy and will continue to do so throughout the Deal's 20 year lifetime to 2035.

Over its lifetime, it is estimated that the City Deal will:

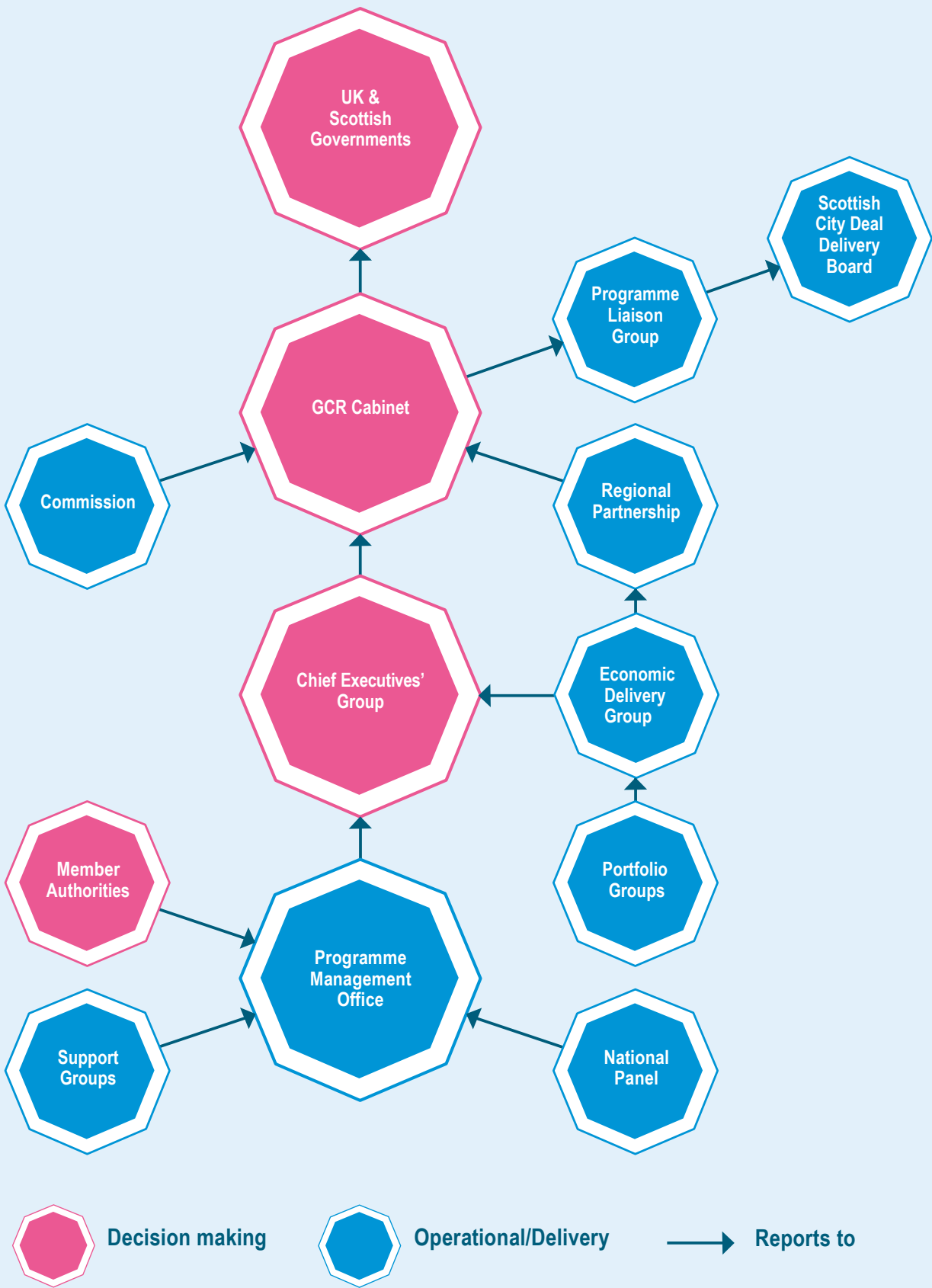
- Deliver £2.2 billion in additional GVA per annum (a 4% uplift) across the City Region;
- Support an additional overall increase of around 29,000 jobs in the City Region;
- Create 15,000 construction jobs through the City Deal construction programme;
- Work with 19,000 unemployed residents and support over 5,500 back into sustained employment;
- Lever in an estimated £3.3 billion of private sector investment to support the delivery of the projects within the infrastructure programme;
- Spread the benefits of economic growth across the Region, ensuring deprived areas benefit.

City Deal in numbers









 £18.7 million funding to support innovation and BusinessGrowth	 £24.6 million Skills and Employability schemes
 Supported 5,500 people back into work	 Worked with 9,000 unemployed residents
 £3.3 billion private sector investment targeted	 £2.2 billion additional GVA per annum targeted

Governance Structure



City Deal - Key Achievements at end March 2021



 <p>All projects selected and funding allocated</p>	 <p>>£116 million 61% of all Tier One contracts won by local companies</p>
 <p>27 high level City Deal Projects: 8 projects and 20 sub projects completed to date</p>	 <p>8,000 young people supported into employment through Youth Gateway</p>
 <p>Over £430 million infrastructure spend approved</p>	 <p>Successful Gateway review pass</p>

Governance and Scrutiny



GOVERNANCE

Governance arrangements for the City Deal were agreed by government and are set out in the Assurance Framework. Current structures are shown on page 16.

In 2014, a Joint Committee was established by the member authorities, constituted under Section 57 of the Local Government (Scotland) Act 1973. The Joint Committee, known as the Glasgow City Region Cabinet, is made up of the Leaders of the participating authorities. The Cabinet is responsible for decision making in relation to the City Deal and for determining the strategic economic development priorities for Glasgow City Region.

Cabinet meetings are open to the public, with agendas, papers and minutes available through the City Region website. Following the Coronavirus outbreak in March 2020, the April 2020 Cabinet did not meet in person, with decisions made remotely and posted on the GCR website. Since then meetings have been held by video conference and, for the period of the report, every eight weeks. At the June 2021 Cabinet, the decision was taken to change the frequency of Cabinet meetings from eight weekly to twelve weekly. The change of frequency was in recognition of Strategic and Outline Business Cases having been approved for the majority of projects, and the increased delegation of decision making agreed on Full Business Cases to the Chief Executives' Group and the Director of Regional Economic Growth.

The Programme Management Office (PMO) acts as the secretariat for the Cabinet and is the central point for appraisal and monitoring of all aspects of City Deal. The Cabinet is supported by a Chief Executives' Group (CEG), which oversees the management of the PMO in its delivery of the operational functions of the Cabinet.

The CEG is supported by a number of support groups, made up of officers from the participating councils and other partner agencies. These Groups provide advice on Programme governance issues including financial management, communication, audit, legal and procurement matters.

To further the existing collaboration between the eight local authorities, in June 2016 the Leaders agreed that a distributive leadership model based around eight portfolios would drive wider Regional economic growth. Portfolio Groups, chaired by senior officers from the local authorities, continued to work throughout 2020/21 to deliver actions from the Regional Economic Strategy Action Plan, which included supporting the delivery of the City Deal Programme's benefits.

The Portfolio Groups also report to the GCR Regional Economic Partnership (REP). The REP receives monitoring reports on the work being undertaken by Regional Partners to support the delivery of the City Deal's intended economic impacts (for example, through supporting inward investment to the sites which have been remediated by the City Deal enabling infrastructure).

SCRUTINY

The Programme Liaison Group (PLG), made up of representatives from the UK and Scottish Governments, met regularly throughout 2020-2021 to review and monitor the City Deal Programme's progress and the delivery of the PMO's work programme as set out within the Annual Implementation Plan 2020/21.

The Programme is underpinned by a series of monitoring status reports on projects and the programme, produced by Member Authorities and the PMO. The PMO provides progress reports to each meeting of the CEG, Cabinet and the PLG. Reports provide a record of progress and are a basis for project scrutiny.

AUDIT

The Programme is subject to a series of planned audits, externally by Audit Scotland and internally, by Glasgow City Council Internal Audit, appointed by the Cabinet.

An annual plan for audit activity for the year ahead is agreed by Cabinet, with findings, recommendations and progress on follow up actions reported throughout the year.

DATE	ACTIVITY
April 2020	Internal Audit Plan for 2020/21 approved by Cabinet (via email circulation and approval of papers)
June 2020	Audit Support Group papers issued electronically to Chief Auditors of member authorities: Reports to Cabinet: 2019/20 assurance report on Compliance with Assurance Framework – Business Case Submission and Appraisal Follow-up Audit Report. Internal Audit Annual Report and draft Annual Governance Statement 2019/20
June – September 2020	Fieldwork for Review of Governance Compliance audit
November 2020	Audit Support Group met virtually
November – December 2020	Fieldwork for Community Benefits audit
December 2020	Reports to Cabinet: 2020/21 assurance report Review of Governance Compliance Follow-up Audit Report
February – June 2021	Fieldwork for Grant Claim Eligibility phase 2 audit
April 2021	Internal Audit Plan for 2021/22 approved. Reports to Cabinet: 2020/21 assurance report Community Benefits Follow-up Audit report

CASE STUDY

Collegeland Calton Barras (Public Realm)



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As part of recent works to regenerate the Barras Public Realm, an artist-led project involving St Anne’s Primary School has seen local surface designers Bespoke Atelier take inspiration for the final plaque designs from drawings and models produced by the children after they had spent time together exploring the Barras and following a series of artist-led workshops.

The Barras Public Realm works is a key component of the £27 million City Deal funded **Collegelands Calton Barras infrastructure programme** which aims to deliver an integrated, attractive and resilient neighbourhood within the inner east end of Glasgow. The programme is focusing on improving accessibility and connections to the city centre and further afield; remediating sites that have been derelict or vacant to attract development, and to build upon existing regeneration activities to improve the quality of place.

Public realm work delivered at the Barras in recent times includes refurbishment of ‘The Barras’ signage; and the enhancement of local streets and spaces through high-quality resurfacing, footway widening, CCTV installation and better street lighting.

Nearby **junction improvements** - supported by Scottish Government Community Links funding through Sustrans Scotland, also augments the area’s connectivity with the city centre, and prioritises the attractiveness of active travel.

Collegelands Calton Barras seeks to improve the environment, public realm and connectivity in the area, to create a positive environment for investment which is ultimately self-sustaining; building on opportunities to target innovation, knowledge and creative sectors, linking to established assets in the area and adjoining areas.

Programme and Project Business Case Development



PROGRAMME BUSINESS CASE

During 2020/21, the Programme Management Office (PMO) completed its annual refresh of the Strategic Outline Programme Business Case (PBC) for the City Deal. The PBC sets out the refreshed strategic, economic, financial, commercial and management cases for the City Deal Programme..

In order to support the refreshing of the strategic case, the Intelligence Hub undertook its annual refresh of the assessment of the Region’s performance across more than 100 socio-economic indicators to identify the Region’s inclusive growth priorities, and its strengths and weaknesses in light of emerging opportunities and threats, including Covid 19. The PBC management case includes all of the 21 infrastructure projects’ key milestone dates, including intended business case submission and approval dates, and subsequent construction start and end dates.

PROGRAMME COVID RECOVERY PLANNING

Throughout 2020/21, projects were impacted by a number of Covid-related risks and issues including:

- closure of live construction sites;
- delays to project design stage as a result of changed working practices, including for example furloughing of technical staff;
- difficulties gathering required field data for funding/planning applications and project design;
- delays due to slippage in third parties’ work programmes where there is a project dependency on them (for example, utilities work, gaining approvals/licences); and
- delays to procurement process and difficulties securing competitive bids.

Throughout 2020/21, the PMO worked alongside the Member Authorities’ Lead Officers to develop a Programme-wide recovery plan which sought to address/mitigate the impacts of the above challenges. This approach saw a large number of projects restate their key project milestones to take account of project delays resulting from Covid-19.

BUSINESS CASE APPROVALS

In 2017 a new approach to the approval of business cases came into effect. Under the revised approach, all Strategic and Outline Business Cases (SBCs and OBCs) would now be considered/approved by Cabinet, with Cabinet delegating approval of Full Business Cases (FBCs) to the Chief Executives’ Group (CEG), provided the PMO and the CEG are satisfied that the FBC does not represent a substantial change from the approved OBC. For FBCs with a value of £4.5 million and under, where there has been none, or only minor change since OBC, delegated authority has been given to the Director of Regional Economic Growth to approve these.

Throughout 2020/21, the PMO appraised three business cases, including a number of previously approved Outline Business Cases which had been augmented to include more information on how their economic impacts would be generated – known as Augmented Outline Business Case. Each of these business cases were subsequently approved. Details of approvals in the period are shown in the table below.

Business cases approved April 2020 – 31 March 2021

Member Authority	Main Project	Sub Project	Business Case	Approval Date*
INFRASTRUCTURE				
Glasgow	Clyde Waterfront West End Innovation Quarter	Access and Integrity of Waterfront – Tradeston	FBC	28 January 2021
North Lanarkshire	Pan Lanarkshire Orbital Transport Corridor	Ravenscraig Infrastructure Access	OBC	6 October 2020
Renfrewshire	Clyde Waterfront and Renfrew Riverside		FBC	25 February 2021

Infrastructure



A fund of £1.13 billion will support twenty-one infrastructure projects across the Region for roads, bridges, improved transport infrastructure, quay walls, remediation, construction and public realm works, assisting further retail, commercial and housing developments. The UK and Scottish Governments will each provide £500 million in grant funding and the local authorities will contribute a further £130 million.

Value: £1.13 billion

Progress at 31 March 2021: £262.8 million spend to date

21 projects/sub projects completed to date

- | | | |
|--|--|---|
| • Cathkin Relief Road | • Sauchiehall Street West Phase 1 | • Newton Farm Primary School |
| • Glenboig Link Road | • Intelligent Street Lighting | • Woodhead Primary School Extension |
| • Business Boost | • Hillington/Cardonald | • Highstonehall Road Upgrade Works |
| • Levern Works | • SWMP - Phase 1 Moss | • Woodfoot Road Transport Corridor Improvements |
| H Balgravestone Road | • Heights/Halfway Community Park | |
| • Calton Barras Action Plan Phase 1 | • Central Govan Action Plan Public Realm (including Active Travel South) | H Indicates projects completed in the period. |
| H Meat Market Site Remediation | H Ocean Terminal Marine Works | |
| H Calton Barras Junction Improvement | • Westburn Roundabout | |
| • Sighthill Remediation Contract 1 | • Newton Park and Ride | |
| • Sighthill: Cowlares Bridge; Port Dundas; and 100 Acre Hill | | |

Business cases approved in the period

- | | | |
|---|---|--|
| • CWWEIQ: Access and Integrity of Waterfront: Tradeston (FBC) | • Pan Lanarkshire Orbital Transport Corridor: RIA (OBC) | • Clyde Waterfront and Renfrew Riverside (FBC) |
|---|---|--|

£46.6 million expenditure in the period against grant funding of £95 million resulting in cumulative spend and grant of £262.8 million and £245 million respectively.

CASE STUDY

Glasgow City Region Metro



Following significant transport-related developments at all levels including the findings of Glasgow’s **Connectivity Commission** - the Glasgow City Region Cabinet agreed last year to pause the development of the City Deal funded Airport Access Project, so that a Feasibility Study could be undertaken on an alternative City Region Metro solution. Plans to develop a Glasgow Metro were boosted further after proposals were then included as part of Transport Scotland’s **Strategic Transport Review (STPR2) Phase 1** with a commitment to develop a Strategic Business Case by Autumn 2021.

Whilst a multi-disciplinary team at Glasgow City Council is leading on the development of the Feasibility Study, alongside representatives from the NHS and Glasgow Airport - the work is collaborative across the whole City Region. The Study acknowledges a multi-modal approach and is benefitting from ongoing and substantive engagement with key stakeholders to expedite discussions and promote understanding around the challenges and opportunities that an integrated metro-type transport system can offer, to progress improved connectivity and accessibility across the City Region.

This joined-up approach and close working arrangement with Regional partners and Transport Scotland is significantly supporting the progression of a Strategic Business Case for a Metro concept. Valuable additionality is also being developed across related themes through accelerated work packages that support an expansive and transformative ‘Metro Plus’ ambition, covering placemaking, housing, regeneration, land use and development, social inclusion, health and sustainability. This methodology seeks to harness the potential of transport infrastructure investment to deliver direct impacts across these wider themes and that underpin place transformation.

Outputs include the development of an economic narrative, the options for transport governance/ operator model, and early stage evaluation of land value capture mechanisms. The South-West route corridor is also being examined as an example test route to help shape and inform how a Metro concept can be assessed as well as consider the impact against current transport challenges and future development opportunities, including key national initiatives such as Clyde Mission.

Reinforcing the collaborative and rounded approach, the Metro project team has also submitted a joint funding bid with Public Health Scotland for £350,000 from the Economies for Healthier Lives Programme fund to explore how capital investment projects could be adapted to reduce the risk of creating health inequalities, and to maximise positive health outcomes.

This early work around holistic themes is helping to build a framework against which the next detailed stage of a transformative Metro ambition can be appraised, and one that can contribute toward a strong, inclusive, competitive and outward-looking economy, sustaining growth and prosperity with every person and business reaching their full potential.

Infrastructure



COVID

Work to manage the impact and mitigations of the Covid pandemic on the City Deal programme continued to remain a key focus.

Impacts included construction site closures, changes to working practices affecting pace of work or numbers on site, procurement delays, difficulties in securing goods/services and third-party programmes slippages.

The updated Infrastructure Programme Plan, signed off by Cabinet in December 2020, sets out a revised delivery schedule as a result of delays and unprecedented challenges presented by the pandemic. With the evolving picture in relation to lockdowns and issues around material shortages and delays, the programme may be subject to future further change.

PROGRESS

Despite these challenges, good progress continued.

Over **£1 million** of City Deal funding was approved for improvements at Tradeston - a key element of the overall CWWEIQ project in which £113.9 million is being invested to regenerate an area that extends along the river corridor from the city centre to Govan and northwards to the west-end. Work will support the continued regeneration of the Tradeston area which, despite its proximity to the city centre and the International Financial Services District, has suffered through de-industrialisation with the loss of much of its population and economic base. Barclays will host a new flagship campus on 470,000 square feet of office space here, part of an overall 3.7 hectare mixed use

development, bringing an additional 2,500 jobs to the Region and making the bank one of the city's biggest commercial employers. Work will improve place quality in the area including Tradeston Bridge, public realm and safety on key routes into it.

The City Deal funding was matched by £1million funding from Barclays. Work started in February 2021 and will complete in summer 2021.

The approval of Renfrewshire Council's Full Business Case for the **Clyde Waterfront and Renfrew Riverside project** in February 2021 released a further £76.7 million with work kicking off in July 2021 and due to complete in 2023. The project will deliver a new road, pedestrian and cycle bridge over the River Clyde at Renfrew, with connections to roads, cycling and walking routes. A new waterfront area will connect communities to work, health education and leisure facilities and attract new jobs and developments to the riverside. It will also deliver better access for businesses and suppliers to Scotland's new base for advanced manufacturing, AMIDS. The development of AMIDS in Renfrewshire is progressing well. New bridges, roads, cycling and pedestrian routes are all under construction, the infrastructure underpinning the district being delivered as part of Renfrewshire Council's **Glasgow Airport Investment Area** project. Work is due to complete in October 2021.

Approval of the **Ravenscraig Infrastructure Access** (RIA) Outline Business Case is set to eventually release investment of £61.9 million matched by £65.3 million from North Lanarkshire Council over six years to create a transformational road and active travel network, improving connecting within the area, to and from Ravenscraig, the M8, M74, Motherwell and the wider Region.



£21 million

Sustrans funding for Avenues Plus in Glasgow



£1 million

match funding from Barclays



The RIA is one of a number of infrastructure projects the council is moving forward within the Ravenscraig site, and the improved access it will deliver will support and realise ambitions for the overall Ravenscraig site, in which £3.5 billion will be invested over the next ten years, bringing new homes, schools, businesses, jobs and leisure facilities.

Projects completed in the period include the **marine works** for Inverclyde's **Ocean Terminal project** which will eventually deliver a new landmark building to welcome cruise ship passengers on the banks of the Clyde at Greenock. The marine works provided a new berthing facility designed to accommodate 340-metre-long cruise ships and a pontoon which will allow cruise visitors to step straight from their ships into the new building. Work on the terminal building continues and is due to start in summer 2021.

East Renfrewshire Council's **Balgraystone Road** project also completed, supporting extensive new housing development in Barrhead South, a key ambition of the council's strategic development plans, and part of the wider M77 Strategic Corridor project. Two of Glasgow's Collegelands Calton Barras sub projects also completed improving accessibility to the city centre and remediating a key vacant site to attract new commercial and housing development to the area.

Glasgow's Avenues project was given a further boost in November 2021 with **£21 million of Sustrans** funding announced for the **Avenues Plus** project, which will complement and extend the existing programme of 17 streets to connect the city centre to further surrounding neighbourhood routes. The commercial deal on the Exxon site at West Dunbartonshire concluded in October 2020, a significant milestone for the £34 million City Deal

project, allowing plans to move forward on the site of the former oil terminal. Extensive remediation is already underway with plans to transform 150 hectares of derelict land in a key riverside location into a viable industrial and commercial development which will draw further investment and jobs to the area. The project also includes proposals for a new road which will greatly improve connectivity for people living, working or visiting the area.

All of the City Deal infrastructure projects are underway and 22 projects or sub projects have completed so far. Looking to future milestones, by the end of 2021, the new homes at Sighthill, a brand new city park and iconic bridge over the M8 are set to be realised. In autumn this year, Transport Scotland's Phase 2 report will be issued setting out Scotland's long-term transport investment priorities and informing the future of plans for a Regional Metro. A series of related feasibility studies will also be concluded by then to support a future business case.

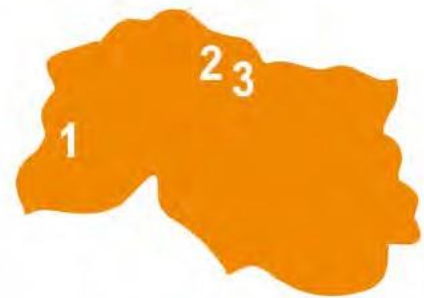
SPEND

In 2020/21, Member Authorities spent a total of £46.6 million on infrastructure projects, with grant funding provided of £95 million, resulting in spend to date of £262.8 million and cumulative grant funding of £245million.

Infrastructure Projects



There are 21 Infrastructure projects, some of which are made up of sub projects. High level projects are shown in bold capitals (as Glasgow has > 60 sub projects – only high level projects are shown). Numbers in the maps indicate project/sub project locations.



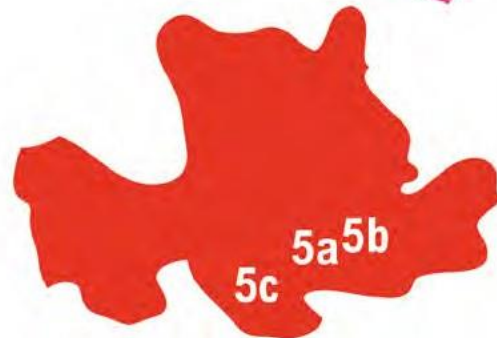
Inverclyde

1. INVERKIP
2. OCEAN TERMINAL
3. INCHGREEN



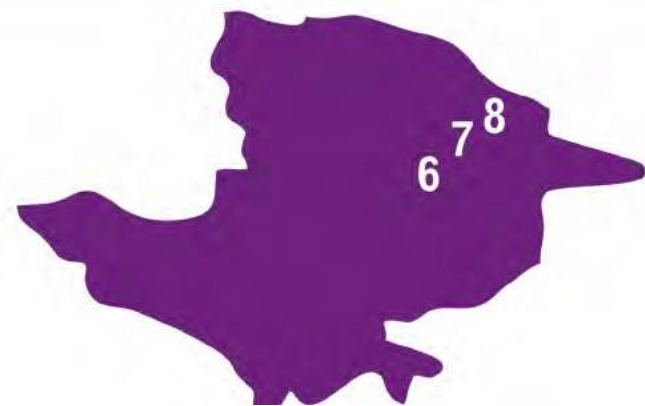
West Dunbartonshire

4. EXXON SITE DEVELOPMENT PROJECT



East Dunbartonshire

5. PLACE GROWTH PROGRAMME
 - 5a. Bishopbriggs Relief Road/Westerhills Masterplan
 - 5b. A803 Sustainable Travel Corridor
 - 5c. Bishopbriggs Town Centre Regeneration



Renfrewshire

6. REGIONAL AIRPORT ACCESS PROJECT
7. GLASGOW AIRPORT INVESTMENT AREA
8. CLYDE WATERFRONT AND RENFREW RIVERSIDE

Glasgow

9. CLYDE WATERFRONT AND WEST END INNOVATION QUARTER (30 sub projects)
10. CANAL AND NORTH GATEWAY (14 sub projects)
11. CITY CENTRE ENABLING INFRASTRUCTURE INTEGRATED PUBLIC REALM (17 sub projects)
12. COLLEGELANDS CALTON BARRAS (6 sub projects)
13. METROPOLITAN GLASGOW STRATEGIC DRAINAGE PARTNERSHIP (7 sub projects)



North Lanarkshire

14. GARTCOSH/GLENBOIG COMMUNITY GROWTH AREA
 - 14a. Glenboig Link Road (including Nature Reserve)
15. A8/M8 TRANSPORT CORRIDOR
 - 15a. Orchard Road Roundabout
 - 15b. Eurocentral Park and Ride/Share
16. PAN LANARKSHIRE ORBITAL TRANSPORT CORRIDOR
 - 16a. East Airdrie Link Road
 - 16b. Motherwell Town Centre Infrastructure (Muir Street and Park and Ride/active travel)
 - 16c. Ravenscraig Infrastructure Access



South Lanarkshire

17. COMMUNITY GROWTH AREAS
 - 17a. Community Growth Area: Newton
 - 17b. Community Growth Area: East Kilbride
 - 17c. Community Growth Area: Hamilton
 - 17d. Community Growth Area: Larkhall
18. CATHKIN RELIEF ROAD
19. STEWARTFIELD WAY TRANSPORT CAPACITY
20. GREENHILLS ROAD A726 DUAL CARRIAGEWAY



East Renfrewshire

21. M77 STRATEGIC CORRIDOR
 - 21a. Lavern Works
 - 21b. New Railway Station: Barrhead
 - 21c. Balgraystone Road Upgrade
 - 21d. Country Park Visitor Centre
 - 21e. East Renfrewshire Business Boost
 - 21f. Aurs Road Realignment
 - 21g. Lavern Valley Link



CASE STUDY

Transforming the Clyde waterfront



Spanning 184-metres across the River Clyde between Renfrew, Clydebank and Yoker, a new bridge will connect communities, transform the waterfront and provide a critical new route into Scotland's home for manufacturing innovation AMIDS.

Its concept design draws on the rich shipbuilding heritage of the Clyde and the twin-leaf opening road bridge will be an impressive feat of engineering, accommodating vehicles, pedestrians and cyclists, while opening for passing ships.

It forms the centre-piece of the **Clyde Waterfront and Renfrew Riverside** project, led by Renfrewshire Council and funded through the Glasgow City Region City Deal.

Civil engineering specialist GRAHAM has secured the construction contract, with the build beginning in earnest in early 2022.

Renfrewshire Council Leader Iain Nicolson explains:

"This is a hugely significant project for Renfrewshire, Glasgow City Region and indeed Scotland.

"We are excited by its potential in creating a vibrant attractive waterfront and connecting communities to their work, to hospitals and to education.

"It will accelerate economic recovery from the devastating impact of the Covid-19 pandemic by creating jobs and boosting opportunities for suppliers and open up access to development opportunities on both sides of the Clyde while ensuring the success of AMIDS, cementing Renfrewshire's position as the home of manufacturing innovation in Scotland."

Economic estimates show the waterfront project will support around 700 jobs during construction and generate hundreds of subcontract and supplier opportunities.

It could lead to 1,400 permanent posts and 950 temporary construction roles from the resultant £230 million in private sector investment anticipated to be attracted to development sites on both sides of the Clyde over the coming years.

The project will create a new City Region connection into AMIDS, a collaborative project creating Scotland's home for manufacturing innovation.

Further Glasgow City Region City Deal funding enabled the underpinning infrastructure and construction is also well underway at the 52-hectare site on the **National Manufacturing Institute Scotland** and the **Medicines Manufacturing Innovation Centre**.

John Reid, Chief Executive Officer of the National Manufacturing Institute Scotland Group, said:

"The development of AMIDS and the ongoing investment in vital transport infrastructure is central to us transforming productivity levels of our manufacturing businesses, making them more competitive and boosting the skills of our current and future workforces."

CASE STUDY

Ravenscraig Infrastructure Access



A key stage of the regeneration of Ravenscraig was reached in early 2021 with the submission of the formal planning application for the new road between Motherwell and the site.

The dual carriageway will run from a new roundabout at Airbles Road/Windmillhill Street to the Ravenscraig Regional Sports Facility, crossing under the West Coast Main Line railway line. Paths for pedestrians and cyclists will be created on both sides of the new road, with crossing points at key locations.

This is the first part of the £127.2 million Ravenscraig Infrastructure Access (RIA) project, which is being funded by North Lanarkshire Council and Glasgow City Region City Deal. In addition to creating new connections to Motherwell, the wider project will improve connections from Ravenscraig north to the M8 and south to the M74.

In the second phase of the RIA project, the dualling of Airbles Road will be completed, to improve traffic flow from the M74 through to Ravenscraig.

The RIA is, in turn, a key component of the Pan Lanarkshire Orbital Route which will create a transformational road and infrastructure travel spine through North Lanarkshire from the M74 to the M8.

Subject to planning approval, work is expected to start with preparatory and off-line construction works for the new road-under rail crossing beginning in spring 2022 ahead of the bridge structure being moved into place during a track closure in early 2023. Construction of the new dual carriageway from Ravenscraig Regional Sports Facility to Motherwell and the junction at

Airbles Road/Windmillhill Street will follow, commencing in 2023 with works to dual the A723 from Ravenscraig to the M8 at Holytown and to complete the dualling of Airbles Road are anticipated to commence in 2024.

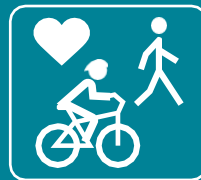
Within the Ravenscraig site itself, the RIA is one of a number of infrastructure projects the council is working to deliver, including a new public park which is due to open in summer 2021. It will include a play area, sensory garden, visitor hub with a disabled toilet and a cafe, a network of walking and cycling routes, multi sports pitch, outdoor gym and a feature path along the line of the historic steel strip mill.

The council is also working with Sustrans and Ravenscraig Ltd on plans for new cycling and walking paths between the site and neighbouring communities and to expand the local active travel network. It is proposed the paths will have lighting, seating, landscaping with wildflower areas and woodland planting and play features.

Supported by the commitment made by the council under City Deal to the strategic infrastructure, Ravenscraig Ltd are continuing development and are currently on site constructing a new employment spine road. The road and utility infrastructure, due for completion later this year, will provide road access and infrastructure releasing around 30 acres of land for employment use.

CASE STUDY

Holland Street Avenue



Approximately £115 million is being invested in Glasgow city centre to deliver the Avenues programme, which is transforming the city centre's streetscape and public realm - making it more people-friendly, more attractive, sustainable and economically competitive.

Design and construction work is being phased over the period 2018 to 2028. Construction work began with the Sauchiehall Street pilot Avenue in 2018 and was completed in 2019.

A good example of how the Avenues programme is responding to changes within the area is the Holland Street Avenue, with work beginning in Autumn 2022.

This project will feature an avenue of trees along the street's western side, and wider footways throughout to create a more attractive environment for pedestrians, residents and visitors. On-street parking will be retained, and soft landscaping will incorporate drainage as well as featuring raingardens to slow the flow of surface water in to the combined sewernetworks.

This city centre district is undergoing significant change: the former Strathclyde Police headquarters building at Pitt Street has been demolished and the site is now being redeveloped for a landmark housing and retail development; and developers are finalising a long-term lease of the former High School site with a view to a building conversion there - for a hotel and events space. The Avenues team engaged with the groups working on these schemes to ensure the Holland Street Avenue will

maximise benefits for these projects and the people who will live, work and visit there.

The project is being supported by £437,500 in developer contributions, and this additional funding will improve this Avenue by introducing active travel infrastructure that links with other parts of the cycling network. The funding will see £350,000 made available for capital work, with the remaining £87,500 to support maintenance over a 10-year period.

The developer contributions came from private developments at York Street/James Watt Street and Robertson Street/York Street. Thanks to these contributions, an equivalent value already allocated to this Avenue by the Glasgow City Region City Deal will now be allocated to a two-way segregated cycleway on Pitt Street which will provide a north-south cycle connection to Waterloo Street, increasing that project's quality.

In late 2020, Glasgow City Council secured an additional £21 million from Sustrans that will enable the delivery of an additional four Avenue projects.

CASE STUDY

Motherwell transport hub



North Lanarkshire Council, Scotrail, Strathclyde Partnership for Transport (SPT), and Transport Scotland are working in partnership to create a gateway to Glasgow City Region at Motherwell Rail Station.

This project will improve transport links at the station and help to increase the role of the station as a key transport hub in the future.

Scotrail's work at the station started in 2020, and will deliver:

- an enhanced station forecourt and building with glazed roof and brighter, larger concourse
- improved ticket retailing facilities
- enhanced retail environment with food and drink offering, and
- refurbished customer toilets and waiting facilities.

The second phase of the project involves the council making improvements to the station forecourt and creating a bus, train and cycle interchange on Muir Street.

It will include an expanded bus facility, new station access road, car drop-off area and disabled parking, and improved facilities for taxis and pedestrian and cycle access.

As well as the improved facilities, the project has wider objectives of reducing traffic congestion in Motherwell town centre, improving the local environment and improving accessibility to public transport.

The planning application for the project was submitted in 2020, with work expected to begin in winter 2021 and be complete by summer 2022.

This project links to the council's other Glasgow City Region City Deal projects which will deliver new roads across North Lanarkshire, bringing new business and jobs to the area, opening up links with the rest of the Scotland and the UK, and giving a significant boost to the local economy.

The Pan Lanarkshire Orbital Route, which includes a future East Airdrie Link Road and Ravenscraig Infrastructure Access project, will create a transformational road and active travel spine connecting Cumbernauld, Airdrie, Ravenscraig and the M74.

Innovation and Business Growth



MediCity: brings together academics, entrepreneurs, clinicians and business support services to boost the development of new healthcare services and medical technology.

Value: £1.012 million

Status: Construction completed, opened March 2016.

Progress at 31 March 2021:

11,000 square feet of recovered commercial floor space

201 jobs created in high potential start-ups

£26.2 million private investment raised

Tontine: A new centre for business incubation and growth in Glasgow's Merchant City provides dedicated support and flexible work space for growing SMEs.

Value: £1.67 million

Status: Construction completed, opened August 2016.

Progress at 31 March 2021:

3,015 square feet of recovered office floor space

530 jobs generated

51 businesses supported

£54.2 million of gross turnover of supported companies

Imaging Centre of Excellence (ICE): The University of Glasgow led facility provides ground-breaking medical research and commercialisation facilities for clinical researchers, and companies developing new products in the life sciences sector.

Supported by: £16 million City Deal funding, as part of a £32 million project total

Status: Opened March 2017.

Progress at 31 March 2021:

14 organisations located within the award winning UK Science Park Association Clinical Innovation Zone

£53.8 million of major strategic grants have been secured by ICE to date, including from the UKRI Strength in Places fund to establish a 'Living Laboratory' that will translate cutting-edge science and innovation into a real world clinical setting

Over £6 million of research income was secured through ICE in 2020/21

Medicity Scotland



The facility brings together academics, entrepreneurs, clinicians and business support services to assist the development of new healthcare services and medical technology.

Over 11,000 square feet of office space and incubation workspace has been created through the refurbishment of a vacant building at the BioCity campus.

Capital works for the project were completed in October 2015 and the site was officially launched on 17 March 2016.

By March 2021, 70 companies have been supported by the project, over 200 new jobs have been created, 26 new projects or services have been launched into the MedTech, healthcare or wellbeing market and nearly £26.2 million of private investment has been raised by companies based at



11,000

square feet of recovered
commercial floor space



>200

new jobs created



£26.2 million

private investment
raised

Tontine



Tontine, based in Glasgow's Merchant City, supports and sustains the development of high-growth companies in the enabling technology, advanced design and manufacturing, and creative economy sectors.

Capital works for Tontine completed in March 2016, with the project then moving to delivery of outputs and outcomes. A Business Adviser is based on-site to co-ordinate business support.

Like many businesses UK-wide, Tontine has been severely impacted by the Covid pandemic and was forced to close in March 2020, with membership fees frozen and the facility yet to re-open.

Engagement with the wider Glasgow City Innovation District partners continues in relation to supporting recovery efforts within the district, and most members have indicated a desire to return to Tontine, once safe to do so.

In the period in the run up to March 2020, Tontine continued to progress well against City Deal milestones, with 27 businesses occupying space in the facility.



51

supported businesses
to date



530

new jobs created
to date



£54.2 million

of gross turnover of
supported companies

CASE STUDY

Two Rivers Media



Two Rivers Media is a fast-growing independent production company based at Tontine in Glasgow's Merchant City. Short-listed for the 2021 UK Broadcast Awards in the Emerging Indie of the Year category, Two Rivers works across the Scottish, UK and international markets.

MANAGING DIRECTOR, ALAN CLEMENTS SAID:

"Tontine has been a brilliant base for Two Rivers Media, centrally located with great transport links and great cafes nearby. We started with just two desks and grew rapidly to having our own bespoke unit. Throughout that rapid expansion, the Tontine's management were incredibly helpful and flexible in supporting our growth, especially as we were such heavy users of the shared public spaces. Ewan and his team have taken a great

interest in our programmes and we, in turn, have enjoyed meeting the other tenants, one of whom went on to design our office space. We can't wait to get back to the office."

Glasgow's film and TV production sector has received a number of major boosts in recent years, with the announcement earlier this year of £11.9 million funding for a major new film and TV studio at the Kelvin Hall and the opening of Channel 4's new Creative Hub in 2019 in the Garment Factory in Glasgow's Merchant City.

Continued Alan:

"The pandemic has hit the TV production sector pretty badly. Even when we were allowed to resume filming, social distancing rules have meant everything takes longer and costs more, roughly 15-25% more. However, we are hopeful that the worst is behind us, and that we can gear up again to pre-pandemic levels by the autumn. The pandemic has pushed our plans back some 12 to 18 months. But we are confident we can resume our growth."



CASE STUDY

GRID in action - COVID response – Lighthouse Lab



Page 263



The Glasgow Riverside Innovation District (GRID) is led by the University of Glasgow, in partnership with Scottish Enterprise and Glasgow City Council, working closely with NHS, business and community organisations. Developments along the Clyde, where some of Scotland's key business, cultural and medical assets are concentrated, combined with the research strengths of the University, create opportunities to drive forward the inclusive economic growth agenda.

GRID aims to regenerate the waterfront that will bring significant private sector investment; unlock the economic potential of vacant and derelict sites close to Queen Elizabeth University Hospital; create an estimated 4,000 new jobs and build a cluster of innovative life science companies.

Govan has suffered from massive deindustrialisation over the last 50 years but hosts ambitious and resourceful community networks. The five-year strategy for GRID has been developed in collaboration with the community and contains a shared vision which will transform the prospects for people and businesses.

Glasgow's Lighthouse Laboratory testing facility, one of the largest in the UK, was only possible because of the concentration of expertise and facilities in GRID. Building on City Deal investment in the Imaging Centre of Excellence and Precision Medicine, the laboratory has processed over 14 million tests from across the UK, a phenomenal achievement in supporting the country's Covid-19 testing effort.

Dr Carol Clugston, Director of the Glasgow Lighthouse Lab and Dean of Corporate Engagement and Innovation in the University's College of Medical, Veterinary and Life Sciences, explained:

"Through our close partnerships with industry and the NHS, we are now running the largest diagnostic facility in Scotland. We have already created 700 high value jobs in Govan, including entry-level jobs, and are working with the FE sector and Skills Development Scotland to upskill local people. This will provide a valuable pipeline of industry-trained local people who will be highly employable as we attract more companies to the rapidly growing life sciences cluster in Govan."

Imaging Centre of Excellence (ICE)



The University of Glasgow Imaging Centre of Excellence (ICE), located at the Queen Elizabeth University Hospital (QEUPH) campus, was delivered as part of a total £32 million project, with £16 million funding from the Glasgow City Region City Deal.

The purpose-built ICE opened in March 2017 and accommodates the first 7 Tesla MRI scanner situated within a clinical setting in the UK, the centrepiece of this investment.

The mission of ICE is to create an international centre of excellence that embodies the "triple helix" approach to economic development, with industry, academia, and the NHS working closely together. This mission to create and develop commercial, clinical, and scientific opportunities in hand with economic development activity results ultimately in healthcare benefits for people. These goals were supported and enabled

by the design of the ICE building itself - a mix of dedicated industry innovation space, academic and NHS staff facilities and state-of-the-art imaging technology. The investment in ICE enabled the University to create an integrated Clinical Innovation Zone for industry, which was recognised by the UK Science Parks Association (UKSPA) with its 'Setting the Pace' award in 2019.

Since its opening, significant progress continues to be made at ICE, even in the past year throughout the Covid pandemic.

The following sets out key progress.

A TRANSLATIONAL CENTRE OF EXCELLENCE IN IMAGING

From 2017/20, research income gained by ICE-associated researchers has tripled to over £6.5 million per annum. The building is now at over 80% occupancy and has attracted 15 new tenants. Over 8,000 research and clinical CT and MRI scans have been delivered, contributing to over 460 published research papers. The scanner technology has also been used for patients across the Region and beyond, providing detailed high-quality imaging for diagnostics, for example, in relation to stroke and cancer.

A KEY ROLE AS THE UK'S LARGEST COVID-19 LIGHTHOUSE LABORATORY

ICE played a critical role in supporting the local and national response to the Covid pandemic. As a key base for expertise in precision medicine, key personnel and resources from ICE were instrumental in manning the largest diagnostic Covid testing centre in the UK - the Glasgow Lighthouse Lab. This was set up by the University of Glasgow and industry partners from scratch in March 2020 and has operated continuously in Glasgow throughout the pandemic supporting over 700 new, mainly entry-level jobs in the life sciences sector in Glasgow.

THE LIVING LABORATORY

Supported by £38 million through UKRI Strength in Places Fund and officially launched in October 2020, this major new £90 million programme builds upon the existing triple helix to deliver an internationally significant precision medicine industry cluster in Glasgow.

The Living Laboratory will form a key part of the University's Glasgow Riverside Innovation District (GRID) which will be central to the creation of a cross-river Innovation District being developed through the City Deal.

The Living Laboratory, integrated within the Queen Elizabeth University Hospital, will deliver a series of ambitious exemplar projects to actively accelerate the translation of cutting-edge science and healthcare innovation into routine clinical practice, which will improve health outcomes, drive economic development in Glasgow, and deliver savings for the NHS.

More than a dozen public and private partners are involved in the project. Alongside the UKRI Strength in Places funding, the Living Laboratory will be



supported by more than £22 million from industry partners and infrastructure investment of £27.5 million through the City Deal.

Once fully operational, with the largest UKRI Strength in Places Fund grant awarded in the UK, the Living Laboratory will have a transformative impact on the local area, including:

Economic Benefits:

- Major improvements to the built infrastructure within the Clyde Waterfront Innovation Campus as part of GRID
- Attracting new business, industry and further investment, generating immediate productivity growth, with a target of 446 high-value jobs and GVA £136 million.

Healthcare Benefits:

- Delivery of new clinical trials and accelerating the adoption of healthcare innovation into clinical practice will see significant patient benefit and improved health outcomes.
- Supporting the NHS through healthcare cost avoidance and reduced hospital admissions from adverse events.

Community Benefits:

- Significant job creation and new skills development opportunities for the local area.
- Opportunity to educate and engage with the community alongside partners, Glasgow Science Centre.

Support Industry and Innovation:

- Expanding the life sciences industry in Govan, growing space for new business and strong co-sector partnership.

Three of these projects, set out on the opposite page, are based at ICE and will build and expand upon the expertise there to support research excellence, clinical deployment and business growth in advanced imaging for precision medicine.



ADVANCED IMAGING – COIL DEVELOPMENT

This Living Laboratory project will develop specialised technology to expand the clinical use of seven Tesla (7T) MRI scanners. The collaboration between Glasgow-based company MR CoilTech, MRI manufacturer Siemens Healthineers, researchers from the University of Glasgow and NHS clinicians will design, test and manufacture specialised coil devices to improve the quality of images produced by 7T MRI.

University of Glasgow researcher, Dr Shajan Gunamony and founder of MR CoilTech, which joined ICE in 2017, has been successful in securing grants to the value of £1.5 million from Innovate UK (£675,000), Wellcome Trust (£317,000) and as a collaborator on the EU Horizon 2020 programme (£400,000). Through MR CoilTech's expertise and the triple helix approach, this project will establish a dedicated path to market for high-value coil manufacturing and facilitate the adoption of ultra-high field MRI into clinical use.

ADVANCED IMAGE – IMAGE ANALYSIS

Establishing an advanced image analysis facility that will centralise Scotland's existing image analysis skills and services within the specialised infrastructure at the **Imaging Centre of Excellence (ICE)**. This project will build on and support the cutting-edge innovations continually being developed within **SINAPSE**, (Scottish Imaging Network: A Platform for Scientific Excellence), a Scotland-wide initiative for medical imaging research. This project will bring developments from imaging researcher directly to routine clinical practice with the intention to retain high-value image analysis services and jobs in Scotland, driving further economic development in Govan and Glasgow.

ADVANCED IMAGING – RADIOGENOMICS

This project will see collaboration between **Canon Medical Research Europe**, researchers from the University of Glasgow and NHS clinicians to develop new artificial intelligence (AI) techniques that will enhance the diagnostic information available from medical images obtained from scanning methods such as MRI, x-ray, and ultrasound, helping to better inform clinical decisions.

This project aims to reduce barriers to testing radiogenomics in a clinical setting which will support and encourage the growth of companies developing new AI techniques for advanced image analysis, delivering economic benefits to Govan and Glasgow through increased investment and job creation in the field of medical data science.

Finance



The following provides a summary of the financial position for the period 1 April 2020 to 31 March 2021.

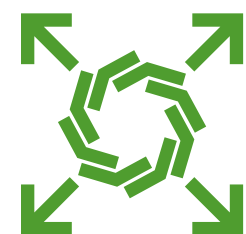
The Finance Strategy Group, made up of the Member Authority Finance Directors, monitors financial progress and reviews financial risks. Our main financial risks, as reflected in the risk register, remained largely unchanged over the year. These include meeting forecasted spending profiles, ensuring implementation of Green Book methodology and Member Authority and partner funding contributions failing to materialise. More immediate operational risks are reviewed in a programme of internal and external audit.

The City Deal Programme is funded over a 20 year period.

EXPECTED SPEND 2020/21 VERSUS BUSINESS CASE APPROVALS BY PROJECT/MEMBER AUTHORITY

The table on page 41 shows the Infrastructure project funding costs. The actual spend for 2020/21 was £46.6 million. Funding approved through the Business Cases approval process represents a total cumulative spend of £430 million. Actual spend for City Deal projects is summarised for each Member Authority.

Two columns summarise grant allocation. The first shows grant allocations for 2020/21 and the second provides the cumulative grant position over the first five years of the Programme. The total £95 million grant allocation was distributed to Member Authorities as per the grant allocation model. Cumulative spend to the end of 2020/21 over the first five financial years of the Programme is £262.8 million against £245 million cumulative grant.



£95 million

total grant allocation was distributed to Member Authorities in 2020/21



£262.8 million

cumulative spend to the end of 2020/21 over the first six financial years of the Programme

City Deal Infrastructure Financial Monitoring Actual Spend versus Business Case Approvals by Project as at 31 March 2021

Infrastructure Authority/Project	Estimated Project Funding £	Actual Spend 2020/21 £	Cumulative to Date Actual Spend £	Funding allowed through Business Case Stage Approvals £	Grant Allocation 2020/21 £	Cumulative Grant Allocation £	Cumulative grant/ cumulative projected spend
East Dunbartonshire - Place and Growth	34,880,000	109,161	109,161	700,000			
Total East Dunbartonshire	34,880,000	109,161	109,161	700,000	55,000	55,000	50%
East Renfrewshire M77 Strategic Corridor	44,000,000	1,796,789	13,075,949	11,612,480			
Total East Renfrewshire	44,000,000	1,796,789	13,075,949	11,612,480	4,785,000	12,688,000	98%
Glasgow Canal and North (Sighthill)	73,390,000	10,158,126	66,685,797	83,393,000			
Glasgow Canal and North	15,900,000	195,525	7,130,854	-			
Glasgow City Centre	115,520,000	2,060,312	14,768,619	24,171,000			
Glasgow Clyde and Waterfront	113,900,000	2,572,095	9,336,746	10,055,000			
Glasgow Collegelands	27,000,000	1,459,420	6,902,338	6,488,000			
Glasgow MGSDP	40,200,000	9,140,858	26,370,164	33,690,000			
Total Glasgow	385,910,000	25,586,336	131,194,518	157,797,000	47,785,000	121,113,000	92%
Inchgreen	9,427,000	25,069	53,669	150,000			
Inverkip	3,250,000	-	18,000	260,000			
Ocean Terminal	14,137,000	340,460	4,739,532	9,693,000			
Total Inverclyde	26,814,000	365,529	4,811,201	10,103,000	1,782,000	4,781,000	99%
North Lanarkshire A8/M8	6,634,316	62,706	325,498	4,484,000			
North Lanarkshire Gartcosh/Glenboig	6,223,205	345,030	6,024,611	7,317,204			
North Lanarkshire Pan Orbital Transport Corridor	159,605,479	2,322,290	4,640,179	14,136,000			
Total North Lanarkshire	172,463,000	2,730,026	10,990,288	25,937,204	3,390,000	9,771,000	87%
Renfrewshire CWRR	90,636,000	597,283	15,669,717	90,636,000			
Renfrewshire GAIA	39,049,000	7,453,819	29,306,960	39,049,000			
Total Renfrewshire	129,685,000	8,051,102	44,976,677	129,685,000	18,194,000	42,329,000	94%
South Lanarkshire Cathkin Relief Road	19,028,457	91,604	14,671,179	21,628,000			
South Lanarkshire Council Community Growth Areas	62,300,000	633,112	15,450,073	21,080,000			
South Lanarkshire Greenhills	25,688,011	6,465,804	22,020,298	25,688,011			
South Lanarkshire Stewartfield Way	62,212,230	41,305	334,452	1,205,500			
Total South Lanarkshire	169,228,698	7,231,825	52,476,092	69,601,511	18,110,000	49,202,000	94%
West Dunbartonshire - EXXON	27,897,000	721,425	2,236,238	9,601,000	899,000	2,127,000	95%
Airport Link	144,294,000	-	2,933,025	15,149,000	-	2,934,000	100%
TOTAL INFRASTRUCTURE	1,135,171,698	45,692,193	262,803,149	430,186,195	95,000,000	245,000,000	93%

INFRASTRUCTURE PROJECT FUNDING AND EXPECTED SPEND VERSUS GRANT DRAWDOWNS

The table below shows the actual claims for 2020/21 of £46.6 million compared with the grant drawdowns received of £95 million in 2020/21.

City Deal Infrastructure Financial Monitoring Project Funding and Actual Spend versus Grants Drawdowns as at 31 March 2021

Infrastructure Authority/Project	Revised Project Funding £	Grant Allocation 2020/21 £	Grant Allocation Cumulative to 2020/21 £	Total Claim 2020/21 £	Cumulative Claim to date £
East Dunbartonshire - Place and Growth	34,880,000	55,000	55,000	109,161	109,161
Total East Dunbartonshire	44,000,000	55,000	55,000	109,161	109,161
East Renfrewshire M77 Strategic Corridor	44,000,000	4,785,000	12,688,000	1,796,789	12,526,398
Total East Renfrewshire	44,000,000	4,785,000	12,688,000	1,796,789	12,526,398
Glasgow Canal and North	89,290,000			10,353,651	73,817,992
Glasgow City Centre	115,520,000			2,060,312	14,769,322
Glasgow Clyde and Waterfront	113,900,000			2,572,095	9,337,366
Glasgow Collegelands	27,000,000			1,459,420	6,902,469
Glasgow MGSDP	40,200,000			9,140,858	26,370,313
Total Glasgow	385,910,000	47,785,000	121,113,000	25,586,336	131,197,462
Inchgreen	9,427,000			25,069	53,699
Inverkip	3,250,000				18,000
Ocean Terminal	14,137,000			340,460	4,739,702
Total Inverclyde	26,814,000	1,782,000	4,781,000	365,529	4,811,371
North Lanarkshire A8/M8	6,634,316			62,706	325,499
North Lanarkshire Gartcosh/Glenboig	6,223,205			345,030	6,024,612
North Lanarkshire Pan Orbital Transport Corridor	159,605,479			2,322,290	4,640,179
Total North Lanarkshire	172,463,000	3,390,000	9,771,000	2,730,026	10,990,290
Renfrewshire CWRR	90,636,000			597,283	15,669,698
Renfrewshire GAIA	39,049,000			7,453,819	29,306,277
Total Renfrewshire	129,685,000	18,194,000	42,329,000	8,051,102	44,975,975
South Lanarkshire Cathkin Relief Road	19,028,457			91,604	14,676,179
South Lanarkshire Community Growth Areas	62,300,000			633,112	15,450,073
South Lanarkshire Greenhills	25,688,011			6,465,804	22,020,298
South Lanarkshire Stewartfield Way	62,212,230			41,305	334,542
Total South Lanarkshire	169,228,698	18,110,000	49,202,000	7,231,825	52,481,092
West Dunbartonshire - EXXON	27,897,000	899,000	2,127,000	721,425	2,241,960
Total West Dunbartonshire	27,897,000	899,000	2,127,000	721,425	2,241,960
Airport Access Project (Regional project)	144,294,000	-	2,934,000	-	2,933,550
TOTAL INFRASTRUCTURE	1,135,171,698	95,000,000	245,000,000	46,592,193	262,267,259

SKILLS AND EMPLOYMENT FINANCIAL MONITORING

There are three Skills and Employability projects. Youth Gateway is fully funded by the Member Authorities, with £31.8 million invested compared to the original £15 million. In Work Progression funding is £0.6 million, equally funded by the Department for Work and Pensions (DWP) and the Member Authorities. The total spend for In Work Progression at 31 March 2020 is £0.34 million.

The Working Matters Successor Project continued throughout 2020/21. The table below shows spending for the Successor Project.

City Deal Skills and Employment Financial Monitoring Project Funding and Actual Spend versus Grants Drawdowns

Working Matters Successor Programme Member Authority	Actual Spend 2020/21 £
East Dunbartonshire	1,273
East Renfrewshire	-
Glasgow	50,098
Inverclyde	2,122
North Lanarkshire	11,509
Renfrewshire	62,657
South Lanarkshire	24,073
West Dunbartonshire	18,104
ALL - Working Matters	8,284
TOTAL WORKING MATTERS	178,120

The table above gives the 2020/21 actual expenditure for the Successor Project. The actual spend of £178,120 in 2020/21 has been reported on the Statement of Grant Usage to the Department for Work and Pensions and results in a cumulative spend and grant claim of £4.5 million for the core Working Matters project, including the Successor Project element which ran during 2020/21.

INNOVATION AND BUSINESS GROWTH FINANCIAL MONITORING

Funding for the three Innovation and Business Growth projects completed in the period to 31 March 2017.

PROGRAMME MANAGEMENT OFFICE (PMO) FINANCIAL PERFORMANCE

The PMO is fully funded through contributions from the eight Member Authorities, with the PMO budget set and recharged to Member Authorities annually.

Staffing costs are the main item of PMO expenditure. Salary costs and any administrative expenses incurred are reimbursed in full from the participating authorities.

The PMO had an approved budget of £1,267,902 for the financial year 2020/21.

The actual expenditure for the PMO office was £1,215,630, representing an under-spend of £52,266 mainly due to savings in employee costs. The table below gives a detailed breakdown of the PMO budget.

Glasgow City Region: City Deal Programme Management Office Budget 2020/21 as at 31 March 2021

	Actual Costs to 31 March 2021 £	Revised Budget 2020/21 £	Budget Variance £
Salary Costs	911,707	1,013,920	-102,213
Supplies	295,329	245,572	49,757
Third Party Costs	8,600	8,410	190
Total PMO Projected Spend	1,215,636	1,289,002	76,393
TOTAL	1,284,983	1,267,902	-52,266
There is a £8,000 carry forward from previous years			

CASE STUDY

Glasgow City Deal and COP26



While the rationale for any Glasgow City Regional City Deal project is based on the economic, environmental and social benefits it will deliver, the forthcoming COP26 conference in the city later this year presents the opportunity to specifically highlight some of the environmental improvements that schemes will bring to the city and the City Region.

In Glasgow, perhaps the most obvious examples are the Avenues, the Metropolitan Glasgow Strategic Drainage Partnership (MGSDP) and the Smart Canal.

The Avenues - alongside the Sustrans-funded Avenues Plus programme - will deliver environmental benefits by encouraging active travel through the creation of a network (the biggest in the UK) of routes that make walking, wheeling, cycling and public transport more attractive between and around the city centre and surrounding neighbourhoods, and so emissions will be lowered. In turn, this will reduce pollution and improve air quality.

The introduction of SMART technology and nature-based solutions in the Avenues programme is also key to its environmental success: the introduction of trees, rain gardens and the replacement of over 3,400 streetlights with LEDs will further reduce emissions, improve our air quality and help tackle the impacts of climate change.

The MGSDP is delivering environmental benefits at 14 sites in Glasgow, increasing climate resilience by improving the quality of watercourses, creating new and enhanced greenspace that improve habitats and increased biodiversity and ecological potential. These projects support the delivery and expansion of integrated infrastructure such as active travel routes which help to encourage a shift away from the private car which in turn helps to reduce carbon emissions and improve air quality.

In a similar vein, Glasgow’s Smart Canal – a first such scheme in Europe – will use the 18th century canal and 21st century technology to reduce flood risk (which is increasing as a result of climate change) in North Glasgow. This will be done through a new digital surface water drainage system that uses advanced warning of heavy rainfall to trigger the lowering of water levels in the canal, enabling the drainage of excess surface water (up to 55,000 cubic metres) from local business and residential areas.

Monitoring and Evaluation



GATEWAY REVIEWS

The Glasgow City Region Programme Management Office submitted our final evaluation reports to the UK and Scottish Governments in November 2019. These reports included a series of independent evaluation reports prepared by the National Evaluation Panel (NEP), alongside a report from the Commission on Economic Growth and additional evidence provided by the Programme Management Office.

The independent evaluation carried out by the NEP covered a number of strands of work including:

- **Impact Evaluation;**
- **Progress Evaluation;**
- **Capacity Development and Partnership.**

In May 2020 the UK and Scottish Governments announced that Glasgow City Region had successfully passed the first Gateway Review, unlocking the next £250 million tranche of funding over the next five years.

Working with the eight member authorities the Programme Management Office is accelerating preparations for project evaluations for Gateway Review 2 in 2024/25. The Programme Management Office is in discussion with the UK Government and Scottish Governments to confirm the requirements and arrangements for Gateway Review 2 at the earliest opportunity.

PROJECT OUTPUT QUARTERLY MONITORING

The quarterly project monitoring report collated by the PMO provides a summary of the direct outputs from City Deal Infrastructure projects.

The early indication of indirect outcomes from projects will be captured by Member Authorities and shared with the PMO in their quarterly report to the PMO.

The project benefits delivered each quarter and the cumulative benefits delivered to date will be reported to the Chief Executives' Group and Cabinet, and shared with the UK Government and Scottish Government. The table on page 47 demonstrates benefits delivered until the end of March 2021.

Glasgow City Region City Deal Logic Model Project Output Quarterly Reporting

Project Output Benefits	Estimated Total Project Benefits by 2035	Benefit Delivered to end of March 2021
Blue Green Infrastructure (square metres)	202,000	27,593
Properties with reduced flood risk	7,178	807
Public Realm created (hectares)	37	4
Public Realm Enhanced (hectares)	41	9.8
Land with reduced flood risk (hectares)	2,443	382
Carriageway with reduced flood risk (kilometres)	35	4
Cycle Routes created (kilometres)	61	8
Cycle Routes enhanced (kilometres)	4	1
Junctions (New)	6	3
Junctions (Improved)	108	14
Pedestrian Routes created (kilometres)	41	9
Pedestrian Routes enhanced (kilometres)	746	1
Road Bridges (New)	4	1
Road created (New) (kilometres)	25	4.30
Road enhanced (kilometres)	39	6.28
Park and Ride (new) (number of spaces)	155	155
Total Area reclaimed, (re)developed or assembled (hectares) as a result of the project	894	369
Total Area of Opportunity Sites (hectares)	622	198
Vacant and Derelict Land Brought Back into Use/Removed from SVDL Register (hectares)	155	14
Financial, Professional and Other Services [Class 2] (square metres)	40,412	1,860
Business [Class 4] (square metres)	497,062	4,902
General Industrial [Class 5] (square metres)	410,215	9,107
Non-residential Institutions [Class 10]	9,515	5,515
No of New Residential Units	21,201	1,880
Number of New Private Housing Units	7,594	1,437
Number of New Affordable Housing Units	951	213

Contracts and Community Benefits



Securing contractual community benefits through the delivery of our City Deal infrastructure investment is a key priority.

To date, a range of key benefits have been secured for businesses by the end of March 2021.

CONTRACTS

- A total value of £244 million in Tier 1 contracts awarded;
- £66 million of this total value was awarded to Small and Medium Sized Enterprises (SME's), across 140 contracts;
- A combined contract value of over £116 million has been awarded to Glasgow City Region based businesses; and
- Contracts to the value of £35 million were awarded to SMEs based in Glasgow City Region.

COMMUNITY BENEFITS

Through the awarding of these City Deal contracts, at the end of March 2021, a total of 1,214 community benefit opportunities were secured. These include:

- 216 jobs and apprenticeships;
- 646 skills and training opportunities;
- 77 actions to support local businesses;
- 174 additional vocational training opportunities; and
- £93,000 of financial support for community projects.

Further details on community benefits are shown in the table opposite.

PROGRAMME TIER 1 CONTRACT AWARDS	OUTCOME ACTIVITY UP TO END MARCH 2021	
All Contract Awards	£243 million (across 413 contracts)	
Contracts Awarded to a GCR based company	£116 million (48% of total value of contracts awarded)	
Contracts Awarded to SMEs	£66 million (27% of total value of contracts awarded)	
Contracts awarded to GCR Based SMEs	£35 million (14% of total value of contracts awarded)	
COMMUNITY BENEFIT OUTCOMES	COMMITTED	DELIVERED TO DATE
New Entrants – City Deal Priority Groups	58	35
New Entrant Graduate - Full Time (from Priority Group)	25	61
New Entrants – Council Programme or Initiative	68	4
New Start - Apprentice (from Priority Group)	43	6
Apprentice - Transferred	22	108
Targeted Recruitment and Employment (total)	216	154
Work Experience Placement - Non School	92	47
Work Experience Placement - School	190	95
Work Experience Placement - Foundation Apprenticeship	3	3
Careers Event	128	85
Workplace Visit	158	121
School Mentoring or Enterprise Programme	38	11
MCR Pathways 1-2-1 Mentoring Programme	10	2
Taster Session - Delivery Partner Programme	15	5
Volunteering Opportunity - City Deal Priority Group	1	1
Training Programme	1	0
Targeted Skills and Training (total)	636	370
Supply Chain Briefing with SMEs	50	29
Business Mentoring for a SMEs	26	16
Business Mentoring with Social Enterprise	1	1
Supply Chain Development (total)	77	46
Vocational Training Qualification	174	119
Non-Financial Support for a Community Project	111	77
Financial Support for a Community Project	£93,000	£82,000

CASE STUDY

Supporting local business and communities through Procurement



In May 2021 Glasgow City Region launched the latest City Deal contract pipeline which included over £150 million worth of tier one infrastructure contracts due to go to open tender in the next three years.

The pipeline was promoted widely to local businesses through a media and twitter campaign, in advance of the June Meet the Buyer business event which featured key note sessions by GCR on tendering for our contracts and Talking Tender workshops where businesses could learn more about specific upcoming City Deal contracts. Virtual exhibition stands were also hosted by the eight City Region councils where businesses could talk to procurement teams about City Deal projects and wider council capital investment programmes.

To date Regional companies have benefitted from over £116 million worth of City Deal contracts – evidence of the City Deal protecting the Region's jobs and businesses from the impacts of Covid-19.

A new Regional strategy for Sustainable Procurement and Community Benefits was also launched at the event. The intention is to bring on board other key Regional public sector partners as part of the collaborative approach and to also go beyond the City Deal to include the wider capital infrastructure procurement programmes of all eight councils in the Region. Work is already underway to map out an overall Capital Investment Plan which will show planned capital investment for public sector agencies across the whole City Region area for the next three years.

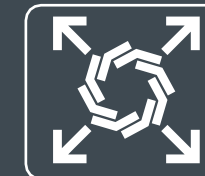
On launching the new strategy, Councillor Susan Aitken, Chair of the GCR Cabinet explained:

“We are determined that decisions we make in procurement will address inequalities and climate change, benefit local communities and, vitally provide opportunities for local businesses.

We have big asks too of businesses who win our contracts to support all of these ambitions; to work more closely with us to open up supply chains to support local SMEs; to deliver community benefits that really make a difference – that help local young people, communities and those that need it most; and to support work in climate change and reducing emissions.”

The latest pipeline has been reconfigured to provide advance details of upcoming contracts, the projects they relate to and importantly the means by which they will be procured. In hand with vital support from the Supplier Development Programme, this will provide local businesses with the key information they need to bid for contracts.

Outlook: the year ahead and our key challenges



The period since March 2020 has been challenging for us all and no less for the Region's economy and businesses.

However, we are committed to our **£1 billion City Deal infrastructure programme**. And work to review projects in light of Covid and to better understand issues around resource and supply of materials will stand us in good stead to weather the evolving situation.

The pandemic has presented challenges as well as opportunities, and we continue to build on and exceed the momentum of the past six years. We face the coming year with a team boosted in number and expertise, and with a clear understanding of the economic challenges and arising opportunities facing the Region, thanks the Intelligence Hub and to closer engagement with our wider partnership.

City Deal funding is vital to protecting the Region's jobs and businesses. Further **Regional Recovery funding of £675,00** from the Scottish Government will enable us to push forward 11 additional projects, including two important feasibility studies. One is for the Metro - a sustainable, integrated transport solution which could greatly improve access to jobs and build on our status as a global Region. The other is for the **Housing Energy Retrofit Programme** which could be five times the size of our City Deal. Outcomes from both will be revealed later this year and could change the Region forever. Funding bid outcomes for the phased Regional Bus Partnership, the Healthier Lives programme and partner councils' submissions for UK government funding will also be known in the coming months.

The roll out of the vaccines is providing a more positive outlook and commentators are expecting the UK economy to grow faster than any time since the end of the second world war. As we redevelop the Regional Economic Strategy, we will focus on three Grand Challenges.

Inclusive Economy – delivering new opportunities for those hardest hit by the pandemic - younger people and the over 50's in low paid jobs.

Enhancing Productivity – the latest data shows the Region had the largest productivity growth amongst comparator areas. We need to continue this growth, increase income levels and grow existing and new sectors that can benefit all.

Climate Emergency – changes required in our economy, and seizing opportunities, to address the Climate Emergency.

Our progress continues to generate regular media interest and we are committed to being more transparent, with a website refresh completed and reviews carried out on our governance and structures in the past year. We are also determined to demonstrate a stronger people-centred approach to local economic development. This will be evident in Community Wealth Building work underway such as in plans to support **inclusive** digital innovation through a new **Community Wealth Building Digital Lab**. And through our new procurement strategy, we will do more to support local companies to win contracts.

Upcoming City Deal milestones include the first residents moving to Sighthill's new urban development in Glasgow, the completion of AMIDS' enabling infrastructure and work starting at Greenock's Ocean Terminal visitor centre. In November, when all eyes turn to Glasgow for COP26, we will showcase our sustainable ambitions with progress in the Climate Adaptation Strategy, the Clyde Climate Forest and a Green Investment Prospectus to launch shortly.

Our ambition is huge, political commitment is clear, foundations are well established. Our vision will be firmly imprinted in the new Regional Economic Strategy, launched later this year. We will continue to align discussions with government on strategic projects that have the potential to transform the physical, social and economic fabric of our Region for generations to come – including Clyde Mission, a Regional Metro, the Scottish Events Campus expansion, AMIDS and Ravenscraig.

An acceleration of funding and decisions on these by government partners will be central to a green recovery and provide a catalyst for economic transformation for the Region, Scotland and the UK.



Kevin Rush

Director of Regional Economic Growth

Glasgow City Region: Economy at a glance



£47.3 billion

total GVA - 4th largest
UK City Region outside
of London



72.2%

in employment - with rate
remaining steady
through Covid-19



4.65%

unemployment rate
rose by 0.6% in 2020, in line
with the UK average



+70,000

additional fibre broadband
connections since 2020



47.4%

proportion of working-age
population educated to a
degree-level



1.8 million

total population –
33.8% of Scotland

EAST DUNBARTONSHIRE COUNCIL 23 SEPTEMBER 2021

**PNCA/070/21/AB: DEPUTE CHIEF EXECUTIVE - PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

**CONTACT OFFICER: ALAN BAUER, EXECUTIVE OFFICER –
ASSETS & FACILITIES (TEL: 0141 578 8624)**

**SUBJECT TITLE: PROPOSAL TO PROGRESS 3 MAJOR
SCHOOL INVESTMENT PROJECTS**

1.0 PURPOSE

1.1 The purpose of this Report is to request Council approval to progress the following major school projects:

- a commitment to construct a new Balmuildy Primary School (See section 3.8, Option 1);
- the full refurbishment of Milngavie Primary School (See section 3.17, Option 3); and
- the full refurbishment of Bearsden Primary School, to include the demolition of the existing dining hall/games hall and construction of a new modern, fit for purpose dining and games hall (See section, 3.31, Option 4)

2.0 RECOMMENDATIONS

It is recommended that Council:-

- 2.1** Instructs officers to progress the construction of a new Balmuildy Primary School, full refurbishment of Milngavie Primary School and full refurbishment of Bearsden Primary School in accordance with the Options detailed in the Report, to include the demolition of the existing dining hall/games hall and construction of a new modern, fit for purpose dining and games hall projects to the end of Stage 2, using existing approved funds from the school estate elemental works capital budget, with the submission of a Report to Council at that point, detailing the final cost and construction programme for each project;
- 2.2** Instructs officers from the Council's Assets & Estates and Education Services to begin a process of consultation with each of the impacted school communities on the proposed programmes of work;
- 2.3** Notes that the budgeted cost for the 3 projects will be incorporated in a full update to the 10 Year Capital Investment Plan, including updated indicative costs, phasing of all other projects and the introduction of new investment lines, to be presented to a future Council; and

- 2.4** Notes that in year monitoring of the capital programme will continue to be provided to Council through reports to the Council's Policy and Resources Committee, which will include regular updates on all capital projects including the programme of major asset projects and advise of minor cost changes on projects/budget lines and virements within the overall approved programme.

THOMAS GLEN

DEPUTE CHIEF EXECUTIVE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS

3.0 BACKGROUND/MAIN ISSUES

- 3.1** In February 2021, Council approved Report No. **PNCA/020/21/AB**, Revised 10 Year Capital Investment Plan, update on Major Asset Projects and Corporate Asset Management Planning. This Report seeks approval to progress 3 new projects, specifically:
- a new build Balmuildy Primary School;
 - refurbishment of Milngavie Primary School; and
 - refurbishment of Bearsden Primary School, to include a new build dining and gym hall facility to replace the current gym and dining hall.
- 3.2** The ongoing review of the condition, suitability and sufficiency data pertaining to the education estate has identified a pressing requirement to accelerate expenditure at 3 schools. Such work is required to address immediate condition and suitability issues in advance of the data then being used to inform a refreshed school estate asset management plan during 2022.
- 3.3** The following Section details options considered by Officers for investment at each of the 3 schools, including estimated project costs and indicative programmes. Each option also sets out the preferred and recommended option by officers for progression.

Balmuildy Primary School

- 3.4** At over 60 years old, Balmuildy Primary School is one of the oldest schools within East Dunbartonshire. The building requires significant capital investment to improve its condition including, but not limited to, a replacement roof, windows, external doors, internal fire doors and a full electrical rewire. An analysis of the total cost to complete all necessary elemental works suggests this will cost at minimum of £3.5m.
- 3.5** This elemental work would also require the replacement of the curtain walling system on the tower block (external windows) and, in doing so, pupils would require to be decanted into temporary accommodation. This would serve as an additional cost to the project with the replacement of the windows taking significantly longer to complete than the traditional summer holiday period would otherwise allow. The noise, dust and disruption that the works will create renders a partial decant of classrooms unviable during term time.
- 3.6** Initial estimates indicate that the additional cost for temporary accommodation on site will increase project costs close to £4m. Furthermore, it should be noted there is currently a lead in time of up to 30 weeks for replacement curtain walling due to delays in the manufacturing and supply chain attributable primarily to COVID-19 and EU Exit.
- 3.7** Three options for investment in the school have been considered and are detailed below.
- 3.8 Option 1 – New Build Replacement**
- Budget cost £11.8m (estimated).
 - Providing a new school for capacity of 347 pupils.
 - 30 months total programme, comprising 12 months pre-construction and 18 months construction phases.

- Assuming project start in May 2022, new school complete Winter 2024.

Advantages

- Increase economic life to between 40-50 years.
- The site can accommodate a tandem build whilst the school remains operational.
- New school constructed to current building standards.
- Opportunity to reflect curriculum for excellence in the design.
- Improved energy performance.
- Potential to incorporate Early Years Facility in new building.

Disadvantages

- Some unavoidable costs to maintain existing building until Winter 2024

3.9 Option 2 – Full Refurbishment with Partial Decant

- Budget cost £7.7m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring, decoration including mechanical and electrical and plumbing and heating system.
- Minimum 78 week total construction duration.
- Involves the temporary decant of 2 classrooms at a time with work undertaken on a phased basis.
- Work in key common areas undertaken during summer holiday period.

Advantages

- School remains operational.
- Elemental refurbishment included – mechanical & electrical and plumbing services improved.

Disadvantages

- Extended construction period to 78 weeks.
- Start of construction phases to be linked to the start of summer holiday period.
- Noise, dust and draughts / dampness likely at key stages of the contraction process.
- Disruption to pupils.

3.10 Option 3 – Full Refurbishment with Full Decant

- Budget cost £7.7m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring, decoration including mechanical and electrical and plumbing and heating system.
- Minimum 33 week total construction duration.

- Involves the full decant of the school to alternative temporary accommodation within the grounds of the school.

Advantages

- School continues to operate from its current location.
- Significantly shorter construction phase.
- Disruption through construction activity minimised.
- Elemental refurbishment included – mechanical & electrical and plumbing services improved.

Disadvantages

- Extended pre-construction phase due to planning requirements for temporary accommodation.
- Some initial disruption likely due to requirement to establish temporary school in existing grounds.

3.11 Officers consider that **Option 1**, as detailed at 3.8 above, represents the best option in terms of value for money, to provide a modern fit for purpose school for staff and pupils. This option will also deliver significantly improved energy performance which will not only reduce reliance on fossil fuels through the use of sustainable technologies but will also support a funding bid to a future phase of the Learning Estate Improvement Programme (LEIP), with energy consumption a key pillar of the funding criteria.

3.12 It is also considered prudent to explore all options in relation to incorporating a new Early Years Facility within the school and this will be considered as part of this option. Education will lead on scoping this aspect of the project, and will confirm whether this is feasible, having due cognisance to demand and the impact such a proposal might have on other early years providers in the local area. This is also a key pillar of the LEIP funding model and may help to secure funding to support the financial model for delivery of the project.

Milngavie Primary School

3.13 Milngavie Primary is a traditional stone built Victorian school built in 1875. The property comprises a two-storey stone building with later extensions and a nursery block built circa 1995. The main building is a blonde sandstone property with a slate pitched roof on timber trusses, including a glazed skylight to the assembly hall area. The property has double-glazed windows throughout and includes CCTV and security lighting to external areas. Internally, the property consists of timber floors with a concrete balcony around the assembly hall area at first floor level.

3.14 The condition of the sandstone buildings on site is such that significant investment to address ongoing fabric issues is required. Major investment in elemental upgrades including a new roof, windows, external doors, internal fire doors, a full rewire and replacement heating & plumbing system is required to raise the condition of the asset to an acceptable standard.

3.15 In addition, the asset will require additional investment to address known suitability issues, such as increasing the size of the dining facility to address future requirements to provide universal free school meals to all primary school children.

3.16 Three options for investment in the school have been considered and are detailed below.

3.17 Option 1 – New Build Replacement

- Budget cost £11.3m (estimated).
- Providing a new school for capacity of 331 pupils.
- 30 months total programme, comprising 12 months pre-construction and 18 months construction phases.
- Assuming project start in May 2022, new school complete Winter 2024.

Advantages

- Increase economic life to between 40-50 years.
- New school constructed to current building standards.
- Opportunity to reflect curriculum for excellence in the design.
- Improved energy performance.

Disadvantages

- Existing site cannot accommodate a tandem new build
- Lack of suitable alternative sites within the catchment area

3.18 Option 2 – Basic Refurbishment with Partial Decant

- Budget cost £9m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring and decoration.
- Minimum 119 week total construction duration.
- Involves the temporary decant of 2 classrooms at a time with work undertaken on a phased basis.
- Work on key common areas undertaken during summer holiday period.

Advantages

- School remains operational.

Disadvantages

- Extended construction period to 119 weeks.
- Start of construction phases to be linked to the start of summer holiday period.
- Noise, dust, draughts and dampness likely at key stages of the contraction process.
- Disruption to pupils.
- Elemental refurbishment only – mechanical & electrical and plumbing services not included.
- Significant reduction in playground space as a result of temporary accommodation required to support decanted classrooms.

3.19 Option 3 – Full Refurbishment with Full Decant

- Budget cost £7.7m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring, decoration including mechanical and electrical and plumbing and heating system.
- Minimum 39 week total construction duration.
- Involves the full decant of the school to alternative temporary accommodation.

Advantages

- Savings when compared with partial decant.
- Shorter construction phase.
- Disruption through construction activity minimised.
- Elemental refurbishment included – mechanical & electrical and plumbing services improved.

Disadvantages

- Extended per-construction phase due to planning requirements for temporary accommodation.
- Some initial disruption likely due to requirement to establish temporary school on alternative site.

3.20 It is considered that the new build option (Option 1) is not viable as there are no suitable sites within the catchment area for a new build school and that has therefore been discounted. Further it is considered that a basic refurbishment with partial decant (Option 2) does not compare favourably with a full refurbishment and full decant in terms of cost, programme and other benefits including energy performance and as such this option has also been discounted.

3.21 Officers consider that Option 3 represents the best and only realistic option for improving the fabric of Milngavie Primary School, ensuring its useful life is increased, and significantly improving energy performance.

3.22 There are limited site options within Milngavie to locate a temporary school whilst the refurbishment works are completed, and none that present a realistic option within the catchment area. Officers consider the red blaes pitch site at Oakburn Park to be the most realistic opportunity to do so and would look to provide further detail as to what the temporary school would look like on that site throughout the pre-construction phases of the project. Officers are aware of the storage tanks beneath the pitch and would work with other agencies including Scottish Water as part of the design process to ensure the accommodation did not impact the ability to access those tanks if required.

3.23 The Scottish Futures Trust has confirmed that refurbishment projects will now attract LEIP funding, provided the project meets the funding criteria. Subject to Council approval to proceed with Option 3, a LEIP funding bid will be prepared for a future phase of the programme. Energy performance will again be a key component of the refurbishment works to ensure amongst other benefits that the funding bid has the greatest chance of success.

Bearsden Primary School

- 3.24** Built in 1911, the property comprises a two-storey traditional stone building with an additional block added for gym and canteen facilities. The main building is a blonde sandstone property with a slate pitched roof on timber trusses, including a glazed skylight to the assembly hall area. The property has double-glazed windows throughout and includes CCTV and security lighting to external areas. Internally the property consists of timber floors with a concrete balcony around the assembly hall area at first floor level.
- 3.25** Similar to Milngavie PS, the condition of the buildings on site are such that significant investment to address ongoing fabric issues is required. Major investment in elemental upgrades including a new roof, windows, external doors, internal fire doors, a full rewire and replacement heating & plumbing system is required to raise the condition of the asset to an acceptable standard.
- 3.26** In addition, the asset will require additional investment to address known condition and suitability issues with the stand-alone gym/dining facility to address future requirements to provide a space capable of delivery curriculum for excellence in addition to catering for the provision of universal free school meals for all primary school children.
- 3.27** Four options for investment in the school have been considered and are detailed below.

3.28 Option 1 – New Build Replacement

- Budget cost £13.7m (estimated).
- Providing a new school for capacity of 403 pupils.
- 30 months total programme, comprising 12 months pre-construction and 18 months construction phases.
- Assuming project start in May 2022, new school complete Winter 2024.

Advantages

- Increase economic life to between 40-50 years.
- New school constructed to current building standards.
- Opportunity to reflect curriculum for excellence in the design.
- Improved energy performance.

Disadvantages

- Existing site cannot accommodate a tandem new build.
- Lack of suitable alternative sites within the catchment area.

3.29 Option 2 – Basic Refurbishment with Partial Decant

- Budget cost £8m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring and decoration.
- Minimum 85 week total construction duration.

- Involves the temporary decant of 2 classrooms at a time with work undertaken on a phased basis.
- Key common areas undertaken during summer holiday period.

Advantages

- School remains operational.

Disadvantages

- Extended construction period to 85 weeks.
- Start of construction phases to be linked to the start of summer holiday period.
- Noise, dust and draughts / dampness likely at key stages of the contraction process.
- Disruption to pupils.
- Elemental refurbishment only – mechanical & electrical and plumbing services not included.
- Significant reduction in playground space as a result of temporary accommodation required to support decanted classrooms.

3.30 Option 3 – Full Refurbishment with Full Decant

- Budget cost £8m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring, decoration including mechanical and electrical and plumbing and heating system.
- Minimum 33 week total construction duration.
- Involves the full decant of the school to alternative temporary accommodation.

Advantages

- Savings when compared with partial decant.
- Shorter construction phase.
- Disruption through construction activity minimised.
- Elemental refurbishment included – mechanical & electrical and plumbing services improved.

Disadvantages

- Extended pre-construction phase due to planning requirements for temporary accommodation.
- Some initial disruption likely due to requirement to establish temporary school on alternative site.

3.31 Option 4 – Full Refurbishment with Full Decant with construction of new gym/dining hall

- Budget cost £11m (estimated).
- Provides full replacement of key elemental parts of the building fabric – roofs, windows, doors, flooring, decoration including mechanical and electrical and plumbing and heating system.
- Replacement of gym/dining hall with modern fit for purpose facility.

- Minimum 45 week total construction duration.
- Involves the full decant of the school to alternative temporary accommodation.

Advantages

- Shorter construction phase.
- Disruption through construction activity minimised.
- Elemental refurbishment included – mechanical & electrical and plumbing services improved.
- Gym/dining hall arrangements support delivery of curriculum for excellence.

Disadvantages

- Extended pre-construction phase due to planning requirements for temporary accommodation.
- Some reduction in available playground space (new build gym/dining hall).
- Some initial disruption likely due to requirement to establish temporary school on alternative site.

- 3.32** It is considered that the new build option (Option 1) is not viable as there are no suitable sites within the catchment area for a new build school and that has therefore been discounted. Furthermore it is considered that a basic refurbishment with partial decant (Option 2) does not compare favourably with a full refurbishment and full decant in terms of cost, programme and other benefits including energy performance and as such this option has also been discounted.
- 3.33** Officers consider that whilst Option 3 would deliver the intended outcomes in relation to the fabric and energy improvements in the main school building, it would not address the obvious concerns with the existing gym/dining hall in relation to condition and more importantly suitability. For that reason Officers consider Option 4 represents the preferred option for improving the fabric of Bearsden Primary School, ensuring its useful life is increased, and significantly improving energy performance.
- 3.34** There are limited site options within the Bearsden catchment areas to locate a temporary school whilst the refurbishment works are completed. Officers consider the temporary use of a grass pitch at Bearsden Academy to be the most realistic opportunity to do so and would look to provide further detail as to what the temporary school would look like on that site throughout the pre-construction phases of the project. Engagement would take place with the Academy and the Council's PPP provider as part of the project.
- 3.35** As with Milngavie PS, subject to Council approval to proceed with Option 4, a LEIP funding bid will be prepared for a future phase of the programme. Energy performance will again be a key component of the refurbishment works to ensure amongst other benefits that the funding bid has the greatest chance of success.
- 3.36** The total cost of the 3 projects is currently estimated to be in the region of £30.5m however this figure remains subject to change as projects are progressed to the point of contract close.
- 3.37** The financial implications of including these 3 projects in the Capital Investment Plan, including any future borrowing requirements, will be detailed in a future report to Council once costs become more defined. In the short term all project costs up to

the end of Stage 2 will be met from the existing School Elemental Works capital budget.

- 3.38** Any additional borrowing requirements need to be considered. Any decision to extend current borrowing and, in the absence of any funding attached to these projects, will have a consequential impact on the Council's revenue through increased debt charges in future years. Whilst this is reported to Members as part of the Council's Treasury Management Strategy reporting will now be extended through the creation of a stand alone Capital Strategy linking the Treasury Management Strategy, asset planning and General Fund Capital Budget.
- 3.39** The Capital Strategy considers the long term ambitions of the capital investment programme and sets out the costs of delivering this programme. This includes the implications of LEIP or other sources of funding but also the revenue costs flowing from additional debt. Similar to the Treasury Management Strategy this will profile the borrowing position at any given point in the programme. It will identify any opportunities to borrow additional capital where historic loans mature and /or when the revenue position can accommodate the additional costs. Equally the Strategy will consider how, given the ongoing reduction in financial settlements, additional debt charges may need to be met from future savings or transformation of services. This will be set within the Council's overall prioritisation framework.
- 3.40** Officers will continue to seek funding from a variety of external sources to deliver these projects, specifically LEIP funding from the next phase of the programme. Where funding is secured this will be reported to the Policy & Resources Committee as part of the regular budget monitoring process.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1 Frontline Service to Customers** – Delivery of new facilities will directly benefit customers and residents.
- 4.2 Workforce** (including any significant resource implications) – Resourcing model for new facilities subject to review with appropriate resources to be put in place to support the opening of new facilities.
- 4.3 Legal Implications** – The projects will be developed having regard to the Council's changing legal obligations and any asset consequences.
- 4.4 Financial Implications** – No immediate financial implications as the cost to take all projects to the end of Stage 2 will be met from existing capital budgets. The implications of proceeding with all 3 projects will be detailed in a future report to Council.
- 4.5 Procurement** – All necessary contracts will be let in accordance with the relevant procurement regime including the use of frameworks.
- 4.6 ICT** – Investment in ICT infrastructure underpins the delivery of a number of projects and improves customer service delivery and management of internal transactions.
- 4.7 Corporate Assets** – The Major Assets Team will be the lead service across the Council for working with internal clients and our external delivery partners to deliver

the projects. The delivery of the projects will require significant support from a number of service areas including Legal, Procurement, Planning and Building Standards to ensure the projects are delivered to the timescales as detailed within the report.

4.8 Equalities Implications – None.

4.9 Other - There will also be considerable reliance and support required from a range of partners, representative groups and organisations as well as the wider community to inform the design, development and implementation.

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this report are as follows:-

5.1 Control measures, as stated at 4.4 above, mitigate the financial risks.

5.2 The use of fixed price contracts, risk transfer to contractors and substantial pre-contract works has greatly reduced the risk of cost pressures arising during the delivery of projects.

5.3 Future projects are included as strategic projects and are not committed contractually at this stage therefore the Council is not committed to delivering these projects if anticipated costs escalate.

5.4 The use of frameworks has assisted in expediting the procurement process which has mitigated delays in the delivery of projects and in turn helped to meet in year expenditure targets.

5.5 The use of option appraisal has assisted in identifying potential challenges earlier in the life of projects which has improved performance, ensuring more projects are delivered on time and within budget.

5.6 Council approval is sought at a number of key stages within the design stage of a major asset project before the project can be developed further including immediately prior to the project reaching financial close.

6.0 IMPACT

6.1 ECONOMIC GROWTH & RECOVERY – None.

6.2 EMPLOYMENT & SKILLS – Investment in major capital projects represent an important employment and skills development opportunity for people in the local area. Each project requires the main contractor to actively engage with young people in particular and to offer graduate / apprenticeship employment opportunities and in the engagement of young people through skills workshops and activities with local schools. Officers will continue to seek opportunities to maximise the impact of this activity towards achieving the aims and objectives of our Local Outcome Improvement Plan and Place Plans.

6.3 CHILDREN & YOUNG PEOPLE – The Report details a number of key education asset projects which will deliver improved services to young people. The delivery of the projects will require significant support from a number of service areas including the central education team, schools and early years to ensure the projects are delivered to the timescales set out within the Report.

6.4 SAFER & STRONGER COMMUNITIES – None.

6.5 ADULT HEALTH & WELLBEING – None.

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS - None.

6.7 STATUTORY DUTY – N/A.

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 None.

**EAST DUNBARTONSHIRE
COUNCIL**

23 SEPTEMBER 2021

PNCA/072/21/GL

**DEPUTE CHIEF EXECUTIVE – PLACE,
NEIGHBOURHOOD & CORPORATE ASSETS**

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SUBJECT TITLE:

**PROPOSED EXTENSION TO CURRENT
MORATORIUM IN RELATION TO GARDEN
GROUND SALES**

1.0 PURPOSE

- 1.1** The purpose of this Report is to seek Council approval to agree to the extension of the current moratorium on all garden ground sales for a further 2 year period.

2.0 RECOMMENDATIONS

It is recommended that Council:-

- 2.1** Approves a further extension of 2 years of the current moratorium in relation to garden ground sales.

**THOMAS GLEN
DEPUTE CHIEF EXECUTIVE – PLACE, NEIGHBOURHOOD & CORPORATE ASSETS**

3.0 BACKGROUND/MAIN ISSUES

- 3.1** The Place, Neighbourhood and Corporate Assets Committee on 20 September 2017 approved Committee Report **PNCA/112/17/GL**, which placed a 2 year moratorium on all garden ground sales. This moratorium was further extended (**PNCA/067/19/GL**) at the PNCA Committee in August 2019 for an additional 2 years. A Report to extend the moratorium by a further 2 years was considered by the Place, Neighbourhood & Corporate Assets Committee on the 12th August 2021 (**PNCA/057/21/GL**) with the decision of the Committee to refer the matter to Council for further consideration.
- 3.2** As detailed in the aforementioned Reports, the volume of applications submitted to the Council to purchase small areas of ornamental or amenity ground to supplement gardens or facilitate extensions had steadily increased before the initial moratorium in 2017 and, as such, placed resource pressures on a number of Council Services, particularly Estates Management and Legal Services. The work involved for both teams is significant, as resources required to complete the sale of small areas of garden ground are the same as transactions involving vast areas of land. In addition, applicants are often very keen to pursue these sales and often struggle to understand why the Council is required to prioritise other business critical or significant transactions, which creates dissatisfaction and an increase in complaints as a result of delays, directed to both Officers and Elected Members. Dealing with the volume of associated correspondence further increases the pressure on resources from transactions that do not contribute to the delivery of core services, bear little or no return for the Council and, thereby places other priority projects at risk of delay and overrun of costs.
- 3.3** Prior to the moratorium, the process of acquiring land for use as garden ground is instigated by the submission of a Garden Ground Application Form. The areas of land which are subject to the applications are usually small grassed/shrubbed areas which provide some local amenity space for the surrounding areas and in some instances may be the only source of green space within a housing development.
- 3.4** When an application is received:
- Estates Management establishes whether the land is within Council ownership. If it is confirmed that the land is Council owned then a decision is taken as to whether any other party or adjoining property would have an interest in the land. If the land could be considered to be in demand then a more formal marketing exercise is undertaken. If not, then the application is progressed, as appropriate.
 - Legal Services undertakes a title examination to determine whether there are any common good or other legal implications in disposing of the land. This involves the same level of diligence, time and potential cost as title examinations carried out in relation to major disposals or projects. If it is determined that there are common good implications then an application to the Sheriff may be required to request authority to proceed with the proposed sale. This is a costly process and at this stage it is likely that officers would recommend that the application does not proceed. If it is considered that there are other legal implications then certain actions may be required to effectively deal with these. Again, this is time consuming and costly and may result in officers determining that a sale should not proceed for reasons such as the transaction not representing Best Value for the Council. In some instances, it

requires significant officer time (and cost to the Council) to reach this point and if the sale does not or cannot proceed then this cost cannot be recovered.

- Officers in Estates Management determine the value of the ground, along with the proposed use. A valuation is then issued to the applicant which requires to be signed and returned along with a £50 non-refundable deposit should the applicant wish to proceed with the purchase.
- The proposed sale is then subject to internal consultation, which involves liaising with colleagues in Housing (if ground is held under a Housing Title), Streetscene, Roads, Planning and the Elected Members for that particular Ward.
- If, following the internal consultation process, the application is refused then the applicant can request that the application is considered by the Place, Neighbourhood and Corporate Assets Committee.
- If the application is granted, or if the Committee is minded to approve the sale of ground then Heads of Terms will be drafted and issued to the applicant.
- Upon acceptance of the Heads of Terms the proposed sale will be advertised in the local press for a period of two weeks and thereafter officers in Legal Services conclude the contractual documents for the sale on the terms and conditions previously agreed.
- An officer within Legal Services prepares a formal offer to sell the land and conclude a contract with the purchaser through their solicitor or, should the purchaser choose not to instruct a solicitor, with the purchaser directly (this often requires more officer time and results in a protracted process). The formal offer is usually conditional upon the applicant being granted Planning Permission for a Change of Use. The title deeds and standard property searches are exhibited and the seller will submit a list of observations on title that require to be responded to prior to completion. The conveyancing process for the sale of land is the same no matter what the value or extent of the land is and usually the resources involved far outweigh any capital receipt received by the Council.

3.5 As outlined at 3.4 above, there are a number of steps/procedures, which officers across a range of services must complete when progressing the sale of these small parcels of land. This can place significant additional pressure on these service areas.

3.6 It is not unusual for these types of transactions to take in significantly in excess of 12 months to conclude from the date of the initial application. The impact on time and resources, predominately in relation to Estates Management and Legal Services, has a detrimental operational impact on both teams for what is very little return. The Council's current capital programme and other significant work programmes are such that any reintroduction of garden ground sales would almost certainly have a similar operational impact and compromise delivery of the Council's major projects. Unfortunately garden ground sales cannot be prioritised to the detriment of other higher priority areas of work, and as such this the timescales and lack of prioritisation often causes significant upset to the proposed purchaser which usually results in conflict and complaints which further impact on the available resources.

3.7 In addition to this, both Estates Management and Legal Services are still acutely feeling the effects of the pandemic and EU Exit on resources and this has resulted in even less available capacity than normal. For Legal Services in particular, resources have been focussed on assisting the Council's services to protect the Council from the impact of the pandemic and EU exit. This ranges from assisting in the delivery of the Council's capital programme against a backdrop of unprecedented conditions in the construction industry, to ensuring Covid related grant funds are received and allocated in a compliant manner all the way through putting in place contractual arrangements to allow for home working and home learning, supporting a number of significant capital projects and dealing with the increased social work matters relating to children and vulnerable adults at this time. This is all in addition to the "business as usual" workload of keeping the Council's legal interests protected and ensuring that commercial opportunities are realised.

3.8 Officers have consulted with a number of other Local Authorities to ascertain how they deal with requests to purchase garden ground. Approaches vary, with returns summarised as follows:

- No policy in place. Progress applications as received.
- Similar to the East Dunbartonshire model but with an additional step included in the process to obtain a valuation of the land from the District Valuer, whose fee is payable by the purchaser in addition to all Legal, Professional and Planning fees.
- Adoption of a minimum price with additions for Legal and Professional fees.
- A number of Council's confirmed that each application costs more in time and money than value of the receipt.
- One Council confirmed they have a huge backlog of applications, others receive relatively few requests.

From the returns received in the time available, it is clear that most of those Councils that responded, struggle to deal with these transactions and experience similar issues to those experienced here prior to the moratorium. It is also the case that some Council's use increased minimum prices and higher fees as a means of discouraging applicants from progressing, however this approach involves both applicants and the Council incurring significant costs in relation to time etc. It is the view of officers that a moratorium is a more appropriate and realistic approach to managing this demand as it does not generate costs nor expend time.

3.9 The challenges around resourcing these applications are not easily resolved. It is not something that can be solved by recruiting additional solicitors or surveyors as this would not be cost effective – the low return would not make this economically viable. Also, it is unlikely that any post created to undertake this work would be easily filled as it is not an attractive proposition at a time when recruitment in these sectors is already challenging. Similarly, matters are not resolved by outsourcing to private surveyors and solicitors. Much of the labour-intensive work requires to take place in order to determine whether the ground in question is available and suitable for disposal is required before any outsourcing could occur and requires the use of

internal resources to check internal records e.g. ascertaining ownership and issues of common good, whether neighbouring proprietors might have an interest etc.

- 3.10** The existing moratorium has helped and continues to help both Estates Management and Legal Services prioritise workload. In light of the current position arising from the pandemic and EU Exit, it is recommended that the existing moratorium is extended for just over 2 years period to 31st December 2023. This will enable all of the services involved to further prioritise supporting the Council's response and recovery from the pandemic and addressing the outstanding consequences and backlog. A review of capacity will be undertaken prior to expiry of the proposed extension and a further report will be submitted to the Place, Neighbourhood & Corporate Assets Committee at that time.
- 3.11** Members should note that officers shall continue to progress any existing applications. In addition, where ground is required to resolve a serious property maintenance issue e.g. drainage issues or established anti-social behaviour, it is still possible to make an application to purchase, and these applications will be considered separately from the standard garden ground disposal process. Approaches to purchase land to facilitate house extensions or increase the size of a garden etc will not be progressed under the proposed moratorium extension.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – Proposed moratorium on garden ground sales for an additional 2 year period.
- 4.2** Workforce (including any significant resource implications) – N/A
- 4.3** Legal Implications – N/A
- 4.4** Financial Implications – N/A
- 4.5** Procurement – N/A
- 4.6** ICT – N/A
- 4.7** Corporate Assets – N/A
- 4.8** Equalities Implications – N/A
- 4.9** Other – N/A

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** Applications to acquire ground to resolve drainage issues, anti-social behaviour etc. will still be considered on a case by case basis.

6.0 IMPACT

6.1 ECONOMIC GROWTH & RECOVERY – N/A

6.2 EMPLOYMENT & SKILLS – N/A

6.3 CHILDREN & YOUNG PEOPLE – N/A

6.4 SAFER & STRONGER COMMUNITIES – N/A

6.5 ADULT HEALTH & WELLBEING – N/A

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS – N/A

6.7 STATUTORY DUTY – N/A

7.0 POLICY CHECKLIST

7.1 This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

8.1 None.