

Milngavie Primary PTA

Minute of Meeting held on Wednesday 2 April 2025



Present	
Giselle Avenier (Chair)	Adele L'Étang
Cara Begley	Hilary Kay
Rachel Goldie	Becca Martin
Jen Harvie-Miller	Caroline McElney
	Wendy Odedina

1. Chair's Introduction

1.1 Discussion

The Chair welcomed members to the meeting, particularly Adele L'Étang as a new member of the PTA.

She confirmed that Ana Cruzalegui-Polson, Elig Urgun and Michelle Thomson have stepped down from the PTA and are now part of the parent helpers group for events.

She noted that Leigh Bruce has now left the PTA due to a school move.

She confirmed that the PTA is now at its minimum numbers as per the constitution and therefore an 'open night' will be held after the Easter holidays to try to seek to recruit new members.

2. Funds Raised and Allocated

2.1 Discussion

It was confirmed that £377.01 had been raised at the pancake day event and that no funds had been transferred to school for funding requests further to the last meeting of the PTA.

It was noted that the PTA has agreed to fund the entry cost for all pupils to Blairdrummond Safari Park as the end of year trip.

CM raised a spending request from the school for new outdoor playground equipment for the infant department.

2.2 Decision

It was **agreed** in principle to support the funding request for playground equipment and for CM to send through costings of request for final approval.

It was also **agreed** it would be beneficial if the equipment could be used as part of the decant process in 25-26 if possible.

3. Sustrans Big Walk and Wheel Breakfast

3.1 Discussion

Arrangements will follow the same layout as in previous year with a table in upper and lower playgrounds.

CM will ask school for pupil volunteers from the sustainability group.

Thank you to Pam McInnes for £40 voucher from M&S for supplies.

3.2 Decision

GA and HK to organise supplies.

BM to bring plastic containers

CB to organise free-from option

4. Spring Fayre

4.1 Discussion

It was noted that the spring fayre will take place on Friday 16 May from 1830hrs with set up from 1700hrs.

It is planned to use outdoor space as far as possible with a contingency plan for indoors if the weather is not favourable.

The following were suggested as activities/stalls for the fayre:

- Beat the Goalie
- Fairground type games
- Human fruit machine (BM)
- Potential sponge the teacher (CM to consult with teachers)
- Candy floss
- Ice poles
- Raffle

4.2 Decision

Actions:

Giselle:

- Liaise with Ann on orchard activity
- Ask school for expressions messages for plant sale
- Check Eric and Bruce availability for BBQ
- Contact restaurants for raffle prizes

Adele:

- To lead on science activity on the day and send through costing in advance

Cara:

- Liaise with Mhairi on plant sale
- Lead on contacting BID businesses for raffle prizes

Becca:

- Check contacts for animals
- Check availability of vintage cars for raffle

5. Summer Disco

5.1 Discussion

The Chair reminded members of the date of the summer disco as Friday 6 June.

6. Other Matters

6.1 Decision

The Chair reminded members to complete their PVG volunteer form if they have not already done so.

The Chair will follow up with the school on first aid training.

It was agreed that consideration will need to be given to storage of PTA supplies during the decant as the current 'dunny' space in the school will not be accessible.