

Milngavie Primary Parent Council Meeting

Location: Milngavie Primary School

Date: 6th March 18th 2025

Time: 6pm

Attending: Karen Reid(PC Chair), Jill Castle(PC Secretary), Ian Gallacher, Callum Grant, Susie Orell, Dominique Matheson, Garry Graham(Head teacher), Tracy Stilwell(Deputy head teacher)

Apologies: Mandy McCormick(PC Vice-chair), Cllr Jim Gibbons, Cllr Alix Mathieson, Cllr Aileen Polson

Item		Action by
1.0	Open Meeting	
	KR welcomed everyone and opened the meeting.	
2. Decant update:		
2.1	GG noted MPS staff (P1-P3 teachers 25/26) had visited St Nicholas Primary today and had a tour of the classrooms MPS will occupy next year. P1 will be located in the ground floor with P2 and P3 in the classrooms above on the first floor. There is an entrance in this area which will be used by MPS. P1s will have direct access to the area of playground allocated to P1s only. GG noted staff were very happy with the facilities and received a very warm welcome. A visit to Torrance for P4-P7 teachers will take place soon, once building works are completed.	
2.2	GG noted he was liaising with the HTs at both St Nicholas and Torrance to discuss opportunities for staff from all three primaries to engage in collegiate activities, such as moderation, which will have an overall benefit for the three schools.	
2.3	GG confirmed the start time for P1s on the first day will be sufficiently staggered to allow parents to drop older children at Torrance and bring their P1 to St Nicholas. GG noted he would liaise with St Nicholas on their procedure for the first day as MPS will have to be respectful of this and adopt a similar approach.	GG
2.4	GG noted there had been several deferrals for P1 25/26 and that 3 children have moved from MPS to Craigdhu in the last few weeks. Placing requests will be determined by the end of the month. GG is currently aware of 8 possible placing requests into MPS. Currently there are 26 P1s registered for 2025/26. If the placing requests are granted, it is likely that there will need to be two P1 classes.	
2.5	KR noted she would confirm with Greg Bremner that the funding for buses to transport MPS children to St Nicholas and Torrance for transition visits, including enhanced transition visits and maintaining the normal P7 transition, would be paid by EDC.	KR
2.6	GG and TS confirmed they have submitted their proposals for teacher allocation for next year to EDC and await their response. GG noted ideally he would like to advise future P1s of their teacher before	

	Easter and confirm P2-P7 teachers early in the summer term. An additional depute has been allocated to MPS due to the roll increasing over 350 for the last 3 years. This puts pressure on the staff working hours allocated to the school as Non Class Contact Time will have to be covered across two sites.	
2.7	Interviews for the new depute will take place on the 19 th March. There have been 2 internal and 4 external applicants for the position. The interview panel will consist of GG, a depute head from Bearsden Primary and the Quality Improvement Manager. It is hoped that the depute would start soon after Easter to settle and familiarise themselves with MPS before the decant.	
2.8	GG noted HR had started reallocating current cleaning and catering staff for the duration of the decant and would move on to support staff next.	
2.9	GG noted it was difficult to arrange after school clubs in advance of the decant as it will be dependent on co-ordinating with St Nicholas and Torrance, on the space available and on co-operation of parents to ensure clubs are inclusive.	
2.10	GG noted MPS children have had an assembly regarding the decant as has Torrance Primary. Torrance have shared the feedback from their pupils and the questions raised and it is the intention of MPS to share this feedback with P4-P7. Questions raised by P1-P3 are being answered more informally on a one to one basis. GG plans to make a 'question box' available for all pupils to ask any further questions they may have.	GG
2.11	GG noted they are discussing with Cairns Church the possibility of continuing to use the church for whole school events such as the Burns competition, Easter and Christmas Services, Pupil Progress meetings, etc. To facilitate this, some flexibility with the buses will be required for events that could commence at 9am and possible funding of additional buses to accommodate events that take place later in the day.	
3. Head Teachers update:		
3.1	GG noted EDC have changed the procedure for school trips in that each trip requires a new form (EV3) to be completed by parents to confirm approval, adding significant work to the office and a nuisance for parents.	
3.2	TS noted the current SNSA assessments were almost complete for P4 and P7. TS noted MPS prefer to leave P1 assessments until later in the year to allow them maximum time to settle in. TS noted she was very pleased with the figures with improvement in all areas in particular in P4s performance with over 80% exceeding in writing.	

3.3	GG noted he was pleased to see the article in The Sunday Times highlighting MPS as one of only three schools in Scotland who have consistently excelled in the National Standardised Assessments for Scotland (SNSA) tests for P1, P4 and P7 with a large proportion of MPS children performing above the national average.	
3.4	GG noted they had an extensive list of items they were considering using the Pupil Equity Fund on in the coming year and were choosing items to work best with the decant. There is yet to be an announcement from the Scottish Government as to whether PEF will continue after 2025/26.	
3.5	GG and TS noted the World Book Day event with parents and carers coming into school to read with P1-P3 was very well attended and enjoyed by all.	
3.6	The new single yellow lines and the presence of parking wardens issuing fines will hopefully improve access for the school bus.	
3.7	GG noted the EYC was due to have an inspection from HMIE and the Care Inspectorate under a new pilot scheme assessing attainment, achievement and progress. As this is a pilot scheme, the report will not be published but a statement of progress will be issued.	
4. Parent Council Update:		
4.1	KR noted Ross Greer's office had confirmed a visit to MPS by Jenny Gilruth was still in the calendar for March but he could not confirm when the visit would take place.	
4.2	KR suggested that the PC would appoint a member of the PC to liaise with a member of MPS staff to discuss all things decant related.	KR/GG
4.3	KR noted that MPS website needs updated to reflect current PC members and to add AGM minutes and new constitution. KR will liaise with the office to arrange this.	KR
4.4	KR asked if the calendar of visits in relation to the decant could be added to MPS website.	GG
4.5	IG noted he would check with GB/AB re the current position with the EYC planning application/design.	IG
4.6	School Awards: GG noted Mrs. Anderson continued to work with the sports ambassadors to achieve the Gold Sports award. MPS is also working towards the Gold award for Rights Respecting. The gold award has been awarded for Music.	
4.7	DM asked if it was possible to get some additional play equipment for the lower playground. GG noted that the P7s were compiling a list of robust play equipment they would like to get.	

4.8	KR noted there was a Parent Forum meeting next week which she will attend and feedback from.	
4.9	DM asked who designs the school menu. GG noted that MPS children were sometimes asked to feedback on the menu but that it is in the control of EDC.	
5. PTA update		
5.1	The PTA now have a section on the MPS website where minutes from all recent meetings are available.	
5.2	The PTA pancake event on Shrove Tuesday was well attended, enjoyed by all and raised £377.01.	
5.3	The PTA shall support the decant as best they can with events which bring together the entire school community including funding the entry cost for the entire school and the nursery to Blair Drummond at the end of this school year.	
	Date of next meeting: 15th May (TBC closer to time)	