



Milngavie Primary PTA

Minute of Meeting held on Tuesday 1st September 2026

Present: Giselle Avenier (Chair), Wendy Odedina, Rachel Goldie, Becca Martin, Cara Begley, Karina Skovgaard Wyburn, Caroline McElney, Eilidh McLaren

Apologies: Amy Clark, Colleen Davidson, Kate Faith, Adele L'Étang

1. Chair's Introduction

1.1 Discussion:

The Chair welcomed members and attendees to meeting.

2. Funds Raised and Allocated

2.1 Discussion

No outgoings since last meeting

Funding requests:

- Sunshine Fund. Karina to obtain info about amount from office
- Play ground equipment:
 - Mrs McLaren provided information on a variety of options that would be suitable, including: playground markings (ScotPlay), Grass Topped Activity Blocks, loose playground equipment. Also, basketball stands and goals for the pitch were discussed.
 - Initial £5000 to be donated from the PTA.
 - Agreed for the PTA to fund playground equipment on an annual basis.
 - School to take responsibility for decision making (together with pupils) about which equipment to be purchased.
 - Mrs McElney/Mrs McLaren to take forward
 - Previous annual donation to Orchard of £1000 to go to playground going forward:
 - £500 equipment
 - £500 green plant/garden/similar.
 - Possible donation of guttering, Cara to investigate.
 - Possible donation of tyres, Becca to investigate.

- School to send out message asking parents for any “loose parts” equipment such as wooden blocks, guttering, etc.
 - Mrs McElney/Mrs McLaren to take forward.
- Further discussion in relation to playground equipment:
 - Previous playground equipment removed. Replacements in lower playground only.
 - Tesco blue token box. School to talk to Evelyn in Tesco about application. Application electronic but need to speak with her first.

3. New committee.

3.1 Discussion

- Current committee standing down after three years. Thank you for all their hard work!
- New committee. Karina (chair), Colleen (dept chair), Kate (secretary), Amy (treasurer).
- Comms role still to be filled. Suggestion of splitting tasks:
 - Newsletter: Kate (secretary). If not possibly Wendy.
 - Social media: Colleen
 - Monitoring email inbox: Karina
- Recruiting new PTA members:
 - leaflet to go in school bags,
 - Giselle to take forward

4. Dates for the diary.

Please let us know if any issues with any of these dates.

4.1 Discussion

- October School Disco: Fri 30th Oct.
- Christmas Fayre: Fri 4th Dec.
- Ceilidh: TBC. Possibly Fri 12th Mar.
 - Once date confirmed alcohol licence to be applied for.
 - Kate to take forward
- Summer disco: TBC. Possibly Fri 11th Jun

5. Moving PTA stuff/equipment from Cara's Garage back to the school

5.1 Discussion

- Suggested date: Friday 18th Sep at 14.00.
 - Before this, Giselle to check what is still left in the school basement that may no longer be of use and should be binned/recycled.

- Follow up by Karina/Cara/Giselle about who can help on the day.

6. Halloween Disco

6.1 Discussion

- Agreed a separate meeting required within next couple of weeks to plan this event.
 - Karina to follow up, agree with new committee and come back with date
- Items briefly discussed: hall décor from Cara's garage, photo stand, DJ & kit, games, tuck shop, possible tattoos, etc
 - Cara to check current stock/equipment in her garage and get back with info
- Prev committee to gather list of items to be sorted/arranged for the reoccurring Halloween Disco
- Handover documents for each event will be created throughout the year related to each event.