

Milngavie Primary Parent Council Meeting

Location: Milngavie Primary School

Date: Wednesday 18th June 2025 at 6pm

Attending: **MPS PC:** Karen Reid (Chair), Mandy McCormick (Vice Chair), Iain Gallagher, Callum Grant, Susie Orrell, Dominique Mathieson

MPS: Garry Graham (HT), Tracy Stilwell (DHT), Eilidh McLaren (DHT)

Local Councillors: Cllr Alix Matheson, Cllr Jim Gibbons

Apologies: Jill Castle, Shona Houston

Item		Action by
1.0	Open Meeting	
	KR welcomed everyone and opened the meeting.	
2. Decant update:		
2.1	<p>Buses:</p> <p>GG reported that the transport plan risk assessments have been written, they require EDC input as they need an encrypted database at a cost of £3k for use on the buses. GG has asked Health and Safety to look over RAs. KR asked Cllrs AM/JG if they can support the school and request EDC cover the cost. The database would be used to manage logistics of after school care and individual health concerns of each child.</p> <p>GG reported five bus escorts have been recruited, with one additional escort available to cover absences Monday through Thursday. GG advised that escorts will undergo Child Protection training, possibly jointly with Woodland view staff on 12/08/25.</p> <p>SPT are liaising with Allander Travel to confirm routes and timings of the buses, the current roadworks have impacted finalising the timings.</p> <p>GG/EM reported that the bus drop off point at TPS is still to be confirmed as there are traffic issues with the bus stop area. Cllr JG suggested looking at cones for the road to improve the parking issues.</p> <p>KR asked when the bus route and timings would be given to parents, Cllr AM suggested emailing specific questions to local councillors.</p> <p>KR reported that several parents were concerned about safety issues on Strathblane Rd should this be a bus stop. Cllr AM suggested redeploying the current Buchanan Street crossing patrol (MPS Janitor) to areas of concern. GG reported that the Janitor would continue to be based in Milngavie, he would be supporting the nursery.</p> <p>KR noted Greg Bremner had advised that "the service is covering all additional costs with regards to transport for the pupils being in Torrance and St Nicholas being taken to and from school along with any current and future transition visits." KR noted that while GB had previously said this would include all P7 transition visits to Douglas Academy that would normally happen throughout P7, it was not clear that transport for activities like P6 swimming lessons would be included. KR will ask GB for clarity,</p>	<p>AM / JG</p> <p>AM / JG</p> <p>KR</p>

2.2	<p>Start Times: EM reported that she met with Torrance PS to finalise arrangements for buses and start times. MPS school day will change to 9.15 – 3.15. Both sites will have separate intervals but the same lunch times as both schools have capacity to support this.</p> <p>KR asked TS if the booklet for new P1s which will include start times and drop off procedure for the first few days was available. TS confirmed this would be sent out to parents.</p> <p>TS noted P1s will be given bus options for the first days to accommodate siblings, later start and earlier finish times.</p>	MPS
2.3	<p>Open Afternoon: The 2nd in-service day (13th August) will be an open afternoon for parents at both St Nicholas and Torrance Primaries. GG to send out message.</p>	MPS
2.4	<p>Telephone Number: GG noted he was hopeful that IT had a solution for providing a dedicated telephone line for MPS at both StNPS and TPS.</p>	
2.5	<p>After School Activities: MMcC reported that several parents had approached her to ask about after school clubs and other such events. Parents are concerned that the children (who missed out on various activities due to Covid) are going to miss out again on Cairns Café, buddies, swimming, etc.</p> <p>GG responded that there are no answers to this yet but once they are settled into both StNPS and TPS all opportunities to have clubs will be explored, support from parents with this will be appreciated.</p> <p>GG noted that sports day was booked at West of Scotland Rugby Club and that they were working closely with Cairns Church to host both the usual church services throughout the year and parent-teacher meetings.</p> <p>KR expressed concern that P7s were missing out on independence opportunities and noted several parents had contacted her with suggestions to mitigate this. GG confirmed MPS would consider all ideas and would be happy to work with P7 parents on this.</p>	
2.6	<p>Building Works: GG reported that the contractors are to start on site on Thursday.</p> <p>MMcC enquired as to whether the contractors will be providing updates. GG responded that the contractor will be happy to meet with PC, children or parents during the project.</p> <p>Cllr AM reported that AB was keen to get P7s back into the school for their last few weeks.</p> <p>KR asked GG if the costs of the project were available. Cllr JG reported that costs will be confidential. KR suggested they should be available through a Freedom of Information request.</p>	
3. Head Teachers update:		
3.1	<p>Attainment Results: TS reported that the recent SNSA results were very good, showing that 92% of the P1s continue to attain well.</p>	

3.2	EYC Inspection: KR asked for an update on the recent inspection of the EYC at Milngavie. GG reported that the inspection went well but, as it was a pilot, no formal report has been issued. Nursery has chased up the written feedback.	
3.3	Pupil Equity Fund: GG presented the Pupil Equity Fund spending.	
3.4	Science: With Mrs MacFarlane retiring, Mr Rossi will take over planning the science curriculum and will support class teachers in their delivery of the curriculum.	
4. Parent Council Update:		
4.1	MPS Website: KR noted the school website has now been updated to reflect current PC members, PC constitution and minutes of previous meetings.	
4.2	PC Members: SH will step down from the PC as her daughter will move on to Douglas Academy, the PC thanks her for all her contributions in particular working with the Sports Ambassadors and Mrs Anderson on the Sports award.	
4.3	EYC Refurb: IG gave an update on EYC refurb, after speaking with Alan Bauer. AB confirmed that there are no plans to move the nursery to old Janitor's house as it was not suitable to convert or extend and the planning department did not support the demolition of the building. AB advised that proposals for the new EYC would be shared with all stakeholders as soon as they are in a position to do so. IG to chase EDC / AB for an update.	IG
4.4	Parent Council Forum: KR noted the recent PCF meeting had discussed two topics at length: Mobile Devices in Schools: Students, teachers and parents were surveyed regarding the use of mobile phones in school. GB noted mobile phones were used to supplement learning during class times. MMCC noted parents believe it will be an issue on buses. Cllr AM reported that she awaited EDC's response as to if they would be liable if a child was exposed to violent/sexual content whilst on the bus. GG noted that current school policy is that mobile phones are not allowed to be used on school premises. Next year this policy will be extended to include travelling to and from school on the buses. GG assured all that use of devices will be monitored on the buses by the escorts. PVG Requirement: KR reported that the new PVG requirement would be onerous for both school trips and PTA events, as now all parent helpers must have a valid PVG in order to volunteer. The PC will work in conjunction with the PTA in implementing this requirement. Cllr AM reported that having an existing PVG number should	

	make the process easier. GG and KR suggested use of Connect site to help facilitate the process.	
4.5	<p>AOB:</p> <p>KR noted there was no update from Ross Greer with regards to a visit to MPS from Jennie Gilruth.</p> <p>KR noted she had asked GB to transfer the budget allocated to the PC to MPS.</p> <p>IG asked for clarity around homework. GG responded that children who need it, get it, but he has to approve it first.</p>	
5. PTA update		
5.1	The PTA now have a section on the MPS website where minutes from all recent meetings are available.	
6.	<p>Next Meeting:</p> <p>An agreement was made to reconvene in August venue tbc, then AGM in September.</p>	