

Milngavie Primary PTA

Minute of Meeting held on Wednesday 29 January 2025



Present	
Giselle Avenier (Chair)	Jen Harvie-Miller
Leigh Bruce	Hilary Kay
Cara Begley	Becca Martin
Rachel Goldie	Wendy Odedina
Apologies	
Ana Cruzalegui Polson	Michelle Thompson
Caroline McElney	Elif Urgan

1. Chair's Introduction

1.1 Discussion

The Chair welcomed members to the meeting.

2. Funds Raised and Allocated

2.1 Discussion

It was confirmed that £2572.23 had been raised at the Christmas fayre. The Chair thanked members for their efforts and noted that this was the biggest profit raised by this PTA to date.

She noted that £1529.66 had been transferred to the school for two sets of bookcases and Christmas class gifts and crackers. She confirmed no sunshine request funds during this period. She noted that payment is still to be transferred for the plastic storage boxes, and she is awaiting confirmation from the school office on this total.

The Chair noted that in response to the PTA's suggestion of funding a fun event for pupils, the school have suggested an end of term trip to Blair Drummond safari park. She noted that there are logistical issues to resolve however asked members for a decision in principle.

2.2 Decision

It was **agreed** in principle to fund an end of term trip to Blair Drummond safari park for all pupils and that the Chair should confirm with the school office to allow for further details and costings to be considered.

3. Xmas Fayre Feedback

3.1 Discussion

It was noted that feedback on the Christmas fayre was overwhelmingly positive and attendance numbers had increased from the previous year.

3.2 Decision

It was **agreed** that moving forward, the PTA would look to incorporate a 'giving-tree' (or similar) in order to allow those who wish to donate a gift for another child.

4. Pancake Day

4.1 Discussion

It was confirmed that the PTA will hold an after school one hour pancake day event on Tuesday 4 March from 1500-1600hrs.

Actions

Giselle:

- Confirm gazebo
- Confirm marshmallow toasting (and supplies) with WestEnd Adventure
- Confirm chocolate donations with office
- Tinfoil napkins
- Pancake ingredients

Becca:

- Chocolate sauce and toppings

Rachel:

- 2 x floats

Wendy:

- Flyer
- Whiteboard signage

4.2 Decision

Role on day:

Pancakes: Eric, Giselle, Cara

Sauce: Becca

Toppings: Hilary and Leigh

Pancake money: Rachel

Marshmallows: Jen and Wendy

5. Spring Fayre

5.1 Discussion

The Chair reminded members that the Spring Fayre is Friday 16 May being held in the school. It was noted that this will be the first spring fayre by this PTA.

5.2 Decision

It was **agreed** that a raffle will be held and local businesses should be approached regarding raffle prizes early. **Cara** to approach BID to discuss.

It was **noted** that recognition should be given to those businesses that support the fayre through the PTA newsletter, Facebook and/or other ways.

6. Other Matters

6.1 Discussion

Members discussed PVG applications, first aid training and PTA membership recruitment.

6.2 Decision

It was **agreed**:

- members should email the PTA email address with details for PVG applications;
- Chair to advise how many people able to attend first aid training through school;
- A social, informal, open night should be held to seek to increase PTA membership. **Chair** to consider potential date and venue.

7. School Decant Session 2025-26

7.1 Discussion

Members discussed the PTA calendar for 2025-26 in light of the school decant.

7.2 Decision

It was **agreed** that events in 2025-26 should focus on bringing the whole school community together and that this may look different from the usual PTA events.

It was **agreed** that events should aim to be held within Milngavie and that the town hall should be approached early in this regard to confirm its availability for use in these specific circumstances.

It was **agreed** to ask Mrs McElney to consult with the school and staff members on any ideas they may have to allow the PTA to support them and pupils through the process.