

Milngavie Primary Parent Council Meeting

Location: Milngavie Primary School

Date: 30th October 2024

Time: 7.30pm

Attending:

Parent Council Karen Reid Mandy McCormick Shona Houston Susie Orrell Jane Couper Dominique Matheson Callum Grant Jill Castle	PTA Giselle Avenier Rachel Goldie Wendy Odedina Cara Begley Becca Martin	Parent Body Peter Dean Michael Strain Councillor Alix Mathieson Alden Sixsmith Eimear Sixsmith Sarah Caldwell Katie Risk Gareth Padfield Michael Murray
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Apologies: Ian Gallagher

Item		Action by
1.0	Welcome	
	KR opened the meeting.	
2.0	PTA AGM	
	GA summarised the PTA's activities in the last year.	
	RG reported on the PTA's finances for the last year. Details of PTA receipts and payments were distributed to all present.	
	WO reported proposed amendments to the PTA's current constitution. The amended PTA constitution will be issued along with the PC constitution for comment and approval from the parent forum.	PTA
	PTA Minutes will be available on the school website.	PTA
3.0	PC Report on activities in last year	
	<p>KR introduced the Parent Council members, announced the resignation of Laura Henderson as secretary, thanking Laura for her years of service. KR welcomed new members Jill Castle and Calum Grant.</p> <p>KR explained role of Parent Council in expressing parent/carers views to both MPS and to the education authority. The PC are also involved in increasing parental involvement in the school and in their children's learning.</p> <p>KR then summarized the PCs activities for the previous year including :</p> <ul style="list-style-type: none"> - supporting the school to achieve their Sports award - supporting the school to achieve their recent Music award - liaising with parents to set up after school clubs - liaising with parents keen to help with STEM and science. <p>KR noted that she represents MPS on the East Dunbartonshire Parent Forum. At the most recent meeting the lead officer for Parental Involvement Vicky MacKenzie noted EDC would be issuing a parental survey that will be</p>	

	<p>shared with parents via all EDC schools and EYCs focusing on three key themes:</p> <ol style="list-style-type: none"> 1. Communication and Involvement 2. Engagement in Learning 3. Parent Councils <p>with the aim of establishing good and bad practice in these three areas and learning from them to improve communication in all areas.</p> <p>A copy of the PC annual report will be issued with the minutes of the AGM to the Parent Forum.</p>	
4.0	<p>Repairs</p> <p>KR reported that the Parent Council have continued to be active in their campaign to get the school buildings brought up to standard. Frequent visits have been made to check the condition of the school and the work EDC have carried out to date. The PC have also continued to be in regular communication with local the MP, MSPs and Councilors.</p> <p>KR noted following a meeting at MPS with the Assets and Facilities manager and the Chief Education Officer the PC were advised that there are 5 options being developed and discussed for the proposed works to the school including replacing the roofs, new windows and doors and stone repairs. These options will be finalized following discussion with the Chief Executive. The options will then be presented to the PC.</p> <p>The refurbishment options are to be discussed at next Council meeting (19/12) with a decision due to be made regarding extent and timescales of repairs. AM advised that the Council's preferred option will be heavily pushed and that EDC were seeking ideas of how to get Portacabins into the school grounds / alternative locations for temporary school.</p> <p>Air quality will be monitored when school fully operational.</p>	
5.0	<p>Ongoing Activities</p> <p>There are several issues that have been raised with the PC and will continue to be discussed with MPS School Leadership Team including:</p> <ul style="list-style-type: none"> - Updating period education - Homework Policy - Car Free Zone - Communication from MPS. 	
6.0	<p>Constitution</p> <p>KR noted that as a copy of the PC constitution could not be located she was drafting a new constitution. Having researched other constitutions across EDC schools KR noted that all constitutions were fairly similar and noted that the new MPS PC constitution would be in line with these.</p> <p>The Parent Council will put constitution out to the parent forum for approval in due course.</p>	<p>KR</p> <p>PC</p>
7.0	<p>AOB</p> <p>KR reported an excess on the MPS Repair Just Giving page. It was agreed that this should be donated to the school. GA stated that the PTA are unable to accept the £147 as a donation but that school can identify a need for the Parent Council to fund. Blue Santa hats with MPS logos were purchased following the meeting.</p>	PC

	<p>BID have invited a group from MPS to join the Santa parade. CB to speak with Mrs McElney about how best to manage this.</p> <p>KR noted that Mr Hare (Head of PE Douglas Academy) is keen to get sports ambassadors into schools for their coaching qualification. There may also be STEM ambassadors and DoE candidates looking for volunteering positions. The PC will contact Douglas Academy and investigate.</p> <p>KR stated that she has spoken with Mr Graham about improving school communication including issuing a school calendar in advance of events, ideally at the start of the year or each school term.</p>	<p>CB</p> <p>PC</p> <p>KR</p>
8.0	Close	